ANU Global Programs

EXCHANGE INFORMATION SESSION

for students interested to go on exchange

RESOURCE CENTRE - EXCHANGE 101
EXCHANGE IN SEMESTER 1 - FOLLOW THIS TIMELINE:

- Exchange Applications Open: 1 March
- Exchange Information Sessions: March/April
- Exchange Applications Close: 31 May
- Allocation Result Release: End July
- Nomination Briefing: August
- Apply to Allocated Partner: Deadline vary per partner
- Acceptances Issued by Partner: Aug-End of Nov
- Pre Departure Briefing: Oct
- Complete ANU Enrolment Change Form: November

Go on Exchange in Semester 1 of the following year

EXCHANGE IN SEMESTER 2 - FOLLOW THIS TIMELINE:

- Exchange Applications Open: 1 Sept
- Exchange Information Sessions: Sept/Oct
- Exchange Applications Close: 30 Nov
- Allocation Result Release: Following year Mid-Feb
- Nomination Briefing: Following year March
- Apply to Allocated Partner: Deadline vary per partner
- Acceptances Issued by Partner: March - End of July
- Pre Departure Briefing: Following year May
- Complete ANU Enrolment Change Form: Following year June

Go on Exchange in Semester 2 of the following year
Why Go on Exchange?

- Gain international experience
- Become more independent and confident
- Learn about another culture
- Meet new people
- Opportunity to Travel
- Career Development

Where Can I Go?

We have over 170 partners in 39 countries!

- Austria
- Belgium
- Brazil
- Brunei
- Canada
- Chile
- China
- Colombia
- Czech Republic
- Denmark
- Finland
- France
- French Polynesia
- Germany
- Hong Kong
- Hungary
- India
- Indonesia
- Ireland
- Italy
- Japan
- Mexico
- Myanmar
- Netherlands
- New Caledonia
- New Zealand
- Norway
- Peru
- Portugal
- Singapore
- South Korea
- Spain
- Sweden
- Switzerland
- Taiwan
- Thailand
- Turkey
- United Kingdom
- United States
- Austria
- Belgium
- Brazil
- Brunei
- Canada
- Chile
- China
- Colombia
- Czech Republic
- Denmark
- Finland
- France
- French Polynesia
- Germany
- Hong Kong
- Hungary
- India
- Indonesia
- Ireland
- Italy
- Japan
- Mexico
- Myanmar
- Netherlands
- New Caledonia
- New Zealand
- Norway
- Peru
- Portugal
- Singapore
- South Korea
- Spain
- Sweden
- Switzerland
- Taiwan
- Thailand
- Turkey
- United Kingdom
- United States
WHAT ARE THE STEPS?

1 CHECK YOUR ELIGIBILITY

Go to anu.edu.au/anuglobalprograms, click on the “Exchange” Tab and read through exchange instructions and eligibility. Make sure you are eligible before you start the process!

2 BROWSE AVAILABLE PARTNERS

Go to anu.edu.au/anuglobalprograms, click on the “browse available programs” button. Find partner institutions that offer courses in your disciplines. Refer to next slides for browsing guide.

3 FILL IN RAID FORM, TALK TO YOUR ACADEMIC COLLEGE(S)

Download a “RAID” form (stands for: Room Available in Your Degree Form). Fill it in and take it to your academic college(s). If you are a double-degree student, take it to both colleges. Your college(s) MUST sign this form to confirm if you have a room in your degree to do exchange. You also need to fill in a Language Approval Form if you wish to study courses taught in French, German, Italian, Portuguese and Spanish.

4 APPLY ONLINE

Go to the Global Programs System (anu-au-sa.terradotta.com). Start your online application. Make sure to upload your signed RAID form and Language Approval Form (if applicable). Submit by:
- **30 May** if you want to go on exchange in Semester 1
- **30 Nov** if you want to go on exchange in Semester 2
1. Eligibility

For full eligibility, please refer to the “Exchange” tab of our website: anu.edu.au/anuglobalprograms
Make sure to talk to your ANU Academic College to ensure that you have room in your degree for exchange.

