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**From:** Wendy Kember  
**Sent:** Monday, 19 June 2023 2:46 PM  
**To:** Wendy Kember  
**Subject:** Email 1 Fw: Follow up: Action items - Residential Afterhours model  
**Attachments:** SR review and after hours draft timeline.pdf

Many thanks.

**Wendy Kember**

Executive Assistant  
Office of the Deputy Vice-Chancellor, International & Corporate  
Building 7, Level 4  
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**From:** Sally Wheeler <sally.wheeler@anu.edu.au>  
**Sent:** Wednesday, 14 June 2023 9:32 AM  
**To:** Wendy Kember <wendy.kember@anu.edu.au>  
**Subject:** Fw: Follow up: Action items - Residential Afterhours model

Professor Sally Wheeler OBE, MRIA, FaCSS  
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**From:** Felicity Gouldthorp <[felicity.gouldthorp@anu.edu.au](mailto:felicity.gouldthorp@anu.edu.au)>  
**Sent:** Wednesday, May 17, 2023 9:12 AM  
**To:** Office of the DVCIC <[COO@anu.edu.au](mailto:COO@anu.edu.au)>; Sally Wheeler <[sally.wheeler@anu.edu.au](mailto:sally.wheeler@anu.edu.au)>; James Brann <[James.Brann@anu.edu.au](mailto:James.Brann@anu.edu.au)>; Scott Pearsall <[Scott.Pearsall@anu.edu.au](mailto:Scott.Pearsall@anu.edu.au)>; Sarwat Maqbool <[sarwat.maqbool@anu.edu.au](mailto:sarwat.maqbool@anu.edu.au)>; Ron Fogarty <[Ron.Fogarty@anu.edu.au](mailto:Ron.Fogarty@anu.edu.au)>  
**Subject:** Follow up: Action items - Residential Afterhours model

Dear all

Follow up on action items from last week's meeting. Please see attached the draft timeline as requested.

Ron is continuing to work on the questionnaire and will have a draft ready for James to review by tomorrow.

Look forward to our meeting next week to continue discussions.

Thanks  
Felicity

**Felicity Gouldthorp**

Deputy Director  
Residential Services and Operations  
+61 436 648 239  
[Chat with me on MS Teams!](#)

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**From:** Felicity Gouldthorp <[felicity.gouldthorp@anu.edu.au](mailto:felicity.gouldthorp@anu.edu.au)>  
**Date:** Tuesday, 9 May 2023 at 9:32 am  
**To:** Office of the DVCIC <[COO@anu.edu.au](mailto:COO@anu.edu.au)>, Sally Wheeler <[sally.wheeler@anu.edu.au](mailto:sally.wheeler@anu.edu.au)>, James Brann <[James.Brann@anu.edu.au](mailto:James.Brann@anu.edu.au)>, Scott Pearsall <[Scott.Pearsall@anu.edu.au](mailto:Scott.Pearsall@anu.edu.au)>, Sarwat Maqbool <[sarwat.maqbool@anu.edu.au](mailto:sarwat.maqbool@anu.edu.au)>, Ron Fogarty <[Ron.Fogarty@anu.edu.au](mailto:Ron.Fogarty@anu.edu.au)>  
**Subject:** FW: Action items - Residential Afterhours model meeting on 8 May 2023

Dear all

As requested, please see below action items from yesterday's after-hours model meeting. Please let us know if you have any suggested amendments or comments.

Thanks  
Felicity

---

**Meeting: Residential After hours model**

Date: 8 May 2023

Time: 11.30am

**Attendees:**

1. Professor Sally Wheeler, DVC (International and Corporate)
2. Scott Pearsall, Registrar
3. Dr James Brann, Director, University Experience
4. Felicity Gouldthorp, Deputy Director, Residential Experience Division
5. Ron Fogarty, Head of Operations, Residential Experience Division
6. Sarwat Maqbool, Executive Officer

**Action items:**

1. Using the University of Wollongong questionnaire as a reference, draft the questionnaire for all residential students to determine the most and least desired support services provided after-hours, under the current arrangements.  
Completed and shared as draft by Wednesday 17 May.  
Ron and Sarwat to draft and James to review.
2. Prepare a more detailed timeline for the student consultation, focus group, review, preparation of business case and implementation of the desired model.  
Completed and shared as draft by Wednesday 17 May.  
Ron and Felicity to action and Sarwat to assist.
3. Notify the Financial and Business Services team about the work in progress for after-hours residential modelling, in preparation for the Business Case after the consultation has concluded.  
Felicity to action at first convenience.
4. Organise a follow-up meeting on 22,23 or 24 May.  
Sarwat has notified Wendy and invite to follow.
5. Note the 2024 SR recruitment can be delayed from August 2023 to September 2023.
6. Note the student and SR consultations to conclude by second week of July 2023.

