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CRICOS Provider Number: 00120C

## Postgraduate Response to Show Cause Unsatisfactory Academic Progress COVER SHEET

- Postgraduate students who have been issued a *Show Cause Notification* letter must follow the instructions below and lodge all documents with the **relevant College Office** by the deadline communicated in your *Show Cause Notification* letter.
- Please read the *Academic Progress Rules* at <http://www.anu.edu.au/cabs/rules/> prior to completing this form.
- To be considered to continue at The Australian National University, you must make a case by **submitting a separate statement**.
- In that statement, you will need to identify the reasons for your poor performance, as well as provide evidence of your efforts to overcome your poor performance and of your capacity to succeed if you are permitted to continue; ie **what will change if you are permitted to continue**.
- You should attach additional information or documents to support your application, if relevant.
- Your statement will need to address the points above and you must **attach your statement to this COVER SHEET**.
- Students who reside in University Halls of Residence or University Colleges and who wish to continue their residence on campus should obtain a reference/supporting statement from the residence/college and submit it with their Show Cause application.

Family Name:  University ID: **U**

Given Names:  Date of Show Cause Notification: 

D	D	M	M	Y	Y
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Phone (day): (  )

Are you an international student? Yes  No

Have you already submitted an application to transfer programs? Yes  No

If Yes, specify the details: Program Name:  Code:

If Yes, when was the application submitted to Student Administration? Date: 

D	D	M	M	Y	Y
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Do you currently reside in a University Hall of Residence or in a University College? Yes  No

If Yes, please provide details:

Student Declaration: I certify that the information supplied by me in my attached statement is complete and correct. I give consent to confirmation by the University that the evidence I have provided is accurate.

Student's Signature:  Date: 

D	D	M	M	Y	Y
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**Office Use Only**

Is the Student's Academic Record attached? Yes

Date Show Cause Form Received: 

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Decision : 

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Date of Decision: 

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Date DR&SS advised of decision: 

SAS Officer name:	<input type="text"/>				
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Date SRIE Compliance Officer notified (if applicable):: 

SAS Officer name:	<input type="text"/>				
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Date Hall/College notified (if applicable): 

SAS Officer name:	<input type="text"/>				
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