



Response to Show Cause Unsatisfactory Academic Progress COVER SHEET

Students who have been issued a *Show Cause Notification* letter **must follow the instructions** below. Please read the [Academic Progress Rule](#).

- To be considered to continue at The Australian National University, you **must** make a case by **submitting a separate written statement**.
- In that statement, you will need to identify the reasons for your poor performance, as well as provide evidence of your efforts to overcome your poor performance and of your capacity to succeed if you are permitted to continue, **i.e. what/how will you change if you are permitted to continue**.
- You should attach additional information or documents to support your application, if relevant. **These must be included with this application**. Documents submitted anywhere else, including at the University, will not be considered. Do not include academic material or course outlines.
- Your statement will need to address the points above and you must **attach** your statement and supporting documents **to this coversheet**.
- The decision of the Academic Progress Committee will be emailed to you at **your ANU student email address**. Due to the short turnaround involved in meeting deadlines for academic progress, all communication to students concerning academic progress will be via your student email address. It is your responsibility to check your email.

All documents must be lodged to academic.progress@anu.edu.au by the deadline communicated in your *Show Cause Notification* letter.

Family name	<input type="text"/>	University ID	U <input type="text"/>
Given names	<input type="text"/>	Date of Show Cause Notification	<input type="text"/> <small>DD/MM/YYYY</small>
Student type:	Domestic <input type="checkbox"/>	International <input type="checkbox"/>	Phone/mobile <input type="text"/>
Program/degree name	<input type="text"/>		
Have you submitted an application to transfer programs?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
If Yes, specify the details: Program Name:	<input type="text"/>		
If Yes, when was the application submitted to Student Central?	Date:	<input type="text"/> <small>DD/MM/YYYY</small>	

Student declaration

I certify that the information supplied by me on this form and in my attached statement is complete and true. I consent to the University contacting relevant third parties to verify that the evidence I have provided is accurate.

Student's Signature	<input type="text"/>	Date	<input type="text"/> <small>DD/MM/YYYY</small>
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