Check the list of exhibitors and research those you’d like to meet on their websites
Prepare questions and conversation starters
Draft a 20 seconds pitch or self-introduction
Bring a notebook with a pen
Dress appropriately
Check the commute to the venue, free buses available
See your university Career Service for tips and support e.g. with your pitch

BEFORE
• First year foundation programs and casual work opportunities
• Research internships available further down the track
• What jobs and career paths are out there for your degree

Penultimate Year
• Find out about available internship opportunities
• Casual employment to fit in your studies and career goals
• Network and establish relationships with employers
• First-hand information about employers’ requirements

Final Year / Recent Graduates
• Find out about available graduate programs
• Establish useful industry contacts in person to get your foot in the door
• Learn how to make your application stand out from the crowd

Career fair tips that WORK

DURING
• Prioritise and first visit the employers you’re more interested in
• Show enthusiasm and genuine interest, smile, make eye contact
• Initiate conversations, ask questions and listen without interrupting
• Use your 20 sec pitch/self-introduction where relevant
• Tell why you are interested in the particular employer or industry
• Make personal connections, request business cards or flyers
• Make notes of who you’ve seen and what you’ve spoken about

AFTER
• Follow up email to the employers you spoke with, send them what you promised the next day
• Connect on Linkedin
• Put the applications deadlines into your calendar and plan next steps
• Analyse how the event went, provide constructive feedback to the organisers
• Reach out to Career Services for additional resources, resume and application tips

DO NOT
• Expect job offers on the spot
• Ask questions you can google
• Make negative comments or complaints especially about previous employers
• Eat and talk at the same time
• Use inappropriate language
• Introduce unsuitable and unprofessional topics
• Hang around for freebies
• Dress inappropriately
• Cut into conversations and be impolite
• “Ghost” employers after the event

Contact ANU Careers for more information and personalised assistance with your job applications.
CAREERS@ANU.EDU.AU