



ICON WATER ASPI BARIA PHD SCHOLARSHIP

CONDITIONS OF AWARD

1. INTRODUCTION

Each year the ANU Joint Colleges of Science (“the Colleges”) may offer an award known as the Icon Water Aspi Baria PhD Scholarship (“the award”).

The objective of the award is to provide support to a student undertaking scientific research in the chemical, environmental or engineering aspects of waste treatment, water quality and/or distribution.

Funding for this award has been provided by Icon Water. The Aspi Baria PhD Scholarship was established to memorialise the passing of the well-known and respected Icon Water employee Mr Aspi Baria, who died in 2007.

Icon Water is the ACT’s supplier of water and sewerage services and suppliers of bulk water to Queanbeyan. Icon Water own and operate the ACT’s network of dams, water treatment plants, sewage treatment plants, reservoirs, water and sewerage pumping stations, mains and other associated infrastructure.

2. BENEFITS

Value: The value of the award will be stated in your letter of offer. The award will be paid in fortnightly instalments, unless otherwise stated in the letter of offer.

Additional Allowances: In addition to the stipend, the recipient may be eligible to apply for a number of different allowances to be used for travel, the purchase of a personal computer, or other research support.

The travel allowance is intended for travel to and from conferences or to complete research at another location. All travel funds will be made at the discretion of the student’s supervisor in conjunction with advice from Icon Water.

A one-time computer allowance is intended for the scholar to purchase a computer, peripherals and software. Any computer purchases will have to be approved by the student’s supervisor. Any computer purchased will remain the property of the University.

The research support allowance is intended to fund fieldwork, analyses and/or experimentation as required for the recipient’s PhD project. This funding will have to be approved by the student’s supervisor. Any equipment purchased will remain the property of the University.

The recipient is responsible for making payment of all tuition and/or administrative fees by the prescribed date as set by the University each session. Recipients of this award are responsible for the cost of books, study materials, accommodation and all other costs of study.

Duration: The duration of a full-time award will be three years in the first instance or such shorter period as is stated in the letter of offer.

Periods of study already undertaken for the PhD degree and periods of study undertaken for the PhD degree during suspension of the award will be deducted from the duration of the award.

Periods of paid sick leave taken in accordance with Section 38 of the *ANU Research Awards Rule 2016*, paternity and maternity leave are additional to the normal duration of the award.

Extension: If eligible, a recipient may apply for an extension of the award by completing the [Manage my Degree - HDR](#) form. The maximum period of extension is six months and an extension may be sought only where the research has been delayed by circumstances beyond the scholar's control and is related to the research and is not of a personal nature.

Relocation Allowances: A relocation allowance may be claimed as a one-off payment to Icon Water Aspi Baria PhD Scholarship recipients, to assist with ancillary costs (including those in respect of the student's spouse, de facto partner, and dependent children) while undertaking an eligible HDR program. Where a claim for a one-off travel contribution is in respect of a student's spouse, de facto partner, and dependent children, they must accompany the student to Canberra (or join the student in Canberra within 12 months of the student commencing their program).

Students who are resident elsewhere in Australia or who are permanently resident outside Australia at the time of application are eligible to receive the following one-off contribution, capped at a maximum of \$1,000 for Domestic students, or \$2,500 for International students, towards the costs of moving to Canberra to take up their eligible HDR program.

Insurance, accommodation and meal costs cannot be claimed.

Applications must be submitted within twelve months of the recipient commencing their research program. No assistance is payable after this time or after the termination of an award.

Thesis Reimbursement: Allowances are paid to domestic and international students on an Icon Water Aspi Baria PhD Scholarship to assist with ancillary costs while undertaking an eligible HDR program.

Students receive a one-off allowance of up to \$500 for printing and other services associated with the production of their thesis.

Students apply for the allowance by submitting original tax invoice/receipts to the Examination and Graduations Office in person or by email to: researchthesis.enq@anu.edu.au.

