



STEPHEN AND HELEN WURM PhD SCHOLARSHIP IN ASIA-PACIFIC LINGUISTICS CONDITIONS OF AWARD

1. INTRODUCTION

Each year the School of Culture History and Language (School) in the ANU College of Asia and the Pacific (College) may offer an award known as the Stephen and Helen Wurm PhD Scholarship in Asia-Pacific Linguistics (Award).

This Award is to provide funding for an outstanding domestic¹ or international² student to enable them to pursue a PhD program in Linguistics, based in the School, and studying a lesser-described Asia-Pacific language or languages.

Funding for this Award has been provided by the Wurm Endowment Funds. The endowment was made in 2005 to the Australian National University by Dr Helen Wurm, in memory of her late husband, Professor Stephen Wurm. Professor Wurm was Professor and Head of the Department of Linguistics in the Research School for Pacific and Asian Studies, from its inception in 1957 until his retirement in 1987.

2. BENEFITS

Value: The value of the Award will be stated in the letter of offer. The Award will be paid in fortnightly instalments unless otherwise stated in the letter of offer.

The Award may contain any or all of the following benefits:

A Overseas Student Health Care Cover: An international recipient of the Award may be eligible for reimbursement of Overseas Student Health Cover (OSHC) for the standard program duration, including cover for the recipient's spouse and dependents (where applicable); and/or

B Higher Degree Research (HDR) Fee Remission Merit Scholarship: An International recipient may be recommended for an HDR Fee Remission Merit Scholarship to cover the International Student Fees for the standard duration of the PhD program (four years) subject to the recipient being ranked as competitive in a merit-based selection process; and/or.

C Stipend Scholarship: A recipient may be awarded a stipend scholarship equivalent to the value of the [Australian Government Research Training Program \(AGRTP\) stipend scholarship](#). The Award is indexed each year on 1 January.

3. DURATION

¹ A student who is an Australian or New Zealand citizen or the holder of Australian permanent resident status

² A student who is not an Australian or New Zealand citizen or the holder of Australian permanent resident status, and is required to hold a visa to study in Australia and liable for international student fees (ISF) payable to the University either by the student or a sponsor

The duration of the full-time Award will be:

- a) Four years for the HDR Fee Remission Merit Scholarship; and
- b) Three years for the Stipend Scholarship; less
 - i. periods of enrolment already undertaken for the PhD degree; and/or
 - ii. such shorter period as is stated in the letter of offer.

2C Stipend Scholarship Holders only:

- a) Extension
A recipient may apply for an extension of the Stipend Scholarship by completing the [Manage my Degree - HDR](#) form. The maximum period of extension is six months and an extension may be sought only where the PhD program has been delayed by circumstances beyond the recipient's control.
- b) Fieldwork Support
A recipient may apply for a reimbursement of up to \$1,500 for linguistic fieldwork support by submitting the following documents to the School of Culture, History and Language to: cap.hdr@anu.edu.au:
 - i. fieldwork plan approved by the Primary Supervisor;
 - ii. travel summary; and
 - iii. original tax invoice/receipts.
- c) Dependent Child³ Allowance: An International recipient may apply to receive an allowance for dependent child/ren, where the dependent child/ren reside with the recipient. This allowance is up to \$3,000 per annum for each dependent child (to a maximum of \$9,000 per annum) and is paid in fortnightly instalments at the same time as the Award payments; and/or
- d) Relocation Reimbursement: A recipient may be eligible to claim a reimbursement as a one-off payment to assist with relocation costs, including those in respect of the recipient's spouse, de facto partner, and dependent child or children, incurred in commencing their HDR program. Where a claim for a relocation reimbursement is in respect of a recipient's spouse, de facto partner, or dependent child or children, they must accompany the recipient to Canberra, or join the recipient in Canberra within 12 months of the recipient commencing their HDR program.
Recipients who are resident outside the Australian Capital Territory or who are permanently resident outside Australia at the time of application are eligible to receive a one-off relocation reimbursement, capped at a maximum of \$1,000 for Domestic students, or \$2,500 for International students, towards the costs of moving to Canberra to take up their eligible HDR program, on production of original tax invoice/receipts. Insurance, accommodation and meal costs related to relocation cannot be claimed. Applications for relocation reimbursement must be submitted within 12 months of the recipient commencing their HDR program. No relocation reimbursement is payable after this time or after the Award ceases; and/or
- e) Thesis Allowance

³ A dependent child is a child under the age of 16 wholly dependent on the recipient or, if aged between 16 and 24, is a full-time student and wholly dependent on the recipient. A recipient who pays maintenance in respect of a child or children may be eligible for the Dependent Child Allowance, or the amount of the maintenance payable, whichever is less.

