



ANU COLLEGE OF ARTS & SOCIAL SCIENCES STUDY TOUR AND FIELD TRIP TRAVEL GRANT

CONDITIONS OF AWARD

1. INTRODUCTION

Each year the ANU College of Arts and Social Sciences (“the College”) may offer up to 40 awards known as the ANU College of Arts and Social Sciences Study Tour and Field Trip Travel Grant (“the award”).

The objective of the award is to provide equity funding to facilitate study tours or field trip opportunities, and to enrich the academic experience of these eligible students.

Funding for this award has been provided by the College.

2. BENEFITS

The value of the award is stated in your letter of offer. The award is paid in one instalment once the recipient submits proof of enrolment into the study tour or field trip course, unless otherwise stated in the letter of offer.

Travel insurance will be covered by ANU for travel that has been approved by the appropriate delegated authority. Students are strongly advised to consult the University’s Travel Insurance Policy and should consider seeking advice from the University’s Insurance Officer before finalising travel arrangements.

The recipient is responsible for making payment of all tuition fees by the prescribed date as set out by the University each session. Recipients of this award are responsible for the costs of books, study materials, accommodation and all other costs of study.

3. ELIGIBILITY

The award is available each year to a continuing ANU student who is:

- (a) a domestic or international student;
- (b) enrolled in an undergraduate or postgraduate coursework program in the College of Arts and Social Sciences;
- (c) will be enrolled in a short term study tour or field trip course in the College;
- (d) satisfies one or more of the following criteria:
 - (i) recipient of government allowance (Youth Allowance, Austudy, Abstudy);
 - (ii) proof of financial hardship if not a recipient of government allowance;
 - (iii) refugee status

4. APPLICATION

The application is submitted on the prescribed form as published on the ANU Scholarships website. Any requirement for supporting documentation and forwarding details will be stated on the application form and/or ANU Scholarships website. The application and all supporting documentation (where applicable) must be submitted on, or prior to, the closing date published on the ANU scholarships website.

5. SELECTION

Selection is made on the basis of applicants meeting the eligibility criteria. Academic merit may also be considered.

The award is offered to a student by a selection committee chaired by the College Associate Dean (Student Experience) which will also include one other College Associate Dean and the Executive Support Officer (Student Experience).

The College reserves the right to make no award if it considers there is no applicant of sufficient merit. The College may also vary the number of awards or offer the award at other times in exceptional circumstances or based on the standard of applications or students (where funds allow).

6. CONCURRENT HOLDING OF AWARDS

A recipient of the ANU College of Arts and Social Sciences Study Tour and Field Trip Travel Grant is permitted to concurrently hold other scholarships.

7. DEFERMENT

The award cannot be deferred.

8. ONGOING ELIGIBILITY

A recipient of this award is required to remain enrolled in the short-term study tour or field trip course in the semester related to the application for travel.

9. CESSATION OF AWARD

The award ceases or should be surrendered:

- (a) if a recipient transfers out of a program offered by the College prior to commencing the short-term study tour or field trip course
- (b) at the conclusion of the study tour or field trip course
- (c) if a recipient fails to commence or complete the planned short-term study tour or field trip;
- (d) If a recipient breaks the law in the country they are visiting or breaches academic or behavioural standards set by the University under the Academic Misconduct & Discipline Rules;

whichever is earliest.

10. REPAYMENT OF FUNDS

Subject to the information available at the time, the Dean of the ANU College of Arts and Social Sciences may request that the payment for the semester in which the breach of conditions or withdrawal occurs be refunded in part or in full.

11. PROVIDING FALSE OR MISLEADING INFORMATION

The offer of an award is based on the information provided to the University by the applicant. An award may be withdrawn at any stage if incorrect, false or misleading information is found to have been provided or relevant information is withheld. This includes circumstances where the false information is unrelated to the offering of the award.

12. VARIATION TO CONDITIONS OF AWARD

In exceptional circumstances and on a case-by-case basis section 6 and/or 7 of these conditions of award may be varied by the Dean on the recommendation of the Associate Dean (Student Experience).

13. TAXATION & CENTRELINK

Recipients are responsible for seeking taxation and Centrelink advice regarding their own individual circumstances. Scholarships/grants may be regarded as taxable income if a recipient is enrolled on a part-time basis.

For information on how your award may affect your Centrelink benefits, see this website <http://www.humanservices.gov.au/customer/enablers/income/>

14. PUBLICITY

The recipient may be requested to participate in publicity for the award from time to time. This may include publicity in the state or territory of residence or of schooling. Recipients may be contacted for an interview and photograph. The University may also publicise the award by publishing the names of the recipients. Arrangements for such publicity will be made through the ANU College of Arts and Social Sciences or Strategic Communications and Public Affairs Office of the University.

15. CONTACT WITH THE COLLEGE

All enquiries regarding the award and changes, issues, or further information after acceptance should be made to:

*Scholarships and Prizes Officer
College of Arts and Social Sciences*

Email: awards.cass@anu.edu.au

16. DISCLAIMER

The recipient of this award is subject to *The Australian National University Act 1991* as amended, and to the Statutes, Rules, Regulations and Resolutions of the University.

The award of a scholarship/grant does not carry any commitment by the University for future employment.

These conditions of award should be read in conjunction with the University's Coursework Scholarships Policy & Procedures available from the ANU website.

17. RELATED POLICIES, PROCEDURES & RULES

ANU Coursework Scholarship Policy -

https://policies.anu.edu.au/ppl/document/ANUP_007803

ANU Coursework Scholarship Procedure -

https://policies.anu.edu.au/ppl/document/ANUP_009607

ANU Academic Misconduct Rule - <https://www.legislation.gov.au/Details/F2015L02025>

ANU Discipline Rule - <https://www.legislation.gov.au/Details/F2015L02046>