

Higher Degree Enrolments

Research Awards Rules:

<http://www.anu.edu.au/cabs/rules/ResearchAwardsRules.pdf>

Research Training Scheme Guidelines pertain to domestic students:

<http://www.dest.gov.au/NR/ronlyres/B841FCFA-81C2-4AA5-B557-A9DFD80E4035/15306/2007RTSRPSConditionsofGrant.pdf>

Once an applicant has met all conditions stipulated in the offer, accepts the offer and indicates an expected date of commencement, the Admissions Office records the acceptance on S21.

Enrolment checklist (Enrolments requires College Administrators to provide the following, ideally with the instruction to offer, but at least prior to enrolment):

- Confirm program (please take care in completing instructions to offer, and make clear to Admissions which program the offer is for. This will avoid problems at enrolment time!)
- Confirm Intensity
- Approval for any concurrent enrolment
- Research Course/class
- Coursework classes? Does the Rsch Admit Term allow enrolment in the scheduled cswk? (ie cswk should be offered in the same term or subsequent terms, and not earlier than the Admit Term.)
- External candidate? See <http://www.anu.edu.au/graduate/papers/1599e-03.php>
- Proposed Supervisor
- Graduate Studies Field

Enrolment with College funded stipend scholarship(s) including Supplementary Schools:

- Scholarship(s) type
- Budget charge code(s)
- Position number(s)
- Stipend rate if not at APA rate
- Duration if not standard

Enrolment with College funded tuition fee scholarship:

- Budget charge code for tuition fees (not from recurrent budget)
- Duration if not standard

Enrolment with “fee sponsorship”:

- Dean’s approval to offer “fee sponsorship” under Chapter 7 (clause 7.10 1 (b)) of the Higher Education Provider Guidelines which states that the scholarship must have been awarded on the basis of merit following a competitive process.
- Duration of sponsorship if not for length of program.

Enrolment with Advanced Standing

- Where a domestic student is transferring a research program from another institution to the ANU, the RTS Guidelines stipulate that the details of enrolment and RTS consumption at the previous institution must be obtained. While this is not a College responsibility, it is in the College’s interest to know how much time the student has remaining as funded load when considering the application.
- This applies to program changes within the ANU, and also transfers from PhD to MPhil and MPhil to PhD.

Enrolment with Status

This may happen when an international student transfers from one institution to ANU, a student re-enrols after a gap in studying basically to finalise the thesis for submission, or where status is given for completed coursework where coursework is a progress requirement of the degree program.

- Need D/A to approve the amount of time for which status is to be given.

Contacts:

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