



## ARC CENTRE OF EXCELLENCE FOR PLANT ENERGY BIOLOGY JAN ANDERSON HDR SUPPLEMENTARY SCHOLARSHIPS

### CONDITIONS OF AWARD

#### 1. INTRODUCTION

Each year the ARC Centre for Excellence for Plant Energy Biology (“The Centre”) may offer an award known as the ARC Centre of Excellence for Plant Energy Biology Jan Anderson HDR Supplementary Scholarships (“the award”).

The objectives of the award are to provide a unique research experience that will allow students to develop scientific and professional skills to be successful in the field of plant energy biology.

Funding for this award has been provided by *the ARC Centre of Excellence for Plant Energy Biology*

#### 2. BENEFITS

**Value:** The value of the award is stated in the letter of offer. The award is paid fortnightly unless otherwise stated in the letter of offer.

The recipient is responsible for making payment of any tuition and/or administrative fees by the prescribed date as set by the University each session. Recipients of this award are responsible for the cost of books, study materials, accommodation and all other costs of study.

**Duration:** The duration of a full-time award is 3 years in the first instance or such shorter period as is stated in the letter of offer.

Periods of study already undertaken for the PhD degree and periods of study undertaken for the PhD degree during suspension of the award are deducted from the duration of the award.

**Extension:** If eligible, a recipient may apply for an extension of the award by completing the [Application for Extension of Research Scholarship](#) form. The maximum period of extension is six months and an extension may be sought only where the research has been delayed by circumstances beyond the scholar's control and is related to the research and is not of a personal nature.

#### PROGRAM & SCHOLARSHIP LEAVE ENTITLEMENTS

A scholar who is unable to pursue their program of study should apply for program and scholarship leave of absence by completing the Application for Program and Scholarship Leave - Research form.

**Personal Leave:** The University may approve program and scholarship leave of absence on personal grounds, which does not exceed a total period of twelve months during the tenure of the award. An application for program and scholarship leave of absence for more than twelve months will be considered only if there are

exceptional circumstances beyond the control of the scholar and must be approved by the Delegated Authority in the College. Payments for this scholarship will not continue during these periods of leave.

**Medical Leave:** The University may approve program and Scholarship leave of absence on medical grounds, on receipt of a certificate signed by a registered medical practitioner which gives the nature and likely duration of the scholar's illness and certifies that the scholar is unable to pursue the program because of the illness. Medical grounds may also be used to cover leave for students with family caring responsibilities. The maximum aggregated period for receipt of the award under this provision cannot exceed 12 weeks within the duration of the award. Payments for this scholarship will not continue during these periods of leave.

**Maternity Leave:** The University may approve program and scholarship leave of absence for maternity reasons up to a maximum aggregate of twelve weeks within the duration of the scholarship provided the application for program leave of absence is accompanied by a medical certificate indicating the expected date of confinement. Payments for this scholarship will not continue during these periods of leave.

**Paternity Leave:** The University may approve program and scholarship leave of absence to a scholar who is the partner of a woman giving birth. The scholar may be entitled to 5 days parenting leave at the time of the birth provided the award has been held for at least twelve months at the time of application. The application for leave must be accompanied by a medical certificate confirming the date of birth. Payments for this scholarship will not continue during these periods of leave.

In no circumstances can the program and scholarship leave of absence exceed two years in total (which includes personal, medical, maternity and paternity leave).

### 3. ELIGIBILITY

The award is available each year to a prospective or continuing ANU student who:

- (a) is a domestic and/or international student
- (b) is enrolling in a program of study for the degree of Doctor of Philosophy at the Australian National University in the Research School of Biology (RSB);
- (c) is undertaking research in plant energy biology; and
- (d) has been awarded, and has accepted an ANU HDR base stipend scholarship.

### 4. APPLICATION

Applications are called for with a closing date as set by the Centre. The application is submitted on the prescribed form. The completed application and supporting documentation should be forwarded to the Biology Teaching and Learning Centre by email or post prior to the closing date.

### 5. SELECTION

Selection is made on the basis of academic merit.

The award is offered to a student by a selection committee chaired by ARC Centre of Excellence for Plant Energy Biology Director ("The Centre Director") or nominee which will

also include the chief investigator of the Centre and members of the Centre Executive Committee.

The selection committee reserves the right to make no award if it considers there is no applicant of sufficient merit. The selection committee may also vary the number of awards (where funds allow) and/or offer the award at other times in exceptional circumstances or based on the standard of applications or students.

## **6. CONCURRENT HOLDING OF AWARDS**

A recipient of the award is permitted to concurrently hold other scholarships, awards, grants and bursaries subject to the terms of the corresponding section in the conditions of award of the other scholarship/bursary/grant/award that they are holding.

## **7. DEFERMENT**

The award cannot be deferred.

## **8. ONGOING ELIGIBILITY**

The scholar is required to remain enrolled in a program of study for the degree of Doctor of Philosophy at the Australian National University where the research topic is in the field of plant energy biology.

