

THE AUSTRALIAN NATIONAL UNIVERSITY  
**WESTENDE TRAVEL GRANT**  
CONDITIONS OF AWARD

**1. INTRODUCTION**

The Westende Travel Grant is available to assist an undergraduate student to undertake an overseas exchange.

**2. VALUE**

The value of the travel grant shall be outlined in the formal letter of offer.

**3. ELIGIBILITY**

The grant shall be awarded to the applicant who:

- (a) is enrolled in an undergraduate program in the School of Art in the ANU College of Arts and Social Sciences; and
- (b) is working in any area of visual arts, design arts or digital arts; and
- (c) has received a letter of confirmation of acceptance by the overseas exchange institution.

**4. APPLICATION**

- 4.1 Applicants are only eligible to apply in the semester prior to their intended departure overseas. All documentation must be forwarded to the Student Administrator.
- 4.2 The application for exchange (application form, academic transcript, CV and portfolio) and reference from the Head of the relevant Workshop will form the grant application for consideration by the Panel.

**5. SELECTION**

- 5.1 The grant shall be awarded by the Education Dean of the ANU College of Arts and Social Sciences on the recommendation of the Selection Panel.
- 5.2 When making a recommendation, the Selection Panel shall take into consideration:
  - (a) academic standing;
  - (b) merit of work (visual support material);
  - (c) reasons for wishing to pursue the overseas study program;
  - (d) potential ability to adopt to unfamiliar environment;
  - (e) suitability for overseas study program;
  - (f) benefit to the School as well as the individual; and
  - (g) supporting documentation from Head of Workshop/lecturers.
- 5.3 The grant shall not be awarded if, in the opinion of the Selection Panel, there is no applicant of sufficient merit.

**6. SELECTION PANEL**

The Selection Panel shall be chaired by the Head of the School of Art (or nominee), Student Administrator (Students and Outreach), two members of academic staff and a student representative who has been on student exchange.

**7. CONCURRENT HOLDING OF GRANTS/SCHOLARSHIPS/AWARDS**

The Westende Travel Grant may be held concurrently with other scholarships, bursaries, grants and awards.

**8. TENURE**

8.1 The recipient must be enrolled and remain enrolled on a full-time or part-time basis in an undergraduate program in the ANU School of Art while the proposed travel is being undertaken.

8.2 The recipient may request permission from the Education Dean to hold the grant whilst on approved academic program leave, to undertake the proposed travel.

**9. ENROLMENT**

If the recipient fails to maintain their enrolment in the program, withdraws from the program or is not on approved academic program leave whilst undertaking the proposed travel, the grant may have to be surrendered.

**10. TERMINATION**

10.1 The grant will terminate upon completion of the proposed travel to the overseas institution.

10.2 The grant will terminate if the recipient does not adhere to Clause 8 Tenure, or does not complete the proposed travel to the overseas institution. The recipient may have to repay all or some of the grant back to the University. This determination will be made by the Education Dean.

**11. PUBLICITY**

It is anticipated that recipients of the Westende Travel Grant may be requested to participate in publicity of the grant from time to time. Recipients may be contacted for an interview and photograph. The University may also publicise the grants by publishing the names of the recipients. Arrangements for such publicity will be made through the Communications and External Liaison Office of the University.

**12. TAXATION**

Scholars are responsible for seeking taxation advice regarding their own individual circumstances. Scholarships may be regarded as taxable income if a scholar is enrolled on a part time basis.

**13. DISCLAIMER**

The award of a Scholarship does not carry any commitment by DSTO for future employment.