



Agenda

Kioloa Coastal Campus (KCC) Management Committee

MEETING NO.	05/2022
DATE / TIME	5 December 2022, 11.00 am –12.00 pm
VENUE	ZOOM
ATTENDEES	Kiaran Kirk, CoS Dean, (Chair) Grady Venville, DVCA, (Deputy-Chair) Anna Cowan, CoS/CHM Deputy-Dean Education (Academic staff representative) Riley Guyatt, (Student representative) Simon Haberle, Director CHL, CAP (Academic staff representative) Dave Johnston, Indigenous Engagement Advisor (Community representative) Mathew Maclay, Associate Director, Operations, F&S (Director F&S representative) Bronwyn Parry, CASS Dean (HASS Dean representative)
APOLOGIES	Nil received
CONTACT	Nancy Richardson, Manager, Executive Support, CoS, eo.cos@anu.edu.au

1. Welcome, Apologies and Announcements

Welcome to Bronwyn Parry, CASS Dean, as the new HASS Dean representative.
Note that this is to be Anna Cowan's last meeting.
No apologies have been received.

2. Previous Minutes

The [unconfirmed minutes](#) of the 31 October meeting are attached for confirmation.

3. Action Items

Action ID	Description	Responsibility	Status	Notes
1-2022-2.1	Plan formal campus re-opening ceremony involving Traditional Owners	Grady Venville, Kiaran Kirk and Dave Johnston	In Progress	The VC has advised he would like the formal

Action ID	Description	Responsibility	Status	Notes
				ceremony to be on the occasion of the signing of the MoU.
1-2022-3	Seek feedback on MoU from Dave Johnston before circulation to the Traditional Owners.	Grady Venville	In Progress	Grady and Dave to discuss in week commencing 31 October.
2-2022-6.1	Dave to liaise with Mathew on the relevant Elders for stakeholder engagement with regard to renaming of KCC cottages.	Dave Johnston	Ongoing	Dave is currently working with elder Owen Carriage to determine some appropriate names to be suggested for the cottages.
3/2022	Look into NSW Community Grants to fund the establishment of a 'keeping place'	Grady Venville	Ongoing	
4/2022 1.0	Invite Bronwyn Parry to join the Committee to replace Rae Frances as the HASS Dean representative	Kiaran Kirk	Complete	
4/2022 4.1	Engage with the ANU Below Zero team to commence planning for carbon emission reduction and removal work at Kioloa	Mathew Maclay	NEW	
4/2022 4.2	Add reporting on Below Zero engagement as a standing item from mtg #5/2022	Nancy Richardson	Complete	
4/2022 5.1	Provide Committee members with a list of external parties that have been interested in staying at Kioloa since its closure	Mathew Maclay	Complete	See information appended to item 4b.
4/2022 5.2	Committee to determine	All Committee members	NEW	2018 accommodation

Action ID	Description	Responsibility	Status	Notes
	accommodation pricing for 2023 via email, as informed by previous studies on this matter (to be shared by Mathew) and discussions at mtg #4/2022			breakdown appended to item 4b.

4. Standing items:

- a. **Below Zero engagement and progress report** (*Mathew Maclay*)
- b. **Bookings update** (*Mathew Maclay*)

5. Consumption of alcohol at KCC (*Kiaran Kirk*)

6. 2023 Committee activities / responsibilities (*Kiaran Kirk*)

- a. Develop a capital plan for the campus
- b. Develop a 'Kioloa Strategic Plan' to 2025
- c. Develop a prioritised schedule of activities for the campus
- d. Develop a 'Kioloa Operational Plan'
- e. Report to the Vice-Chancellor and Senior Management Group

7. Other Business

2023 meeting frequency.



Unconfirmed Minutes

Kioloa Coastal Campus (KCC) Management Committee

MEETING NO.	04/2022
DATE / TIME	31 October 2022 / 3.00 - 4.00 pm
VENUE	ZOOM
PRESENT	Kieran Kirk, CoS Dean, Chair Grady Venville, DVCA, Deputy Chair Anna Cowan, CoS/CHM Deputy Dean Education Rae Frances, CASS Dean Simon Haberle, Director CHL, CAP Dave Johnston, Indigenous Engagement Advisor (Community representative) Mathew Maclay, Associate Director, Operations, F&S
APOLOGIES	Riley Guyatt, Student representative
GUESTS	Item4 (3.00 - 3.20 pm): Mark Howden, Director, Institute for Climate, Energy and Disaster Solutions Item 5 (3.20 - 3.40 pm): Vibo Chandrasekera, Deputy CFO
OBSERVERS	Mick Kelly, Manager, Landscape and Conservation, F&S (Item 4)
SECRETARY	Nancy Richardson, Manager, Executive Support, CoS

The meeting commenced at 3.00 pm

1. Welcome, Apologies and Announcements

The Chair acknowledged the traditional owners of the lands from which participants attended.

