



## COUNCIL

The 461<sup>st</sup> meeting of the Council will be held at 8:30 am (AEST) on **Tuesday 15 September 2020** using video/tele conferencing facilities.

It is a Special Meeting convened principally to consider the University's Recovery Plan 2021-23 in response to the COVID-19 pandemic.

Any additional information will be made available online (on the Secure Server).

All enquiries should be directed to the Secretary by email: [chris.reid@anu.edu.au](mailto:chris.reid@anu.edu.au), or mobile 0416-277-014.

Chris Reid

**Secretary – ANU Council**

**Secretary – COVID-19 Committee**

Director, Corporate Governance and Risk Office

## AGENDA SUMMARY

### Part 1 - Procedural Items

1.	Announcements and apologies.....	3
2.	Leave of absence.....	3
3.	Disclosure of Material Personal Interest .....	3
4.	Arrangement of agenda .....	3
C 5.	Minutes.....	3

### Part 2 – Key Business Items

C 6.	Vice-Chancellor's Report
C 7.	ANU Recovery Plan 2021-23
C 8.	International Strategy – Establishing a Controlled Entity in China

### Part 3 – Other Business

9.	Other business .....	6
10.	Next meeting .....	7

<b>ATTACHMENTS.....</b>	<b>8</b>
<b>GLOSSARY .....</b>	<b>9</b>

## **IMPORTANT INFORMATION FOR MEMBERS**

### **CONFIDENTIALITY**

Members of Council and others receiving the agenda are reminded of the need for careful discretion in the use and communication of Council business, referring to the Director, Corporate Governance and Risk Office, or other appropriate officer of the Council when in doubt.

Council business marked or declared to be confidential is not at any stage to be communicated to others without prior reference to the Chairperson or the Director, Corporate Governance and Risk Office. Only papers considered especially confidential are so marked.

All matters relating to individual persons, including appointments, enrolment, candidacy for degrees, personal details, performance and conduct are declared to be confidential.

### **CONDUCT OF COUNCIL MEMBERS**

Members of Council are considered *officials* for the purposes of the *Public Governance, Performance & Accountability Act 2013*. The definition of *officials* includes all members of the ANU Council, as well as all officers, employees and members of the University.

Division 3, sections 25 to 29 of the *Public Governance, Performance & Accountability Act 2013*, sets out the general duties of officials. As an *official*, a member of the Council may be removed from their position if they breach those general duties.

#### **Duty of Care & Diligence**

A member of the Council must exercise their powers, perform their functions and discharge their duties with the degree of care and diligence that a reasonable person would exercise if they:

- were a member of the Council in the University's circumstances; and
- occupied the position held by, and had the same responsibilities within the University as, the member of the Council.

#### **Duty to Act in Good Faith and for Proper Purpose**

A member of the Council must exercise their powers, perform their functions, and discharge their duties in good faith and for a proper purpose.

#### **Duty in Relation to Use of Position**

A member of the Council must not improperly use their position to gain an advantage for themselves or for any other person; or to cause detriment to the University, the Commonwealth or to any other person.

#### **Duty in Relation to Use of Information**

A member of the Council who obtains information because of that position, must not improperly use that information to gain an advantage for themselves or for any other person; or to cause detriment to the University, the Commonwealth, or any other person.

#### **Duty to Disclose Interests**

A member of the Council who has a material personal interest that relates to the affairs of the University must disclose the details of the interest.

### **SUBMISSION OF ITEMS BY MEMBERS OF COUNCIL**

Members of Council should communicate to the Chancellor or Vice-Chancellor matters which they wish to have included on the agenda for a meeting of Council. Full details and documentation relating to any items to be included in the agenda should be submitted at least 23 days before the meeting.

### **AGENDA ON THE INTERNET**

The non-confidential agenda and minutes for meetings of Council are available on the Internet at the URL: <http://www.anu.edu.au/about/governance/council>

### **GLOSSARY**

[A glossary of common terms and acronyms](#) used in the University has been provided in the Attachment section of this agenda.

## PART 1 – PROCEDURAL ITEMS

### 1 ANNOUNCEMENTS AND APOLOGIES

This is a Special Meeting of Council convened principally to consider the University's Recovery Plan 2021-23 in response to the COVID-19 pandemic.

Council comprises 14 members for this meeting, rather than the full 15, on account of the postgraduate student representative position being vacant until the results of those student elections are known on or soon after 25 September 2020.

### 2 LEAVE OF ABSENCE

Subsection 15(1)(d) of the *Australian National University Act 1991* provides that if a member of the Council (other than an ex officio member) is absent without leave of the Council from three consecutive meetings of the Council, the member's office becomes vacant.

The Chair will invite members to seek leave from any future meetings of Council which they expect to be unable to attend.

### 3 DISCLOSURE OF MATERIAL PERSONAL INTEREST

In accordance with Division 3, section 29 of the *Public Governance, Performance and Accountability Act 2013*, members of Council are required to declare any direct or indirect material personal interest in matters on the agenda.

