



JOHN CURTIN SCHOOL OF MEDICAL RESEARCH PHD SCHOLARSHIP

CONDITIONS OF AWARD

1. INTRODUCTION

Each year the John Curtin School of Medical Research (JCSMR) may offer 8-10 scholarships, known as the John Curtin School of Medical Research PhD Scholarship (“the award”).

The objective of the award is to attract students of high calibre, with research qualifications and/or expertise, to pursue graduate research involving a biomedical research project for a PhD degree at the JCSMR.

Funding for this award has been provided by the JCSMR.

2. BENEFITS

Value: The value of the award will be stated in your letter of offer. The award will be paid in equal fortnightly instalments unless otherwise stated in the letter of offer.

HDR Fee Remission Merit Scholarship: Successful international candidates will also be awarded an HDR Fee Remission Merit Scholarship, to cover the International Student Fees for the standard duration of the research program, subject to the student being ranked as competitive in a merit-based selection process.

The recipient is responsible for making payment of any administrative fees by the prescribed date as set by the University each session. Recipients of this award are responsible for the cost of books, study materials, accommodation and all other costs of study.

Duration: The duration of a full-time award will be 3 years in the first instance or such shorter period as is stated in the letter of offer.

Periods of study already undertaken for the PhD degree and periods of study undertaken for the PhD degree during suspension of the award will be deducted from the duration of the award.

Periods of paid sick leave taken in accordance with Section 38 of the ANU Research Awards Rule 2015, and maternity leave are additional to the normal duration of the award.

Extension: If eligible, a recipient may apply for an extension of the award by completing the [Application for Extension of Research Scholarship](#) form. The maximum period of extension is six months and an extension may be sought only where the research has been delayed by circumstances beyond the scholar's control and is related to the research and is not of a personal nature.

Thesis Reimbursement: An award recipient is eligible to receive a reimbursement of up to \$840 for costs associated with the production of the thesis. The reimbursement must be claimed in accordance with the Australian National University's Thesis Allowance Requirements. The reimbursement must be claimed within 12 months of submission of the thesis and no more than 2 years after termination of the award, unless exceptional

circumstances can be demonstrated. A case outlining the exceptional circumstances must be made before approval for reimbursement can be considered.

PROGRAM & SCHOLARSHIP LEAVE ENTITLEMENTS

A scholar who is unable to pursue their program of study should apply for program and Scholarship leave of absence by completing the Application for Program and Scholarship Leave - Research form.

Personal Leave: The University may approve program and Scholarship leave of absence on personal grounds, which does not exceed a total period of twelve months during the tenure of the award. An application for program and Scholarship leave of absence for more than twelve months will only be considered if there are exceptional circumstances beyond the control of the scholar and must be approved by the Delegated Authority in the College.

Medical Leave: A scholar whose application for program and Scholarship leave of absence is approved on medical grounds will continue to receive the award for the period of the program leave of absence, on receipt of a certificate signed by a registered medical practitioner which gives the nature and likely duration of the scholar's illness and certifies that the scholar is unable to pursue the program because of the illness. Medical grounds may also be used to cover leave for students with family caring responsibilities. The maximum aggregated period for receipt of the award under this provision cannot exceed 12 weeks within the duration of the award.

Maternity Leave: A scholar whose application for program and Scholarship leave of absence is approved for maternity reasons will continue to receive the award for the period of the leave of absence for up to a maximum aggregate of twelve weeks within the duration of the provided the application for program leave of absence is accompanied by a medical certificate indicating the expected date of confinement. Paid maternity leave is not available within the first twelve months of the award.

Paternity Leave: A scholar who is the partner of a woman giving birth may be entitled to 5 days' paid parenting leave at the time of the birth provided the award has been held for at least twelve months at the time of application. The application for leave must be accompanied by a medical certificate confirming the date of birth.

In no circumstances can the program and Scholarship leave of absence exceed two years in total (which includes personal, medical, maternity and paternity leave).

3. ELIGIBILITY

The award will be available each year to a prospective/continuing student who is:

- (a) A domestic and/or international student.
- (b) enrolled or enrolling full-time in a program of study for the degree of Doctor of Philosophy at the John Curtin School of Medical Research, Australian National University.
- (c) holds an Australian Bachelor Honours degree with First Class Honours or equivalent, and has research publications and/or relevant experience.

4. APPLICATION

There is no application as students are automatically considered based on them meeting the eligibility criteria or conditions prescribed under the Eligibility section.

5. SELECTION

Selection will be made on the basis of the applicant's qualifications and research potential.

The award will be offered to a student by the JCSMR Scholarship Committee, chaired by the Associate Director HDR for JCSMR, and a panel of four JCSMR academic staff members representing the different departments.

The Selection Committee and the JCSMR Executive reserves the right to make no award if it considers there is no applicant of sufficient merit. The JCSMR may also vary the number of awards and/or offer the award at other times in exceptional circumstances or based on the standard of applications or students.

6. CONCURRENT HOLDING OF AWARDS

A recipient of the award is permitted to concurrently hold other scholarships, awards, grants and bursaries subject to the terms of the corresponding section in the conditions of award of the other scholarship/bursary/grant/award that they are holding.

