



Australian
National
University

University COVID-19 Protocols for Residential Facilities

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About this Document

This document is subordinate to the University COVID-19 Guidelines, which remains the overarching document for COVID-19 response and management for ANU. These protocols should be read in concurrence with the Guidelines.

The Protocols identified specific requirements for the management of ANU Residential Facilities in response to COVID-19 at various risk levels, as identified in the [Campus Alert System](#). It outlines the actions to be undertaken for each COVID Alert Level to ensure the health and safety of residents.

General Principles

The following general principles apply:

- Students should follow the “COVID-5” Principles at all times:
 - Keep your distance (or wear a mask)
 - Maintain good hygiene
 - Stay home and get tested if unwell
 - Check in using the QR codes to assist contact tracing
 - Keep up to date with the Campus Alert Level
- At all risk levels, students should be encouraged to maintain healthy routines including food, sleep and regular exercise (within relevant restriction limits).
- If students develop COVID-like symptoms at any risk-level they must:
 - Inform direct manager or Senior Resident
 - Arrange for testing via your GP or at one of the ACT Health testing centres
 - Self-isolate until you receive a negative test.
 - Residents must be informed in writing that they must get tested for COVID-19 if they have symptoms.
- Should a student or staff member test positive for COVID-19 the following occur:
 - Heads of Residences or students must contact the COVID Response Office (0458737693) and the Director, Residential Experiences (0448 791 987)
 - Move the confirmed or suspected case into a single bedroom apartment in a designated quarantine facility. This is likely to be either Davey Lodge or the University Apartments.
 - Alert ANU Security (6125-2249) to provide officer to support monitoring of entry to building
 - The CRO will activate the Outbreak Plan for Halls of Residences when required and notify ACT Health
- For the purpose of this document, the definition of ‘Outbreak’ is one or more cases of confirmed COVID-19.

Annexes:

1. Outbreak Protocols
2. Welfare Checks for students who are quarantining, self-isolating, or must stay their room pending a COVID-19 Result
3. Quarantine Protocols