ELIGIBILITY AT PARTNER UNIVERSITY

Check your eligibility for the university that you are interested in. **Things to check:**

- Language requirement
- Citizenship requirement
- Minimum GPA requirement
- Subjects taught meet your college/s requirement/s

More information: anu-au-sa.terradotta.com

MEET MINIMUM GPA REQUIREMENT

You must have a minimum GPA of 4 out of 7 to be considered for exchange. Please provide your current GPA (at the time of application) to us. We will do a GPA check at the end of the semester you are applying.

GPA requirement for each partner university varies. While 4 is the minimum, some partners require a minimum GPA of 5 and 6.

HAVE ROOM IN YOUR DEGREE

Students must have a minimum of 24 ANU units available in their ANU degree. Print a Room in Your Degree form and take it to your academic college. Follow instruction on the form. Form MUST be signed by your academic college.

**Link here**

48 UNITS COMPLETED

You must have completed 48 ANU units before the exchange starts. You can still APPLY if you have not completed 48 ANU units, as long as you completed 48 ANU units by the time you go on exchange. 1 course in ANU is usually 6 ANU units.
2. Browse Available Partners

There are 3 recommended ways to browse for available partners. Go to anu.edu.au/anuglobalprograms, click on the “browse available programs” button. Click on “program search” to start browsing.

**KEYWORD SEARCH**
Type in any keywords, for example: Chinese, Japan, Geography, Sociology, etc. The search function will show you programs containing the keywords you have searched. You can save programs using the heart button.

**ADVANCED SEARCH**
Use advanced search for a more accurate search. You can enter one or more criteria to ensure that you only find partner institutions specific to your needs.

**MAP SEARCH**
Use map search if you would like to have a broad overview of partners available in different countries and continents.
Scroll down to the bottom of the page, find the “Information Sheet” tab. Look out for the following information:

1 **LANGUAGE**
Most partners offer courses in English. Some partners in South America, French-part of Canada, German, French and Swiss universities may not offer courses in English. If you wish to only study in English, make sure to only select partners that offer English courses.

2 **GPA REQUIREMENT**
Look at the minimum GPA requirement to apply for partner. Minimum GPA requirements vary from 4 to 6, depending on partner’s popularity. Exchange allocation is GPA-based. We can only send limited number of students per partner.

3 **FACULTIES/COLLEGES**
Exchange can be university-wide or college specific. NOT ALL partners offer courses / disciplines that you require. Look at what available, DO NOT select partners that is not within your discipline.

4 **YEAR LEVEL AVAILABILITY**
Most partners require students to have completed 48 ANU units (usually 2nd year) by the time they go on exchange. Some partners require 72 units (usually 3rd year) to be completed by the time students go on exchange.

5 **MULTI-FACULTY**
Not all partners can accommodate double-degree students. If you are a double-degree students, make sure to only select multi-faculty partners.

- **SINGLE FACULTY** = can only study courses from 1 faculty/college during exchange.
- **MULTI FACULTY** = can study courses from more than 1 faculty/college during exchange.

6 **DIFFERENCES IN TERMINOLOGY / SEMESTERS**
References to the seasons, semesters or terms are not all the same around the world, compared to Australia. For example, in Europe, ANU S1 will be their Spring semester and ANU will be their Autumn semester.
After looking at the information sheet at the bottom of the page, make sure to also look at partners’ course catalogue for the courses/disciplines available for exchange.

THINGS TO LOOK OUT FOR IN A COURSE CATALOGUE:

- Are courses available during your intended semester exchange? Some courses are only offered in semester 1 or 2 (not all year)

- Are there any restrictions for exchange students? Exchange students may only be allowed to take certain courses at some partners during exchange.

- Do the courses complement your study at ANU? You will need to take courses related to your discipline at ANU. If you are a business student at ANU, you can’t take medical science courses at the partner university! You might be able to take some courses not related to your discipline as electives. Check with your academic college when you meet them to get your RAID form signed (refer to slide xx for more info).

- Are there enough courses taught in English? If courses are offered in both English and the country’s native language, make sure that there are enough courses in English that you can take when you go on exchange! Some partners may not have a lot of English courses offered for certain disciplines. You are allowed to study in another language if you have sufficient proficiency in that language.
A full semester course load differs from country to country. Some universities, even within the same country, may have unit value loads that differ from each other! You may have to take more than 4 subjects to make it up to a full-semester load. Do not be surprised it can range from 3 to 9 courses for a full load. It is the “total number of credits” at the host university that you need to study, that makes up a full semester load. You can find credit equivalencies on our the “academic credit” tab on each program brochure.