A recipient may be eligible to claim a reimbursement of up to \$500 for services associated with the production of their thesis, in accordance with the [thesis allowance requirements](#).

4. PROGRAM LEAVE

Periods of program leave must be taken in accordance with the Research Awards Rule.

a) Unpaid Program Leave

A recipient may apply for unpaid program leave on personal grounds. If the leave does not exceed a total period of 12 months during the duration of the Award, the recipient may resume the Award at the completion of the leave.

Program leave exceeding a total of 12 months will only be considered where there are exceptional circumstances beyond the control of the recipient and must be approved by the Delegated Authority in the College.

Unpaid program leave is aggregated and awarded only in one-week blocks for a full-time recipient and two-week blocks for a part-time recipient.

A recipient must apply for unpaid program and scholarship leave by completing the relevant section of the [Manage my Degree - HDR](#) form in ISIS.

2C Scholarship Holders only:

b) Paid Recreation Leave

A recipient is entitled to a maximum of 20 working days paid recreation leave for each year of the Award. Leave entitlements may be accrued over the life of the Award but are forfeited when the Award ceases.

A recipient must apply in writing to their Chair of Panel.

Paid recreation leave does not extend the duration of the Award.

c) Paid Medical Leave

A recipient is entitled to a maximum of 10 working days paid medical leave for each year of the Award. Leave entitlements may be accrued over the life of the Award but are forfeited when the Award ceases.

A recipient must apply in writing to their Chair of Panel.

Paid medical leave does not extend the duration of the Award.

d) Additional Paid Leave

A recipient is entitled to additional paid medical or carer's leave to a maximum of 60 working days on provision of a medical certificate. Medical certificates must:

- i. be signed by a registered medical practitioner;
- ii. state the likely duration of the required leave;
- iii. certify that the recipient requires the leave for medical reasons.

Additional paid medical leave is aggregated and awarded only in one-week blocks for a full-time recipients and two-week blocks for a part-time recipients.

A recipient may apply for additional paid medical leave by completing the relevant section of the [Manage my Degree - HDR](#) form in ISIS.

Additional paid leave extends the duration of the Award.

e) Paid Parental Leave

Recipients who have completed 12 months of their Award and are the primary caregiver of a new child (by birth or legal adoption) are entitled to a maximum of 60 working days paid parental leave.

Paid parental leave is aggregated and awarded only in one-week blocks for a full-time recipients and two-week blocks for a part-time recipient.

Recipients may apply for paid parental leave by completing the relevant section of the [Manage my Degree - HDR](#) form in ISIS.

Paid parental leave extends the period of duration of the Award.

f) Paid Partner Parental Leave

Recipients who have completed 12 months of their Award and who are the partner of a person who is the primary caregiver of a new child (by birth or legal adoption) may be entitled to five days paid partner parental leave. The University may require the recipient to provide evidence of the date of birth or adoption.

Paid parental leave is aggregated and awarded only in one-week blocks for a full-time recipients and two-week blocks for a part-time recipient.

Recipients may apply for paid parental leave by completing the relevant section of the [Manage my Degree - HDR](#) form in ISIS.

Paid partner parental leave extends the duration of the Award.

5. ELIGIBILITY

The Award will be available each year to a prospective or continuing domestic or international student who:

- a) is enrolled or enrolling full-time in a program of study for the degree of Doctor of Philosophy in Linguistics, based in the School, studying a lesser-described Asia-Pacific language or languages; and
- b) has H1 or demonstrated H1 equivalence.

6. SCHOLARSHIP APPLICATION

No application for the Wurm PhD Scholarship is required as eligible students who have indicated their interest will be automatically considered.

7. SELECTION

Selection will be made on the basis of:

- a) academic merit and potential based on their academic record, referee reports and other evidence; and
- b) departmental research interests in relation to the languages of Asia and the Pacific.

The selection committee will be chaired by the Head of Linguistics Program, CHL Deputy Director (HDR) and will include at least two senior academic staff in Linguistics from across the University.

The selection committee will nominate which of the Benefits will be awarded.

The selection committee may make no Award if it considers there is no student of sufficient merit. Where funds permit, the selection committee may also:

- c) vary the number of Awards; and/or
- d) offer the Award at other times.

8. CONCURRENT HOLDING OF AWARDS

A recipient is permitted to hold other scholarships, awards, grants and bursaries concurrently with this Award, provided the terms of the other scholarship permits this also.

However a recipient may not receive another allowance, award grant or bursary which exceeds the value of 75 per cent of the Award stipend.

9. DEFERMENT

The Award must be taken up no later than the date specified in the letter of offer, unless otherwise approved.