### 4 ARRANGEMENT OF AGENDA

The Chair will:

1. Ask if any further items should be considered confidential.
2. Ask if any non-confidential material should **not** be publicly available.
3. Note that all matters have been starred for discussion.
4. Invite members to foreshadow matters to be raised under Other Business.
5. Ask if there are any agenda items that need to be re-sequenced

### C5. MINUTES

<b>RECOMMENDATION</b>	That Council <b>approve</b> the minutes of the meeting held on 31 July 2020 (88/2020).
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**THE AUSTRALIAN NATIONAL UNIVERSITY  
COUNCIL MINUTES**

The 460<sup>th</sup> meeting of the Council was held at 9:15am (AEST) on **Friday 31 July 2020** using video/tele conferencing facilities.

*Confidential until confirmed by Council*

**PART 2 – KEY BUSINESS ITEMS**

**C6. – 8.**        *Confidential to Council Members*

**PART 3 – OTHER BUSINESS**

**9. OTHER BUSINESS**

**PURPOSE** For Council members to raise any other business.

**SPONSOR** Chancellor

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**RECOMMENDATION** That Council **consider** any other business raised.

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**ACTION REQUIRED**

For discussion

For decision

For information

**10. NEXT MEETING**

**PURPOSE** For members to note the date of the next meeting of Council.

**SPONSOR** Chancellor

**RECOMMENDATION** That Council **note** that its next meeting will be held on 2 October 2020.

**ACTION REQUIRED**

For discussion

For decision

For information

# ATTACHMENTS



**GLOSSARY OF ANU TERMS**

<b>Acronym</b>	<b>Explanation</b>
AB	Academic Board
AHEGS	Australian Higher Education Graduation Statement
ANIP	Australian National Internships Program
ANU	Australian National University
ANUE	ANU Enterprise
AOU	Academic Organisational Unit
AQF	Australian Qualifications Framework
ARC	Australian Research Council
ARMC	Audit and Risk Management Committee
ARP	Alumni Relations & Philanthropy Division
CAP	ANU College of Asia & the Pacific
CASS	ANU College of Arts & Social Sciences
CBE	ANU College of Business & Economics
CECS	ANU College of Engineering & Computer Science
CFO	Chief Financial Officer
CGRO	Corporate Governance and Risk Office
CHELT	Centre for Higher Education, Learning & Teaching
CMBE	ANU College of Medicine, Biology & Environment
CoL	ANU College of Law
COO	Chief Operating Officer
CPC	Campus Planning Committee
CPMS	ANU College of Physical & Mathematical Sciences
CRICOS	Commonwealth Register of Institutions and Courses for Overseas Students
CSP	Commonwealth Supported Place
CSS	Commonwealth Support Student
DET	Commonwealth Department of Education and Training
DSA	Division of Student Administration
DSL	Division of Student Life

<b>Acronym</b>	<b>Explanation</b>
DTF	Domestic Tuition Fees
DVC(A)	Deputy Vice-Chancellor (Academic)
DVC(GE)	Deputy Vice-Chancellor (Global Engagement)
DVC(RI)	Deputy Vice-Chancellor (Research and Innovation)
EFT	Equivalent Full Time
EFTSL	Equivalent Full Time Student Load
ERMC	Electronic Records Management System
ESOS	Educational Services for Overseas Students Act 2000
F&BS	Finance and Business Services Division
F&S	Facilities and Services Division
FBT Act	Fringe Benefits Tax Assessment Act 1986
FC	Finance Committee
FOI	Freedom of Information
GMSDD	College General Managers and Service Division Directors (group)
Go8	Group of Eight
HDC	Honorary Degrees Committee
HDR	Higher Degree Research
HECS	Higher Education Contribution Scheme
HELP	Higher Education Loan Program
HESA	Higher Education Support Act 2003
HRD	Human Resources Division
ISF	International Student Fees
ISP	International Strategy & Partnerships
ITS	Information Technology Services Division
LO	University Legal Office
MO	Marketing Office
MPJSC	Major Projects Joint Sub-Committee
NC	Nominations Committee
NCIS	National Centre for Indigenous Studies
NHMRC	National Health and Medical Research Council

<b>Acronym</b>	<b>Explanation</b>
OVC	Office of the Vice-Chancellor
PG	Postgraduate
PGPA	Public Governance, Performance & Accountability Act 2013
PID	Public Interest Disclosure
PPM	Planning & Performance Measurement Division
PVC(I)	Pro Vice-Chancellor (Innovation)
PVC(UE)	Pro Vice-Chancellor (University Experience)
RC	Remuneration Committee
RSD	Research Services Division
RTS	Research Training Scheme
SCAPA	Strategic Communications & Public Affairs
SIG	Service Improvement Group
SIS	Scholarly Information Services Division
SMG	Senior Management Group
TEQSA	Tertiary Education Quality and Standards Agency
Tjabal	Tjabal Indigenous Higher Education Centre
TTO	Technology Transfer Office
UA	Universities Australia
UAC	University Admissions Centre (for NSW and ACT)
UEC	University Education Committee
UG	Undergraduate
URC	University Research Committee
VC	Vice-Chancellor