



Application for a Student Card

1. Personal details

The information in the fields below will not be considered by the University as a request to update your student record.

Family name	<input type="text"/>	University ID	<input type="text" value="U"/>
Given names	<input type="text"/>	Phone/mobile	<input type="text"/>
Mailing Address	<input type="text"/>	Program/degree	<input type="text"/>

2. Application

I wish to apply for a (please tick below):

- New Student Card (available to new ANU students who have enrolled on ISIS)
- Replacement Student Card. Payment can be made through ISIS by selecting Main Menu > ISIS > Account Details > Miscellaneous Purchases.
 - Lost (\$30 replacement fee applies)
 - Stolen (\$30 replacement fee applies unless you attach a police report confirming the theft)
 - Other _____
- Current card has expired

Student's Signature	<input type="text"/>	Date	<input type="text"/>
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3. Photo and Proof of Identity

This application can be emailed to student@anu.edu.au.

Your email must include the following items:

- A colour photo of yourself. Your photo must satisfy the following criteria:**

1. Clear, focused image with no marks or 'red eye'.
2. Taken in front of a plain white or light-grey background.
3. Taken with appropriate brightness and contrast to show natural skin tone.
4. Taken in uniform lighting with no shadows obscuring your face.
5. Your face is looking directly at the camera and not tilted in any direction.
6. Your eyes are open.

Head coverings, jewellery and glasses, if normally worn, can be included in your photo provided your face remains visible.

- A colour copy of your passport, driver's licence or a similar government issued item of photo identification.** The item of photo identification must be in English.

Student Central reserves the right to request a new photo if your photo does not satisfy all criteria listed above, or if your photo does not resemble your likeness shown on your passport, driver's licence or similar government issued item of photo identification.

STUDENT CENTRAL



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Who should apply?

Students who do not live in Canberra or who are unable to come into the Student Central enquiries counter should complete this form to arrange their student card by distance.

What can I use this form for?

This form can be used for the following:

Apply for a new card

If you are a new student and have not studied at ANU before, or if you are a former ANU student commencing a new degree and no longer have your old student card, you may apply for a new card to be issued to you. A new card will be issued only if you have enrolled into courses on ISIS.

Replace an existing card

If you are a current ANU student and you have lost your student card or have had it stolen, you need to apply for a replacement. A \$25 replacement fee will be charged unless you provide a police report confirming that your property has been stolen.

Revalidate my current card

If you are a current ANU student and have your ID card but it has expired, you need to have it revalidated. If you are unable to come into the Student Central counter, then a revalidation can be processed and a new card can be sent to you in the mail by completing this form.

Conditions:

Your student card remains the property of ANU, so you are expected to keep the card in good condition, and return it to ANU if requested.

Students may only have one ID Card at any time, so if your card needs to be replaced, you will be required to return the original card to this office before your request is processed. This is to avoid fraudulent use of ANU student cards.

All students enrolling at the ANU are issued with a Student ID Card. Your ANU Student Card is your official form of identification on campus. This card must be carried at all times when you are on campus, and must be provided upon request to ANU staff and security officers.

Why do I need a Student Card?

Your ANU Student ID Card can be used for the following purposes:

- Proof of identification to staff members on campus;
- Access to computer labs;
- Access to buildings on campus;
- Compulsory identification when sitting official University examinations;
- Borrowing rights for campus libraries;
- Student discounts in Canberra (transport etc.)

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