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The Arms of the University granted in 1954

The motto *Naturam Primum Cognoscere Rerum* is from the poem *De Rerum Natura* (III, 1072) by Lucretius, Roman poet, philosopher and scientist. It is translated by Cyril Bailey (1946) 'first to learn the nature of things'; an alternative, following Rolfe Humphries 1968 translation of *De Rerum Natura*, would be 'above all to find out the way things are'.

You can consult The Australian National University Act and the Statutes, Rules and Orders of the University in the University Library or on the web at http://info.anu.edu.au/ovc/Policy_and_Planning/legislation

Courses, programs and any arrangements for programs including staffing, as stated in the Undergraduate Handbook or other publication, announcement or advice of the University, are an expression of intent only and are not to be taken as a firm offer or undertaking. The University reserves the right to discontinue or vary such courses, programs, arrangements or staffing at any time without notice.

Enquiries

All enquiries should be addressed to:

The Registrar
The Australian National University
Canberra ACT 0200
Fax 02 6125 0751

The telephone number of the Student Administration Office is 02 6125 3339.

This publication can be made available in alternative formats. Telephone the Disability Liaison Officer on 02 6125 5036 for more information.

If you are in doubt about who can best help you, telephone 02 6125 5111 or write to:

The Registrar
The Australian National University
Canberra ACT 0200

Information sources

Academic Advisory Services

ANU College of Arts and Social Sciences

T: 02 6125 2898 E: students.cass@anu.edu.au

ANU College of Asia and the Pacific

T: 02 6125 2353 E: enquiries.cap@anu.edu.au

ANU College of Business and Economics

T: 02 6125 3807 E: info.cbe@anu.edu.au

ANU College of Engineering and Computer Science

T: 02 6125 0677 E: student.services@cecs.anu.edu.au

ANU College of Law

T: 02 6125 3483 E: enquiries.law@anu.edu.au

ANU College of Medicine, Biology and Environment ANU College of Physical and Mathematical Sciences

T: 02 6125 2809 E: enquiries.science@anu.edu.au

ANU Medical School

T: 02 6125 1304 E: medadmissions@anu.edu.au

Other services

Academic Skills and Learning Centre T: 02 6125 2972

Admissions Office T: 02 6125 5594

ANU Information Centre T: 1800 620 032

Student Employment and
Career Development Centre T: 02 6125 3593

Counselling Centre T: 02 6125 2442

Countrywide Scheme T: 1800 620 032

Disability Services Centre T: 02 6125 5036

Telephone Typewriter TTY T: 13 36 77

Student Recruitment and International T: 02 6125 4643

Tjabal Indigenous Higher
Education Centre T: 02 6125 3520

Student Administration T: 02 6125 3339

University Accommodation Services T: 02 6125 1100

Undergraduate Scholarships T: 02 6125 8124



General Information

General Information

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Principal dates for 2012

Summer Session commences*	Sunday 1 January
New Years Day Holiday	Monday 2 January
Australia Day Holiday (no classes)	Thursday 26 January
Last date to re-enrol for 2012	Friday 27 January
Orientation Week commences	Monday 13 February
Orientation for International Students	Tuesday 14 February

First teaching period and First Semester commence Monday 20 February

Last day to add First Semester courses without penalty	Friday 2 March
Canberra Day Holiday (no classes)	Monday 12 March
Due date for payment of tuition fees and up-front HECS	Friday 9 March
Summer Session ends	Saturday 31 March
First Semester Census Date	Saturday 31 March
Autumn Session commences*	Sunday 1 April
First teaching period ends	Thursday 5 April
Easter Holidays (no classes)	Friday 6 April and Monday 9 April

Second teaching period commences..... Monday 23 April

ANZAC Day Holiday (no classes)	Wednesday 25 April
Last day to drop First Semester courses without failure	Friday 11 May
Last day for applications through UAC for mid-year admission	Friday 1 June**
Second teaching period and First Semester end	Friday 1 June
First Semester examinations	Saturday 9 June to Saturday 23 June
Queen's Birthday Holiday (no examinations)	Monday 11 June
Last day to re-enrol for continuing students enrolling in Second Semester courses only	Friday 22 June
Autumn Session ends	Saturday 30 June
Winter Session commences*	Sunday 1 July
Examinations results published	Monday 2 July
Conferring of Awards	Thursday 12 and Friday 13 July
Orientation for International Students	Monday 16 July

Third teaching period and Second Semester commence Monday 23 July

Bush Week activities (no classes)	Friday 27 July
Last day for adding Second Semester courses without penalty	Friday 27 July
Due date for payment of tuition fees and up-front HECS	Friday 10 August
ANU and Canberra Tertiary Open Day	Saturday 25 August
Second Semester Census Date	Friday 31 August
Third teaching period ends	Friday 7 September
Last day to drop Second Semester courses without failure	Friday 21 September

Fourth teaching period commences Monday 24 September

Last day for receipt of applications to enrol for 2012 through UAC without financial penalty	Friday 28 September**
Winter Session ends	Sunday 30 September
Spring Session commences*	Monday 1 October
Labour Day Holiday (no classes)	Monday 1 October
Family and Community Day holiday (no classes)	Monday 8 October
Fourth teaching period and Second Semester end	Friday 2 November
Second Semester examinations	Thursday 8 November to Wednesday 28 November
Examination results published	Monday 3 December
Conferring of Awards	Wednesday 12 to Friday 14 December
Spring Session ends	Monday 31 December

* Check Course Authority for details of actual class commencement date.

** Date to be confirmed.

Semester and session dates for 2013

First Semester	18 February to 31 May
Second Semester	22 July to 1 November
Summer Session	1 January to 31 March
Autumn Session	1 April to 30 June
Winter Session	1 July to 30 September
Spring Session	1 October to 31 December

Officers & staff

University Officers (as at October 2011)

Chancellor

EVANS, Professor The Honourable Gareth John, AO, QC, BA, LLB (Hons) *Melb*, MA *Oxon*, Hon LLD *Melb*, Hon LLD *Carleton*

Pro-Chancellor

ATLAS, Ms Ilana, BJuris LLB(Hons) *WAust*, LLM *Syd*

Vice-Chancellor and President

YOUNG, Professor Ian Robert, BE (Hons), MEngSc, PhD *JCU*, FIEAust, FTSE

Deputy Vice-Chancellor (Research) and Vice-President

CRAM, Professor Lawrence Edward, BSc (Hons), BE (Hons), PhD *Syd*

Deputy Vice-Chancellor (Academic)

HUGHES-WARRINGTON, Professor Marnie, B Ed (Hons) *Tas*, DPhil *Oxon*

Pro Vice-Chancellor (E-Strategies)

STANTON, Professor Robin Barrington, BE(Hons) PhD *UNSW*, FTSE

Pro Vice-Chancellor (Learning, Teaching and Students)

DEANE, Professor Elizabeth, BSc(Hons) PhD *Syd*

Pro Vice-Chancellor (Research and Research Training)

THOMAS, Professor Mandy, BA(Hons) PhD *ANU*

Pro Vice-Chancellor (Innovation and Advancement)

CARDEW-HALL, Professor Michael, BSc(Hons) *Nottm*, PhD Imperial College, CEng, FIMechE

Pro Vice-Chancellor (International and Outreach)

To be advised

Executive Director (Administration and Planning)

GLENN, Dr Brok, BSc(Hons), PhD *Lond*

Dean of Students

OAKES, Professor Penelope, BSc (Hons) PhD *Bristol*

Registrar

BECKETT, Mr Tim, MA *Dub*

Director, Scholarly Information Services and University Librarian

To be advised

Director, Information Services

To be advised

Director, Facilities and Services

SERENA, Mr Mick, MDesSc(Hons) *Syd*

Director, Human Resources

WATTS, Mr Ron, BCom *WAI*, MCom *Melb*, GradDip(BusMgt) *Monash*, GradCert (HRMgt) Aust Quality Council, FAHRI

University Counsel

GRIME, Mr Kenneth, BEc LLB *Monash*, Barrister and Solicitor

Officers for Ceremonial Occasions

Marshal

CORNISH, Assoc. Professor Selwyn, AM, BEc (Hons) *WAust*
GUSTAVSON, Dr Royston, BA(Hons) *Qld*, MBA, PhD *Melb*, AFIAM, FAICD (Alternate)

Esquire Bedell

GORRELL, Mrs Julie, BA *ANU*

WALKER, Dr Ian, BA DipEd *Syd*, MA *Macq*, PhD *UNSW* (Alternate)

ANU College of Arts & Social Sciences

Dean and Director

MAKKAI, Professor Toni, BA *CIAE*, MSPD, PhD *Qld*

Dean of Arts and Social Sciences

BEAUMONT, Professor Joan, BA (Hons) *Adel*, PhD *Lond*, FASSA

Associate Dean (Student Progress)

NOBLE, Dr Alistair, BMus MMus PhD *ANU*

College General Manager

Boling, Ms Pat

Manager, Student Office

TEE, Ms Bridget

Deputy Manager, Student Office

BORSCZ, Ms Jenny

Director, Research School of Humanities and the Arts

MORPHY, Professor Howard, BSc, MPhil *London*, PhD *ANU*, FASSA, FAAH, CIHA

Director, Research School of Social Sciences

GRAYCAR, Professor Adam, BA (Hons) PhD DLitt *UNSW*, FASSA

ANU College of Asia & the Pacific

Dean

MACINTYRE, Professor Andrew

Deputy Dean

ANDERSON, Professor Kent

Associate Dean (Education)

WALKER, Dr Andrew

Undergraduate Convenor

HENDRIKS, Dr Peter

College General Manager

AKERS, Mr David

ANU College of Business & Economics

Dean and Director

GODFREY, Professor Jayne M., BCom (Hons) *Melb*, Dip Ed (MSCV), MEc *Syd*, PhD *Qld*, FAICD, FCA, FCPA

Deputy Dean (Education)

To be advised

Deputy Dean (Research)

To be advised

Associate Dean (HDR)

NG, Professor Juliana K.L., BCom, MAcc, PhD *UWA*, CPA

General Manager

WYNACK, Mr Anthony B., BCom *UOW*, MCom *UNSW*

Manager, College Student Administration

EVANS, Mr Ewan B., BCom, BA (Hons) *ANU*

Research School of Economics

Director

McKIBBIN, Professor Warwick J., BCom (Hons) *UNSW*, AM (Econ), PhD *Harvard*

School of Accounting and Business**Information Systems****Head of School and Professor of Accounting**

FARGHER, Professor Neil L., BCom *Melb*, MBus RMIT PhD *Arizona*, CA CPA

School of Finance, Actuarial Studies and Applied Statistics**Head of School and Professor of Applied Statistics**

O'NEILL, Professor Terence J., BSc *Adel*, MS PhD *Stanford*, AStat

School of Management, Marketing and International Business**Head of School and Professor of Marketing**

MORRISON, Professor Pam D., BEcon *UQ*, MComm *UNSW*, PhD *AGSM*, *UNSW*

Research School of Business**Director**

GODFREY, Professor Jayne, BCom (Hons) *Melb*, Dip Ed (MSCV), MEc *Syd*, PhD *Qld*, FAICD, FCA, FCPA

ANU College of Engineering & Computer Science**Dean and Director**

HOSKING, Professor John, BSc PhD *Auckland*

Associate Dean, Education

JOHNSON, Associate Professor Chris, BSc *Monash*, PhD *ANU*

General Manager

SEARLE, Ms Michelle, BA *JCU*, Grad Dip PS Mgt *CQU*

Manager Student Services

MELLOY, Mr Paul, BEc *Syd*, Grad Dip HR

Research School of Computer Science**Director of School**

GARDNER, Associate Professor Henry, BSc DipCompSc *Melb*, PhD *ANU*

Associate Director (Education)

Strazdins, Dr Peter, BSc, B. Math *UOW*, MSc *Oxon*, PhD *ANU*

Research School of Engineering**Director of School**

ABHAYAPALA, Dr Thushara, BEng (Hons), PhD *ANU*

Associate Director (Education)

COMPSTON, Dr Paul, BSc (Hons) *Bradford*, ME *ANU*, PhD *ANU*

ANU College of Law**Dean and Director**

COPER, Professor Michael D., BA LLB(Hons) *Syd*, PhD *UNSW*, Barrister NSW, Barrister and Solicitor ACT

