



## David & Veronica Craig PhD Scholarship

### CONDITIONS OF AWARD

#### 1. INTRODUCTION

Every three years the ANU Research School of Chemistry, in the ANU College of Science ("the College"), may offer an award known as the David & Veronica Craig PhD Scholarship ("the award").

The objective of the award is to support the highest-ranked domestic PhD student in Theoretical, Computational or Physical Chemistry.

Funding for this award has been provided by the late Mrs Veronica Craig, in honour of Professor David Craig. Professor David Craig was a Foundation Professor (1967) of Physical and Theoretical Chemistry, in the Research School of Chemistry, at the Australian National University. He remained in this position until his retirement in 1984. He served as the Director of the ANU Research School of Chemistry from 1970 to 1973 and became an Emeritus Professor in 1984.

#### 2. BENEFITS

**Value:** The value of the award will be stated in your letter of offer. The award will be paid in fortnightly instalments, in arrears, unless otherwise stated in the letter of offer.

**Duration:** The duration of a full-time award will be three years in the first instance or such shorter period as is stated in the letter of offer.

Periods of enrolment already undertaken for the PhD degree and periods of enrolment undertaken for the PhD degree during suspension of the award will be deducted from the duration of the award.

**Unpaid Program and Scholarship Leave:** The University may approve unpaid program and scholarship leave of absence on personal grounds, which does not exceed a total period of 12 months during the period of the award, after which the recipient may resume the award. If the unpaid program and scholarship leave of absence exceeds 12 months, the recipient may not be eligible for resumption of the award.

An application for unpaid program and scholarship leave of absence for more than 12 months will only be considered if there are exceptional circumstances beyond the control of the recipient and must be approved by the Delegated Authority in the College.

Unpaid program and scholarship Leave is aggregated and awarded only in one-week blocks for a full-time recipient and two-week blocks for a part-time recipient.

Recipients may apply for unpaid program and scholarship leave by completing the relevant section of the [Manage my Degree - HDR](#) form in ISIS.

Payments for this award will *not* continue during this type of leave.

**Extension:** The Delegated Authority of the Research School of Chemistry may approve a six month extension of the scholarship, in exceptional circumstances, on a case-by-case basis. If eligible, a recipient may apply for an extension of the award by completing the [Manage my Degree - HDR](#) form.

### 3. ELIGIBILITY

The award will be available every three years to a prospective student who is:

- (a) a domestic student; and
- (b) enrolling full-time in a program of study for the degree of Doctor of Philosophy within the Research School of Chemistry, in the research areas of Theoretical, Computational, or Physical Chemistry; and
- (c) the highest ranked domestic recipient of the Australian Government Research Training Program Scholarship.

### 4. APPLICATION

There is no application as students are automatically considered based on meeting the eligibility criteria or conditions prescribed under the Eligibility section.

### 5. SELECTION

Selection of this award requires each of the ANU Colleges to convene a selection committee to score and rank ALL eligible H1 (or equivalent) applicants in a merit-based process. Overall ranking includes consideration of:

- Academic Record
- Research Potential, support from the prospective supervisor and location in which the research will be undertaken
- Referee reports
- English Language competency
- Comparison with other applications received in the same scholarship round

The Selection Committee reserves the right to make no award if it considers there is no applicant of sufficient merit. The Selection Committee may also vary the number of awards and/or offer the award at other times in exceptional circumstances or based on the standard of applications or students (where funds allow).

### 6. CONCURRENT HOLDING OF AWARDS

A recipient of the award is permitted to concurrently hold other scholarships, awards, grants and bursaries subject to the terms of the corresponding section in the conditions of award of the other scholarship/bursary/grant/award that they are holding.

## **7. DEFERMENT**

The award must be taken up no later than the date specified in the letter of offer, unless in special circumstances another date has been approved by the Delegated Authority.

## **8. ONGOING ELIGIBILITY**

The recipient is required to remain enrolled full-time in a program of study for the degree of Doctor of Philosophy at the Australian National University in the program for which the award is offered.

A part-time award may be offered or approved if the recipient has reasons acceptable to the University that preclude full-time study for part or all of the program of study. In such cases the University must be satisfied that the reasons relate to caring commitments, a medical condition, a disability or other circumstance which limits the recipient's capacity to undertake full-time study.

An award cannot be transferred to another institution or ANU College.

## **9. SUSPENSION OF AWARD**

A recipient may apply for suspension of their award. The approval of a suspension will be at the discretion of the recipient's College. A suspension may be appropriate if a recipient is studying at another institution and receives an award for that study. In these circumstances the duration of the award will be reduced by the periods of study undertaken towards the degree during suspension of the award (unless the study was undertaken overseas as part of a Commonwealth Government financially supported international postgraduate research scholarship or award).

