



## PAT TURNER HIGHER DEGREE RESEARCH SCHOLARSHIP

### CONDITIONS OF AWARD

#### 1. INTRODUCTION

Each year the Pat Turner Scholarship Program (Sir Roland Wilson Foundation) may offer up to 6 awards known as the Pat Turner Higher Degree Research Scholarship (“the award”).

The objective of the award is to increase the capability of Indigenous employees of the Australian Public Service in order to improve public sector leadership and public policy.

Funding for this award has been provided by the Australian Public Service (“APS”).

All scholarship recipients will be required to enter into a Deed of Agreement with their APS portfolio/agency and will be bound by the conditions of the Deed in conjunction with this Conditions of Award.

#### 2. BENEFITS

**Duration:** The duration of a full-time PhD award will be three years in the first instance or such shorter period as is stated in the letter of offer. The duration of a full-time Master of Philosophy award will be two years, or such shorter period as stated in the letter of offer.

Periods of study already undertaken for the PhD/MPhil degree and periods of study undertaken for the PhD/MPhil degree during suspension of the award will be deducted from the duration of the award.

Periods of sick leave taken in accordance with Section 38 of the ANU Research Awards Rule 2017, as well as parental and maternity leave are additional to the normal duration of the award.

**Extension:** If eligible, a PhD recipient may apply for an extension of the award by completing the [Manage my Degree - HDR](#) form. The maximum period of extension is six months and an extension may be sought only where the research has been delayed by circumstances beyond the scholar's control and is related to the research and is not of a personal nature. Doctor of Psychology (Clinical) students are not eligible for this extension. Extension application must also be made to the releasing portfolio/agency with recommendation by the Board.

No extension is available for scholars undertaking a Master of Philosophy.

**Salary:** The Scholarship provides that the Scholar will continue to receive their current salary, payable by the Australian Public Service releasing portfolio. Australian income tax will be withheld at the applicable individual income tax rate.

**Services Amenities Fees (SAF):** The scholarship includes full payment of all SAF for the approved course of study. Scholar invoices must be forwarded by the scholar to the Pat Turner Scholarship Program office at least 3 weeks before the date of payment.

**Mentoring:** Scholars will be provided with mentoring by senior members of the Australian Public Service. Scholars will also receive ongoing career management support and assistance with reintegration to their portfolios on completion of their studies.

**Scholarship Program Activities:** the scholar will be afforded the opportunity to participate in a range of leadership development and networking activities and events provided by the Pat Turner Scholarship Program and the Sir Roland Wilson Foundation.

**Overseas study component:** The scholar must complete a component of their PhD study overseas, unless in special circumstances they get approval from the Sir Roland Wilson Board (“**Board**”) not to undertake this component. The scholar will be provided with a stipend of up to \$40,000 to assist with their overseas travel and study, to be used during the term of the Scholarship. The scholar must have their overseas component approved by their academic supervisor and the Executive Director of the Sir Roland Wilson Foundation before receiving part or all of the stipend. The travel stipend can be used for travel expenses, accommodation, and other costs associated with living overseas while continuing their study.

Recipients of this award are responsible for the cost of books, study materials, accommodation and all other costs of study.

**Thesis Reimbursement:** Allowances are paid to domestic and international students on an RTP Stipend scholarship to assist with ancillary costs while undertaking an eligible HDR program.

Students receive a one-off allowance of up to \$500 for printing and other services associated with the production of their thesis.

Students apply for the allowance by submitting original tax invoice/receipts to the Examination and Graduations Office in person or by email to: [researchthesis.enq@anu.edu.au](mailto:researchthesis.enq@anu.edu.au).

The reimbursement must be claimed in accordance with the Australian National University’s Thesis Allowance Requirements *and* within 12 months of submission of the thesis and no more than 2 years after termination of the award, unless exceptional circumstances can be demonstrated. A case outlining the exceptional circumstances must be made before approval for reimbursement can be considered.

## **PROGRAM & SCHOLARSHIP LEAVE ENTITLEMENTS**

All paid leave entitlements are as stipulated in the Deed of Agreement between the scholarship recipient and their releasing APS portfolio/agency.