During the tenure of the award, the recipient cannot be in receipt of another equivalent or major living allowance award/scholarship or salary to undertake the proposed program, providing a benefit greater than 75% of the stipend of this award.[]

7. DEFERMENT

The award must be taken up no later than the date specified in the letter of offer, unless in special circumstances another date has been approved by the Delegated Authority.

8. ONGOING ELIGIBILITY

The scholar is required to remain enrolled full-time in a program of study for the degree of Doctor of Philosophy at the Australian National University in the program for which the award is offered.

An award cannot be transferred to another institution or ANU College.

9. SUSPENSION OF AWARD

A student may apply for suspension of their award. The approval of a suspension will be at the discretion of the scholar's College. A suspension may be appropriate if a student is studying at another institution and receives an award for that study. In these circumstances the duration of the award will be reduced by the periods of study undertaken towards the degree during suspension of the award (unless the study was undertaken overseas as part of a Commonwealth Government financially supported international postgraduate research scholarship or award).

The University may suspend an award where a student has:

- a) outstanding fees;
- b) an outstanding debt with the University; or
- c) outstanding PhD milestone/s

An award will only be suspended once a reasonable amount of time (more than 20 working days) has passed since the fees and/or debt and/or milestones were due and once the University has advised the scholar in writing that the milestones, debt and/or fees are outstanding. Under these circumstances, the scholar will forfeit payment for the period of time that their award is suspended.

10. CESSATION OF AWARD

The award ceases or should be surrendered:

- (a) at the conclusion of the period outlined in section 2; or
- (b) on submission of the thesis for examination; or
- (c) on the date on which the student withdraws or ceases to attend the University other than for approved absences; or
- (d) if a recipient is no longer meeting or has breached the conditions of award; or
- (e) if a recipient breaches academic or behavioural standards set by the University under the Academic Misconduct & Discipline Rules.

11. REPAYMENT OF FUNDS

A scholar who is taking leave from their program is expected to submit the prescribed leave form in a timely manner and, where possible, in advance in order to avoid receiving an overpayment of their award. In circumstances where an overpayment does occur, the overpayments will generally be recovered in line with the ANU Overpayments Procedure.

In the situation where a student is overpaid an amount in excess of a full fortnightly disbursement, the University may recover the overpayment by withholding future stipend payments at the same rate that the stipend was overpaid.

12. PROVIDING FALSE OR MISLEADING INFORMATION

The offer of an award is based on the information provided to the University. An award may be withdrawn at any stage if incorrect, false or misleading information is provided or relevant information is withheld. This includes circumstances where the false information is unrelated to the assessment in offering the award.

13. VARIATION TO CONDITIONS OF AWARD

In exceptional circumstances and on a case-by-case basis section 6 and/or 7 of these conditions of award may be varied by the Dean/DVC on the recommendation of the Registrar.

14. TAXATION & CENTRELINK

Award recipients are responsible for seeking taxation and Centrelink advice regarding their own individual circumstances. Scholarships/grants/awards may be regarded as taxable income if a recipient is enrolled on a part-time basis.

For information on how your award may affect your Centrelink benefits, please refer to this website: <http://www.humanservices.gov.au/customer/enablers/income/>

15. ACCOMMODATION

It is the recipient's responsibility to obtain residential accommodation. Information on student accommodation and application forms are available from the University Accommodation Services. Information may be found on the Web at:

<http://www.anu.edu.au/students/services/accommodation>

16. PUBLICITY

The award recipient may be requested to participate in publicity for the award from time to time. This may include publicity in the state or territory of residence or of schooling. Recipients may be contacted for an interview and photograph. The University may also publicise the award by publishing the names of the recipients. Arrangements for such publicity will be made through the ANU College of Health & Medicine or Strategic Communications and Public Affairs Office of the University.

17. CONTACT WITH THE ANU COLLEGE

All enquiries regarding the award and changes, issues, or further information after acceptance should be made to:

*John Curtin School of Medical Research
College of Health & Medicine
E-mail: jcsmr.hdr.sa@anu.edu.au*

18. DISCLAIMER

The recipient of this award is subject to The Australian National University Act 1991 as amended, and to the Statutes, Rules, Regulations and Resolutions of the University.

The award of a scholarship/grant does not carry any commitment by the University for future employment.

These conditions of award should be read in conjunction with the University's Research Award Rules and Candidature and Supervision Policies.

19. RELATED POLICIES, PROCEDURES, RULES & RESOURCES

ANU Research Awards Rule - <https://www.comlaw.gov.au/Details/F2013L00564>

ANU Overpayments Procedure – https://policies.anu.edu.au/ppl/document/ANUP_000599

ANU Academic Misconduct Rules - <https://www.comlaw.gov.au/Details/F2014L01785>

ANU Discipline Rules - <https://www.comlaw.gov.au/Details/F2014L01792>

Thesis Allowance Requirements - <http://www.anu.edu.au/students/program-administration/assessments-exams/theses-reimbursement>

Research Scholarship Information (including forms) -

<http://www.anu.edu.au/students/scholarships-support/research-scholarship-information>