A part-time award is offered or approved if the student has reasons acceptable to the University that preclude full-time study for part or all of the course of study. In such cases the University must be satisfied that the reasons relate to caring commitments, a medical condition, a disability or other circumstance which limits the student's capacity to undertake full-time study.

An award cannot be transferred to another institution or ANU College.

## **9. SUSPENSION OF AWARD**

A student may apply for suspension of their award. The approval of a suspension is at the discretion of the scholar's College. A suspension may be appropriate if a student is studying at another institution and receives an award for that study. In these circumstances the duration of the award is reduced by the periods of study undertaken towards the degree during suspension of the award (unless the study was undertaken overseas as part of a Commonwealth Government financially supported international postgraduate research scholarship or award).

The University may suspend an award where a student has:

- a) outstanding fees;
- b) an outstanding debt with the University; or
- c) outstanding PhD milestone(s).

An award is only suspended once a reasonable amount of time (more than 20 working days) has passed since the fees and/or debt and/or milestones were due and once the University has advised the scholar in writing that the milestones, debt and/or fees are outstanding. Under these circumstances, the scholar will forfeit payment for the period of time that their award is suspended.

## **10. CESSATION OF AWARD**

The award ceases or should be surrendered:

- (a) at the conclusion of the period outlined in section 2; or
- (b) on submission of the thesis for examination; or
- (c) on the date on which the student withdraws or ceases to attend the University other than for approved absences; or
- (d) if a recipient is no longer meeting or has breached the conditions of award; or
- (e) if a recipient breaches academic or behavioural standards set by the University under the Academic Misconduct & Discipline Rules.

## **11. REPAYMENT OF FUNDS**

A scholar who is taking leave from their program is expected to submit the prescribed leave form in a timely manner and, where possible, in advance in order to avoid receiving an overpayment of their award.

In circumstances where an overpayment does occur, the overpayments will generally be recovered in line with the ANU Overpayments Procedure.

In the situation where a student is overpaid an amount in excess of a full fortnightly disbursement, the University may recover the overpayment by withholding future stipend payments at the same rate that the stipend was overpaid.

## **12. PROVIDING FALSE OR MISLEADING INFORMATION**

The offer of an award is based on the information provided to the University. An award may be withdrawn at any stage if incorrect, false or misleading information is provided or relevant information is withheld. This includes circumstances where the false information is unrelated to the assessment in offering the award.

## **13. VARIATION TO CONDITIONS OF AWARD**

In exceptional circumstances and on a case-by-case basis section 6 and/or 7 of these conditions of award may be varied by the Dean on the recommendation of the Chair of Selection Committee.

## **14. TAXATION & CENTRELINK**

Award recipients are responsible for seeking taxation and Centrelink advice regarding their own individual circumstances. Scholarships/grants may be regarded as taxable income if a recipient is enrolled on a part-time basis.

For information on how your award may affect your Centrelink benefits, see this website <http://www.humanservices.gov.au/customer/enablers/income/>

## **15. ACCOMMODATION**

It is the recipient's responsibility to obtain residential accommodation. Information on student accommodation and application forms are available from the University Accommodation Services. Information may be found on the Web at: <http://www.anu.edu.au/students/services/accommodation>

## 16. PUBLICITY

The award recipient may be requested to participate in publicity for the award from time to time. This may include publicity in the state or territory of residence or of schooling. Recipients may be contacted for an interview and photograph. The University may also publicise the award by publishing the names of the recipients. Arrangements for such publicity are made through the ARC Centre of Excellence for Plant Energy Biology, College Marketing and Communications office or the Strategic Communications and Public Affairs Office of the University.

## 17. CONTACT WITH THE COLLEGE

All enquiries regarding the award and changes, issues, or further information after acceptance should be made to:

*Research School of Biology  
ANU College of Science  
Biology Teaching and Learning Centre  
Gould Building 116  
The Australian National University  
Canberra ACTON 2601  
AUSTRALIA*

*Email: [rsb.studentadmin@anu.edu.au](mailto:rsb.studentadmin@anu.edu.au)*

## 18. DISCLAIMER

The recipient of this award is subject to The Australian National University Act 1991 as amended, and to the Statutes, Rules, Regulations and Resolutions of the University.

The award of a scholarship does not carry any commitment by the University for future employment.

These conditions of award should be read in conjunction with the University's Coursework Scholarships Policy & Procedures available from the ANU website.

## 19. RELATED POLICIES, PROCEDURES & RULES

ANU Research Award Rules - <https://www.comlaw.gov.au/Details/F2013L00564>

ANU Overpayments Procedure – [https://policies.anu.edu.au/ppl/document/ANUP\\_000599](https://policies.anu.edu.au/ppl/document/ANUP_000599)

ANU Academic Misconduct Rules - <https://www.comlaw.gov.au/Details/F2014L01785>

ANU Discipline Rules - <https://www.comlaw.gov.au/Details/F2014L01792>

Thesis Allowance Requirements - <http://www.anu.edu.au/students/program-administration/assessments-exams/theses-reimbursement>

Research Scholarship Information (including forms) - <http://www.anu.edu.au/students/scholarships-support/research-scholarship-information>