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## Application for an Undergraduate Accommodation Bursary 2021

### ***Please read the following information before lodging your application***

Accommodation bursaries are to assist students who are currently enrolled at ANU and are experiencing **unexpected** financial difficulty in meeting their accommodation costs.

Assistance is **not on-going** and the bursary is not designed for pre arrival costs or as a method of income.

Funds are granted subject to eligibility.

### **Eligibility Criteria:**

1. Be enrolled as an Undergraduate student at ANU
2. Be enrolled as a candidate for an ANU award on a full-time basis
3. Not be in receipt of a substantial scholarship or financial assistance from any other source over \$5,000 (e.g. residential hall bursary). Recipients of the ANU Access Scholarship are still eligible
4. Be able to substantiate financial hardship and provide supporting documentation to demonstrate a change in circumstances resulting in the hardship

Applications are assessed and awarded at the discretion of the Committee. The Committee will determine the amount of any bursary granted dependent upon assessment of the student's need and the availability of funds.

Undergraduate Accommodation Bursaries are granted for **up to** a maximum of 20 weeks (*per application/per half year*) Undergraduate Students are not eligible to receive more than 40 weeks of bursary assistance over the course of their graduate studies.

Bursaries granted to students living in an ANU Residence or affiliated residence will be paid directly to the residence to offset the student's rent account.

**Please note: Lodging an application does NOT guarantee a bursary will be awarded.**

### **How to apply:**

1. Complete this form and clearly answer and complete all sections of this form
2. You should provide proof of any claim which you make on the form
3. **Provide copies of your bank statements from ALL accounts including credit cards (if applicable) for the last 6 months and up to the date of submitting the application. Failure to do so will result in your application not being assessed**
4. If you are receiving Rent Assistance from Centrelink please be aware you may find your Rent Assistance is reduced if a bursary is awarded. You must include a copy of your Centrelink assessment notice
5. Failure to complete any sections or the provision of misleading information may jeopardise your application
6. Email your application to: [rcc@anu.edu.au](mailto:rcc@anu.edu.au)  
**Note:** We do not accept applications handed in directly to our office-all applications must be submitted to the email address.

**All information provided on the form will be treated confidentially and any supporting documents will be destroyed after the Committee's decision is made.**

### **Application checklist**

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## Application for an Undergraduate Accommodation Bursary 2021

To ensure that your application is complete please check the following:

**I have:**

- Attached all Australian bank statements from **ALL** accounts including credit cards for the previous 6 months and up to the date of submitting the application. Failure to do so will result in your application not being assessed. *(Note: if you have not had an Australian bank account for the last 6 months please provide copies of your foreign account).*
- Attached Centrelink benefit statements - you must attach a copy of your assessment notice (if applicable)
- Given a detailed account which demonstrates your financial hardship and the circumstances that have changed to warrant this application request (page 4). **Undertaking a program of study requires forward financial planning and the ability to support yourself financially for the duration of study.**
- Provided any other supporting documentation relating to this application
- Completed all sections of this application

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## Application for an Undergraduate Accommodation Bursary 2021

### Section 1 - Personal Details

Last Name

Given Names

ANU Student ID

Date of Birth (dd/mm/yy) \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender: \_\_\_\_\_

What is your current address while studying at ANU? *(Please ensure your current Canberra address is up to date in ISIS)*

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Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_

University Email: \_\_\_\_\_

### Section 2 - Course Information

What is your current ANU course of study? (e.g.: Bachelor of Commerce) \_\_\_\_\_

What year of study? (e.g.; 2<sup>nd</sup> year) \_\_\_\_\_ Are you: (Please tick ✓)  Full Time  Part Time

If you are not studying for the full year, please specify your period of study \_\_\_\_\_

### Section 3 - HECS Help

Are you be liable for HECS-HELP or a tuition fees? (Please tick ✓)  HECS-HELP  Tuition Fees  
No, I am an International Student

If you are liable for HECS-HELP will you be paying upfront? (Please tick ✓)  No  Yes

Are you deferring your studies for one semester? (Please tick ✓)  No  Yes

Are you deferring your studies for two semesters? (Please tick ✓)  No  Yes

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### Section 4 - Students with a disability to complete (if applicable)

Are you registered with Access & Inclusion? (Please tick ✓)  Yes  No

Please provide details of any relevant special circumstances or costs relating your disability. If your disability is of a confidential nature then this statement can instead be supplied to the Manager of [Access & Inclusion](#) who will advise of the impact. Please ensure you notify Access & Inclusion you are applying for a bursary when sending your information. Attach another sheet if necessary.

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### Section 5 – Family Information

Please list below the names and ages of **your dependants** who will be living with you and **you are financially responsible for**.

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Relationship: \_\_\_\_\_

### Section 6 – Financial Information

#### Domestic students

Undertaking a program of study requires forward financial planning and the ability to support yourself financially for the duration of study. Provide a detailed explanation of how you had planned to support yourself financially, how your circumstances have changed from your plan, what you are doing to remedy your situation and why you are applying for this assistance?

#### International Students

You have declared to the University on your Statement of Financial Responsibility, when accepting your academic offer, that you have sufficient funds to support the duration of study and you were required to show proof of your ability to support yourself before being granted a visa. Provide a detailed explanation of how you had planned to support yourself financially, how your circumstances have changed from your plan, what you are doing to remedy your situation and why you are applying for this assistance?

Attach another sheet if necessary

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Do you have confirmed employment for the upcoming academic year? (Please tick ✓)  No  Yes

If 'Yes', how many hours will you work per week? \_\_\_\_\_

If 'No', how will you support yourself financially?

If you have had (or expect to have) employment during the year, please provide details:

Are you financially dependent on your parent/s or guardian/s? (Please tick ✓)  No  Yes

If 'Yes', what is their combined gross annual income? \$ \_\_\_\_\_

Please provide below details of all your expected income. You must estimate fortnightly dollar amounts for each heading (in Australian Dollars only).

Employment	\$ _____
Youth Allowance*	\$ _____
Rent Assistance	\$ _____
Travel Assistance	\$ _____
Pension or other Government Assistance	\$ _____
Scholarship/other bursaries/award	\$ _____

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Assistance from family members \$ \_\_\_\_\_  
 Interest on savings and investments \$ \_\_\_\_\_  
 Other (please specify) \$ \_\_\_\_\_

**Fortnightly Total:** \$ \_\_\_\_\_

What is your total amount of your savings? \$ \_\_\_\_\_

**\* If you are receiving Youth Allowance, you must attach a copy of your assessment notice. Please attach a copy of your bank statements for the last six months.**

Please provide details of your *fortnightly* expenditure:

Living costs	Fortnightly amount	Paid to	Who pays? (self/family/others)
Accommodation (rent, food, power)	\$		
Public Transport / Own Car (Circle which is applicable)	\$		
Loan Repayments	\$		
Other essentials (please specify)	\$		

Please specify any other costs you have to meet during the academic year:

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Please provide details of any money which you owe at present:

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### Declaration

I declare that all information provided on this form is complete and correct. I understand that the University may require evidence to support claims I have made in this application, and check information provided on this form against other University records. I understand that any incorrect statements on this form may jeopardise my application or lead to the revocation of any bursary after it has been granted. I undertake to notify the University of any change in my financial circumstances.

### Privacy Act 1988

Collection Notice - The personal information provided by the applicant is necessary for University Accommodation Services to verify the applicant's identity and eligibility to apply for the Endowment Accommodation Bursary. Personal information collected about the applicant in this application may be compared with information already held in the ANU Student System and discussed with relevant persons within the ANU or external to the ANU.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_