Determination of leave entitlements will be the responsibility of the APS releasing portfolio. If a leave of absence is agreed, the scholarship component will be suspended for the duration of the absence.

A scholar who has been approved by their APS releasing portfolio to take program and scholarship leave, should apply for Program and Scholarship leave of absence by completing the relevant section of the [Manage My Degree – HDR](#) form in ISIS.

### **3. ELIGIBILITY**

The award will be available each year to a current ANU student who is:

- (a) Enrolled full-time in a program of study for the degree of Doctor Philosophy/Doctor of Psychology (Clinical), or Master of Philosophy;
- (b) a permanent employee of a participating Australian Public Service portfolio/agency;
- (c) employed between level APS 4 and SES B1 (inclusive);
- (d) has identified within their APS agency as Indigenous; and
- (e) has served for at least three years with the APS.

### **4. APPLICATION**

The application is submitted on the prescribed form which can only be obtained from a participating APS agency. Any requirement for supporting documentation and forwarding details will be stated on the application form. The application and all supporting documentation (where applicable) must be submitted on, or prior to, the closing date set by the participating APS agency.

### **5. SELECTION**

Selection will be made on the basis of

- A record of high performance within the APS and leadership potential (commensurate with the level and duration of employment).
- A demonstrated commitment to the pursuit of a career in the APS.
- Possession of academic credentials and a capacity to conduct high quality, sustained study.
- Have identified an area of study that is of priority public interest, of relevance and enduring interest for the APS.

Other factors such as the Supervisor recommendation and Agency Endorsement may also be taken into account.

There is a two-phase selection process:

1. Applications are submitted to the APS agency for internal review and a formal internal selection process. Successful applicants are then nominated by their Agency and forwarded to the Pat Turner Scholarship Program.
2. Nominated applicants are then reviewed by the Pat Turner Scholarship selection committee and a shortlist is compiled. Shortlisted nominees are invited to interview with the selection committee.

Scholarships are awarded on the outcome of the interview in conjunction with the application form, previous academic record, and APS recommendation and endorsement.

The Pat Turner HDR Scholarship selection committee is comprised of:

- An ANU academic
- A Charles Darwin University academic
- Director of the ANU Tjabal Centre (Chair)
- A member of the APS Indigenous Senior Executive Service network
- A senior Indigenous private sector leader.

All committee members are, as far as practicable, Australian Indigenous people.

The Selection Committee reserves the right to make no award if it considers there is no applicant of sufficient merit. The Selection Committee may also vary the number of awards and/or offer the award at other times in exceptional circumstances or based on the standard of applications or students (where funds allow).

## **6. CONCURRENT HOLDING OF AWARDS**

During the tenure of the award, the recipient cannot be in receipt of another equivalent or major living allowance award/scholarship or salary to undertake the proposed program.

## **7. DEFERMENT**

The award cannot be deferred.

## **8. ONGOING ELIGIBILITY**

The recipient is required to remain enrolled full-time in a program of study for the degree of Doctor of Philosophy/Master of Philosophy at the Australian National University in the program for which the award is offered.

The granting of a part-time Scholarship and/or transfer to a part-time Scholarship is subject to approval by the University and the Australian Public Service releasing portfolio/agency on the basis of significant, documented care commitments or a significant, documented medical condition.

The scholar will be required to provide an annual report to the Board detailing their progress in their study. This report will also be provided to the APS releasing portfolio.

With approval from the Delegated Authority in the College, the Board, and the releasing APS portfolio/agency, an award may be transferred to Charles Darwin University. Application to transfer will only be considered in exceptional circumstances.

## **9. CESSATION OF AWARD**

The award ceases:

- (a) on the expiry date of the award as specified in the Deed of Agreement; or
- (b) on submission of the thesis for examination; or

- (c) on the date on which the recipient withdraws or ceases to attend the University other than for approved absences; or
  - (d) if a recipient fails to enrol as required in section 8; or
  - (e) if a recipient is no longer meeting or has breached the conditions of award; or
  - (f) if a recipient breaches academic or behavioural standards set by the University under the Academic Misconduct & Discipline Rules.
  - (g) if the scholar does not fulfil his/her obligations, or if, in the opinion of the University or the Board, the scholar is not making satisfactory progress in his/her approved program.
- whichever is earliest.

