

Variations

4. Change of Intensity

Currently, there is no form to complete. The applicant is required to put the request in writing. Scholarships/ Enrolments processes change of intensity.

Unless the student is on extension of program, any change in intensity is reflected in the minimum/maximum submission date.

1. Full time to Part time

- If the student holds a scholarship, the scholarship will have to be relinquished unless the reason for changing to part time relates to significant carer responsibilities or a medically certified illness.
 - If scholarship is to continue, a new position number will be required for each scholarship that is to continue, and also budget charge information if there is a change.
 - Part time scholarships are taxable; Scholarships/ Enrolments will ask the student to complete a tax declaration form
- Student should give an assurance that 20 hours per week can be spent working on the thesis, and how this will be managed.
- If change in intensity is for medical reasons, a medical certificate indicating that the student is able to work for 20 hours per week will be required. If it is not possible for the student to work for 20 hours per week, then Program Leave should be sought.
- If change in intensity is for a finite period on medical grounds and is to be extended to a future date a new medical certificate is required.
- International students on student visas cannot enrol on a part time basis.

2. Part time to Full time

- If the reason for being a part time candidate was due to illness, then a medical certificate indicating capacity to return to full time study is required.
- If on scholarship, please advise position number, or confirm return to former position number.