



## **ASIA LAW INTERNSHIP GRANT CONDITIONS OF AWARD**

### **1. INTRODUCTION**

Each year the ANU Law School, of the ANU College of Law (“the College”), may offer an award known as the Asia Law Internship Grant (“the award”).

The objective of the award is to provide financial assistance to allow the selected recipient(s) the opportunity to gain realistic, high-level and varied legal work experience through a supervised legal internship or work experience with partner host organisations in Asia.

Funding for this award has been provided by the ANU College of Law.

### **2. BENEFITS**

The value of the award is stated in the letter of offer. The award is paid in one instalment prior to the commencement of the internship, unless otherwise stated in the letter of offer.

The award is intended to assist with travel cost and/or day-to-day living expenses associated with undertaking the internship.

The recipient is responsible for their passport and visa as well as any other costs involved in travel and undertaking the internship or work placement.

The recipient is responsible for making payment of all tuition fees by the prescribed date as set out by the University in each session. Recipients of this award are responsible for the costs of books, study materials, accommodation, and all other costs of study.

### **3. ELIGIBILITY**

The award is available each year to an ANU student who is:

- (a) a Bachelor of Laws (Hons), Juris Doctor or Master of Laws student enrolled at the ANU College of Law; or
- (b) a student of the Bachelor of Laws (Hons), Juris Doctor or Master of Laws enrolled at the ANU College of Law who is eligible to graduate in the semester of the application.

### **4. APPLICATION**

The application is submitted on the prescribed electronic form. Any requirement for supporting documentation and forwarding details will be stated on the application form and/or ANU Scholarships website. The application and all supporting documentation (where applicable) must be submitted on, or prior to, the closing date published on the ANU scholarships website.

## **5. SELECTION**

Selection is made based on information provided in the application form addressing the following criteria:

- (a) Academic Merit
- (b) Demonstrated interest in area/s of law listed on the ANU Scholarships website;
- (c) Stage of study, with preference given to those in later years of their degree who may not have another opportunity within their degree to undertake the internship or work placement;
- (d) Meeting any language, visa or residency requirements of the host organisation or the country of the host organisation
- (e) Interview or discussions held with internship convenor and/or Associate Dean (International) or other ANU College of Law representative, where appropriate

The grant is offered by the Dean of the ANU College of Law (or nominee) and awarded to the candidate selected by the host organisations to undertake the internship or work placement in any given year. The ANU College of Law reserves the right to make no award if it considers there is no applicant of sufficient merit.

## **6. CONCURRENT HOLDING OF AWARDS**

A recipient of the grant is permitted to concurrently hold other scholarships, awards, grants and bursaries.

## **7. DEFERMENT**

The award cannot be deferred.

## **8. ONGOING ELIGIBILITY**

The recipient must complete the internship or work placement for which the grant awarded.

## **9. CESSATION OF AWARD**

The award ceases or should be surrendered if the recipient:

- (a) no longer meets the eligibility requirements;
- (b) fails to undertake or complete the internship or work placement which the grant was given to support;
- (c) withdraws or ceases to attend the University other than for approved absences prior to undertaking the internship or work placement;
- (d) breaches academic or behavioural standards set by the University under the Academic Misconduct & Discipline Rules;

whichever is earliest.

## **10. REPAYMENT OF FUNDS**

Subject to the information available at the time, the Dean of the ANU College of Law (or nominee) may request that the payment for the semester in which the breach of conditions or withdrawal occurs be refunded in part or in full.

## **11. PROVIDING FALSE OR MISLEADING INFORMATION**

The awarding of a grant is based on the information provided to the University. A grant may be withdrawn at any stage if incorrect, false or misleading information is provided or relevant information is withheld. This includes circumstances where the false information is unrelated to the assessment in awarding the grant.

## **12. VARIATION TO CONDITIONS OF AWARD**

In exceptional circumstances and on a case-by-case basis section 7 of these conditions of award may be varied by the Dean of the ANU College of Law (or nominee).

## **13. TAXATION & CENTRELINK**

Recipients are responsible for seeking taxation and Centrelink advice regarding their own individual circumstances. Grants may be regarded as taxable income if a recipient is enrolled on a part-time basis.

For more information on how the grant may affect Centrelink benefits, see this website:

<http://www.humanservices.gov.au/customer/enablers/income/>

## **14. ACCOMMODATION**

It is the recipient's responsibility to arrange accommodation for the period of the internship or work placement. The internship host may provide recommendations of accommodation options that are convenient for the placement.

## **15. TRAVEL APPROVAL AND ANU INSURANCE COVERAGE**

All travel undertaken by staff/students and covered persons on behalf of the Insured must be approved through the online travel approval process prior to departure (except for exchange and incoming visitors of the University).

## **16. PUBLICITY**

The recipient may be requested to participate in publicity for the award from time to time. This may include publicity in the state or territory of residence or of schooling or in the country or region in which the internship is undertaken. Recipients may be contacted for an interview and photograph. The University may also publicise the award by publishing the names of the recipients. Arrangement for such publicity will be made through the ANU College of Law or Strategic Communications and Public Affairs Office of the University.

## **17. CONTACT WITH THE COLLEGE**

All enquiries regarding the award and changes, issues, or further information after acceptance should be made to:

ANU College of Law

Email: [enquiries.law@anu.edu.au](mailto:enquiries.law@anu.edu.au)

## **18. GOVERNANCE**

The recipient of this award is subject to The Australian National University Act 1991 as amended, and to the Statutes, Rules, Regulations and Resolutions of the University.

The award of a grant does not carry any commitment by the University, or internship host for future employment.

These conditions of award should be read in conjunction with the University's Coursework Scholarships Policy and Procedures available from the ANU website.

## **19. RELATED POLICIES, PROCEDURES & RULES**

ANU Coursework Scholarship Policy - [https://policies.anu.edu.au/ppl/document/ANUP\\_007803](https://policies.anu.edu.au/ppl/document/ANUP_007803)

ANU Coursework Scholarship Procedure - [https://policies.anu.edu.au/ppl/document/ANUP\\_009607](https://policies.anu.edu.au/ppl/document/ANUP_009607)

ANU Academic Misconduct Rules - <https://www.comlaw.gov.au/Details/F2014L01785>

ANU Discipline Rules - <https://www.comlaw.gov.au/Details/F2014L01792>

ANU Travel Policy - [https://policies.anu.edu.au/ppl/document/ANUP\\_000476](https://policies.anu.edu.au/ppl/document/ANUP_000476)