**10. REPAYMENT OF FUNDS**

The repayment of salary is as stipulated in the Deed of Agreement.

**11. PROVIDING FALSE OR MISLEADING INFORMATION**

The offer of an award is based on the information provided to the University. An award may be withdrawn at any stage if incorrect, false or misleading information is provided or relevant information is withheld. This includes circumstances where the false information is unrelated to the assessment in offering the award.

**12. VARIATION TO CONDITIONS OF AWARD**

In exceptional circumstances and on a case-by-case basis section 6 and/or 7 of these conditions of award may be varied by the DVC on the recommendation of the Registrar.

**13. TAXATION & CENTRELINK**

Recipients are responsible for seeking taxation and Centrelink advice regarding their own individual circumstances. Scholarships/grants/awards may be regarded as taxable income if a recipient is enrolled on a part-time basis.

For information on how your award may affect your Centrelink benefits, please refer to this website: <http://www.humanservices.gov.au/customer/enablers/income/>

**14. ACCOMMODATION**

It is the recipient's responsibility to obtain residential accommodation. Information on student accommodation and application forms are available from the University Accommodation Services. Information may be found on the Web at: <http://www.anu.edu.au/students/services/accommodation>

**15. PUBLICITY**

The recipient may be requested to participate in publicity for the award from time to time. This may include publicity in the state or territory of residence or of schooling. Recipients

may be contacted for an interview and photograph. The University may also publicise the award by publishing the names of the recipients. Arrangements for such publicity will be made through the Pat Turner Scholarship Program, Sir Roland Wilson Foundation or Strategic Communications and Public Affairs Office of the University.

## **16. CONTACT WITH THE SCHOLARSHIP OWNER**

All enquiries regarding the award and changes, issues, or further information after acceptance should be made to:

*The Pat Turner Scholarship Program*  
*Sir Roland Wilson Foundation Office*  
Email: [srw.foundation@anu.edu.au](mailto:srw.foundation@anu.edu.au)

## **17. DISCLAIMER**

The recipient of this award is subject to *The Australian National University Act 1991* as amended, and to the Statutes, Rules, Regulations and Resolutions of the University.

The award of a scholarship/grant does not carry any commitment by the University for future employment.

These conditions of award should be read in conjunction with the University's Research Awards Rule and Candidature and Supervision Policies.

## **18. RELATED POLICIES, PROCEDURES, RULES & RESOURCES**

ANU Research Awards Rule - <https://www.legislation.gov.au/Details/F2017L01614>

ANU Overpayments Procedure – [https://policies.anu.edu.au/ppl/document/ANUP\\_000599](https://policies.anu.edu.au/ppl/document/ANUP_000599)

ANU Academic Misconduct Rule - <https://www.legislation.gov.au/Details/F2015L02025>

ANU Discipline Rule - <https://www.legislation.gov.au/Details/F2015L02046>

Thesis Allowance Requirements - <http://www.anu.edu.au/students/program-administration/assessments-exams/theses-reimbursement>

Research Scholarship Information (including reimbursement and claim forms) - <http://www.anu.edu.au/students/scholarships-support/research-scholarship-information>



## The Pat Turner Higher Degree Research Scholarship

### ACCEPTANCE OF OFFER

I \_\_\_\_\_(print name) hereby accept the offer of a Pat Turner Scholarship on the conditions set out in your letter of \_\_\_\_\_(date) and in the *Pat Turner Higher Degree Research Scholarship, Conditions of Award (654a/2018)*

I have read and understood the conditions of award and agree to be bound by them. I acknowledge that no undertakings regarding the award beyond the terms of this letter and the Conditions of Award are authorised or will be binding on the University unless they are contained in an official letter from the Student Administration and Records Office, Division of Student Administration.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
ANU Student ID

\_\_\_\_\_  
Date