The reimbursement must be claimed in accordance with the Australian National University's Thesis Allowance Requirements *and* within 12 months of submission of the thesis and no more than 2 years after termination of the award, unless exceptional circumstances can be demonstrated. A case outlining the exceptional circumstances must be made before approval for reimbursement can be considered.

PROGRAM & SCHOLARSHIP LEAVE ENTITLEMENTS

A recipient who is unable to pursue their program of study should apply for Program and Scholarship leave of absence by completing the [Manage my Degree - HDR](#) form.

Recreation Leave: Students are entitled to a maximum of 20 working days paid recreation leave for each year of the Icon Water Aspi Baria PhD Scholarship. Leave entitlements may be

accrued over the life of the Icon Water Aspi Baria PhD Scholarship but are forfeited when the award is terminated.

Students apply for paid recreational leave by notifying their Chair of Panel in writing.

Paid recreation leave does not extend the period of support for a scholarship.

Personal Leave: The University may approve unpaid program and scholarship leave of absence on personal grounds, which does not exceed a total period of twelve months during the tenure of the scholarship, after which the student may resume the scholarship. If the unpaid program leave of absence exceeds twelve months, the student may not be eligible for resumption of the scholarship.

An application for program and scholarship leave of absence for more than twelve months will only be considered if there are exceptional circumstances beyond the control of the recipient and must be approved by the Delegated Authority in the College.

Leave is aggregated and awarded only in one-week blocks for a full-time student and two-week blocks for a part-time student.

Students apply for unpaid leave by completing the relevant section of the [Manage my Degree - HDR](#) form in ISIS.

Medical Leave: Students are entitled to a maximum of 10 working days paid medical leave for each year of the Icon Water Aspi Baria PhD Scholarship. Leave entitlements may be accrued over the life of the scholarship but are forfeited when the scholarship is terminated.

Students apply for paid medical leave by notifying their Chair of Panel in writing. Paid medical leave does not extend the period of support for the leave.

In addition to the maximum of 10 working days paid medical leave for each year of the Icon Water Aspi Baria PhD Scholarship, students are entitled to additional paid medical leave to a maximum of 60 working days for the duration of the award for periods of illness where the student has insufficient medical leave entitlements available, on provision of a medical certificate. Medical certificates:

- (a) are signed by a registered medical practitioner;
- (b) provide the likely duration of the student's illness;
- (c) certify that the student is unable to pursue the program because of the illness.

Sick leave entitlements may be used to cover leave for students with family caring responsibilities.

Additional paid leave extends the period of support for the award. Leave is aggregated and awarded only in one-week blocks for a full-time student and two-week blocks for a part-time student.

Students apply for additional paid medical leave by completing the relevant section of the [Manage my Degree - HDR](#) form in ISIS.

Maternity Leave: Students who have completed 12 months of their Icon Water Aspi Baria PhD Scholarship are entitled to a maximum of 60 working days paid maternity leave for the duration of the award. This also applies if the student is the legal parent and primary caregiver of an adopted child:

- (a) less than five years of age;
- (b) not a step-child of the student; and

(c) has not previously lived continuously with the student for 6 months or more.

Maternity leave extends the period of support for the award.

Students apply for maternity leave by completing the relevant section of the [Manage my Degree - HDR](#) form in ISIS.

Paternity Leave: A recipient who is the partner of a woman giving birth may be entitled to 5 days' paid parenting leave at the time of the birth provided the award has been held for at least twelve months at the time of application. The application for leave must be accompanied by a medical certificate confirming the date of birth.

Paternity leave extends the period of support for the award.

Students apply for paternity leave by completing the relevant section of the [Manage my Degree - HDR](#) form in ISIS.

Maximum Leave Entitlements

In no circumstances can the program and Scholarship leave of absence exceed two years in total (which includes personal, medical, maternity and paternity leave).