**FULL SEMESTER COURSE LOAD IN ANU** =

**24 UNITS**

usually equivalent to:

**30 ECTS**

**30 OR 60 ECTS** could be 3-6 courses

**12 TO 20 CREDITS** could be 7-10 courses

**12 OR 15 ECTS**
3. Fill in RAID Form, Get College Approval

Once you've browsed through available partners, find suitable course offerings and look through partner catalogues, download a RAID form, print it out, students complete the top section. Then take it to your academic college for them to complete the bottom section. If you are a double degree student, take the form to BOTH colleges. Make sure that the form is SIGNED by an academic advisor. Once signed, scan it and upload it to the Global Programs System, along with your exchange application.

FAQ:

- Where can I find this RAID form?
  Follow this link

- How do I book an appointment with my academic college?
  Call or email them (refer to the next slides for contact details). If your college has a drop-in session, you can go to their drop-ins.

- Do I really have to list 5 preferences?
  Yes. Exchange allocations are based on GPA and cohort demand. If you only list 2 preferences, there is a higher chance that you will not be allocated any exchange partners and will not be able to go on exchange!

- Can I change my preferences?
  Yes. You will need to fill in a new form and get your academic college to sign it again.

- Can I go on exchange if I do not have any electives at all?
  Talk to your academic college and get approval from them. If they approve you to take your major/minor courses overseas, you can go on exchange!

- What if I can’t get approval for 24 ANU units?
  Sadly you won’t be able to go on exchange. However, you can look through short-courses options! Most short-courses only require 6 ANU units.
For CASS students:

CASS has different process for students wanting to go on exchange.

All CASS students who are gaining CASS credits on exchange MUST read and follow the instructions on this website for obtaining approvals:

http://cass.anu.edu.au/cass-exchange-information

For all other students:

Contact your academic college to get your RAID form signed.

Contact Details

CAP
ANU College of Asia and the Pacific
cap.student@anu.edu.au
6125 7912
CAP Student Centre
HC Coombs Building #9
Room 7004, ANU

CASS
ANU College of Arts and Social Sciences
students.cass@anu.edu.au
6125 2898
CASS Student & Education Office
Beryl Rawson Building, ANU

CoL
ANU College of Law
exchange.law@anu.edu.au
6125 4164
Law Student Office
5 Fellows Road, ANU

CBE
ANU College of Business and Economics
info.cbe@anu.edu.au
6125 3807
CBE Student Administration
Level 2, Building 26c, Kingsley Street, ANU

JCOS
ANU Joint Colleges of Science
science.enquiries@anu.edu.au
for PhB: phb.science.enquiries@anu.edu.au
6125 2809
Science Student Administration Office
Building 42 Peter Baume Building

CECS
ANU College of Engineering and Computer Science
studentadmin.cecs@anu.edu.au
6125 8809
CECS Student Office CSIT
Building 108, Room N202, North Road, ANU
OTHER EXCHANGE FAQs

Can I go for more than 1 semester?
Exchange applications are for 1 semester only. If you want to go twice, you will need to apply again next semester. You will need to get a new RAID form and be approved for another 24 ANU units. There is no guarantee that you will get to go twice if you do not have any room in your degree.

A one year exchange is only available for a limited number of universities, where the exchange spots are in less demand by students. This means there are spare spots where we can send more students there. Please refer to this page to see the list.

How about Year in Asia program?
Year in Asia is a program run by College of Asia and Pacific. Students can spend up to a year in designated Asian countries. You can find more information on CAP’s website.

Can I only go on exchange with electives?
Going on exchange with electives allow for greater flexibility! It is much harder for students with no electives to go on exchange. So depending on the academic college approval, some students might have other room that the academic college could approve. Make sure to fill in a RAID form and take it to your academic college for their decision and approval. Students need to have 24 ANU units available and approved before they can apply for exchange.

I’m doing PPE, what discipline does that count towards?
PPE students only need to get approval from CASS. However, PPE is counted as 3 disciplines (politics, philosophy and economics) at some partner universities. Make sure to select partners that allow for multi-disciplinary.