Associate Dean

Wheeler, Professor Fiona, BA LLB(Hons) *ANU*, PhD *ANU*

Head of School

BOTTOMLEY, Professor Stephen, BA LLB(Hons) *Macq*, LLM *UNSW*

College General Manager

DAUN, Alison, BA(Hons) *Exon*

Sub-Dean

GANI, Miriam, BA(Hons) *ANU* LLB(Hons) *ANU*, Grad Dip in Education *CCAE*, Barrister and Solicitor ACT (Semester one)

MORGAN, Wayne, BA LLB *Melb* LLM *Columbia*, Barrister and Solicitor Victoria and NT (Semester two)

Student Administration Manager

HANCOCK, Susan, BA(Hons) *ANU*

ANU College of Medicine, Biology & Environment/ANU College of Physical & Mathematical Sciences**Dean of Science**

BYRNE, Professor Aidan, MSc *Auck*, PhD *ANU*

Dean of Medicine and Health Sciences**Dean of ANU Medical School**

GLASGOW, Professor Nicholas, MBChB, MD, FRNZGP, FRACGP, FChPM

Deputy Dean, Teaching and Learning

BAKER, Prof Richard, BA *ANU*, PhD *Adel*

Deputy Dean, ANU Medical School

ELLWOOD, Professor David, FRANZCOG (CMFM), MA, DPhil *Oxon*, DDU

Associate Deans

ERRINGTON, Dr Sharyn, BSc *Flind*, MSc *ANU*, PhD *Flind*
NEWITT, Dr Paula, BSc PhD *LaTrobe*, PGradDipScEd *Curtin*
ORMEROD, Dr Elizabeth, BSc *UNSW*, PhD *ANU*

Associate Deans

COWAN, Dr Anna, BSc PhD *ANU*
VAN LEEUWEN, Dr Barbara, BSc PhD *Monash*

Colleges General Manager

KEALLEY, Anne, Dip Teach WASTC, BBus ECU, GradCert Oil & Gas Engineering *UWA*, AAIM, ATEMM

Director, Australian National Centre for the Public Awareness of Science

STOCKLMAYER, Dr Sue, BSc *Lond*, MSc PhD *Curtin*

Director, Centre for Advanced Microscopy

WHITE, Professor Tim BSc *UNE* PhD *ANU*

ANU College of Medicine, Biology & Environment**Director, ANU College of Medicine, Biology and Environment**

COCKBURN, Professor Andrew, BSc, PhD *Monash*, FAA

Director, The John Curtin School of Medical Research

LICINIO, Professor Julio, MD, FAPA

Director, School of Health and Psychological Sciences

BYRNE, Professor Donald, BA, PhD *Adel*, FASSA, FAPS

Director, Research School of Biology

KIRK, Professor Kiaran, BSc (Hons) PhD *Sydney*, MA DPhil *Oxford*

Director, Fenner School of Environment and Society

DOVERS, Professor Stephen Robert, BAppSc *Canberra*, BLet, PhD *ANU*

ANU College of Physical & Mathematical Sciences

Director, ANU College of Physical and Mathematical Sciences

BYRNE, Professor Aidan, MSc *Auck*, PhD *ANU*

Director, Research School of Astronomy and Astrophysics

BUTCHER, Professor Harvey, BSc(Hons) *Caltech*, PhD *ANU*, FASA

Director, Research School of Chemistry

BANWELL, Professor Martin, BSc PhD *Wellington* FWIF, FRSC, Hon FRSNZ, FRACI, FAA

Director, Research School of Earth Sciences

ROBERTS, Professor Andrew, BSc(Hons) PhD DSc *Wellington*, FRSA

Director, Mathematical Sciences Institute

CAREY, Professor Alan, BSc *Syd*, MSc *Adel*, DPhil *Oxon*

Director, Research School of Physics and Engineering

WILLIAMS, Professor Jim, AM BSc PhD *UNSW*, FAA, FAIP, FIEAust, FTSE, FAPS, FMRS

The University

Structure

The Australian National University is an education-intensive research institute of international distinction, established by an Act of Parliament of the Commonwealth of Australia. We hold the view that if it is important enough for us to research a field, it is important enough for us to teach that field. ANU has seven Colleges, made up of a network of inter-related research and education Faculties, Research Schools and Centres.

ANU Colleges are:

- > ANU College of Arts and Social Sciences
- > ANU College of Asia and the Pacific
- > ANU College of Business and Economics
- > ANU College of Engineering and Computer Science
- > ANU College of Law
- > ANU College of Medicine, Biology and Environment
- > ANU College of Physical and Mathematical Sciences.

The ANU Colleges link teaching and research at undergraduate, graduate coursework and higher degree research levels. The highest standards of research excellence inform the University's educational programs and prepare students to meet the challenges of the future. An extensive range of bachelor degrees, undergraduate awards and graduate programs are taught with concentrations in the arts, business, economics, engineering, humanities, information technology, law, medicine and science and related disciplines.

The culture of ANU

ANU aims to create a holistic educational experience, unique in Australia, which goes beyond the narrow confines of the class room. The ANU educational advantage will consist of:

- > an engaging curriculum at both undergraduate and postgraduate levels

- > extended university involvement for students, including elements such as a residential experience for as many students as possible, non-residential halls, engagement in extra curricula activities like debating, public lectures, public issue campaigning, sport and volunteering
- > research-led education, giving real meaning to the creation of an active community of scholars
- > highly research-active staff, meaning that students will be exposed to the latest scholarly developments in their respective fields
- > innovative learning and teaching, including the appropriate use of technology
- > executive education and other professional programs that are both research-led and have strong professional links.

Administration

The Vice-Chancellor and President is the chief executive officer of the University. The University is governed by a 15 member Council.

The ANU Colleges

Information about each of the University's seven Colleges is available from this Handbook and ANU College Handbooks.

Information is also available online at <http://info.anu.edu.au/studyat> or from individual College websites:

ANU College of Arts and Social Sciences

W: <http://arts.anu.edu.au>

W: <http://cass.anu.edu.au>

ANU College of Asia and the Pacific

W: <http://asiapacific.anu.edu.au>

ANU College of Business and Economics

W: <http://cbe.anu.edu.au>

ANU College of Engineering and Computer Science

W: <http://feit.anu.edu.au>

W: <http://cecs.anu.edu.au>

ANU College of Law:

W: <http://law.anu.edu.au>

ANU College of Medicine, Biology and Environment

W: <http://medicalschooll.anu.edu.au>

W: <http://cmhs.anu.edu.au>

ANU College of Physical and Mathematical Sciences

W: <http://science.anu.edu.au>

W: <http://cos.anu.edu.au>

Sources of advice to students

Students with administrative problems or queries should address them to the Registrar. If the problems are academic, students are advised to talk to staff in the relevant ANU College Office. They may be advised to make an appointment with the Sub-Dean or Associate Dean (Education) or another member of academic staff to resolve the issue. If the student is not satisfied that their problem has been given proper consideration, they may approach the Education Dean or the Dean of the College.

The Dean of Students is available for consultation with individual students on any matter of concern. Students may also seek support and guidance from any of the Support Service Units including the Counselling Centre, Health

Service, the Disability Services Centre, the Academic Skills and Learning Centre, the Careers Centre and the Tjabal Indigenous Higher Education Centre. Information on the full range of Student Services available may be found on the web at <http://students.anu.edu.au>

The academic year

The dates for all teaching periods and semesters in 2012 are set out at the front of this Handbook. Students enrolling in courses taught in the spring, summer, autumn or winter sessions and those taught intensively within the semesters should check course start and end dates, examination and result notification dates with the course authority.

University policies

Education policies, procedures and legislation, aligned broadly with the student life cycle, are at the Policy and Rules Gateway at http://info.anu.edu.au/studyat/Student_Administration/office-of-policy-and-regulation

- > Admission
- > Enrolment
- > Teaching and Learning
- > Assessment and Examinations
- > Academic Progress
- > Appeals and Grievances
- > Graduation

Some general information relating to a student's enrolment is detailed below.

Protection of personal information

This is a statement about the use and disclosure of personal information that is held about a student.

Students are entitled to protection of their privacy, as are staff and others who might have dealings with the University. The University is subject to the provisions of the Privacy Act 1988 (C'ith). Privacy considerations apply to a great deal of information the University may hold about students, including factual data (address, age, enrolment status, etc.), academic progress (examination results, evaluation and assessment and academic standing) and personal welfare (family matters, medical matters, financial matters, etc).

Council members, office holders, and staff of the University, and other authorised persons, may require access at times to personal information about students. To the extent that the information is private, the University will restrict access to those persons who need the information in order to carry out their responsibilities in your personal and/or academic interests as a student of this University.

The University will not disclose personal information about a student to other students, to people outside the University (other than in accordance with any legal or academic obligation or as detailed below) or those persons who have no need of access to the information, unless you tell us, in writing, that you have given consent.

This means that the University does not release any information it holds about students, including addresses or results, even to close relatives without the student's consent. The University does not confirm to a third party that a student is, or has been a student of the University, unless the student has a record of graduation, as that is a public document.

There are some exceptions to the general application of this policy that may reflect obligations imposed on the University

by law or the requirements for normal operation of the University. These include the following:

- > releasing statistical information to the Department of Education, Employment and Workplace Relations (DEEWR) and other educational bodies
- > telling the Australian Tax Office about a student's Commonwealth supported fee liabilities
- > publishing examination results and the award of a prize or scholarship
- > in the case of an international student or permanent resident, giving the Department of Immigration and Citizenship, Australian Agency for International Development (AusAID) and DEEWR certain information which the University is required to release
- > providing information to Centrelink
- > providing information in response to a subpoena, summons, or written demand from an administrative body, organisation or Commonwealth, State or Territory authority with the power to request the information
- > where a student is alleged to have committed, have been involved in, or be aware of a criminal offence, assisting the police by providing them with personal information about that student for the enforcement of the criminal law
- > protecting a student or someone else from a serious and imminent threat to their life or health
- > notifying a health-related condition, which the University is required to notify under law
- > if a student applies to transfer to another tertiary institution, releasing to that institution or a tertiary admissions centre information about that student's academic progress at this University
- > releasing examination results, academic and administrative information to a student's home institution if he or she is studying at this University as a cross-institutional, exchange student or through a similar collaborative arrangement
- > if readmission to, or continued stay at, an Affiliated College or Hall of Residence is dependent on a student's academic results or enrolment status, providing that information to the College or Hall
- > providing a list of enrolled students to the returning officer or other appointed electoral bodies for elections of student representatives on official University bodies, official ANU student associations and ANU Union Board
- > releasing information pursuant to University Statutes, Rules, Orders, policies and procedures or a contractual obligation to which the student has agreed
- > using the personal information about a student in circumstances where the student has commenced proceedings against the University
- > publications about research activities undertaken by the University in which a student has been involved
- > contacting students for academic and administrative purposes connected with the University
- > releasing examination results, academic and administrative information to ANU College for any student enrolled in the ANU Associate Degree co-taught with ANU College.

On graduation from the University, students will become members of the University's Alumni. The graduate will be contacted by the University (or external parties appointed by

the University) for purposes that include Alumni networking, benefits, services and details of events provided by ANU Alumni Relations or the University.

Dispute resolution

Measures for the resolution of disputes detailed in the documents at the Policy and Rules Gateway: http://info.anu.edu.au/studyat/Student_Administration/office-of-policy-and-regulation are:

- > Course Assessment: Consultation and Finalisation
- > Assessment Review and Appeals
- > Assessment Rules
- > Student Complaint Resolution
- > Code of Practice for Teaching and Learning
- > Code of Practice for Student Academic Integrity
- > Code of Ethical Practice in the Provision of International Education by Australian Universities
- > Prevention of discrimination, harassment and bullying.

International students should also be aware of rights and responsibilities published at:

http://info.anu.edu.au/studyat/Student_Administration/office-of-policy-and-regulation/opar-students-international
Course content, teaching practices and general disputes statements and procedures are available from College Offices.

If a student has concerns about other aspects of a course which they are undertaking, and which they are unable to resolve with the lecturer, the student may raise them with the delegated authority (usually the Sub-Dean, Associate Dean (Education)/Deputy Dean) or Dean of Students who will endeavour to resolve them informally. If the student is not satisfied with the outcome and wishes to invoke the formal complaints mechanism, the student must lodge the complaint in writing, with the lecturer concerned, with a copy to the Head of Department/Division or, in the case of the ANU Colleges of Asia and the Pacific and Law, to the Dean of the College. If the student is not satisfied with the lecturer's consideration of the complaint, the student may require the complaint to be considered by the Dean/Education Dean of the appropriate ANU College. A copy of the original complaint, together with any other material that the student considers relevant, is to be provided to the relevant Dean of the College/Education Dean.