# SR and Review and After-hours draft timeline

2023

## MAY

15 – 26 May

- Development of questionnaire and review
- Request and gain approval from PSP

29 May – 12 June

- Survey for all residents opened for two weeks

## JUNE

12 – 18 June  
Post-survey

- Survey closed
- Collation of survey data
- Questions for focus groups prepared and invites sent

19 June – 3 July  
Focus Groups

- Heads lead SR focus groups
- Ron leads 4 staff focus groups
  1. UniLodge
  2. Heads and Deputy Heads
  3. CCs
  4. External stakeholders (Security, SSWT, Registrar's office, Dean of Students)

## JULY

3 – 17 July

- Collation of focus group data

17 – 31 July

- Discussion paper on model and recommendation drafted with business case

## AUGUST

1 August -31 August

- Decision meetings held (CFO, DVCIC, SMG?, FC?) and decision made

## SEPTEMBER

31 August – 14 September

- Dependent on outcome of business case
- Role description and scholarship guidelines drafted and approved
  - Advertising for roles released
  - Contract negotiations dependent on approved model

## OCTOBER

Weeks 1-2

- Shortlisting and evaluation arrangements for student leadership roles

Weeks 3-4

- Evaluation of candidates

## NOVEMBER

Weeks1-2

- Decisions made and communicated on leadership positions
- Finalise contract negotiations for commencement of approved model and staffing required.



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**From:** Wendy Kember  
**Sent:** Monday, 19 June 2023 2:45 PM  
**To:** Wendy Kember  
**Subject:** Email 2 -Fw: Follow up: Action items - Residential Afterhours model

Many thanks.

**Wendy Kember**  
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Office of the Deputy Vice-Chancellor, International & Corporate  
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---

**From:** Sally Wheeler <sally.wheeler@anu.edu.au>  
**Sent:** Thursday, 15 June 2023 9:27 AM  
**To:** Wendy Kember <wendy.kember@anu.edu.au>  
**Subject:** Fw: Follow up: Action items - Residential Afterhours model

**Professor Sally Wheeler OBE, MRIA, FaCSS**  
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**From:** Sally Wheeler  
**Sent:** Wednesday, May 17, 2023 9:14 AM  
**To:** Felicity Gouldthorp <[felicity.gouldthorp@anu.edu.au](mailto:felicity.gouldthorp@anu.edu.au)>  
**Cc:** Office of the DVCIC <[COO@anu.edu.au](mailto:COO@anu.edu.au)>; James Brann <[James.Brann@anu.edu.au](mailto:James.Brann@anu.edu.au)>; Scott Pearsall <[Scott.Pearsall@anu.edu.au](mailto:Scott.Pearsall@anu.edu.au)>; Sarwat Maqbool <[sarwat.maqbool@anu.edu.au](mailto:sarwat.maqbool@anu.edu.au)>; Ron Fogarty <[Ron.Fogarty@anu.edu.au](mailto:Ron.Fogarty@anu.edu.au)>  
**Subject:** Re: Follow up: Action items - Residential Afterhours model

Thanks Felicity. Timeline looks great.

**Professor Sally Wheeler OBE, MRIA, FaCSS**  
Deputy Vice-Chancellor, International & Corporate  
Professor of Law, Business and Society  
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On 17 May 2023, at 07:12, Felicity Gouldthorp <[felicity.gouldthorp@anu.edu.au](mailto:felicity.gouldthorp@anu.edu.au)> wrote:

Dear all

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Thanks  
Felicity

**Felicity Gouldthorp**

Deputy Director  
Residential Services and Operations  
+61 436 648 239  
[Chat with me on MS Teams!](#)

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**From:** Felicity Gouldthorp <[felicity.gouldthorp@anu.edu.au](mailto:felicity.gouldthorp@anu.edu.au)>