The University may suspend an award where a recipient has:

- a) outstanding fees;
- b) an outstanding debt with the University; or
- c) outstanding PhD milestone/s

The award will be suspended when at least five working days have passed since the University advised the recipient in writing that the milestones, debt and/or fees are outstanding, until the milestones have been met or the outstanding fees and/or debt have been paid. Under these circumstances, the recipient will forfeit payment of the award for the period of time that their award is suspended.

## **10. CESSATION OF AWARD**

The award ceases:

- (a) at the conclusion of the period outlined in section 2; or
- (b) on submission of the thesis for examination; or

- (c) on the date on which the recipient withdraws or ceases to attend the University other than for approved absences; or
- (d) if a recipient is no longer meeting or has breached the conditions of award; or
- (e) if a recipient breaches academic or behavioural standards set by the University under the Academic Misconduct & Discipline Rules.

#### **11. REPAYMENT OF FUNDS**

A recipient who is taking leave from their program, or changing their enrolment intensity from full-time to part-time, is expected to submit the prescribed [Manage My Degree - HDR](#) form in a timely manner and, where possible, in advance in order to avoid receiving an overpayment of their award. In circumstances where an overpayment does occur, the overpayments will generally be recovered in line with the ANU Overpayments Procedure.

In the situation where a recipient is overpaid an amount in excess of a full fortnightly disbursement, the University may recover the overpayment by withholding future stipend payments at the same rate that the stipend was overpaid.

In cases of overpayment or outstanding financial debts to the University, service restrictions are applied to students. Service restrictions include temporarily withholding students' access to:

- (a) enrol or re-enrol in a program or course;
- (b) obtain a transcript of academic record;
- (c) acquire results of any assessment in a course or program;
- (d) receive a degree, diploma, certificate or other Award of the University.

#### **12. PROVIDING FALSE OR MISLEADING INFORMATION**

The offer of an award is based on the information provided to the University. An award may be withdrawn at any stage if incorrect, false or misleading information is provided or relevant information is withheld. This includes circumstances where the false information is unrelated to the assessment in offering the award.

#### **13. VARIATION TO CONDITIONS OF AWARD**

In exceptional circumstances and on a case-by-case basis section 6 and/or 7 of these conditions of award may be varied by the Dean on the recommendation of the Director of the Research School of Chemistry.

#### **14. TAXATION & CENTRELINK**

Recipients are responsible for seeking taxation and Centrelink advice regarding their own individual circumstances. Scholarships/grants/awards may be regarded as taxable income if a recipient is enrolled on a part-time basis.

For information on how your award may affect your Centrelink benefits, please refer to this website: <http://www.humanservices.gov.au/customer/enablers/income/>

## 15. ACCOMMODATION

It is the recipient's responsibility to obtain residential accommodation. Information on student accommodation and application forms are available from the University Accommodation Services. Information may be found on the Web at:

<http://www.anu.edu.au/students/services/accommodation>

## 16. PUBLICITY

The recipient may be requested to participate in publicity for the award from time to time. This may include publicity in the state or territory of residence or of schooling. Recipients may be contacted for an interview and photograph. The University may also publicise the award by publishing the names of the recipients. Arrangements for such publicity will be made through the ANU College of Science or the Strategic Communications and Public Affairs Office of the University.

## 17. CONTACT WITH THE ANU COLLEGE

All enquiries regarding the award and changes, issues, or further information after acceptance should be made to:

*Research School of Chemistry  
ANU College of Science  
Email: [rsc.hdr.sa@anu.edu.au](mailto:rsc.hdr.sa@anu.edu.au)*

## 18. DISCLAIMER

The recipient of this award is subject to *The Australian National University Act 1991* as amended, and to the Statutes, Rules, Regulations and Resolutions of the University.

The award of a scholarship/grant does not carry any commitment by the University for future employment.

These conditions of award should be read in conjunction with the University's Research Awards Rule and Candidature and Supervision Policies.

## 19. RELATED POLICIES, PROCEDURES, RULES & RESOURCES

ANU Research Awards Rule - <https://www.legislation.gov.au/Details/F2017L01614>

ANU Overpayments Procedure – [https://policies.anu.edu.au/ppl/document/ANUP\\_000599](https://policies.anu.edu.au/ppl/document/ANUP_000599)

ANU Academic Misconduct Rule - <https://www.legislation.gov.au/Details/F2015L02025>

ANU Discipline Rule - <https://www.legislation.gov.au/Details/F2018L00319>

Thesis Allowance Requirements - <http://www.anu.edu.au/students/program-administration/assessments-exams/theses-reimbursement>

Research Scholarship Information (including reimbursement and claim forms) - <http://www.anu.edu.au/students/scholarships-support/research-scholarship-information>