Teaching and learning

Principles guiding teaching and learning at ANU are contained in the

- > Code of Practice for Teaching and Learning which describes expectations for students and staff of teaching and learning (see http://policies.anu.edu.au/policies/code_of_practice_for_teaching_and_learning/policy)
- > Code of Practice for Student Academic Integrity (see http://policies.anu.edu.au/policies/code_of_practice_for_student_academic_integrity/policy). This Code has University-wide currency and sets out the University's expectations for academic integrity on the part of students in their academic practice, and staff responsibilities in developing and promoting academic integrity and penalising academic misconduct. The Code also sets out the consequences for students whose conduct constitutes either poor academic practice or academic misconduct, through academic penalties to action under the Discipline Rules.

All students are reminded of their duty of care towards others. A breach of this duty of care may give rise to liability.

Some students may have a disability or medical condition, which places their own safety or welfare, or that of others, at risk during University activities. The University accepts the right of people to privacy. However, such students are advised to consult the Disability Adviser and relevant College staff about the nature of any disability and its impact on their studies.

Freedom of information

The provisions of the Freedom of Information Act 1982, as amended, apply to the University. Enquiries should be addressed to the Manager, University Records, Building 10A, Chancellery.

The Ombudsman and students*

Canberra students can be affected by the decisions and actions of both Commonwealth and ACT government agencies. You can complain to the Ombudsman if you think an agency's decision was unreasonable, unfair or wrong; or you received misleading advice; or the agency unreasonably delayed making a decision. The Ombudsman investigates complaints informally, in private, and independently of any government agency and free of charge.

Commonwealth agencies include Centrelink, Education, Taxation, the Australian Federal Police and Australia Post, as well as ANU. ACT agencies look after ACT Housing, police, schools, local hospitals, motor vehicle registrations, parking and other fines, and include the Canberra Institute of Technology and the University of Canberra.

The Ombudsman usually expects complainants to try first to sort out the problem with the agency concerned or to use an alternative review mechanism where one exists; for example, the Social Security Appeals Tribunal in matters concerning AUSTUDY or the formal review procedures of the universities and CIT. If your particular problem cannot be dealt with by the Ombudsman, you will be advised who can help you.

You can phone, call in or write to:

The Commonwealth/ACT Ombudsman
Ground Floor Shop Front, Farrell Place
Canberra City ACT 2600

T 1300 362 072

F 02 6249 7829

W www.ombudsman.gov.au

* This information was supplied by the Ombudsman's Office.

Discrimination, harassment and bullying

The Australian National University is committed to ensuring that students are treated with integrity and respect, recognising all members of ANU have the right to work and study in an environment free from discrimination, harassment and bullying.

Discrimination and harassment may be unlawful on grounds such as a person's: race, colour, national or ethnic origin; sex, pregnancy, breastfeeding; relationship status; carer status; age; transsexuality; disability; sexuality; religious or political conviction. This also includes vilification which is the public act of a person that incites hatred toward, serious contempt for, or severe ridicule of a person or group of persons on the grounds of race, transsexuality, sexuality and HIV/AIDS.

Further information for the prevention of discrimination, harassment and bullying and resolution of complaints is available at the Policy and Rules Gateway: http://info.anu.edu.au/studyat/Student_Administration/office-of-policy-and-regulation

Students can make a complaint about unlawful discrimination, harassment and bullying behaviours and actions occurring at ANU by using the University Student Complaint Resolution policy and procedures at http://policies.anu.edu.au/policies/student_complaint_resolution/policy

See also Dispute Resolution (above).

Students with disabilities

The University recognises that from time to time some students may be affected by long or short-term disability or illnesses and that such disability may occur following admission.

In any such case, the University will make every effort to address the effects of the disability by adapting the delivery of curriculum, the assessment requirements and the processes of developing academic skills to meet the needs of students with disability. Such adaptations to normal course requirements will not compromise the essential nature of the course nor what is deemed to be an essential skill or knowledge.

Where necessary, appropriate support, services, resources and access to assistive technology may be provided or modified to meet the needs of students with disability. The provision of additional and specialised resources is administered by the Disability Services Centre.

All intending students with disability are invited to contact the Disability Services Centre (T 02 6125 5036) at the earliest opportunity so that any prior arrangements, such as the placement of lectures and tutorials in appropriate or accessible locations, can be made to facilitate equitable access.

Discipline

Upon enrolling, students sign a declaration that they will observe the Statutes, Rules, Orders, policies, procedures and Codes of the University and the directions of constituted authorities of the University. Students will be expected to observe the terms of this declaration and the University may refuse to admit to lectures or exclude, for such periods as it thinks fit, any student who commits any serious breach of discipline.

Under the *Discipline Rules*, 'misconduct' in relation to a student is a reference to conduct on the part of the student that:

- (a) is prejudicial to the good order and government of the University; or
- (b) unreasonably hinders other persons in the pursuit of their studies in the University or in participation in the life of the University; or
- (c) is otherwise reprehensible in a member of the University.

It includes such activities as wilful disruption; wilful damage etc of University property; failure to pay a fee which a student is required to pay under the Fees Rules; plagiarism; cheating and other acts of academic dishonesty.

Where it is found that a student has engaged in misconduct, the penalties which are available to the University under the Discipline Rules range from a reprimand to the more serious penalties of termination of the student's candidature, exclusion from the University, a monetary penalty, and the revoking of an award of the University gained by the student.

A student may appeal against a finding of misconduct.

The Discipline Rules may be found at http://info.anu.edu.au/ovc/Policy_and_Planning/legislation or obtained from a College Office or Student Administration.

Non-smoking policy

Smoking in all public areas including classrooms is not permitted.

Care of property

Students are requested to observe care in the use of University property. Any student who damages University furniture, fittings or other property may be required to pay for the repair of the damage.

Lost property

Lost property is held by ANU Security (Facilities and Services Division), which is located in the John Yencken Building on Sullivan's Creek Road. Lost items may be handed in at any time and collected between 9am and 3.30pm, Monday to Friday. Inquiries: 02 6125 2249.

Joint degrees

The University offers several joint degrees with the National University of Singapore (NUS). These are a Bachelor of Social Sciences (Honours in Actuarial Studies and Economics) in ANU College of Business and Economics and a Bachelor of Philosophy (Honours) in ANU College of Arts and Social Sciences or ANU College of Physical and Mathematical Sciences. Details of the programs are available in the respective College entries of this handbook. Other joint awards with NUS are the Master of Arts (SEAS), the Master of Science specialising in science communication, and PhD degrees in the field of physics and in engineering.

Concurrent Collaborative Degree Programs currently available are the Bachelor of Education (Secondary Teaching) offered by the University of Canberra with either the ANU Bachelor of Science or the Bachelor of Asia-Pacific Studies. Collaborative degree program arrangements with the Graduate Diploma in Education (Secondary Teaching) offered by the University of Canberra are also available with the ANU Bachelor of Science, Bachelor of Asia-Pacific Studies, Bachelor of Economics and Bachelor of Commerce.

Graduate study

The University offers a wide range of graduate awards, including graduate certificates, graduate diplomas, master degrees by research and/or coursework, professional doctorates, and PhD degrees. See the Graduate Programs guide or Graduate Coursework Online Handbook for detailed information or consult the Graduate website at <http://studyat.anu.edu.au/graduate.html>

Security (sent to security@anu.edu.au)

ANU Security Officers, who are all trained in First Aid, patrol the Acton campus on foot and in vehicles, 24 hours a day throughout the year. The Security Control Room can be accessed directly from emergency call points throughout the campus or by calling extension 52249 from internal extensions 02 6125 2249 from outside the University) and then following the voice prompts. After hours, Security can also be contacted by dialing 9 from University internal extensions (the redirection is automatic). We recommend that you enter the Security number in your contacts list.

After hours ANU UniSafe Bus

The ANU UniSafe Bus operates from Monday to Friday evenings during semester, providing a secure transport service for students and staff. The timetable is available at <http://facilities.anu.edu.au/unisafe/?pid=9>

UNISAFEGUARD Patrol Officers

Working in conjunction with ANU Security and the UniSafe Bus are the male and female students who work as UNISAFEGUARD Patrol Officers (JPOs). These students reside on campus and have been trained and licensed in security and first aid; they work in pairs providing foot and mobile escorts from libraries and offices to student residences, other University buildings and carparks, for both students and staff. The Patrol works between 6.30pm and 11.30pm weeknights during term. If you need to be accompanied to your residence (Including Fenner Hall and UniLodge), Campus buildings or vehicle parked on Campus, after hours for safety reasons, the UPOs can be reached via ANU Security on 02 6125 2249. Outside of UPO shift times escorts can be arranged with ANU Security.

UniSafe

Further information on aspects of personal safety awareness is available on the UniSafe homepage at <http://facilities.anu.edu.au/unisafe>

Traffic control and parking on campus

Roads within the University are public streets for the purpose of the Australian Road Rules, ACT Road Transport legislation and ANU Parking and Traffic Statute. ACT Policing has full authority and access to all ANU roads.

All parking on campus is regulated under the provisions of the University Parking and Traffic Statute. This applies to both off-street parking areas and street parking. All parking and traffic signs are authorised by the designated authority and have the force of law.

Permit Parking restrictions apply in most areas of campus. A Parking Permit and Label will be issued to eligible staff and students on completion of a Parking Permit Application form and payment of the prescribed fee. These forms are available from Student Administration or the Parking and Transport Office, John Yencken Building, Sullivan's Creek Road. Eligible staff and students may apply on line for a surface permit via ANUBIS. Payment options include BPay. GST is applicable to parking permits and administrative charges relevant to permits and infringements. Surface parking permits do not guarantee a parking space and car parking on campus is limited. Residential students should check with the Hall or residential College of choice before bringing a vehicle to ANU.

Parking Infringement Notices are issued for non-compliance with the Parking and Traffic Statute, which may be found at www.anu.edu.au/cabs/statutes/parkingandtrafficstatute.pdf

Fines for parking infringements are payable within 28 days of issuing of the notice. Failure to pay within 28 days will incur an additional administration fee.

Legal proceedings against offenders who fail to pay fines within the prescribed period are dealt with by summons to the ACT Magistrates Court.

Please drive with care and consideration, observe the 40 kph maximum speed limit and parking rules at all times.

Further parking and permit information is available at <http://transport.anu.edu.au>

Information Services at ANU

ANU Information Services encompass a variety of online services including computers and communication systems, the ANU Library and Archives, online study, training and support. Access to these online services is via your UniID and password. When you enrol at ANU you are assigned a

University Identifier (UniID) in the form of u1234567, which is printed on your student card in the bottom right-hand corner. Your UniID is permanent but please note that your UniID is not secret. You are also assigned a computer generated password. It is highly recommended that you immediately change this password to one that is more memorable and secure. This combination of UniID and password gives you access to all ANU-wide information resources and services. As a member of the University community, it is your responsibility to be aware of the University's Acceptable Use Policy and to keep your information secure.

Every student is provided with an ANU email account. Your ANU email address is simply your UniID number followed by @anu.edu.au. You can access your ANU email account online at <http://anumail.anu.edu.au> Please note that all formal University notices, including fee invoices and Commonwealth supported place information, such as HECS, will be sent ONLY to your ANU email account.

Interactive Student Information Services (ISIS) is the online system you use to enrol in courses, check your course results, view your class timetable, change your password and update your contact and financial details. You can access ISIS at <http://isis.anu.edu.au>

Wattle (Web Access To Teaching and Learning Environments) is our online learning environment that provides the tools to facilitate learning, communication and collaboration and provides online access to lecture notes, readings, digital lecture recordings and other learning resources. You can access Wattle at <http://wattle.anu.edu.au>

The Information Commons provides access to the University network with approximately 1,400 computers and numerous printers located across campus in computer labs, libraries and halls of residence. These computers are equipped with high-speed Internet access, wireless access, over 150 software applications, and non-English character sets. For more details about the Information Commons go to <http://infocommons.anu.edu.au>

The ANU Library is composed of four main locations and several branch locations. Together they contain over 2.5 million items in its physical collection and provides access to over 57,000 electronic journals and over 150 databases. The ANU Library catalogue is also available online, as are a wide range of bibliographic resources. The Library website (<http://anulib.anu.edu.au>) provides an integrated guide to Library services, together with direct access to a wide range of online resources.