| Alert Level ^{1,2} | Locations | | People | | Activities | | | Services and Operations | | |
|--|--|---|--|--|---|--|--|--|---|--|
| | Residences | Common Areas | Individual Residents | Visitors | Travel | Events – Floor events | Events - offsite | Daily Living (cleaning, laundry) | Residential services | Emergency Response |
| NORMAL (Green) Pandemic declared over. | BAU processes, procedures and guidelines apply | | | | | | | | | |
| LOW RISK (Blue) COVID Normal. No local transmission in jurisdiction. | COVID Safe including physical distancing and good hand hygiene. Subject to ACT Health Directives. Check in CBR app at each entrance – must be used by visitors. Post signs at all entrances instructing visitors to stay away if they have symptoms and requirements for social distancing, hygiene and self-isolation protocols ⁴ . Encourage hand and respiratory hygiene practices ⁴ . 1 pers / 2m2 Prepare for Risk level MEDIUM. | 1 person/2m ² limit in in all common areas including lifts. Routine cleaning of common areas within residences and provision of cleaning materials for residents to clean furniture or equipment surfaces after use (e.g. kitchens / bathrooms, door handles). 1 person/2m ² also applies to dining halls. Meal service IAW general principles of good hygienic practices | Must self-isolate if unwell, get tested, and remain self-isolated until receive a negative test. Clean communal surfaces after use. Self-isolate and get tested if any COVID-like symptoms Senior residents to be trained in Outbreak Management Plan and Infection Control Training ⁵ . | Allowed without number cap, but must check in to the residence using QR code at entry. Individual bedrooms must limit additional people in room according to 1 person/2m square rule Clean communal surfaces after use. | Residents able to travel to and from the ACT according to Domestic travel restrictions. | Permitted. Capacity limit is 1 person/2m ² | Residents are encouraged to remain COVID-safe while attending events, must check into venues using the Check In CBR app and practice COVID Smart behaviours. | BAU waste arrangements. Laundry facilities open for use with cleaning products provided and residents to clean equipment before and after use Communal vacuum cleaners and other equipment available for use. Residents to clean equipment before and after use | Ensure designated quarantine facilities remain available for quarantine. Maintain hand sanitising stations. Transport services (eg minibuses) can be used. COVID office weekly update promoted via residence social media channels | Conduct a fire evacuation drill in context of MEDIUM or above Alert Level. |
| MEDIUM RISK (Amber) Local transmission in jurisdiction. | Masks must be worn when outside individual rooms or apartments. Maintain 1.5m distancing, ensure floor markings and breathe screens in place. Maintain visitor & entry controls. Post signs at all entrances instructing visitors to stay away if they have symptoms and requirements for social distancing, hygiene and self-isolation protocols ⁴ . Encourage hand and respiratory hygiene practices ⁴ . 1 pers / 4m ² Prepare for Risk level HIGH. | 1 person/4m ² limit in in all common areas including lifts. Time limits in shared areas (2 hours). Sign in/out register/QR codes Remotes / shared devices or equipment (eg pool table, table tennis) to be sanitised after every use. Designated times and/or locations for use of communal kitchen. Cleaning products provided to enable cleaning of surfaces in kitchens and dining areas before and after use. Restricted seating at dining tables (every second chair out of use). Individual use of items on tables only (no shared condiments etc). No self-service in catered residences. | Masks mandated. Self-isolate and get tested if any COVID-like symptoms Social activities and academic teams offer online options to sustain connections and engagement | Maximum of 1 person/4m ² applies in individual bedrooms. Each resident can nominate two visitors as “designated guests” for the specified period of restrictions. All non-residents must check in when they enter the residence via Check In CBR app Designated guests are not able to be in common areas “Day guest pass” can be arranged with reception 3 days prior to visit for specific people and activities (eg study groups, irregular visitors from interstate). | If resident travels out of ACT for overnight, must advise residence via Starez account. If they visit a hotspot they may be required to quarantine on return. | Permitted provided masks are worn, limit is 1 person/4m ² and COVID-safe behaviours are practiced. Online options to be offered. | Residents are strongly encouraged not to attend events. If an event is attended resident is reminded to remain COVID-safe including checking into venues and maintaining COVID-safe behaviours. | Cleaning regimens remain in place. Laundry facilities open for use with limit of 1 person/4m ² in laundry at any time and cleaning products provided and residents to clean equipment before and after use. Communal vacuum cleaners and other equipment available for use with provided and residents to clean equipment before and after use. | Review of Business Continuity plans / Outbreak Management Plan. Maintain hand sanitising stations. Identify authorised primary point of contact for external enquiries. Cashless transactions. Limit bus use to passengers from single residence. Maintain a register of who has used the service and limit occupancy IAW 1 pers/4m ² . | Facemasks to be worn. Facemasks to be made available at the evacuation area. Residents who are awaiting testing to stand at a distance away from other residents |
| HIGH RISK (Orange) Local outbreak or hotspot. May include: - Cases on campus - Lockdowns or severe restrictions in jurisdiction | Masks must be worn when outside individual rooms or apartments. Maintain strict 1.5m distancing, ensure floor markings and breathe screens in place. Strict entry controls by key cards. Enforce hand and respiratory hygiene practices ⁴ . Post signs at all entrances for requirements for social distancing, hygiene, and self-isolation protocols ⁴ . Prepare for Risk Level EXTREME. | 1 person in lifts. Close all common areas. Individually portioned meals to be eaten in individual’s rooms (where applicable). Designated times and/or locations for use of communal kitchen. Restrictions on use of communal kitchen to ensure social distancing compliance. Cleaning products provided to enable cleaning of surfaces in kitchens and dining areas before and after use | Masks mandated. Self-isolate and get tested if any COVID-like symptoms All social and academic activities online | No visitors allowed. | If resident travels out of ACT for overnight, must advise residence via Starez account | Online / virtual only. | Residents are urged not to attend events. It is likely off-site events will be restricted by ACT Health. | Cleaning regimens increased or modified as required. Laundry open for use for one person at a time, cleaning products to be provided and residents to clean surfaces before and after use Communal vacuum cleaners and other equipment only available from the reception desk and to be cleaned before and after use. | ACT Health guidelines specific to shared accommodation ³ . Move to online services as much as possible. Services continue only when required to be delivered face to face and where safe. Maintain hand sanitising stations. Cashless transactions. Communal transport if approved by Head of Hall only. | As per MEDIUM risk level |
| EXTREME (Red) Large local outbreak. Widespread hard lockdowns. | As per High Risk | As per High Risk | As per High Risk | As per High Risk | No travel where possible. If required for compassionate reasons, must be approved by executive If resident travels away from ACT they will most likely have to quarantine on return to residence. | As per High Risk | As per High Risk | As per High Risk | ACT Health guidelines specific to shared accommodation ³ . Essential services only. Cashless transactions. No communal transport. | As per Medium Risk Level |

Notes:

1. Alert Levels based on ANU Guidelines at <https://www.anu.edu.au/covid-19-advice/our-covid-safe-community/directives-guidelines-and-resources>
2. Alert Levels are revised in response to ACT Government direction, noting it might be different between University campus' and Residences. Alert Levels will also be reviewed following the vaccine rollout.
3. Based on ACT Health advice for shared accommodation: <https://health.act.gov.au/sites/default/files/2020-07/COVID-19%20Guidance%20for%20Shared%20Accommodation%20-%20Version%20%20-%2010July2020.pdf>
4. Signage available at ACT Health Website: <https://www.covid19.act.gov.au/signs-and-factsheets>
5. Australian Government Infection Control Training : <https://www.health.gov.au/resources/apps-and-tools/covid-19-infection-control-training>

RELEVANT ALERT LEVEL PROTOCOLS "Business as Usual"

Daily monitoring of ACT Health website and news bulletin

Routine reporting - ANU residence incidents, and occupancy levels

Website maintenance



SITUATION CHANGE - NOTIFICATION AND ANALYSIS

Changing of ANU Alert Levels

Residences notified of changing Alert Level by writing

ANU Community Wellbeing Team stood up



SITUATION RESPONSE

Initial placeholder email to residents.

All residents email drafted, approved, and posted - key messages and restrictions.

Processes and plans activated based on situation.
- Outbreak Management Plan

If a **single** case of COVID-19 occurs in a residence, ACT Health will declare an outbreak and provide assistance after notifying the individual.

Security notified and briefed.

Websites reviewed and updated.



RECOVERY

Ongoing updates to staff and residents until situation controlled and Alert Level reduced.

Debrief and return to relevant Alert Level protocols.