**Date:** Tuesday, 9 May 2023 at 9:32 am

**To:** Office of the DVCIC <[COO@anu.edu.au](mailto:COO@anu.edu.au)>, Sally Wheeler <[sally.wheeler@anu.edu.au](mailto:sally.wheeler@anu.edu.au)>, James Brann <[James.Brann@anu.edu.au](mailto:James.Brann@anu.edu.au)>, Scott Pearsall <[Scott.Pearsall@anu.edu.au](mailto:Scott.Pearsall@anu.edu.au)>, Sarwat Maqbool <[sarwat.maqbool@anu.edu.au](mailto:sarwat.maqbool@anu.edu.au)>, Ron Fogarty <[Ron.Fogarty@anu.edu.au](mailto:Ron.Fogarty@anu.edu.au)>

**Subject:** FW: Action items - Residential Afterhours model meeting on 8 May 2023

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Felicity

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<SR review and after hours draft timeline.pdf>

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**From:** Wendy Kember  
**Sent:** Monday, 19 June 2023 2:44 PM  
**To:** Wendy Kember  
**Subject:** Email 3-FW: Additional coverage

Many thanks.

**Wendy Kember**  
Executive Assistant  
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---

**From:** Office of the DVCIC <COO@anu.edu.au>  
**Sent:** Thursday, 15 June 2023 10:11 AM  
**To:** Wendy Kember <wendy.kember@anu.edu.au>  
**Subject:** Fw: Additional coverage

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**From:** Felicity Gouldthorp <[felicity.gouldthorp@anu.edu.au](mailto:felicity.gouldthorp@anu.edu.au)>  
**Sent:** Friday, 12 May 2023 10:57 AM  
**To:** Office of the DVCIC <[COO@anu.edu.au](mailto:COO@anu.edu.au)>  
**Subject:** Re: Additional coverage

Thank you – much appreciated.

Thanks  
Felicity

**Felicity Gouldthorp**  
Deputy Director  
Residential Services and Operations  
+61 436 648 239  
[Chat with me on MS Teams!](#)

---

**From:** Office of the DVCIC <[COO@anu.edu.au](mailto:COO@anu.edu.au)>  
**Date:** Friday, 12 May 2023 at 9:17 am  
**To:** Felicity Gouldthorp <[Felicity.Gouldthorp@anu.edu.au](mailto:Felicity.Gouldthorp@anu.edu.au)>  
**Subject:** RE: Additional coverage

Hi Felicity,

Just confirming that Sally is happy with your proposed approach below.

Thanks,

Phillip

---

**Phillip Tweedie**

Senior Advisor

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*The Australian National University acknowledges, celebrates and pays our respects to the Ngunnawal and Ngambri people of the Canberra region and to all First Nations Australians on whose traditional lands we meet and work, and whose cultures are among the oldest continuing cultures in human history.*



\*QS World University Rankings 2023 International Alliance of Research Universities (IARU)

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**From:** Felicity Gouldthorp <[felicity.gouldthorp@anu.edu.au](mailto:felicity.gouldthorp@anu.edu.au)>

**Sent:** Thursday, 11 May 2023 4:42 PM

**To:** Office of the DVCIC <[COO@anu.edu.au](mailto:COO@anu.edu.au)>

**Subject:** Additional coverage

Hi Sally

I am writing about some additional coverage that would be beneficial over the coming 3 months. We have senior resident mid-year training (and a range of other student initiatives such as implementing the Alcohol Drink in Check Program) to prepare for at the moment and would like to request your approval to hire a 3 Month Fixed Term ANU05 to help support this. This is achievable within budget (we have an ANU08 position that was in our budget which we are holding off on hiring for the moment) and I also have a staff member in the Division who is about to complete their existing fixed term appointment that could be hired into the position, therefore not affecting any other area of the University.

Please let me know if you require any further information.

Thanks  
Felicity

**Felicity Gouldthorp** (she/they)  
Deputy Director



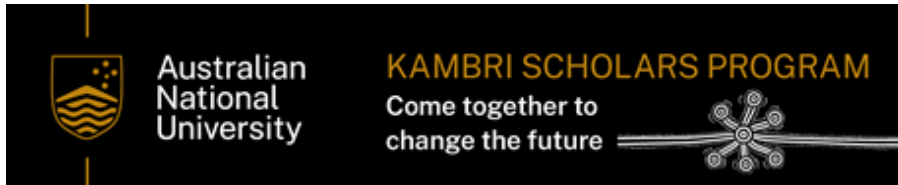
Residential Services and Operations

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[felicity.gouldthorp@anu.edu.au](mailto:felicity.gouldthorp@anu.edu.au)

**I am a member of the ANU Ally Network**

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ANU is working towards making all our communication accessible.  
Please let us know if you require this in an alternative format.