

COVID-19 – Research Protocols

Action Number	Responsible Person	Description of Implementation	Date Actioned
A1. Ensure all staff and students have been informed in writing of the (a) obligations to comply with COVID-19 precautions; and (b) ramifications of failure to comply with ANU COVID-19 response requirements.			
A2. Encourage staff and students to undertake the COVID-19 Infection Control Training		https://www.health.gov.au/resources/apps-and-tools/covid-19-infection-control-training	
A3. Deans are to ensure that all staff and students are made aware of their responsibilities for managing the prevention of COVID-19 outbreak, in writing			
A4. College Deans are to work with Schools Directors to establish staff check-in/monitoring processes. This is a requirement to ensure early identification of symptoms in personnel on campus.			
<p>A5. College Deans in consultation with School Directors will:</p> <p>Identify and support staff and students most at risk (Section 2.3)</p> <p>Identify and support staff and students who must self-exclude from ANU campuses (Section 5.1)</p> <p>University Guidelines at ANU campuses should be followed in ensuring staff are connected to research activities.</p>			

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A6. College Deans are to ensure, in writing, that staff and students are aware of Hygiene measures and social distancing requirements prior to their return to campus.			
A7. Signage must be installed at all entrances, points of egress around the building and in communal areas outlining requirements for social distancing, hygiene and self-isolation protocols.			
A8. College Deans are to ensure, in writing, that all School Directors have a plan to respond to a suspected case of COVID-19.			
A9. College Deans are to confirm, in writing, the requirement for all staff and students to maintain a contact tracing capability.			
A10. College Deans reinforce to all staff and students what are the available support measures.			
A11. College Deans are to ensure that School Directors complete the WHS Hazard and Risk Assessment for COVID-19 Exposure Template - Research		<p>WHS Hazard and Risk Assessment for COVID-19 Exposure Template - Research must be completed in Research Planning Phase. No campus activities are to commence without completion.</p> <p>The risk assessment may also be found in the WHS Management System Handbook (Listed as Appendix B.1)</p>	
A12. College Deans are to endorse plans for a safe, staged and orderly return to campus and forward plans to the EO-DVCRI, Sasha Banjavcic-Booker		Contact details for endorsed plans is Sasha Banjavcic-Booker eo.dvcr@anu.edu.au	