How does tuition fee work while on exchange?
You must have an enrolment at ANU and you MUST continue to pay your tuition fee to ANU while on exchange. You DO NOT pay a tuition fee to the exchange partner.

Can I study all my courses in another language?
Yes! If you’d like to study courses in French, German, Italian, Portuguese or Spanish, you need to get a Language Approval form signed. For example, if you want to study finance in Italian. Please refer to next slide for more information.

Can I study some courses in another language and some in English?
Yes! You still need to get a language approval form signed for the European languages.

If you are looking to do language courses, not courses in another language (for example, studying French in France), you do not need to get a language approval form signed. You only need to speak to your academic college for approval.

What about Asian languages?
You DO NOT need to get a Language Approval form signed if you’d like to study courses in Asian languages (for example, studying psychology in Japanese). HOWEVER, depending on the partner, you may need to do a language proficiency test at your own expense. For example, some Japanese partners require you to do JLPT test if you want to do courses in Japanese. Some partners may accept other form of language proficiency evidence, you need to directly check with the partner.

If you are looking to study Asian language as part of your degree (for example, studying Indonesian in Indonesia), you need to speak to your academic college for approval.
Language Approval Form (LAF) is only applicable if you are studying courses taught in European language for your exchange i.e. taking courses taught in French, German, Italian, Portuguese and Spanish.

You need to get your RAID Form signed first before you can take this to the language convenor. Scan the signed form and combine it together with your RAID form as one pdf file. Upload it to the Global Programs System.

FAQ:

- Who can sign this language approval form?
  Language convenors. Their names and emails are listed on the form.

- Do I need to meet the language convenors in person to get this signed?
  You can email the language convenor and ask them politely about it.

- Do I still need to get my RAID form signed too?
  Yes! You need to get your RAID form signed first to get approval from your academic college. This form is a different form!

- Can I upload this form separately online?
  No. You need to combine this form and RAID form into one pdf file. You can then upload it online to the Global Programs System.

- Where is this Global Programs System you are talking about?
  It's the same portal you use to browse for available partners! https://anu-au-sa.terradotta.com
4. Apply Online

Once you have completed step 1-3, go to the Global Programs System and start your online application. Register for an account. Complete the online questionnaire and upload your RAID form (and Language Approval Form if applicable). Make sure to apply during application period and submit by the deadline!

Application Period:

1 March - 31 May if you want to go on exchange in Semester 1 (of the following year)

1 Sept - 30 Nov if you want to go on exchange in Semester 2 (of the following year)

FAQ:

- Where is this Global Programs System you are talking about?
  It’s the same portal you use to browse for available partners!
  [https://anu-au-sa.terradotta.com](https://anu-au-sa.terradotta.com)

- I created an account but I’ve forgotten my password, help!
  Email us at outbound.global@anu.edu.au, we can reset your password

- Will I get an email confirmation after submitting my application?
  No. If you see a banner (below), it means you’ve submitted your application.

- I’ve submitted my application but I need to change something, help!
  Send us an email or call us, we can un-submit your application.
Funding

There are many types of funding. Please refer to the "FUNDING INFORMATION" tab on our website to get detailed information about available funding, application procedure and eligibility.

There are 3 main types of funding:

1. SCHOLARSHIPS
   - Larger in value
   - Requires application and are usually competitive
   - Money is yours to keep, don’t need to repay the money back

   Example of scholarships:
   - New Colombo Plan (NCP) Scholarship, up to $67,000/person
   - Westpac Asian Exchange Scholarship, $12,000/person

2. GRANTS
   - Varies in value, depending on type of grant.
   - Government grants are usually attached to a program. You have to apply for the program to be eligible for the grant.