3. ELIGIBILITY

The award will be available each year to a prospective student who:

- (a) is a domestic student.
- (b) is enrolled or enrolling full-time in a program of study for the degree of Doctor of Philosophy at the Australian National University.
- (c) is undertaking research in the chemical, environmental or engineering aspects of waste treatment, water quality and/or distribution.
- (d) has achieved a minimum of H1 or H1 equivalent in their prior studies.

4. APPLICATION

Applications shall be called for with a closing date as set by the ANU Joint Colleges of Science and advertised on the ANU Scholarships website. The application shall be submitted on the prescribed electronic form and supporting documentation forwarded to the ANU Joint Colleges of Science HDR Student Administration by email prior to the closing date.

5. SELECTION

Selection will be made on the basis of academic merit. Rankings are based on:

- Academic Record
- Research Potential and Support from the prospective supervisor and location
- Referee reports
- English Language competency
- Ranking relevant to others in the Academic Network.

The award will be offered to a student by a selection Committee chaired by the Associate Dean (HDR), or appointed nominee, which will also include Associate Directors HDR and HDR Conveners.

The Selection Committee reserves the right to make no award if it considers there is no applicant of sufficient merit. The selection Committee may also vary the number of awards and/or offer the award at other times in exceptional circumstances or based on the standard of applications or students (where funds allow).

6. CONCURRENT HOLDING OF AWARDS

A recipient of the award is permitted to concurrently hold other scholarships, awards, grants and bursaries subject to the terms of the corresponding section in the conditions of award of the other scholarship/bursary/grant/award that they are holding.

During the tenure of the award, the recipient cannot be in receipt of another equivalent or major living allowance award/scholarship or salary to undertake the proposed program, providing a benefit greater than 75% of the stipend of this award.

7. DEFERMENT

The award must be taken up no later than the date specified in the letter of offer, unless in special circumstances another date has been approved by the Delegated Authority.

8. ONGOING ELIGIBILITY

The recipient is required to remain enrolled full time in a program of study for the degree of Doctor of Philosophy at the Australian National University in the program for which the award is offered.

A part-time award may be offered or approved if the student has reasons acceptable to the University that preclude full-time study for part or all of the course of study. In such cases the University must be satisfied that the reasons relate to caring commitments, a medical condition, a disability or other circumstance which limits the student's capacity to undertake full-time study.

An award cannot be transferred to another institution. With approval from the Delegated Authority in the College an award may be transferred to another research school/college.

The recipient will be required, as part of his/her annual milestone requirements, to provide Icon Water with a Progress report. The recipient will also be required to deliver an oral presentation to the Icon Water Board and/or Icon Water Staff and invited guests once during the course of their PhD if requested to do so.

Research findings generated through the scholarship may be published in scientific journals or other publications, with appropriate acknowledgement to Icon Water.

The recipient and their supervisor may be invited to attend Icon Water function early in the PhD program to explore possibilities of collaboration with Icon Water staff and opportunities to conduct some PhD research at Icon Water facilities. Prior to commencing work in collaboration with Icon Water, a separate partnership agreement will be implemented

between the University, the student and Icon Water regarding confidentiality of information, intellectual property, publication and acknowledgment

Where relevant the recipient will have access to in-kind support from Icon Water personnel throughout the duration of the project to provide advice and expertise relating to the research topic, as well as opportunities for further collaboration and development.

9. SUSPENSION OF AWARD

A recipient may apply for suspension of their award. The approval of a suspension will be at the discretion of the recipient's College. A suspension may be appropriate if a recipient is studying at another institution and receives an award for that study. In these circumstances the duration of the award will be reduced by the periods of study undertaken towards the degree during suspension of the award (unless the study was undertaken overseas as part of a Commonwealth Government financially supported international postgraduate research scholarship or award).

The University may suspend an award where a recipient has:

- a) Outstanding fees;
- b) An outstanding debt with the University; or
- c) Outstanding PhD milestone/s

An award will only be suspended once a reasonable amount of time (more than 20 working days) has passed since the fees and/or debt and/or milestones were due and once the University has advised the recipient in writing that the milestones, debt and/or fees are outstanding. Under these circumstances, the recipient will forfeit payment for the period of time that their award is suspended.

