



PACIFIC TRADE AND DEVELOPMENT (PAFTAD) SCHOLARSHIP

CONDITIONS OF AWARD

1. INTRODUCTION

The East Asia Bureau of Economic Research in the Crawford School of Public Policy may offer an award known as the Pacific Trade and Development (PAFTAD) Scholarship (“the award”).

The objective of the award is to provide support to a student with research interests in economics or political economy in the Asia Pacific region.

Funding for this award has been provided by the East Asia Bureau of Economic Research through the Pacific Trade and Development Conference endowment.

2. BENEFITS

Value: The value of the award will be stated in your letter of offer. The award is paid in fortnightly instalments unless otherwise stated in the letter of offer.

The recipient is responsible for making payment of all tuition fees by the prescribed date as set out by the University each session. Recipients of this award are responsible for the costs of books, study materials, accommodation and all other costs of study.

Duration: The duration of the award will be for one year in the first instance or as is stated in the letter of offer.

Periods of study already undertaken for the degree and periods of study undertaken for the degree during suspension of the award may be deducted from the duration of the award.

Periods of paid sick leave taken in accordance with Section 38 of the *ANU Research Awards Rule 2017*, as well as paternity and maternity leave are additional to the normal duration of the award.

Extension: If eligible, a recipient may apply for an extension of the award. Graduate coursework students will need to seek the approval of the Director, East Asian Bureau of Economic Research. HDR candidates will need to complete the [Manage my Degree - HDR](#) form.

PROGRAM & SCHOLARSHIP LEAVE ENTITLEMENTS – COURSEWORK STUDENTS

Personal Leave: The University may approve unpaid program and scholarship leave of absence on personal grounds, which does not exceed a total period of twelve months during the tenure of the scholarship, after which the student may resume the scholarship. If the unpaid program leave of absence exceeds twelve months, the student may not be eligible for resumption of the scholarship.

An application for program and scholarship leave of absence for more than twelve months will only be considered if there are exceptional circumstances beyond the control of the recipient and must be approved by the Delegated Authority in the College.

Leave is aggregated and awarded only in six month blocks.

Students apply for unpaid leave by completing the relevant section of the [Manage my Degree - Coursework](#) form.

PROGRAM & SCHOLARSHIP LEAVE ENTITLEMENTS – HDR STUDENTS

Recreation Leave: HDR Students are entitled to a maximum of 20 working days paid recreation leave for each year of the award. Leave entitlements may be accrued over the life of the award but are forfeited when the award is terminated.

Students apply for paid recreational leave by notifying their Chair of Panel in writing.

Paid recreation leave does not extend the period of support for a scholarship.

Personal Leave: The University may approve unpaid program and scholarship leave of absence on personal grounds, which does not exceed a total period of twelve months during the tenure of the scholarship, after which the student may resume the scholarship. If the unpaid program leave of absence exceeds twelve months, the student may not be eligible for resumption of the scholarship.

An application for program and scholarship leave of absence for more than twelve months will only be considered if there are exceptional circumstances beyond the control of the recipient and must be approved by the Delegated Authority in the College.

Leave is aggregated and awarded only in one-week blocks for a full-time student and two-week blocks for a part-time student.

Students apply for unpaid leave by completing the relevant section of the [Manage my Degree - HDR](#) form in ISIS.

Medical Leave: HDR Students are entitled to a maximum of 10 working days paid medical leave for each year of the award. Leave entitlements may be accrued over the life of the scholarship but are forfeited when the scholarship is terminated.

Students apply for paid medical leave by notifying their Chair of Panel in writing. Paid medical leave does not extend the period of support for the leave.

In addition to the maximum of 10 working days paid medical leave for each year of the award, students are entitled to additional paid medical leave to a maximum of 60 working days for the duration of the award for periods of illness where the student has insufficient medical leave entitlements available, on provision of a medical certificate. Medical certificates:

- (a) are signed by a registered medical practitioner;
- (b) provide the likely duration of the student's illness;
- (c) certify that the student is unable to pursue the program because of the illness.

Sick leave entitlements may be used to cover leave for students with family caring responsibilities.

Additional paid leave extends the period of support for the award. Leave is aggregated and awarded only in one-week blocks for a full-time student and two-week blocks for a part-time student.