   Example of grants:
   - Government grant: NCP grants (usually attached to programs only for Indo-pacific regions)
   - ANU Grant: Vice-Chancellor’s Coursework Travel Grants, Access and Equity (require separate application), College grants, Student Voice Grants, etc

3. LOAN (OS-HELP)
   - Borrow up to $8,149, if you are studying in Asia, or up to $6,791 if you are not studying in Asia
   - Applications need to be made online
   - Money needs to be paid back. It gets added to your HECS/HELP debt. Refer to next slides for more details

FUNDING information - anu.edu.au/anuglobalprograms
Scholarship

For students going the following year S1 or S2

New Colombo Plan Scholarship*

- Applications open: 1 May Applications close: 31 May
- Up to $67,000/scholar
- For Australian citizens only
- Must be going to Indo-Pacific regions
- Must be an undergraduate (2nd year and above)
- Minimum 70% average grade
- Must attend NCP Scholarship info-session (check Global Programs System for dates)

For more info:

* DFAT annual application only – applications close by end May

For students going following year in S2

Westpac Asian Exchange Scholarship

- Applications open: 17 June Applications close: 10 January (following year)
- $12,000/scholar
- For Australian citizens and permanent residents
- Must apply to go on semester-length program to Beijing, Shanghai and surround, Hongkong or Singapore
- Must be an undergraduate (2nd year and above) and studying FULL TIME
- Minimum credit average
- Must attend Westpac Scholarship info-session (check Global Programs System for dates)

For more info:
For Commonwealth Supported Student, including: Australian Citizens, Permanent Humanitarian Visa holders or New Zealand Special Category

Maximum amount in 2019 are:
- studying in ASIA: $8,149
- not studying in ASIA: $6,791

Must have passed 48 ANU units

Can only receive twice in your lifetime

Must have 6 units left at ANU to complete (when you return from your program)

Apply ONLINE.
http://www.anu.edu.au/students/scholarships/os-help
5. WHAT HAPPENS AFTER I APPLY?

1 Applications are ranked

After exchange applications are closed, we will rank your applications based on your official GPA!

Things to keep in mind:
- There are limited spots per partner. We can’t send everyone out on exchange
- We will verify your GPA using ISIS at the end of the semester you are applying for exchange. For example, if you apply to go in semester 1 2020, you will be making an application in semester 1 2019. We will verify your GPA at the end of S1 2019, which includes all the grades for all your courses you have taken since the day you started studying at ANU.
- About 3% of eligible applicants did not receive their preferences. If this happens we will offer you a spare / left-over partner spot for consideration.

2 Results release

Results are released via ANU Global Programs System. Partner allocation results are FINAL.

S1 exchange results release: end of July
S2 exchange results release: mid-February

If you do not want to accept the partner allocated, you would then withdraw from exchange. Students who accept the partner allocated would continue with the “Exchange” program.

3 Nomination Briefing

All successful applicants are required to “Commit” to the exchange program on the Global Program System and attend a compulsory Nomination Briefing. Look out for emails from us for nomination briefing dates.

4 Apply to Partner

You will need to APPLY to the allocated partner after receiving your exchange partner allocation.

FAQs

- How do I calculate my GPA?
  Go to ISIS, find the search bar, type in: “statement of results”. Your GPA is on top of the statement of results.

- Will you check my GPA? Can I lie about it?
  We will check your official GPA at the end of the semester you are applying for exchange.

- I don’t want to go on exchange anymore, what do i do? Send us an email at outbound.global@anu.edu.au, we can withdraw your application.

- Will you apply for my passport, VISA, book my flight, apply for accommodation?
  No. You are responsible for arranging your own passport, visa, travel and accommodation arrangements. Follow the exchange partner’s instructions.
Stay in Touch

FACEBOOK
https://www.facebook.com/ANUGlobalprograms

WEBSITE
anu.edu.au/anuglobalprograms

HEAR FROM OTHER STUDENTS!

@anu_globalprograms
For Instagram take-overs by students who are currently on exchange

anuglobalprograms.wordpress.com/
For stories from past students - including accommodation review, program review, etc

Contact Us

02 6125 7857

outbound.global@anu.edu.au

ANU Global Programs
Australian National University
3rd Floor Di Riddell Student Centre

DROP-IN HOURS
If you’d like to meet us in person, come by our office on Tuesdays and Thursdays, from 9am until 12 noon.

MAKING APPOINTMENTS
You can also book an appointment on Mondays, Wednesdays and Fridays using the “book an appointment” button here: anu.edu.au/anuglobalprograms

If you need to submit and get your hard-copy applications checked and couriered, we strongly encourage you to book an appointment with us. Do not just hand it in and leave.