



Application for Overload of Enrolment

1. Personal and program details

Family name University ID

Given names Student type: Domestic International

Program/degree name

2. Course/s to overload in

| Course code <small>(e.g. POLS1002)</small> | Class number <small>(e.g. 3574)</small> | Semester/ Session/ Trimester | Course Name |
|-----------------------------------------------|--------------------------------------------|------------------------------------|-------------|
| | | | |
| | | | |

I am aware that overloading may affect my performance in my courses and my ability to pass all of my courses. Yes No

I am also aware that overloading is not a valid reason for seeking special consideration or special examinations. Yes No

I am aware of the dates for withdrawing without penalty Yes No

I have thought about the longer term consequences of overloading with respect to scholarship, honours, job applications, etc. if my performance does suffer because of it. Yes No

3. Student declaration—Signature

I certify that the information supplied by me on this form is complete and true. I have read the Student Academic Workload and Progress Policy and Procedure and am aware of the requirements for overloading.
(Please note that you must tick 'yes' to this statement for your application to be processed and that ticking 'yes' on this electronic form is the legal equivalent to signing your signature on a paper form)

Yes No Date

DD/MM/YYYY

4. Submit to your College office

5. Office use only

| | DA 1 | DA 2 |
|------------------------------------------------|----------------------------------------------------------|----------------------------------------------------------|
| Approved | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Unconditional Approval | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Signature | | |
| Date | | |
| Unit load increased (if unconditional) | | |
| 5th course enrolled (if conditional) | | |
| Program/Plan "DATA" 'OVL'D' or Student Emailed | | |