The Information Literacy Program offers free training on information technology, information searching techniques and information management. Training is available in small-group and one-on-one sessions, and there is an extensive set of online training modules. For descriptions of courses on offer, and to register, go to <http://ilp.anu.edu.au>

AskANU is located in the Chifley and Hancock Libraries. *AskANU* consultants can give one-on-one help with ANU computers, programs, printing, passwords, email and more. Alternatively, you can contact *AskANU* by telephone on 612 59666, or online at <https://doihelpdesk.anu.edu.au>

Further information about the Library, computers and other online services can be found in the iGuide booklet, which is available in any Library building or can be accessed online at <http://iguide.anu.edu.au> A full list of all information services available can be found at the Information Services website at <http://information.anu.edu.au>

Equity at ANU

ANU has an express commitment to equal opportunity in education for students and prospective students. This means that ANU promotes inclusive learning environments that value the diversity of student's backgrounds and perspectives.

ANU continues to work towards:

- > improving access and participation for students who are under-represented at ANU, such as students from rural and isolated areas, Aboriginal and Torres Strait Islander students, Pacific Islanders, students with disabilities, women students in non-traditional areas of study and students with little financial support
- > eliminating discrimination on grounds such as sex; pregnancy; marital status; family responsibility; race, colour, ethnic or ethno-religious background, descent or national identity; sexuality; age; transsexuality; disability; political conviction or religious belief.

The University has policies and practices in place which demonstrate its commitment, such as:

- > assessment arrangements for students from language backgrounds other than English
- > breastfeeding
- > disability
- > disclosure of information by students with a disability or illness
- > equal opportunity policy
- > prevention of discrimination and harassment and bullying
- > work, study and carer responsibilities
- > the ANU Regional Partnerships program
- > the ANU Reconciliation Action Plan.

Details of these policies and further information on equity resources are available at the Student Equity web site www.anu.edu.au/equity/student_equity.html and the Policy and Rules Gateway at http://info.anu.edu.au/studyat/Student_Administration/office-of-policy-and-regulation

Application & admission

Bachelor degrees, associate degrees & undergraduate diplomas

The full list of bachelor degrees and combined programs can be found later in this chapter.

Undergraduate admission

Authoritative information can be given in writing only by the Registrar. Enquiries should be made in the first instance to the Admissions Office. The University cannot accept responsibility for consequences that may arise if advice is sought from any other source.

Admissions Office
 T 02 6125 5594
 E admissions@anu.edu.au
 F 02 6125 0751
 W www.anu.edu.au/sas/admissions

Admission requirements

Applicants seeking enrolment in an undergraduate award program or non-award study must satisfy the standards for admission. The following qualifications are recognised for the purposes of admission:

- > an Australian Year 12 qualification or
- > a completed Associate Diploma, Associate Degree, Diploma, Advanced Diploma or Graduate Certificate at an Australian tertiary institution or
- > at least half of a standard full-time year (0.5 FTE) of degree level study at an Australian higher education institution or
- > an approved tertiary preparation course at an Australian tertiary institution
- > overseas qualifications deemed equivalent.

Admission to individual programs is competitive and will be determined by the applicant's level of performance in previous qualifications and satisfaction of any program prerequisites. Further details are set out below or are available from the Admissions Office.

Applicants who hold qualifications other than those listed above should consult the Admissions Office for advice on whether they meet minimum admission requirements.

Admission requirements for school-leavers

Australian Capital Territory

Applicants from the ACT will be assessed for admission on the basis of their Australian Tertiary Admission Rank (ATAR), which is calculated on the basis of their performance in the ACT Year 12 Certificate by the ACT Board of Senior Secondary Studies. Information on the ACT Year 12 Certificate and the calculation of the ATAR is available from the Board.

New South Wales

Applicants from NSW will be assessed for admission on the basis of their Australian Tertiary Admission Rank (ATAR), which is calculated on the basis of their performance in the Higher School Certificate. Information on the Higher School Certificate is available from the NSW Board of Studies. Information on the calculation of the ATAR is published in the Universities Admissions Centre (UAC) Guide.

Other States and Territories

Applications from school-leavers elsewhere in Australia, who have met matriculation requirements within their own State or Territory, will be assessed on the basis of a calculated entrance rank (equivalent to a ATAR) derived from their local tertiary entrance rank.

Adult admission based on abridged secondary qualifications

Australian residents who wish to seek admission in 2012 on the basis of abridged secondary qualifications undertaken in 2011 must have been aged 20 years or over by 1 March 2011 or have completed requirements for the award of the equivalent of a Year 10 School Certificate by 31 December 2007, and have not completed their initial continuous secondary schooling.

Applicants must complete the package approved by the relevant State or Territory Board of Studies for mature age students. This includes the 'Mature Age' package of the ACT Year 12 Certificate and the Limited ATAR

offered within the NSW HSC system. Further information on these programs is available from local secondary education authorities.

Alternatively, applicants who are at least 18 years of age may qualify for admission to the University on the basis of the 'Older Students' package of the ACT Year 12 or the NSW TAFE Tertiary Preparation Certificate.

Adult entry schemes

Australian residents who will be 21 or over by 1 March (for admission in First Semester) or the third Monday in July (for admission in Second Semester) in the year of enrolment will be considered for admission to an undergraduate course on the basis of an approved mature-age entry scheme (including those described below).

University Preparation Scheme (UPS)

Local residents who meet the above age requirements may attempt the UPS. Applicants are assessed on performance in an approved course of study offered by ANU Centre for Continuing Education or ANU College as well as the Special Tertiary Admissions Test (STAT) multiple-choice test administered by UAC.

Special Adult Entry Scheme (SAES)

Applicants who meet the age requirements set out above and who do not already hold a qualification that meets minimum admission requirements may apply through this scheme. Applicants will be selected on performance in the Special Tertiary Admissions Test (STAT) multiple-choice and written English tests taken within the previous three years. Both tests are administered by UAC.

Mature age applicants who have qualifications which meet minimum admission requirements, but whose grades are not high enough to gain a place in their preferred program may also attempt the SAES, subject to the restrictions noted below.

Please note that those who have attempted tertiary studies during 2010–2011 or who have been unsuccessful in the SAES during 2009–2011 are ineligible to apply through this scheme for admission in 2012.

Further details of the UPS and SAES schemes are available from the Admissions Office. Applicants for both schemes must register for the STAT on the registration form in the UAC Guide.

Approved tertiary preparation courses

Successful completion of the Canberra Institute of Technology Certificate in Pre-Tertiary Studies, or an approved tertiary preparation course from another Australian tertiary institution, will satisfy minimum admission requirements. Applicants through these courses must meet the above age requirements. Further information on approved courses and the level of achievement required is available from the Admissions Office.

Admission on the basis of tertiary studies

The University will consider applications from those who have previously undertaken tertiary education in an Australian university or college of advanced education, or who have completed a TAFE Associate Diploma, Diploma, Advanced Diploma, Associate Degree or Graduate Certificate. Applicants who have completed secondary qualifications and tertiary study will be assessed for admission on their total qualification package. Intending applicants who have some record of failure at tertiary

level should contact the Admissions Office to check their eligibility for admission. It may be necessary to seek special consideration.

Countrywide Access Scheme for applicants who have experienced an educational disadvantage

Admission to the University through the Countrywide Access Scheme is available to school-leavers who have experienced serious disadvantage in their educational preparation for tertiary entrance. This could be because applicants have experienced long term disadvantage during Years 11 and 12 (in some instances disadvantages experienced before Year 11 may be considered). Or it could be because they have experienced a traumatic event over a short term that has or will have a long-term impact on their educational performance. Conditions such as geographical isolation, low family income or long term illness can mean that a student's results fall below the required entrance rank for their chosen program. Please note that the Year 12 qualification does need to have been completed and an ATAR or equivalent awarded.

The places available to students through Countrywide are allocated on the basis of relative academic merit rather than the extent or type of disadvantage. All applicants who meet the eligibility requirements of the Scheme will compete for selection on a ATAR or equivalent lower than that required for standard entry to the degree programs for which they have applied.

Applicants for the Countrywide Access Scheme must also apply for admission to the University through UAC. An Educational Access Scheme information booklet and application form is available from August from UAC, NSW/ACT schools or from the ANU Admissions Office.

On time UAC and Countrywide applications close on 30 September 2011 Contact the Admissions Office on T 02 6125 5594 or E admissions@anu.edu.au

Admission for Indigenous Australians

The University has implemented an Indigenous Australian Admission Scheme to assist Indigenous Australians commence undergraduate studies. Applicants whose qualifications do not meet minimum admission requirements may apply for admission through the Scheme. Applicants are interviewed and complete two assessment tasks involving reading, writing and listening skills. These tasks take place in late November or early December, when applicants visit the University for a Pre-admission Program. The Tjabal Indigenous Higher Education Centre administers and facilitates the Pre-admission Program and provides academic and social support for students on campus.

Further information and application forms are available from the Tjabal Indigenous Higher Education Centre. Applications through this scheme close on 30 October each year. Telephone inquiries should be made to the Tjabal Indigenous Higher Education Centre on 02 6125 3520. Further details can be found at <http://indigenous.anu.edu.au>

Applicants for the Indigenous Australian Admission Scheme must also apply for admission to the University through UAC.

On time UAC applications close on 30 September 2011. See Application Procedures for further information.

English language competence

Applicants who hold qualifications obtained in a language other than English will be required to demonstrate English

language proficiency to undertake university study. The University accepts satisfactory results in the International English Language Testing Service (IELTS) or the Test of English as a Foreign Language (TOEFL) taken within two years of application. Minimum requirements for the IELTS are: an overall band score of 6.5 with a minimum band score of 6 in each band; and for the TOEFL: a score of 570 on the paper based test, 90 with a minimum of 20 in all four sections on the Internet based test, plus a Test of Written English (Essay) score of 4.5. Higher scores are required for admission to programs in Law and the Australian National Internships Program.

ANU reviews the entry level from time to time and students should check the requirement at the time of application. Details are on the web at http://policies.anu.edu.au/policies/english_language_admission_requirements_for_students/policy

Applicants should provide the Admissions Office with other evidence of English proficiency at the time of application.

The ANU College offers English language programs and offers an English language program (ELICOS) that is a preparatory English for Academic purposes program. None of these provide credit towards a degree but are accredited by the National ELICOS Accreditation Scheme (NEAS) and the Australian National Training Authority (ANTA). Some conditional offers may be made where entry to ANU is subject to satisfactory passing of these programs through the College but again, there is no credit given towards the ANU degree. See the ANU College website at www.anucollege.com.au for more information.

Admission with credit

The ANU Colleges grant as much credit (status, or advanced standing) for tertiary studies successfully completed elsewhere as can be accommodated within the structure of the particular award. The credit may be specified or unspecified. Unspecified credit may be expressed either in general terms or in relation to a particular subject area. Where courses undertaken in previous studies correspond closely enough to those taught at this University, specified credit may be granted. Other courses are granted unspecified credit. As a general rule, grades or marks obtained at another institution are not transferred and will not be included in the calculation of any ANU individual or overall grade.

The appropriate ANU College will determine, on the basis of work already completed, the work that is required to complete the degree. To meet these requirements, it may not be possible for the ANU College to grant credit for all the work already completed.

Applicants for credit within the School of Art or School of Music should discuss their credit application at the time of their interview/audition. For all other programs, the application for credit is normally made at the time of enrolment. Because of their professional requirements, the granting of credit in the degrees of Bachelor of Laws and Bachelor of Commerce is subject to different criteria; students should contact the appropriate ANU College Student Office for further advice. Credit is not normally granted towards the degrees of Bachelor of Medicine and Bachelor of Surgery.

Students wishing to take out an ANU degree will be required to successfully complete at least the equivalent of one year's full-time enrolment, which must include sufficient later year courses. Specific levels approved will be determined by the relevant ANU College.

The University has procedures for the review of its credit decisions. For details refer to the policy Review of Decisions Made by a Dean under the Undergraduate Awards Rules on the University's Policies website at www.anu.edu.au/cabs/rules/index.html

Application procedures

The University is a participating institution in the Universities Admissions Centre (UAC). Australian citizens, permanent residents and New Zealand citizens should apply through UAC for all undergraduate award programs. International students who are attempting an Australian Year 12 qualification, an International Baccalaureate or the New Zealand National Certificate of Educational Achievement Level 3 also apply through UAC. Applicants to new undergraduate programs that are not listed in the UAC course databases should contact the Admissions Office for advice on application procedures.

Note: to apply for admission to the MBBS degree program please consult the ANU College of Medicine, Biology and Environment entry in this Handbook.

