



College/Division:	Deputy Vice-Chancellor (Student and University Experience)
Faculty/School/Centre:	University Experience
Department/Unit:	Engagement and Success
Position Title:	Student Research Conference Ambassador
Classification:	Voluntary
Position No:	N/A
Responsible to:	Student Leadership and Development Officer
Number of positions that report to this role:	0
Delegation(s) Assigned:	N/A

## PURPOSE STATEMENT:

The ANU Student Research Conference (SRC) is an annual event which provides two streams of student development: (1) academic and personal development opportunities for undergraduate, Honours and Masters (Advanced) student presenters, and (2) professional and personal development opportunities for students as part of the conference organising committee.

SRC Ambassadors will support the SRC program as part of the Engagement and Success team by:

1. Empowering prospective and confirmed student presenters to better understand and engage with the program and/or;
2. Empowering prospective and confirmed conference organising committee members to better understand the program and thrive in their role; and
3. Promoting the benefits of the SRC program for a wide range of audiences through the prism of their experience in the SRC program.

## KEY ACCOUNTABILITY AREAS:

### Position Dimension & Relationships:

The SRC Ambassador is a member of the Engagement and Success team. They will be guided and trained by the Student Leadership and Development Officer to perform this role.

### Role Statement:

SRC Ambassadors are expected to:

- Clearly articulate their SRC experience (including challenges, strategies, benefits and reflections) in written form based on prompts provided by Student Leadership and Development Officer to be used widely in conference promotion alongside the Ambassador's name and provided photograph; and
- Engage with prospective and confirmed student presenters and/or committee members in a range of online and/or in-person settings such as meetings, workshops, information sessions and drop-in sessions; and
- Promote the benefits of the SRC program and encourage students to engage with the program, including what they have learnt by engaging with the program and the subsequent opportunities they received; and
- Provide feedback to the Student Leadership and Development Officer on aspects of the SRC program; and
- Carry out other related duties as required; and
- Comply with all ANU policies and procedures, and in particular those relating to work health and safety and equal opportunity

## Time Commitment:

- A minimum of 1 hour per week during one semester. More hours may be negotiated depending on response by students to these volunteer roles; and
- Initial training of approximately 2-3 hours.

### Outcomes/Goals:

- Increase in student engagement, retention and completion of the SRC program as per the role statement.

### SELECTION CRITERIA:

1. Have been personally involved in the 2020 ANU Student Research Conference and/or the 2021 Australasian Conference of Undergraduate Research hosted by ANU (ACUR@ANU) and/or the organising committees for either of these conferences;
2. Hold a personal commitment to, and passion for, conducting and/or supporting undergraduate and/or Masters research;
3. Have an inclusive attitude and be willing to work with people of all backgrounds;
3. Be familiar with, and committed to, the University's equity and diversity policies;
4. Have a functional email address and regularly check for messages from the Student Leadership and Development Officer; and
5. Hold a Working with Vulnerable People Card, or in the process of applying for one.

*The ANU conducts background checks on potential employees, and employment in this position is conditional on satisfactory results in accordance with the [Background Checking Procedure](#) which sets out the types of checks required by each type of position.*

<b>Supervisor/Delegate Signature:</b>		<b>Date:</b>	
Printed Name:		<b>Uni ID:</b>	

### References:

[Professional Staff Classification Descriptors](#)

[Academic Minimum Standards](#)