Students apply for additional paid medical leave by completing the relevant section of the [Manage my Degree - HDR](#) form in ISIS.

Maternity Leave: HDR Students who have completed 12 months of the award are entitled to a maximum of 60 working days paid maternity leave for the duration of the stipend. This also applies if the student is the legal parent and primary care-giver of an adopted child:

- (a) less than five years of age;
- (b) not a step-child of the student; and
- (c) has not previously lived continuously with the student for 6 months or more.

Maternity leave extends the period of support for the award.

Students apply for maternity leave by completing the relevant section of the [Manage my Degree - HDR](#) form in ISIS.

Paternity Leave: A HDR student who is the partner of a woman giving birth may be entitled to 5 days' paid parenting leave at the time of the birth provided the award has been held for at least twelve months at the time of application. The application for leave must be accompanied by a medical certificate confirming the date of birth.

Paternity leave extends the period of support for the award.

Students apply for paternity leave by completing the relevant section of the [Manage my Degree - HDR](#) form in ISIS.

Maximum Leave Entitlements

In no circumstances can the program and Scholarship leave of absence exceed two years in total (which includes personal, medical, maternity and paternity leave).

3. ELIGIBILITY

The award is available each year to a prospective or continuing ANU student who:

- (a) is a domestic or international student;
- (b) is enrolled/enrolling in a postgraduate coursework or postgraduate research degree program at the Australian National University;
- (c) has demonstrated research interest in economics or political economy studies in the Asia Pacific region; and
- (d) has a demonstrated track record of academic merit.

4. APPLICATION

Applications are called for with a closing date as set by the East Asian Bureau of Economic Research and advertised on the ANU website. The application is submitted via email directly to the East Asian Bureau of Economic Research prior to the closing date.

5. SELECTION

Selection is made on the basis of academic merit and the demonstrated relevance of the applicant's research interests to the field of economics or political economy in the Asia Pacific region. Other factors such as extra-curricular activity may also be taken into account.

The award is offered to a student by a selection committee chaired by Director, East Asian Bureau of Economic Research which may also include Head, East Asian Bureau of Economic Research and an academic in a relevant field in the Crawford School of Public Policy.

The selection committee reserves the right to make no award if it considers there is no applicant of sufficient merit. The selection committee may also vary the number of awards and/or offer the award at other times in exceptional circumstances or based on the standard of applications or students (where funding allows).

6. CONCURRENT HOLDING OF AWARDS

A recipient of the Pacific Trade and Development (PAFTAD) Scholarship who is enrolled in postgraduate coursework is permitted to concurrently hold other scholarships, awards, grants and bursaries subject to the terms of the corresponding section in the conditions of award of the other scholarship/bursary/grant/award that they are holding.

During the tenure of the award, an HDR recipient cannot be in receipt of another equivalent or major living allowance award/scholarship or salary to undertake the proposed program, providing a benefit greater than 75% of the stipend of this award.

7. DEFERMENT

The recipient must take up their award in the semester in which it is offered. Any requests for deferrals of the award must be approved by the Director, East Asian Bureau of Economic Research. Subject to approval, the award may be deferred for a maximum of one year.

8. ONGOING ELIGIBILITY

A recipient of this award may be enrolled in a full-time or part-time load. Payments of the award to students enrolled in a part-time load will be made on a pro-rata basis.

A recipient enrolled in a postgraduate coursework program is expected to maintain an average of 65 each semester (with the average being across all courses taken in a particular semester).

If a recipient is unable to achieve the WAM in any semester a formal warning is sent.

If the recipient does not meet the required WAM in a subsequent semester they risk having their award suspended or terminated.

A recipient is given the opportunity to explain their performance and how their performance can be remedied before a decision on the suspension or termination of an award is made.

An award cannot be transferred to another institution. With approval from the Delegated Authority in the College an award may be transferred to another research school/college.

9. SUSPENSION OF AWARD

An HDR recipient may apply for suspension of their award. The approval of a suspension will be at the discretion of the recipient's College. A suspension may be appropriate if a recipient is studying at another institution and receives an award for that study. In these circumstances the duration of the award will be reduced by the periods of study undertaken towards the degree during suspension of the award (unless the study was undertaken overseas as part of a Commonwealth Government financially supported international postgraduate research scholarship or award).

