



RUTH DOBSON SCHOLARSHIP

CONDITIONS OF AWARD

1. INTRODUCTION

Each year the Asia-Pacific College of Diplomacy (APCD) may offer up to two awards known as the Ruth Dobson Scholarship ('the award').

The objective of the award is to attract the highest achieving students for the advancement of Diplomatic Studies.

Funding for this award has been provided by the Australian Department of Education and Training. It was established to commemorate Australia's first female career diplomat to be an Australian ambassador, Miss Ruth Dobson.

2. BENEFITS

The value of the award is stated in your letter of offer. The duration of the award is up to 1.5 years (or up to 72 units). The award is paid directly towards the student's tuition fees each semester unless otherwise stated in the letter of offer.

Recipients of this award are responsible for the costs of books, study materials, accommodation and all other costs of study.

3. ELIGIBILITY

The award is available each year to a prospective ANU student who:

- (a) is a domestic or international student;
- (b) is enrolling in the Master of Diplomacy graduate coursework degree program;
- (c) has achieved a GPA of at least 6.0 out of 7.0 (or equivalent) in their undergraduate degree.

4. APPLICATION

Applications are called for with a closing date as set by APCD and advertised on the ANU Scholarships website (<https://www.anu.edu.au/study/scholarships/find-a-scholarship/ruth-dobson-scholarship>). Applicants are required to provide supporting documentation to the Student Engagement Office, via the email address listed in section 16 prior to the closing date.

Supporting documentation is to include:

- A cover letter indicating your interest in being considered for the scholarship and making the case for being granted one
- A Curriculum Vitae

- Two academic written references (arrange to have these sent on the applicant's behalf to arrive by the closing date) emailed to bell.postgrad@anu.edu.au

5. SELECTION

Selection is made on the basis of strength of case for a scholarship, references, CV and academic merit.

The award is offered to a student by a selection committee chaired by the Director of APCD which will also include the APCD Director of Studies and at least two other members of APCD.

The selection committee reserves the right to make no award if it considers there is no applicant of sufficient merit. The selection committee may also vary the number of awards and/or offer the award at other times in exceptional circumstances or based on the standard of applications or students (where funding allows).

6. CONCURRENT HOLDING OF AWARDS

A recipient of the Ruth Dobson Scholarship is permitted to concurrently hold other scholarships as outlined in the ANU Coursework Scholarships procedure.

Failure to declare and obtain permission to hold another award or scholarship may result in the recipient being required to refund a payment or payments to the College, as determined by the Delegated Authority of the College.

7. DEFERMENT

The recipient must take up their award in the semester for which it is offered. Any requests for deferrals of the award must be approved by the APCD Director of Studies. Subject to approval, the award may be deferred for a maximum of one year.

8. ONGOING ELIGIBILITY

A recipient of this award is required to enrol in a full-time load of 24 units per semester. A recipient requests permission, in writing, from the APCD Director of Studies to hold the award on a part-time basis. If approved, payments of the award will be made on a pro-rata basis.

Recipients are expected to maintain a Grade Point Average (GPA) of 5.0 out of 7.0 each semester (with the average being across all courses taken in a particular semester).

If a recipient is unable to achieve the GPA in any semester a formal warning is sent.

If the recipient does not meet the required GPA in a subsequent semester they risk having their award suspended or terminated.

A recipient is given the opportunity to explain their performance and how their performance can be remedied before a decision on the suspension or termination of an award is made.

9. CESSATION OF AWARD

The award ceases or should be surrendered:

- (a) if a student no longer meets the eligibility requirements;
- (b) at the conclusion of the period outlined in section 2; or

- (c) on the date on which the recipient withdraws or ceases to attend the University other than for approved absences;
- (d) if a recipient fails to enrol as required in section 8;
- (e) if a recipient changes to part-time enrolment without receiving permission to retain their scholarship;
- (f) if a recipient transfers to a program not listed in section 3(b);
- (g) if a recipient fails to meet the minimum academic performance requirements;
- (h) if a recipient breaches academic or behavioural standards set by the University under the Academic Misconduct & Discipline Rules;

whichever is earliest.

10. REPAYMENT OF FUNDS

Subject to the information available at the time, the Director of APCD may request that the payment for the semester in which the breach of conditions or withdrawal occurs be refunded in part or in full.

11. PROVIDING FALSE OR MISLEADING INFORMATION

The awarding of a scholarship is based on the information provided to the University. An award may be withdrawn at any stage if incorrect, false or misleading information is provided or relevant information is withheld. This includes circumstances where the false information is unrelated to the assessment in awarding the scholarship.

12. VARIATION TO CONDITIONS OF AWARD

In exceptional circumstances and on a case-by-case basis section 6 and/or 7 of these conditions of award may be varied by the School Deputy Director, Education, on the recommendation of the Chair of Selection Committee.

13. TAXATION & CENTRELINK

Recipients are responsible for seeking taxation and Centrelink advice regarding their own individual circumstances. Scholarships/grants may be regarded as taxable income if a recipient is enrolled on a part-time basis.

For information on how your award may affect your Centrelink benefits, see this website <http://www.humanservices.gov.au/customer/enablers/income/>

14. ACCOMMODATION

It is the recipient's responsibility to obtain residential accommodation. Information on student accommodation and application forms are available from the University Accommodation Services. Information may be found on the Web at: <http://www.anu.edu.au/study/accommodation>

15. PUBLICITY

The recipient may be requested to participate in publicity for the award from time to time. This may include publicity in the state or territory of residence or of schooling. Recipients

may be contacted for an interview and photograph. The University may also publicise the award by publishing the names of the recipients. Arrangements for such publicity will be made through the ANU College of Asia and the Pacific or Strategic Communications and Public Affairs Office of the University.

16. CONTACT WITH THE SCHOLARSHIP OWNER

All enquiries regarding the award and changes, issues, or further information after acceptance should be made to:

*Student Engagement Office
Coral Bell School of Asia Pacific Affairs
The Australian National University
Canberra Acton 2601*

Phone +61 2 6125 5744

Email: bell.postgrad@anu.edu.au

17. DISCLAIMER

The recipient of this award is subject to *The Australian National University Act 1991* as amended, and to the Statutes, Rules, Regulations and Resolutions of the University.

The award of a scholarship/grant does not carry any commitment by the University for future employment.

These conditions of award should be read in conjunction with the University's Coursework Scholarships Policy & Procedures available from the ANU website.

18. RELATED POLICIES, PROCEDURES & RULES

ANU Coursework Scholarship Policy - https://policies.anu.edu.au/ppl/document/ANUP_007803

ANU Coursework Scholarship Procedure - https://policies.anu.edu.au/ppl/document/ANUP_009607

ANU Academic Misconduct Rule - <https://www.legislation.gov.au/Details/F2015L02025>

ANU Discipline Rule - <https://www.legislation.gov.au/Details/F2015L02046>