Application through the Universities Admissions Centre (UAC)

All students currently attempting an Australian Year 12 qualification, a New Zealand National Certificate of Educational Achievement Level 3 or an International Baccalaureate should apply via UAC. UAC Guides are available in August from major newsagencies throughout Australia or by post from:

Universities Admissions Centre (NSW and ACT)
T 02 9752 0200
W www.uac.edu.au

UAC charge an application processing fee - see the UAC website or guide for current fees and charges.

A person awaiting notification of current examination results should still submit a form before the closing date.

As well as lodging a UAC application, applicants for visual arts or music programs must also register for an audition/interview. You must register online at www.anu.edu.au/sas/admission/Audition_Interview Please note that if you wish to add one of these programs after 31 October 2010 you should contact the ANU College of Arts and Social Sciences Student Office first on 02 6125 2898. Applicants will be required to undergo interviews, tests and auditions, or present and discuss folios of completed works.

Graduates of ANU, currently enrolled ANU students expecting to complete degree requirements by the end of the current academic year and former ANU students who no longer hold a current place in a program of study, must apply for admission to undergraduate programs through UAC. Current ANU students (including those on approved program leave) wishing to transfer to another ANU program must apply direct to the University (not through UAC).

Direct application to the University

Those applying to enrol in

- > non-award courses including cross-institutional
- > final honours year
- > the Australian National Internships Program
- > Law Internship Program
- > BMusic (Specialist) (4th year)
- > MBBS

must apply direct to the University. Intending applicants should contact the Admissions Office in August or September for information about closing dates or see www.anu.edu.au/sas/admission

Application forms are available at www.anu.edu.au/sas/ forms and from the ANU Medical School website at <http://medicalschoo.anu.edu.au/admission/admission.asp> Details of closing dates and late application charges (if applicable) for direct applications are listed on the website.

Application forms should be completed carefully with full and complete information. The giving of false or incomplete information may lead to processing delays and refusal of the application or cancellation of the enrolment.

All applicants will be advised in late January or early February of the result of their application and, if made an offer, will be required to register their enrolment in person during a specified period. Registration also includes completion of HECS-HELP or Domestic Tuition Fee procedures.

Note: Direct applications for admission to degree programs (not those programs listed above), accompanied by a late application fee, will only be accepted after the final UAC closing date. The University makes very few (if any) offers to degree programs after the UAC process is finalised. Check with the Admissions Office first.

Mid-year admission

Subject to places being available, it may be possible to commence studies in Second Semester (July) in most programs. However, the number of courses available to new students may be limited. Intending applicants should consult this Handbook and the relevant ANU College Student Office. For details on application procedures and closing dates, please contact the Admissions Office in mid April.

Deferment of offer

Deferment is available for up to one year for all undergraduate programs (with the exception of those offered by the School of Music and the MBBS program). An applicant wishing to defer entry who has received an offer of a place must either notify the University by the end of the registration period of the intention to defer or, if enrolment has been registered, by the census date of the first semester of enrolment. Instructions will be included in the offer pack which will be sent to successful applicants. Deferment lapses if tertiary studies are undertaken.

To secure a place in 2013, an applicant granted deferment for 2012 must follow the instructions contained in their approval of deferment advice.

Application for non-award studies (applications direct to the University and not through UAC).

Applicants for non-award enrolment must meet normal admission requirements and must apply direct to the University by 31 January for First Semester enrolment. Admission may also be approved for Second Semester or Autumn, Spring, Summer and Winter Sessions. Contact the Admissions Office for application deadlines.

Individual Colleges will assess applications for non-award studies on their merits. Admission is not guaranteed. Non-award students enrolled for any course will be entitled to the same privileges and will be subject to the same discipline and obligations as apply to students proceeding to a degree.

Non-award students are admitted either as Fee-Paying Students or as Cross-Institutional Students.

Fee-paying students must pay a Domestic Tuition Fee for each course in which they are enrolled.

Cross-institutional students are students whose non-award courses are to be counted towards an award of another tertiary institution. Cross-institutional students are charged a Student Contribution amount (instead of Domestic Tuition Fees) if they are enrolled in a Commonwealth Supported Place at their home institution. Cross-institutional students applying for Summer Session courses in Law or Economics and Commerce should contact the respective College for advice about fee liability.

International applicants

An international applicant is an applicant who is not:

- > an Australian citizen or permanent resident
- > a New Zealand citizen.

International students wishing to study in Australia require a student visa and pay tuition fees for their studies, including students already studying in Australian schools who intend to study at undergraduate level

New students are admitted at the beginning of the academic year in mid February. Second Semester admission in mid July is available for a number of degree programs and current advice about these may be obtained from the Admissions Office.

International Student Fees (ISF) for tuition are officially published on a course basis and are adjusted annually. The fee for each course for each year can be found at: <http://info.anu.edu.au/StudyAt/ListCourseFees.asp>

A list of all degree programs offered to international students is available from the Admissions Office.

International students must meet the standards for admission to a program of study, including English language requirements. Please note that the entry level required may be higher for International students. Details of educational requirements based on Australian qualifications and the English language requirements are set out in the Undergraduate Admissions section above. International applicants are not eligible to apply on the basis of abridged secondary qualifications or through the Special Adult Entry Scheme or University Preparation Scheme. Details of admission requirements based on overseas qualifications are available from the Admissions Office.

T +61 2 6125 5594.

International applicants undertaking an Australian Year 12 qualification, an International Baccalaureate or a New Zealand National Certificate of Educational Achievement Level 3 must apply through UAC. All other international students should apply direct to the University.

Please note: An offer to an international applicant will become invalid if that applicant becomes a permanent Australian resident before enrolment. In such cases another offer may be made, subject to quotas for Australian residents.

All other international applicants can apply online at http://students.anu.edu.au/apply_online.asp Direct applications for 2012 entry for international students must be submitted by 15 November 2011 for First Semester and 15 April 2012 for Second Semester admission. Late applications will not normally be considered, offers are made progressively and upon receipt of application. Please note that some ANU Colleges may close applications for particular programs earlier than the dates specified above.

Applicants must obtain information from the nearest diplomatic mission regarding visa requirements for study in

Australia and the procedures to be followed by international applicants. International applicants should note that admission is available only on a fee-paying basis.

English language competence

Please refer to the Undergraduate Admissions entry above for information on English language competence.

Medical insurance

All international students are required to have visa length health insurance while studying in Australia. Information is available from the Overseas Student Health Cover Officer on T +61 2 6125 4643.

International student services

Information regarding student services available through the International Education Office is listed in the Student Services section of this Handbook.

Programs & awards

The rules set by the University Council which relate to programs and awards, include the:

- > *Undergraduate Awards Rules*
- > *Assessment Rules*
- > *Academic Progress Rules*
- > *Medical Leave Rules*

For details, visit the Policy and Rules Gateway at http://info.anu.edu.au/studyat/Student_Administration/office-of-policy-and-regulation

Schedule of programs offered by ANU

Part 1 - Single Bachelor Degrees

Program	Program abbreviation	ANU College responsible	Units
Bachelor of Actuarial Studies	BActS	ANU College of Business and Economics	144
Bachelor of Advanced Computing	BAdvComp	ANU College of Engineering and Computer Science	192
Bachelor of Advanced Computing (Research and Development)	BAdvComp(R&D)	ANU College of Engineering and Computer Science	192
Bachelor of Archaeological Practice	BArchPract	ANU College of Arts and Social Sciences	144
Bachelor of Arts	BA	ANU College of Arts and Social Sciences	144
Bachelor of Art History and Curatorship	BArtHistCur	ANU College of Arts and Social Sciences	144
Bachelor of Asia-Pacific Security	BAsia-PacificSecurity	ANU College of Asia and the Pacific	144
Bachelor of Asia-Pacific Studies*	BAPS	ANU College of Asia and the Pacific	144
Bachelor of Biotechnology	BBiotech	ANU College of Medicine, Biology and Environment	144
Bachelor of Business Administration	BBA	ANU College of Business and Economics	144
Bachelor of Classical Studies	BClassS	ANU College of Arts and Social Sciences	144
Bachelor of Commerce	BComm	ANU College of Business and Economics	144
Bachelor of Computational Science (Honours)	BComptSci(Hons)	ANU College of Physical and Mathematical Sciences	192
Bachelor of Design Arts	BDesA	ANU College of Arts and Social Sciences	144
Bachelor of Development Studies	BDevS	ANU College of Arts and Social Sciences	144
Bachelor of Digital Arts	BDigA	ANU College of Arts and Social Sciences	144
Bachelor of Economics	BEc	ANU College of Business and Economics	144
Bachelor of Engineering	BE	ANU College of Engineering and Computer Science	192
Bachelor of Engineering (Research and Development)	BE(R&D)	ANU College of Engineering and Computer Science	192
Bachelor of Environmental Studies	BEvS	ANU College of Arts and Social Sciences	144
Bachelor of European Studies	BEuroS	ANU College of Arts and Social Sciences	144
Bachelor of Finance	BFin	ANU College of Business and Economics	144
Bachelor of Genetics	BGenetics	ANU College of Medicine, Biology and Environment	144
Bachelor of Global and Ocean Sciences (Honours)	BGOSc(Hons)	ANU College of Medicine, Biology and Environment, and ANU College of Physical and Mathematical Sciences	192
Bachelor of Information Technology	BInfTech	ANU College of Engineering and Computer Science	144
Bachelor of Interdisciplinary Studies (Honours) (Sustainability)	BIS(Hons)(Sust)	ANU College of Medicine, Biology and Environment, and ANU College of Physical and Mathematical Sciences	192
Bachelor of Interdisciplinary Studies (Sustainability)	BIS(Sust)	ANU College of Medicine, Biology and Environment, and ANU College of Physical and Mathematical Sciences	144
Bachelor of International Business	BIntBus	ANU College of Business and Economics	144
Bachelor of International Relations	BIR	ANU College of Arts and Social Sciences	144
Bachelor of Languages	BLang	ANU College of Arts and Social Sciences	144
Bachelor of Latin American Studies	BLAmS	ANU College of Arts and Social Sciences	144
Bachelor of Laws**	LLB	ANU College of Law	192

Program	Program abbreviation	ANU College responsible	Units
Bachelor of Medical Science	BMedSc	ANU College of Medicine, Biology and Environment	144
Bachelor of Medicine and Bachelor of Surgery	MBBS	ANU College of Medicine, Biology and Environment	192
Bachelor of Medical Science	BMedSc	ANU College of Medicine, Biology and Environment	144
Bachelor of Middle Eastern and Central Asian Studies	BMECAS	ANU College of Arts and Social Sciences	144
Bachelor of Music	BMus	ANU College of Arts and Social Sciences	144
Bachelor of Pacific Studies	BPS	ANU College of Asia and the Pacific	144
Bachelor of Philosophy (Honours)	PhB	ANU College of Arts and Social Sciences ANU College of Medicine, Biology and Environment, and ANU College of Physical and Mathematical Sciences	192 192
Bachelor of Policy Studies	BPolS	ANU College of Arts and Social Sciences	144
Bachelor of Professional Music Practice	BProMusP	ANU College of Arts and Social Sciences	144
Bachelor of Psychology (Honours)	BPsych(Hons)	ANU College of Medicine, Biology and Environment	192
Bachelor of Science	BSc	ANU College of Medicine, Biology and Environment, and ANU College of Physical and Mathematical Sciences	144
Bachelor of Science (Advanced) (Honours)	BSc(Adv)(Hons)	ANU College of Medicine, Biology and Environment, and ANU College of Physical and Mathematical Sciences	192
Bachelor of Science (Forest Sciences)	BSc(ForSc)	ANU College of Medicine, Biology and Environment	192
Bachelor of Science (Resource and Environmental Management)	BSc (Res&EnvMan)	ANU College of Medicine, Biology and Environment	144
Bachelor of Science (Science Communication)	BSc (SciCommun)	ANU College of Medicine, Biology and Environment, and ANU College of Physical and Mathematical Sciences	144
Bachelor of Software Engineering	BSEng	ANU College of Engineering and Computer Science	192
Bachelor of Statistics	BStat	ANU College of Business and Economics	144
Bachelor of Visual Arts	BVA	ANU College of Arts and Social Sciences	144

* See ANU College of Asia and the Pacific for pathways to the Graduate Diploma in Asia-Pacific Studies and the Master of Asia and the Pacific (Honours)

** The Juris Doctor JD (144) units is available for graduates of non-law disciplines or non-Australian law degrees

Part 2 - Combined Bachelor Degree Programs

NOTES: For more information on combined programs, see Chapter 9.

