
Application for an Emergency Undergraduate Accommodation Bursary

Please read the following information before lodging your application

Emergency bursaries are to assist students experiencing sudden short-term unexpected financial difficulty in meeting your accommodation costs. Funds are granted subject to eligibility and availability to assist over the period of the emergency – assistance is not on-going.

Eligibility Criteria:

1. Be enrolled as an Undergraduate student at ANU
2. Be enrolled as a candidate for an ANU award on a full-time basis
3. Not be in receipt of a substantial scholarship or financial assistance from any other source over \$5,000 (e.g. residential hall bursary). Recipients of the ANU Access Scholarship are still eligible
4. Be able to substantiate financial hardship and provide supporting documentation to demonstrate a change in circumstances resulting in the hardship

Applications are assessed and awarded at the discretion of the Committee and may include a personal interview. The Committee will determine the amount of any bursary granted dependent upon assessment of the student's need and the availability of funds.

Emergency Undergraduate Accommodation Bursaries are granted for **up to** a maximum of 20 weeks (*per application/per half year*)

Bursaries granted to students living in an ANU Residence or affiliated residence will be paid directly to the residence to offset the student's rent account.

Please note: Lodging an application does NOT guarantee a bursary will be awarded.

How to apply:

1. Print this form and clearly answer and complete all sections of this form
2. You should provide proof of any claim which you make on the form
3. If you are receiving Rent Assistance from Centrelink please be aware you may find your Rent Assistance is reduced if a bursary is awarded. You must include a copy of your Centrelink assessment notice
4. Failure to complete any sections or the provision of misleading information may jeopardise your application
5. Provide copies of your bank statements for the last 6 months. Failure to do so will result in your application not being assessed
6. Email your application to: rcc@anu.edu.au

Note: We do not accept applications handed in directly to our office-all applications must be submitted to the email address.

All information provided on the form will be treated confidentially

Application checklist

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To ensure that your application is complete please check the following:

I have:

- Attached all Australian bank statements for the previous 6 months. Failure to do so will result in your application not being assessed. *(Note: if you have not had an Australian bank account for the last 6 months please provide copies of your foreign account).*
- Attached Centrelink benefit statements - you must attach a copy of your assessment notice (if applicable)
- Given a detailed account which demonstrates your financial hardship and the circumstances that have changed to warrant this application request (page 3). **Undertaking a program of study requires forward financial planning and the ability to support yourself financially for the duration of study.**
- Provided any other supporting documentation relating to this application
- Completed all sections of this application

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Section 1 - Personal Details

Last Name

Given Names

ANU Student ID

Date of Birth (dd/mm/yy) _____ / _____ / _____ (Please tick Male Female

What is your current Canberra address while studying at ANU? (Please ensure your current Canberra address is up to date in ISIS)

Suburb: _____ Postcode: _____

Telephone: _____ Mobile: _____

Email: _____ Email 2: _____

Section 2 - Course Information

What is your current ANU course of study? (eg: Bachelor of Commerce) _____

What year of study? (eg: 2nd year) _____ Are you: (Please tick Full Time Part Time

If you are not studying for the full year, please specify your period of study _____

Section 3 - HECS Help

Are you be liable for HECS-HELP or a tuition fees? (Please tick HECS-HELP Tuition Fees
 No, I am an International Student

If you are liable for HECS-HELP will you be paying upfront? (Please tick No Yes

Are you deferring your studies for one semester? (Please tick No Yes

Are you deferring your studies for two semesters? (Please tick No Yes

Section 4 – Financial Information

Undertaking a program of study requires forward financial planning and the ability to support yourself financially for the duration of study. Information on the costs of living in Canberra is readily available. Provide a detailed explanation of how you had planned to support yourself financially, how your circumstances have changed from your plan, what you are doing to remedy your situation and why you are applying for this assistance?



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Do you have confirmed employment for the upcoming academic year? (Please tick ✓) No Yes

If 'Yes', how many hours will you work per week? _____

If 'No', how will you support yourself financially?

If you have had (or expect to have) employment during the year, please provide details:

Application for an Emergency Undergraduate Accommodation Bursary

Are you financially dependent on your parent/s or guardian/s? (Please tick ✓) No Yes

If 'Yes', what is their **combined** gross annual income? \$ _____

Please provide below details of all your expected income. You must estimate fortnightly dollar amounts for each heading (in Australian Dollars only).

| | |
|--|-----------------|
| Employment | \$ _____ |
| Youth Allowance* | \$ _____ |
| Rent Assistance | \$ _____ |
| Travel Assistance | \$ _____ |
| Pension or other Government Assistance | \$ _____ |
| Scholarship/other bursaries/award | \$ _____ |
| Assistance from family members | \$ _____ |
| Interest on savings and investments | \$ _____ |
| Other (please specify) | \$ _____ |
| Fortnightly Total: | \$ _____ |

What is your total amount of your savings? \$ _____

*** If you are receiving Youth Allowance, you must attach a copy of your assessment notice. Please attach a copy of your bank statements for the last six months.**

Please provide details of your *fortnightly* expenditure:

| Living costs | Fortnightly amount | Paid to | Who pays? (self/family/others) |
|--|--------------------|---------|-----------------------------------|
| Accommodation (rent, food, power) | \$ | | |
| Public Transport / Own Car (Circle which is applicable) | \$ | | |
| Loan Repayments | \$ | | |
| Other essentials (please specify) | \$ | | |

Please specify any other costs you have to meet during the academic year:

Application for an Emergency Undergraduate Accommodation Bursary

Please provide details of any money which you owe at present:

Declaration

I declare that all information provided on this form is complete and correct. I understand that the University may require evidence to support claims I have made in this application, and check information provided on this form against other University records. I understand that any incorrect statements on this form may jeopardise my application or lead to the revocation of any bursary after it has been granted. I undertake to notify the University of any change in my financial circumstances.

Privacy Act 1988

Collection Notice - The personal information provided by the applicant is necessary for University Accommodation Services to verify the applicant's identity and eligibility to apply for the Endowment Accommodation Bursary. Personal information collected about the applicant in this application may be compared with information already held in the ANU Student System and discussed with relevant persons within the ANU or external to the ANU.

Signature: _____ **Date:** ____/____/____