Apologies were noted from Riley Guyatt. Mark Howden was welcomed as a guest and Mick Kelly as an observer for the discussion at Item 4 on Below Zero opportunities at Kioloa. Vibo Chandrasekera was welcomed to the meeting for Item 5 from 3.20 pm.

Rae announced that this would be her last meeting as she is leaving the University. Rae was thanked for her participation and Input. It was agreed that Kiaran would invite, Bronwyn Parry, incoming Dean CASS to replace Rae as the HASS Dean on the Committee (Action ID 4/2022 1.0).

2. Previous Minutes

The unconfirmed [minutes](#) of the 30 September meeting were endorsed without change.

3. Action Items

Action ID	Description	Responsibility	Status	Notes
1-2022-2.1	Plan formal campus re-opening ceremony involving Traditional Owners	Grady Venville, Kiaran Kirk and Dave Johnston	In Progress	The VC has advised he would like the formal ceremony to be on the occasion of the signing of the MoU.
1-2022-3	Seek feedback on MoU from Dave Johnston before circulation to the Traditional Owners.	Grady Venville	In Progress	Grady and Dave to discuss this week.
2-2022-5	Draft material announcing the re-opening of KCC for publication in On Campus.	Mathew Maclay	Complete	Published in VC's Blog on 16 September. Featured in On Campus on 1 November.
2-2022-6.1	Dave to liaise with Mathew on the relevant Elders for stakeholder engagement with regard to renaming of KCC cottages.	Dave Johnston	Ongoing	Dave is currently working with elder Owen Carriage to determine some appropriate names to be suggested for the cottages.
2-2022-6.2	Set up a meeting with Deputy CFO, Kiaran, Grady and Mathew to advance discussion on financial operations of KCC.	Angela Ryan	Remove	Determined not required at this meeting (#4/2022). See item 5 for details.

Action ID	Description	Responsibility	Status	Notes
3/2022 4.0	Gather market comparison prices for accommodation as follows: a. Other ANU fieldwork trips b. Other universities' field site charges for external users. c. Other local options	a. Anna Cowan b. Kieran Kirk c. Nancy Richardson	Complete	Attachment provided with agenda for mtg #4/2022
3/2022	Look into NSW Community Grants to fund the establishment of a 'keeping place'	Grady Venville	Ongoing	

4. Below Zero opportunities at the Kioloa Coastal Campus (*Mark Howden*)

Mark spoke to the Committee about the opportunities for carbon emission reduction and carbon drawdown on the Kioloa campus (see attached presentation), noting the strong alignment between the Committee's remit and the [ANU Below Zero](#) program's aims.

Information provided in addition to that in the presentation included:

- A rough calculation of the greenhouse gases emitted by the livestock currently agisted on site (20 head of cattle) gives approx. 75 t CO₂ equivalent-/ year, i.e. equal to emissions from all other sources combined at the campus.
- In the future, vertical-axis wind turbines could be considered. These avoid many of the issues associated with the current mainstream horizontal-axis turbines.

Mathew noted that F&S is already working with Mark and the Below Zero team to look at the solar farm idea and that they would be interested in the new turbines and beach-front rejuvenation ideas.

The Committee agreed that engaging with Below Zero should be prioritised as it will enable the University to take an integrated stance towards climate change, generate a positive message, and provide opportunities to integrate carbon emission reduction with teaching & research. There was also strong support for the integration of Indigenous knowledge into activities.

It was agreed that Mathew and Mick will engage with the Below Zero team to commence planning and work (**Action ID 4/2022 4.1**) and that Mathew reporting on this engagement and all related activities is to be introduced as a standing item for the Committee meetings (**Action ID 4/2022 4.2**).

Mark and Mick left the meeting at 3.24 pm

5. Financial Operations of KCC (*Vibo Chandrasekera joined the meeting from 3.20 pm*)

Vibo noted that the market comparison information showed a wide variance in charges and thus did not provide the desired clarity for a decision on Kioloa prices to be made.

Mathew noted that F&S has allocated a large amount of capital for remote sites and therefore there is no specific need to rely on money from guests to pay for maintenance.

There was some agreement that the prices modelled at the last meeting (i.e. \$66/night for internals and \$165/night for externals with all meals included for all guests) might be acceptable for 2023 to establish a baseline indication of those prices' acceptability. Nevertheless, equity issues must also be considered as ANU students pay for themselves whereas ANU staff generally do not, therefore there is much less need for staff prices to be subsidised by the University. One further area to look at would be setting higher prices for the private rooms with ensuites.

It was agreed that Mathew would provide the group with a list of external parties that had expressed interest in staying at Kioloa since its closure (**Action ID 4/2022 5.1**). In addition, Mathew will share previous studies conducted on pricing with the group via email and a decision on 2023 prices will be made by the Committee over email (**Action ID 4/2022 5.2**).