10. ONGOING ELIGIBILITY

A recipient is required to remain enrolled full-time in an eligible program of study for the degree of Doctor of Philosophy at the Australian National University.

A part-time Award may be offered or approved if the recipient has reasons acceptable to the University which preclude full-time study for part or all of the program of study. In such cases the University must be satisfied that the reasons relate to caring commitments, a medical condition, a disability or other circumstance which limits the recipient's capacity to undertake full-time study.

11. SUSPENSION OF AWARD

A recipient may apply to the College for suspension of their Award. A suspension may be appropriate if a recipient is studying at another institution and receives an award for that study. In these circumstances the duration of the Award will be reduced by the periods of study undertaken towards the degree during suspension of the Award (unless the study was undertaken overseas as part of a Commonwealth Government financially supported international postgraduate research scholarship or award).

The University may suspend the Award where a recipient has:

- a) outstanding fees;
- b) an outstanding debt with the University; or
- c) outstanding PhD program milestone/s; or
- d) been found to be in breach of a statute, rule or policy or procedure of the University.

The Award will be suspended when at least five working days have passed since the University advised the recipient in writing that the milestones, debt and/or fees are outstanding, until the milestones have been met or the outstanding fees and/or debt have been paid. Under these circumstances, the recipient will forfeit payment of the Award for the period of time that their Award is suspended.

12. END OF AWARD

The Award ends:

- a) at the conclusion of the period outlined in section 3; or
 - b) on submission of the thesis for examination; or
 - c) on the date on which the recipient withdraws or ceases to attend the University other than for approved absences; or
- may be terminated if a recipient is found to be in breach of a statute, rule, policy or procedure of the University.

13. REPAYMENT OF FUNDS

A recipient who is taking leave from their program, or changing their enrolment intensity from full-time to part-time, must submit the prescribed [Manage My Degree - HDR](#) form in a timely manner and, where possible in advance, in order to avoid receiving an overpayment of their Award. In circumstances where an overpayment does occur, these will be recovered in accordance with the ANU Procedure - Overpayments.

14. PROVIDING FALSE OR MISLEADING INFORMATION

The offer of the Award is based on the information provided by the student to the University. An Award may be withdrawn at any stage if incorrect, false or misleading information is provided or relevant information is withheld. This includes circumstances where the false information is unrelated to the assessment of the Award.

15. VARIATION TO CONDITIONS OF AWARD

In exceptional circumstances, paragraphs 6 and/or 7 of these Conditions of Award may be varied by the Dean on the recommendation of the Chair of the selection committee.

16. TAXATION AND CENTRELINK

Recipients are responsible for seeking taxation and Centrelink advice regarding their own individual circumstances. Scholarships, grants or awards may be regarded as taxable income in some circumstances.

For information on how the Award may affect Centrelink benefits, please refer to:

<http://www.humanservices.gov.au/customer/enablers/income/>

17. ACCOMMODATION

It is the recipient's responsibility to obtain residential accommodation. Information on student accommodation and application forms are available from the University Accommodation Services. Information may be found at:

<http://www.anu.edu.au/students/services/accommodation>

18. PUBLICITY

A recipient may be invited to participate in publicity for the Award from time to time, including an interview and photograph.

19. CONTACT WITH THE COLLEGE

All enquiries regarding the Award should be made to:

School of Culture, History and Language

ANU College of Asia and the Pacific

Email: cap.hdr@anu.edu.au

20. DISCLAIMER

A recipient of this Award is subject to *The Australian National University Act 1991* and to the Statutes, Rules, policies and procedures of the University as amended from time to time.

Receipt of this Award does not indicate any commitment by the University for conferral of the recipient's doctorate, or of future employment.

21. IMPORTANT POLICIES, PROCEDURES, RULES & RESOURCES

ANU Research Awards Rule - <https://www.legislation.gov.au/Details/F2018L01771>

ANU Overpayments Procedure – https://policies.anu.edu.au/ppl/document/ANUP_000599

ANU Academic Misconduct Rule - <https://www.legislation.gov.au/Details/F2015L02025>

ANU Discipline Rule - <https://www.legislation.gov.au/Details/F2015L02046>

Thesis Allowance Requirements - <http://www.anu.edu.au/students/program-administration/assessments-exams/theses-reimbursement>

Research Scholarship Information (including reimbursement and claim forms) - <http://www.anu.edu.au/students/scholarships-support/research-scholarship-information>

Policy: Higher degree by research – candidature - https://policies.anu.edu.au/ppl/document/ANUP_012808

Policy: Higher degree by research – supervision - https://policies.anu.edu.au/ppl/document/ANUP_012812