10. CESSATION OF AWARD

The award ceases:

- (a) At the conclusion of the period outlined in section 2; or
- (b) On submission of the thesis for examination; or
- (c) On the date on which the recipient withdraws or ceases to attend the University other than for approved absences; or
- (d) If a recipient is no longer meeting or has breached the conditions of award; or
- (e) If a recipient breaches academic or behavioural standards set by the University under the Academic Misconduct & Discipline Rules; or
- (f) If, in the opinion of the University, the recipient is not making satisfactory progress in his/her approved program.

11. REPAYMENT OF FUNDS

A recipient who is taking leave from their program, or changing intensity from full-time to part-time, is expected to submit the prescribed form in a timely manner and, where possible, in advance in order to avoid receiving an overpayment of their award. In circumstances

where an overpayment does occur, the overpayments will generally be recovered in line with the ANU Overpayments Procedure.

In the situation where a recipient is overpaid an amount in excess of a full fortnightly disbursement, the University may recover the overpayment by withholding future stipend payments at the same rate that the stipend was overpaid.

12. PROVIDING FALSE OR MISLEADING INFORMATION

The offer of an award is based on the information provided to the University. An award may be withdrawn at any stage if incorrect, false or misleading information is provided or relevant information is withheld. This includes circumstances where the false information is unrelated to the assessment in offering the award.

13. VARIATION TO CONDITIONS OF AWARD

In exceptional circumstances and on a case-by-case basis section 6 and/or 7 of these conditions of award may be varied by the Dean HDR on the recommendation of the Deputy Dean (Education).

14. TAXATION & CENTRELINK

Recipients are responsible for seeking taxation and Centrelink advice regarding their own individual circumstances. Scholarships/grants/awards may be regarded as taxable income if a recipient is enrolled on a part-time basis.

For information on how your award may affect your Centrelink benefits, please refer to this website: <http://www.humanservices.gov.au/customer/enablers/income/>

15. ACCOMMODATION

It is the recipient's responsibility to obtain residential accommodation. Information on student accommodation and application forms are available from the University Accommodation Services. Information may be found on the Web at: <http://www.anu.edu.au/students/services/accommodation>

16. PUBLICITY

The recipient may be requested to participate in publicity for the award from time to time. This may include publicity in the state or territory of residence or of schooling. Recipients may be contacted for an interview and photograph. The University may also publicise the award by publishing the names of the recipients. Arrangements for such publicity will be made through the ANU Joint Colleges of Science or Strategic Communications and Public Affairs Office of the University.

17. CONTACT WITH THE ANU COLLEGE

All enquiries regarding the award and changes, issues, or further information after acceptance should be made to:

Student Administration
ANU Joint Colleges of Science
Email: science.enquiries@anu.edu.au

18. DISCLAIMER

The recipient of this award is subject to The Australian National University Act 1991 as amended, and to the Statutes, Rules, Regulations and Resolutions of the University.

The award of a scholarship/grant does not carry any commitment by the University for Future Employment.

These conditions of award should be read in conjunction with the University's Research Awards Rule and Candidature and Supervision Policies.

19. RELATED POLICIES, PROCEDURES, RULES & RESOURCES

ANU Research Awards Rule - <https://www.legislation.gov.au/Details/F2016L01979>

ANU Overpayments Procedure – https://policies.anu.edu.au/ppl/document/ANUP_000599

ANU Academic Misconduct Rule - <https://www.legislation.gov.au/Details/F2015L02025>

ANU Discipline Rule - <https://www.legislation.gov.au/Details/F2015L02046>

Thesis Allowance Requirements - <http://www.anu.edu.au/students/program-administration/assessments-exams/theses-reimbursement>

Research Scholarship Information (including reimbursement and claim forms) - <http://www.anu.edu.au/students/scholarships-support/research-scholarship-information>