Accommodation pricing at the campus will be reviewed by this Committee each year in September/October.

Vibo left the meeting at 3.51 pm

6. Consumption of alcohol at KCC (Kieran Kirk)

Due to time constraints this discussion was postponed to the next meeting.

7. Standing item: bookings update (Mathew Maclay)

To be prepared for the next meeting and thenceforth each meeting.

8. Other Business

Dave provided a short summary of the Indigenous engagement work he had been conducting, including:

- Working with Owen Carriage on suggestions for new names for the cottages
- Establishing a working relationship between Professor Valerie Cooms (Head of CAEPR) and the South Coast Elders Association.

The meeting finished at 3.55 pm

New action items list

Action ID	Description	Responsibility	Status	Notes
4/2022 1.0	Invite Bronwyn Parry to join the Committee to replace Rae Frances as the HASS Dean representative	Kieran Kirk	NEW	
4/2022 4.1	Engage with the ANU Below Zero team to commence planning for carbon emission	Mathew Maclay	NEW	

Action ID	Description	Responsibility	Status	Notes
	reduction and removal work at Kioloa			
4/2022 4.2	Add reporting on Below Zero engagement as a standing item from mtg #5/2022	Nancy Richardson	Complete	
4/2022 5.1	Provide Committee members with a list of external parties that have been interested in staying at Kioloa since its closure	Mathew Maclay	NEW	
4/2022 5.2	Committee to determine accommodation pricing for 2023 via email, as informed by previous studies on this matter (to be shared by Mathew) and discussions at mtg #4/2022	All Committee members	NEW	

Accommodation update as at 1 December 2022

From September to December usage is 1179 bed nights. Projected use from Jan to March is 430 bed nights. This includes 2 weeks for demolition with 2 weeks weather contingency.

September

- 497 bed nights
- 3 bookings
 - PARSA @ 144 bed nights – Writing retreat
 - CoS @ 358 bed nights – Field trip
 - CoS @ 24 bed nights – Staff retreat

October

- 187 bed nights
- 6 bookings
 - CoL @ 6 bed nights – Writing retreat
 - CoS @ 2 bed nights – Planning trip for course
 - CoS @ 40 bed nights – Lab retreat
 - F&S @ 5 bed nights – Garden works
 - CoS @ 100 bed nights – Student retreat
 - Inward bound @ 34 bed nights – ANU affiliated event

November

- 438 bed nights
- 2 bookings
 - Australian Science Innovations @ 36 bed nights – ANU Affiliated entity
 - CoS @ 30 bed nights – Advanced materials retreat
 - CHM @ 53 bed nights – Early career academic's retreat
 - CHM @ 23 bed nights – Student conference
 - CAP @ 4 bed nights – PHD writing
 - CoS @ 292 bed nights – Course Biology

December

- 57 bed nights
 - CoS @ 8 bed nights – Lab retreat
 - CoS @ 30 bed nights - workshops
 - CHM @ 7 bed nights – PHD writing
 - CoS @ 12 bed nights - Research group conference and retreat

Enquiries received from non-ANU entities

Organisation
Harp School
Sydney University
UNSW
UC
Dionysus Events
Fort Street High School
Narooma High School
ANU Alumni
Small Business
UNSW
The Anglican School Googong

Australian Science Innovations
NSW National Parks & Wildlife Service
NSW National Parks & Wildlife Service
University of Wollongong
Reach for Training, ACT
The Create Escape
University of New Englan
Lands Edge Outdoor Education
Australian Student Environment Network (ASEN)
Doc Society
Local Land Services NSW
Abbotsleigh School
Eurobodalla Sporting Community Aboriginal Corporation
Abbotsleigh School
The Men's Table
The Anglican School Googong
University of Melbourne
UNSW
NSW National Parks & Wildlife Service
University of Melbourne
The Family Place
A Team Tuition Australia
UNSW
UNSW

2018 Kioloa use

There were 13291 bed nights in 2018. Of these 4791 were Land edge or high schools.

- ANU Only
 - 5799 bed nights
 - 1926 people staying onsite
 - 2.85 nights per stay

- Universities (excluding ANU)
 - 1101 bed nights
 - 412 people staying onsite
 - 2.9 nights per stay

- Training visitors (No Universities)
 - 1454 Bed nights
 - 481 people staying onsite
 - 2.4 nights per stay

- High schools and lands edge
 - 4791 Bed nights
 - 1021 people staying onsite
 - 4.3 night average

- Miscellaneous
 - 538 Bed nights
 - 247 People onsite
 - 2.5 night average

- All visitors
 - 13291 bed nights
 - 3998 people stayed onsite
 - 2.9 nights per stay