The abbreviation for a combined program consists of the abbreviation for each of its components separated by a slash [eg the abbreviation for the degree of Bachelor of Arts and degree of Bachelor of Laws is BA/LLB.]

Combined program	Units
Bachelor of Actuarial Studies/Bachelor of Commerce	192
Bachelor of Actuarial Studies/Bachelor of Economics	192
Bachelor of Actuarial Studies/Bachelor of Finance	192
Bachelor of Actuarial Studies/Bachelor of Laws	240
Bachelor of Actuarial Studies/Bachelor of Science	192
Bachelor of Actuarial Studies/Bachelor of Statistics	192
Bachelor of Advanced Computing/Bachelor of Science	240
Bachelor of Advanced Computing (Research and Development)/Bachelor of Science	240
Bachelor of Arts/Bachelor of Asia-Pacific Studies	192
Bachelor of Arts/Bachelor of Commerce	192
Bachelor of Arts/Bachelor of Digital Arts	192
Bachelor of Arts/Bachelor of Economics	192
Bachelor of Arts/Bachelor of Information Technology	192
Bachelor of Arts/Bachelor of Laws	240
Bachelor of Arts/Bachelor of Music	192
Bachelor of Arts/Bachelor of Science	192

Combined program	Units
Bachelor of Arts/Bachelor of Science (Psychology)	192
Bachelor of Arts/Bachelor of Visual Arts	192
Bachelor of Asia-Pacific Studies/Bachelor of Commerce	192
Bachelor of Asia-Pacific Studies/Bachelor of Economics	192
Bachelor of Asia-Pacific Studies/Bachelor of Engineering	240
Bachelor of Asia-Pacific Studies/Bachelor of Laws	240
Bachelor of Asia-Pacific Studies/Bachelor of Science	192
Bachelor of Asia-Pacific Studies/Bachelor of Science (Forest Sciences)	192
Bachelor of Asia-Pacific Studies/Bachelor of Visual Arts	192
Bachelor of Business Administration/Bachelor of Arts	192
Bachelor of Business Administration/Bachelor of Asia-Pacific Studies	192
Bachelor of Business Administration/Bachelor of Information Technology	192
Bachelor of Business Administration/Bachelor of Laws	240
Bachelor of Business Administration/Bachelor of Science	192
Bachelor of Business Administration/Bachelor of Science (Psychology)	192
Bachelor of Commerce/Bachelor of Economics	192
Bachelor of Commerce/Bachelor of Engineering	240
Bachelor of Commerce/Bachelor of Information Technology	192
Bachelor of Commerce/Bachelor of Laws	240
Bachelor of Commerce/Bachelor of Music	192
Bachelor of Commerce/Bachelor of Science (Forest Sciences)	192
Bachelor of Commerce/Bachelor of Science (Psychology)	192

Combined program	Units
Bachelor of Commerce/Bachelor of Statistics	192
Bachelor of Economics/Bachelor of Finance	192
Bachelor of Economics/Bachelor of Information Technology	192
Bachelor of Economics/Bachelor of Laws	240
Bachelor of Economics/Bachelor of Science (Forest Sciences)	192
Bachelor of Economics/Bachelor of Science (Psychology)	192
Bachelor of Economics/Bachelor of Statistics	192
Bachelor of Engineering/Bachelor of Arts	240
Bachelor of Engineering/Bachelor of Economics	240
Bachelor of Engineering/Bachelor of Information Technology	240
Bachelor of Engineering/Bachelor of Science	240
Bachelor of Engineering (Research and Development)/Bachelor of Science	240
Bachelor of Finance/Bachelor of Laws	240
Bachelor of Finance/Bachelor of Science	192
Bachelor of Finance/Bachelor of Statistics	192
Bachelor of Information Technology/Bachelor of Laws	240
Bachelor of International Relations/Bachelor of Laws	240
Bachelor of Music/Bachelor of Asia-Pacific Studies	192
Bachelor of Music/Bachelor of Business Administration	192
Bachelor of Music/Bachelor of Laws	240
Bachelor of Music/Bachelor of Science	192
Bachelor of Music/Bachelor of Science (Psychology)	192
Bachelor of Professional Music Practice/Bachelor of Business Administration	192
Bachelor of Science/Bachelor of Commerce	192
Bachelor of Science/Bachelor of Economics	192
Bachelor of Science/Bachelor of Laws	240
Bachelor of Science/Bachelor of Science (Forest Sciences)	192
Bachelor of Science (Resource and Environmental Management)/Bachelor of Laws	240
Bachelor of Software Engineering/Bachelor of Commerce	240
Bachelor of Software Engineering/Bachelor of Science	240
Bachelor of Visual Arts/Bachelor of Music	192

Part 3 - Joint Bachelor Degree Programs

Note: Joint and dual programs are offered by ANU in association with another tertiary education institution (whether in Australia or overseas).

Program		ANU College	Units
Bachelor of Social Sciences (Honours in Actuarial Studies and Economics) (Offered jointly with the National University of Singapore.)	BSocScs(H)	ANU College of Business and Economics	192
Bachelor of Philosophy (Honours) (In the fields of chemistry, mathematics or physics jointly with the Bachelor of Science (Honours) degree of the National University of Singapore.)	PhB	ANU College of Medicine, Biology and Environment, and ANU College of Physical and Mathematical Sciences	192
Bachelor of Philosophy (Honours) (In the fields of drama, English, history or philosophy jointly with the Bachelor of Arts (Honours) degree of the National University of Singapore.)	PhB	ANU College of Arts and Social Sciences	192

Part 4 - Concurrent Degree Programs

Program		ANU College	Units
Bachelor of Science (with the Bachelor of Education (Secondary Teaching) of the University of Canberra)	BSc	ANU College of Medicine, Biology and Environment, and ANU College of Physical and Mathematical Sciences	192
Bachelor of Asia-Pacific Studies (with the Bachelor of Education (Secondary Teaching) of the University of Canberra)	BAPS	ANU College of Asia and the Pacific	192

Part 5 - Undergraduate Diploma Programs

Note: For more information see the relevant ANU College entry.

Program		ANU College	Units
Diploma of Art Diploma in Arts***	DipArt DipArts	ANU College of Arts and Social Sciences	96 48
Diploma of Asia-Pacific Studies	DipAPS	ANU College of Asia and the Pacific	48

***Exit only award from 2012

Part 6 - Associate Degrees

Note: For more information see the ANU College entries.

Associate Degree	Co-taught by	Units
Associate Degree specialising in Business	ANU College of Business and Economics/ANU College	96
Associate Degree specialising in Engineering	ANU College of Engineering and Computer Science/Canberra Institute of Technology	96
Associate Degree specialising in Music	ANU College of Arts and Social Sciences/ Canberra Institute of Technology	96
Associate Degree specialising in Science	ANU College of Medicine, Biology and Environment, and ANU College of Physical and Mathematical Sciences/Canberra Institute of Technology	96
Associate Degree specialising in Science and Technology	ANU College of Medicine, Biology and Environment, and ANU College of Physical and Mathematical Sciences/ ANU College	96
Associate Degree specialising in Social Studies	ANU College of Arts and Social Sciences/ANU College	96

Enrolment & re-enrolment

Enquiries about enrolment should be directed to the Student Administration section of the University (T: 02 6125 3339). Further information is also available in the Student Enrolment and Administrative Procedures Guide (SEAP Guide) available from Student Administration or at www.anu.edu.au/sas/seap

Students should read the Undergraduate Handbook carefully, and, if necessary, seek guidance in the selection of courses or in the choice of a degree program from staff in the relevant College Office. Those seeking credit (advanced standing) should consult the relevant College Office for advice.

Program structure

The terminology used by the University in all publications, including this Handbook, is defined below:

Program: a structured academic program of study normally leading to the award of a degree, diploma or certificate; eg Bachelor of Arts program

Course: a discrete entity of study in a subject, normally of one semester's duration; eg HIST1015 Ends of Empire

Unit: an indicator of the value of a course within the whole program. Most undergraduate courses are worth six units. A full-time student is expected to enrol in 24 units per semester (48 units over two semesters).

All undergraduate award programs are defined in terms of the number of units required to qualify for the award, eg the Bachelor of Arts has a total value of 144 units. Details are found in the appropriate sections of the Handbook.

Combined degree programs

A combined degree program is designed to enable a student to graduate with two awards in less time (with fewer units) than would be required if the degrees were taken in separate programs.

The total number of units required to complete the majority of combined degree programs is 240, normally taken over five years (10 semesters). Students who are unsure of the requirements should discuss their program with the appropriate College officers.

Program requirements in the Handbook

The Handbook contains program requirements and course details. These are found in the various College chapters and in the Combined Programs section. The Undergraduate Handbook will be updated as appropriate from time to time. The authoritative version at any time can be found at <http://info.anu.edu.au/StudyAt>

Full-time & part-time enrolment

A student can opt to be full-time or part-time each semester. A student enrolled for the semester in 18 units or more is deemed to be full-time. Please note that International students on a student visa may have restrictions on being part-time. Please go to http://info.anu.edu.au/studyat/International_Office/student_life/study_load for more information.

Enrolment of new students

Offers of places will usually be made in January/ February and June/July. Students who receive an offer of a place in an award program at ANU, will be sent information with their offer on how to accept and to register their enrolment.

Registration of enrolment (continuing/re-enrolling students)

The Student Enrolment and Administrative Procedures (SEAP) Guide includes information on the following:

- > how to re-enrol
- > payment of fees/HECS-HELP
- > program transfers
- > leave of absence from your program of study
- > how and when you may change your enrolment
- > cross-institutional enrolment
- > examination and assessment procedures
- > academic progress requirements
- > graduation information and procedures.

All re-enrolling students, including students returning from leave of absence or studying off campus, must enrol via ISIS.

Re-enrolment via ISIS for both semesters will open in early December and failure to enrol on time will attract a late fee.

Students who fail to re-enrol, or who have not obtained formal approval for leave of absence, will lose their place in the program, and must apply for readmission to the same program or a new program of study through the Universities Admissions Centre.

Program transfers

Undergraduate students seeking to transfer to a new undergraduate program of study must submit an online application at www.anu.edu.au/sas/forms ProgramTransferGuidelines.pdf Program Transfer deadlines can be found at www.anu.edu.au/sas/seap.

Change of address

It is essential that a change in a student's mailing address, permanent home address or the address of a person to be contacted in the event of an emergency is recorded promptly on ISIS by the student. The mailing address is the address to which the University may send correspondence relating to a student's enrolment. A student's home address is the place of permanent residence and both addresses must be recorded on ISIS. A temporary mailing address may also be recorded. Students should update their address via the web at <http://isis.anu.edu.au>

For international students, it is a visa requirement that the University must be notified of any change of address within seven days. Failure to advise the University of a change of address could lead to the cancellation of a student visa.

Lecture timetables

The lecture timetable is available on the internet at <http://timetable.anu.edu.au> Students should check the timetable periodically as scheduled lecture times may be changed.

Commonwealth Supported Students

Australian citizens, Permanent Residents and New Zealand citizens will be eligible for a Commonwealth Supported Place. All students enrolled in a Commonwealth Supported Place are required to complete on-line a Request for Commonwealth Support and HECS-HELP at the time of initial enrolment in their program. Proof of citizenship or residency will also be required when enrolling. If a student changes program a new Request for Commonwealth

Support and HECS-HELP form must be completed on-line before the new programs first course census date.

Further information on student fee rates is available at http://studyat.anu.edu.au/fees_and_charges.html

Contributions are calculated at the course census date. For courses taken in First Semester this will be 31 March and for courses taken in Second Semester 31 August. If these dates fall on a weekend payments must be finalised by the previous working day. Census dates for students enrolled in non-standard sessions are available at <http://studyat.anu.edu.au/fees>

Each semester students have a choice of either paying their contribution up front by the date set by the University and receiving a discount or deferring their payment and paying the full amount through the taxation system. Students electing to defer their student contribution payments through the taxation system are eligible to make partial up front payments (minimum payment of \$500). Subject to the passage of legislation, from 1 January 2012, the Australian Government will lower the HECS-HELP discount, applied to up-front student contribution payments of \$500 or more, from 20 per cent to 10 per cent.

Permanent residents and New Zealand citizens who are not Australian citizens must pay their student contribution up front without the discount.

It is a condition of a new or continuing enrolment at the University that the procedures associated with HECS-HELP are completed by the due dates. Failure to do so will result in the cancellation of enrolment and loss of your Commonwealth Supported Place.