The University may suspend an award where a recipient has:

- a) outstanding fees;
- b) an outstanding debt with the University; or
- c) outstanding PhD milestone/s

An award will only be suspended once a reasonable amount of time (more than 20 working days) has passed since the fees and/or debt and/or milestones were due and once the University has advised the recipient in writing that the milestones, debt and/or fees are outstanding. Under these circumstances, the recipient will forfeit payment for the period of time that their award is suspended.

10. CESSATION OF AWARD

The award ceases or should be surrendered:

- (a) at the conclusion of the period outlined in section 2; or
- (b) on the date on which the recipient withdraws or ceases to attend the University other than for approved absences;
- (c) if a coursework student fails to meet the minimum academic performance requirements;
- (d) if a recipient breaches academic or behavioural standards set by the University under the Academic Misconduct & Discipline Rules;

whichever is earliest.

11. REPAYMENT OF FUNDS

Subject to the information available at the time, Director, East Asian Bureau of Economic Research may request that the payment for the semester in which the breach of conditions or withdrawal occurs be refunded in part or in full.

In the situation where a recipient is overpaid an amount in excess of a full fortnightly disbursement, the University may recover the overpayment by withholding future stipend payments at the same rate that the stipend was overpaid.

12. PROVIDING FALSE OR MISLEADING INFORMATION

The awarding of a scholarship is based on the information provided to the University. An award may be withdrawn at any stage if incorrect, false or misleading information is provided or relevant information is withheld. This includes circumstances where the false information is unrelated to the assessment in awarding the scholarship/grant.

13. VARIATION TO CONDITIONS OF AWARD

In exceptional circumstances and on a case-by-case basis section 6 and/or 7 of these conditions of award may be varied by the College Dean on the recommendation of the Chair of the Selection Committee.

14. TAXATION & CENTRELINK

Recipients are responsible for seeking taxation and Centrelink advice regarding their own individual circumstances. Scholarships/grants may be regarded as taxable income if a recipient is enrolled on a part-time basis.

For information on how your award may affect your Centrelink benefits, see this website <http://www.humanservices.gov.au/customer/enablers/income/>

15. ACCOMMODATION

It is the recipient's responsibility to obtain residential accommodation. Information on student accommodation and application forms are available from the University Accommodation Services. Information may be found on the Web at:

<http://www.anu.edu.au/study/accommodation>

16. PUBLICITY

The recipient may be requested to participate in publicity for the award from time to time. This may include publicity in the state or territory of residence or of schooling. Recipients may be contacted for an interview and photograph. The University may also publicise the award by publishing the names of the recipients. Arrangements for such publicity will be made through the ANU College of Asia and the Pacific or Strategic Communications and Public Affairs Office of the University.

17. CONTACT WITH THE COLLEGE

All enquiries regarding the award and changes, issues, or further information after acceptance should be made to:

Director
East Asian Bureau of Economic Research
ANU College of Asia and the Pacific

Email: shiro.armstrong@anu.edu.au

18. DISCLAIMER

The recipient of this award is subject to *The Australian National University Act 1991* as amended, and to the Statutes, Rules, Regulations and Resolutions of the University.

The award of a scholarship/grant does not carry any commitment by the University for future employment.

These conditions of award should be read in conjunction with the University's Coursework Scholarships Policy & Procedures available from the ANU website.

19. RELATED POLICIES, PROCEDURES & RULES

ANU Coursework Scholarship Policy -

https://policies.anu.edu.au/ppl/document/ANUP_007803

ANU Coursework Scholarship Procedure -

https://policies.anu.edu.au/ppl/document/ANUP_009607

ANU Research Awards Rule - <https://www.legislation.gov.au/Details/F2017L01614>

ANU Overpayments Procedure – https://policies.anu.edu.au/ppl/document/ANUP_000599

ANU Academic Misconduct Rule - <https://www.legislation.gov.au/Details/F2015L02025>

ANU Discipline Rule - <https://www.legislation.gov.au/Details/F2015L02046>

Research Scholarship Information (including reimbursement and claim forms) -

<http://www.anu.edu.au/students/scholarships-support/research-scholarship-information>