Certain categories of students are exempt from payment under the Scheme. These include:

- > non-award undergraduate students (unless studying on a cross-institutional basis as part of a Commonwealth supported program at another institution)
- > international students.

These students are normally liable for a tuition fee instead of HECS-HELP, and tuition fee details are available on the web at <http://studyat.anu.edu.au/fees> Further details about Commonwealth supported students are contained in a booklet produced by Department of Education, Employment, Workplace Relations (DEEWR) and are available to all students from Student Administration or at www.goingtouni.gov.au website.

Student Services & Amenities Fee

Students will be required to pay a Student Services and Amenities Fee for student services of a non-academic nature. The fee may be spent on items such as sporting and recreational activities, employment and career advice, child care, financial advice and food services from 2012.

Further information will be posted at www.anu.edu.au/sas/fees/sa_fee.php as it becomes available.

Booklist

The booklist for each course will be available from departments and centres from about November.

Examination & assessment

Assessment

Lecturers should discuss with their class at the beginning of each year or semester, as appropriate, possible and practicable means of assessing courses.

Broad assessment guidelines are published in this Handbook as a guide to students.

Students with a disability

Students with a disability should contact the Disability Services Centre (DSC) well in advance of requiring alternative assessment arrangements.

Students who incur a temporary ailment (and are not registered with the DSC but require changed assessment conditions) should collect a Special Examinations Arrangements form from the Examinations and Graduations Office. Once complete, the form must be submitted at the Examinations and Graduations Office with appropriate supporting documentation for consideration.

This application should be submitted no later than ten working days before your scheduled examination.

Eligibility to be examined

Students may be excluded from sitting for an examination if they have not attended lectures or performed practical or other work as prescribed by the department, school or centre concerned.

Students will be admitted to an examination venue subject to identification by means of their ANU student card (current drivers license or current passport are also acceptable).

Detailed procedures surrounding the conduct of examinations are set out in the Student Enrolment and Administrative Procedures (SEAP) Guide (www.anu.edu.au/sas).

The Assessment Rules (www.anu.edu.au/cabs/rules) contains provisions for students who fail to attend a scheduled examination, or whose studies are affected by illness or other means. Detailed information is provided in the SEAP Guide.

Examination timetables can be viewed at: <http://timetable.anu.edu.au>

Supplementary assessment

If a student is eligible for supplementary assessment for a course, the student's Notification of Results will show an interim result of PX. If a student is notified of an interim result of PX for a course, the notification constitutes an offer by the Delegated Authority of supplementary assessment. A student must accept or reject the offer by notifying, in writing, the Delegated Authority within seven working days of the offer being made to the student.

Further information about supplementary assessment can be found within the Assessment Rules (www.anu.edu.au/cabs/rules).

Misconduct in assessment

Misconduct in an examination - that is in any task required for the assessment of the student's performance in a course or a program of study - can result in serious consequences for a student, such as failure in the course, a mark penalty, or in some circumstances disciplinary measures.

Misconduct in examination is defined in the Code of Practice for Student Academic Integrity and the Discipline Rules (www.anu.edu.au/cabs/rules) as including:

- (i) cheating (including copying, or permitting another student to copy, an answer in relation to an examination or inappropriately gaining prior knowledge of any part of an examination)
- (ii) plagiarism (including copying, paraphrasing or summarising, without appropriate acknowledgement, the words, ideas, scholarship or intellectual property of another person, whether or not it is with the knowledge or consent of that other person)

[Note: Plagiarism may also take place when direct use of others' words is not indicated, for example by inverted commas or indentation, in addition to appropriate citation of the source.]

- (iii) except with the approval of the prescribed authority, submitting for an examination any work previously submitted for examination
- (iv) failing to comply with the University's instructions to students at, or in relation to, an examination
- (v) acting, or assisting another person to act, dishonestly or unfairly in or in connection with an examination
- (vi) taking a prohibited document into an examination venue.

Results

Students are reminded that course results are determined not only by their performance in written examinations, but also by the satisfactory completion of essays, class exercises and practical work as prescribed by the ANU College concerned.

Students who cancel their enrolment in a course should note that withdrawal after the relevant date (listed in the SEAP Guide) may be construed as a failure.

Students must not communicate with an examiner in a course between the time of attempting the examination and the formal issue of results for that examination.

Final grades and marks for courses will be published via ISIS (<http://isis.anu.edu.au>).

Grading System

A uniform grading system was established throughout the University for all courses effective since 1 January 1994. The mark range is set out below. The mark as well as the grade obtained is disclosed on the transcripts of academic record and the academic history on the ISIS website. This mark range must not be equated with any grade awarded prior to 1994.

Honours grades

First Class Honours	(80–100)
Second Class Honours Division A	(70–79)
Second Class Honours Division B	(60–69)
Third Class Honours	(50–59)

Final pass grades

High Distinction	(80–100)
Distinction	(70–79)
Credit	(60–69)
Pass	(50–59)
Passed at supplementary examination	(50)
Course Requirements Satisfied		
Higher Level Performance		

Final fail grades

Fail	(0–49)
Not Completed	Fail
Withdrawn with Failure		

Assessment reviews and appeals

Students who wish to query results of an assessment are advised to first raise the matter informally with the member of staff responsible for the assessment concerned. If a student is still dissatisfied with the result, students should discuss the problem with the Delegated Authority, who in turn will discuss the matter with the Course Authority. If after consultation a student still believes there are grounds that the result is improper, a request for a review of the assessment concerned may be made to the Education Dean of the relevant ANU College.

The Assessment Review and Appeals Procedures and the Assessment Rules can be found at: <http://policies.anu.edu.au> and www.anu.edu.au/cabs/rules

Assessment arrangements for students from language backgrounds other than English

The University recognises that students from language backgrounds other than English may encounter difficulties in the first year of enrolment, which native speakers of English do not experience.

Most students from language backgrounds other than English will not need assistance under the assessment arrangements policy. For those students who are deemed eligible and require assistance, the support will be for a transitional period to enable the student to acquire the necessary level of language competency. It is expected that students will take responsibility for ensuring that their level of competence in English is sufficient for their chosen course of study, and for seeking help in developing proficiency with the English language according to their particular needs.

Students from language backgrounds other than English who wish to apply for assessment concessions will be expected to present early in the first semester of their program of study to the relevant Course Authority/ANU College which offers the award program in which they are enrolled.

Identifying as a student from language backgrounds other than English does not, of itself, entitle students to assessment concessions. The College will assess the student's applications and determine what, if any, concessions are appropriate. The decision made in relation to one course will not necessarily be the same as for another course. For specific information on how to apply for assessment concessions students should contact their respective ANU College Office.

The policy statement on Assessment Arrangements for Students from Language Backgrounds Other Than English may be found at: <http://policies.anu.edu.au>

Undergraduate academic progress

Uniform minimum academic progress criteria apply across all ANU Colleges.

If a student fails a course twice, the student must apply to obtain the approval of the Course Authority before re-enrolling in the course.

Students who fail greater than fifty per cent of the unit value of the courses in which they are enrolled for a semester will be considered to have breached academic progress minimum requirements. The first occasion on which students infringe this rule they will be sent a 'probation' letter. Students who infringe this rule for a second time in the same program may be excluded from the program. A student may appeal against a decision to be excluded from the program.

Details of the Academic Progress Rules, for both undergraduate and graduate programs, may be found on the website at: www.anu.edu.au/cabs/rules

In addition to the above general rules, the ANU College of Medicine, Biology and Environment has more specific academic progress rules. Students in this academic area should contact the College Office for further information.

Conferring of awards

Conferring of awards ceremonies are an important celebration of academic achievements.

Conferral ceremonies will take place for all awards in mid-July and mid-December to enable those students leaving the ACT on conclusion of their studies an opportunity to attend in person.

Since eligibility for conferring for most graduands will be conditional on satisfactory completion of award requirements in the same semester as the ceremonies, it is essential that students are familiar with graduation information which can be found at: www.anu.edu.au/sas/graduation

Financial assistance

ANU Student Loan Fund

The University, in association with Service One Credit Union, has developed a loan scheme for students in short-term financial need. Loans are approved by either the Undergraduate Student Loan Fund Committee or Postgraduate Student Loan Fund Committee. All meetings of the Committee are strictly confidential. Funds are disbursed by Service One and repayments, at a subsidised rate of interest, are made to it. The conditions and amounts of loans are flexible to cater for the needs of individual students, but loans are not available to pay tuition fees. Undergraduate students may obtain further information and application forms from the Students' Association office, in the Student Facilities Building (Building 17A). Graduate and research students may obtain further information and application forms from the Postgraduate and Research Students' Association office, at 26 Balmain Crescent opposite University House.

Welfare Officer

The ANU Student Association employs a Welfare Officer who can assist with applications to the ANU Student Loan Fund, Centrelink and other student loan schemes. All advice is confidential. Appointments are not necessary.

T 02 6125 2444

E sa.welfare@anu.edu.au

Residential & Campus Communities

Our guarantee for new undergraduate students

ANU guarantees accommodation to all new full-time undergraduates who live outside the Canberra region. So if you get an offer to study at ANU, you will be offered a place in a University Hall, an affiliated College or Lodge. You need to register online. See our website for full and up to date details.

On-campus accommodation

The Student Residences offer you a unique opportunity to learn even more than is taught in lectures. You will meet students from around the world and Australia studying many academic disciplines at undergraduate and graduate levels. They provide you with the chance to become members of close-knit communities, with sporting, social and cultural activities and the chance to meet and make a diverse group of friends.

All Student Residences offer single fully furnished bedrooms to both men and women. All residences are centrally heated and carpeted, and each bedroom has its own telephone and data connection point. The Halls, Residential Colleges and Lodges offer facilities such as music rooms, computer labs, libraries, television rooms and reception rooms along with fully equipped laundries. UniLodge manage four ANU approved residences situated on the ANU Campus, offering a range of fully furnished apartments to undergraduate and graduate students. The Lodges also have music rooms, computer labs and recreational facilities to promote a student community.

Support

Student Residences provide a range of pastoral care services and academic assistance programs to help students in their studies. Senior residents and staff also assist students with adjusting to life on campus.

Excellent location

The ANU campus is located close to the heart of Canberra with a variety of cinemas, restaurants, shops and theatres all within walking distance. Although close to the city, the open park-like grounds of the campus provide an idyllic setting for study or leisure. All residences are located on campus except for Fenner Hall, which is located 2.5 km north of the campus, on Northbourne Avenue. During the academic term, a free University bus service operates between Fenner Hall and the campus in the mornings, lunchtimes and evenings, Monday to Friday. Public transport is also available between Fenner Hall and the city centre, and it is about a 10-minute bicycle ride to campus.

Which student residence?

While all ANU Halls, Residential Colleges and Lodges offer a unique experience for living on or near the campus, a key consideration will be whether you would prefer catered accommodation or to cook your own meals.

Catered accommodation	Self-catered accommodation
Bruce Hall Burgmann College John XXIII College Ursula Hall	Burton and Garran Hall Fenner Hall Davey Lodge Kinloch Lodge Warrumbul Lodge Lena Karmel Lodge

How do I register?

If you are thinking of studying at ANU you should register for accommodation as soon as possible. There is no application fee and no penalty if you do not accept your offer of accommodation. Your first step is to let us know which student residence you would most like to live in. Complete our online registration form, nominating your accommodation preference, and we will be in touch. One application covers all University accommodation.

When do I register?

Each year Registration open on the last Saturday in August and close on the first Friday in January for the following years intake.

If you wish to be considered for your preferred residence you must apply for accommodation by the initial closing date of 30 November.

If you apply for accommodation after 30 November you will be entered in to a ballot for any remaining accommodation places.

Registrations for Second Semester open in April and close mid-June.

If you have applied to study at ANU, you should immediately apply for accommodation. Do not wait until you have received an offer of admission to the University. Your application for accommodation is independent of your application for admission. Do not arrive without making prior arrangements.

Keep checking our website for important dates and up to date news.

How much does it cost?

In 2011 self-catered accommodation started from \$163 per week, Catered accommodation ranged from \$297.50-\$305 per week. Charges at the Lodges started from \$197 per week. For more details on our fees, please visit our website. The Student Residences have various charges for phone and internet usage. It is also important to budget for transport, textbooks and entertainment expenses.

How are residents chosen?

Residences try to ensure a diverse community by looking for a balance of backgrounds, academic programs and genders.. Although your preferred accommodation type will be taken into account when rooms are allocated, due to demand you may be made an offer for another residence. So you should be prepared to accept the accommodation they are offered and keep in mind that costs do vary.

Accommodation offers are made only via email. You only have 48 hours in which to accept an accommodation offer including receipt of acceptance fees. Please ensure you have a valid email address and check your email regularly, especially after accepting your academic offer.

Off-campus accommodation

If living in a Student Residence is not for you, then Residential and Campus Communities should still be your first call for assistance. Residential and Campus Communities can help you look for alternative accommodation such as renting an apartment, a room in a share house or boarding with a local family. You must allow time to search for local rentals.

Housing online

Housing Online is a free service provided by Residential and Campus Communities which acts as an electronic notice board, advertising vacancies available to the University community through private landlords or real estate agents. There are also links to other useful internet resources. The site contains a comprehensive listing of share accommodation, accommodation available, accommodation wanted and opportunities for private board.

Contact us

Residential and Campus Communities
Building #77, Brian Lewis Crescent
Canberra ACT 0200

T 02 6125 1100

F 02 6125 0737

E uni.accom@anu.edu.au

W <http://rcc.anu.edu.au>

Student services

Academic Skills & Learning Centre

The Academic Skills and Learning Centre (ASLC) specialises in helping undergraduate and graduate students, including students of diverse language background, to improve their performance in the skills required for effective academic work. Students who would like free and confidential assistance or advice in any of the following areas are welcome to contact the Centre.

Individual consultations

The ASLC assists with academic writing techniques, effective written communication, critical analysis, presenting a reasoned argument and/or aspects of style in academic writing. It also offers assistance with academic reading, research and information gathering skills, planning the effective distribution of workloads, as well as preparing for tutorials and examinations. ASLC staff focus directly on the student's needs, using the student's current essays/ assignments. Consultations are also available for Maths and Statistics.

Short courses, workshops and drop-in sessions

The ASLC offers regular courses, including Introduction to University Study and Essay Writing Strategies. StudySmart transition workshops cover topics such as time management, taking notes, referencing appropriately, academic reading, exam revision and strategies, and tutorial participation,. Drop-in sessions are available for short queries (12–1pm Monday to Friday).

The ASLC also provides specialist sessions/workshops on request in the ANU Colleges, including honours seminars. Honours workshops are held regularly to assist new and continuing honours students with a wide range of honours-specific academic skills and learning issues. The ASLC website (academicskills.anu.edu.au) provides more detailed information about services, including current courses.

Electronic resources

The ASLC website <academicskills.anu.edu.au> has a range of resources on time management, tutorial participation and presentation, academic writing, preparing for exams, acknowledging sources, and learning languages. Academic skills and learning podcasts are also available, as is the Language Exchange Program.

Contacting the Centre

Students may make an appointment by going to the Centre, located on the lower ground floor of the Pauline Griffin Building, Building 11, or by telephoning the ASLC on 02 6125 2972.

The ASLC is open 9am–5pm weekdays throughout the year, including non-teaching and semester breaks. Arrangements can be made for students with disabilities or work/family commitments in terms of access or appointments.

ANU SIGN Mentoring Program

The Student Information and Guidance Network (SIGN) Mentoring Program is designed to assist new domestic and international students settle into university life. New undergraduate students can register two weeks prior to Orientation for a SIGN Mentor – a specially trained senior student who will help with questions about life and study at ANU. The program runs for the first term of each semester, with a number of social activities and plenty of free food available.

Further information about how to register for SIGN can be found on the internet at www.anu.edu.au/sign or by contacting the SIGN Coordinator either at ANU Information Centre in Union Court, via email sign@anu.edu.au or on 02 6125 3938

ANU Sport & Recreation Association

The ANU Sport and Recreation Association (SRA) is located on North Road, just around the corner from Union Court. Its primary purpose is to provide the ANU Community with sporting, recreation and wellness opportunities, whether they are at a social or competitive level. As an ANU student you will be granted automatic membership to the SRA. This membership gives you access to the University's 30 sporting clubs, discounted facility hire, program courses and greatly reduced Fitness Centre memberships. A complete SRA program is released four times a year.

The ANU has some of Canberra's best sporting facilities. We have four ovals including a state-of-the-art synthetic oval, which can be used for games such as touch footy, Rugby codes, AFL, Football, Frisbee, Cricket as well as many other pursuits. We have two massive sports halls which can be used for basketball, badminton, volleyball, indoor soccer, and much more. Our two indoor climbing walls are great fun, and we have squash courts, tennis courts, and a dance studio.

The ANU Fitness Centre membership gains you access to the main gym, a circuit room, a cardio room, a static bike studio, a heavy-weights room and 40 group fitness classes per week. In addition we have some great staff dedicated to helping you achieve your desired results.

If it's organised sport that you want to get into then look no further than representing The Australian National University. With 30 sporting clubs covering every sport and activity you can think of, the SRA is a great way to get active, meet friends, socialise or further your sporting interests. Remember we have teams competing in local Canberra competitions and at University Games.

For the more socially inclined the SRA runs a host of courses such as yoga, martial arts and dancing, and our lunchtime sport program means you can have a run at a different sport every day of the week.

Whatever your sporting or recreational interest the SRA is here to provide you with opportunities to enhance your experience at ANU.

T 02 6125 2273
E sport@anu.edu.au
W www.anu.edu.au/sport

ANU Students' Association

The Australian National University Students' Association (ANUSA) is the elected representative body of undergraduate students on campus. The ANUSA President for 2010 is Tully Fletcher. Email him at sa.president@anu.edu.au.

edu.au. If you are an undergraduate student at ANU, then ANUSA is your student voice. ANUSA consists of a number of elected students who present student issues to the University Council, to College Boards and on other official committees.

ANUSA also:

- > represents student issues outside the campus
- > organises social events on campus
- > provides some student services which are not provided by the University (such as free legal and welfare advice).

If an issue needs to be raised, or something about university life needs to be changed, or problems need to be talked through, the ANU Students' Association can help. ANUSA objectives are outlined in our Constitution which is available on our website at: <http://sa.anu.edu.au/publications/anusa-documents/constitution>

ANUSA is a non-profit organisation, which aims to:

- > promote the welfare and further the interests of its members, in particular to work for quality and equity in higher education
- > to afford a recognised means of representation for its members both within and outside the University
- > to promote the social life of its members.

ANUSA's office is located in Building 17a, above the Commonwealth Bank in Union Court. Office hours are 8.30am to 5.30pm on Monday, Tuesday and Wednesday; 8.30am to 5.00pm on Thursday; and 12noon to 5.00pm on Friday, almost all year round. The staff are a really friendly group of people.

Students can:

- > come in and meet representatives
- > read a magazine
- > buy second-hand textbooks
- > get free legal advice
- > get free tax help and Centrelink advice
- > get a student representative to advocate for your problem
- > get involved with all sorts of ANUSA activities.

Front Office and Second Hand Bookshop

E sa.admin@anu.edu.au
T 02 6125 2444
W <http://sa.anu.edu.au>

The ANU Union Inc.

The ANU Union is located in Building 20 Union Court. The ground floor of the building is largely comprised of the Refectory which is a food hall area occupied by Subway, Organix (healthy fare including vegetarian food, quiches, fruit salad), Cucina de Pasta (pizzas, pastas, salads) and Plowmans (chips, fried chicken, fish, burgers and more). The ANU Bar is located at the Sullivans Creek end of the building with the Union Shop, Post Office and Resources Centre occupying the city end. You can buy stationery, newspapers, magazines, groceries, souvenirs, academic robes and clothing at the shop, plus it offers a dry cleaning service. The Post Office processes passports as well as offering the normal postal services and you can do your own photocopying, binding and laminating in the Resources Centre. Also situated on the ground floor are the Campus Bakery, 3ANU and Unicycles.

The first floor of the building is occupied by the Asian Bistro, Pajenka's Café, Rosie's Chicken and the Union's Admin Offices (including the Functions Sales Office and Ticketek Agency). There is also a Computer Shop, Optometrist, Degree Café, Enigma@ANU hair salon and Dental Surgery.

The ANU Bar opens at 12 noon Monday to Thursday; later on Fridays and Saturdays when live bands often perform. Big name bands perform in the Refectory and Bar areas; these are advertised on the notice board at the Refectory entrance. The Games area is open from 8.30am to Bar closing time for those wishing to relax over a game of snooker.

The Asian Bistro opens from 12-2pm Monday to Friday.

Pajenka's Café is open from 7.30am-4pm Monday to Friday for coffee, breakfast, lunch and in-between snacks.

The ANU Union has several function rooms available for events both large and small and also caters for outside seminars, conferences, weddings etc. the Functions Manager can be contacted on T: 6125 2004.

The ANU Union runs Caterina's, situated behind the Law School and serves a variety of meals, snacks and drinks. Caterina's is open from 7.30am to 4.30pm, Monday-Friday.

Membership of ANU Union comes from the student population and all ANU staff and students are entitled to become members through ISIS.

Contact details are as follows:

Administration	T	6125 2446
Functions	T	6125 2004
Shop	T	6125 3648
Bar	T	6125 3660

or visit our website at www.anuunion.com.au

Careers Centre

The Centre provides information on casual and part-time employment for students while they are studying and information on graduate employment for those making the transition from study to work. Students at all levels of their courses can review the career implications of their course choice, the nature of graduate employment, and the possibilities of further vocational and professional training.

Final year students, especially, are helped in the business of job seeking through practical advice on job applications and interviews, information on vacancies and employing organisations, workshops and contact arranged with prospective employers, including campus presentations and interviews.

We also provide assistance and advice for students seeking internships.

A Careers Library contains comprehensive information about career areas and employers of graduates in Australia and overseas. The Centre also hosts Careerhub, an electronic notice board on which graduate and casual employment is advertised. Current ANU students are strongly advised to register on Career Hub.

The Centre is staffed by experienced counselling and training staff as well as a graduate recruitment coordinator and careers assistant. Contact the Centre on 02 6125 3593 or visit us on the internet at careers.anu.edu.au

Banks, credit union, post office & pharmacy

Banking facilities and a pharmacy are located in the Concessions area (ground floor, Building 17) adjacent to the J. B. Chifley Building of the University Library. Postal facilities are available in the Union Shop. Hours of operation are listed as follows.

Opening hours

Commonwealth Bank of Australia Autobanks — two available	9.30am-4pm Monday to Thursday 9.30am-5pm Friday
National Australia Bank Chancery 2B Flexi-Teller: Concessions Area	9.30am-4pm Monday to Thursday 9.30am-5pm Friday 6pm-2am daily
Service One Members Banking, Concessions Area Rediteller Machines: — Concessions Area — University House	9am-5pm Monday to Friday 24 hours a day Available during University House opening hours
Post Office	9am-5pm Monday to Friday
University Pharmacy	9am-5pm Monday to Friday

Counselling Centre

The University Counselling Centre offers free confidential services from professionally qualified counsellors who understand students' psychological concerns and the challenges of student life. Common concerns may include:

- > academic work: motivation for study, ability to concentrate, writing blocks, examination anxiety, speaking in tutorials, time management, stress management
- > difficult decisions: about study, career or personal life
- > communicating with others: social skills, public speaking, assertion, dealing with conflicts
- > relationships: difficulties with boyfriend or girlfriend, spouse, friends, parents and other family members
- > mental state: stress and tension, worry and anxiety, homesickness, depression, lack of confidence, grief, low self-esteem
- > health-related problems: sleeplessness, eating disorders, drug abuse, difficulties arising from a disability
- > life-crises: leaving home, unwanted pregnancy, bereavement, severe health problems, sexual abuse, separation and divorce.
- > The counselling centre offers:
 - > individual appointments including short, urgent appointments every day
 - > group programs
 - > seminars
 - > Get up and Go Program: a walking program with other students for those feeling a bit isolated and wanting a walking buddy
 - > electronic resources: tip sheets covering many issues on the website.
 - > referrals to other resources, agencies and web resources.

Counselling services from this centre are usually short-term and aim to increase understanding of the problem and to assist the individual to find effective solutions. Group programs are sometimes available on some of the above topics.

The Counselling Centre contact is
T 02 6125 2442
F 02 6125 2242
E counsellingcentre@anu.edu.au

The Centre is located on the first floor of the Health and Counselling Centre Building, Building 18 in North Road, adjacent to the Sport and Recreation Association.

Additional information and resources can be found on the Counselling Centre's website: <http://counselling.anu.edu.au>

Chaplains

A multi-faith Chaplaincy Service is available to all ANU students, staff, their relations and visitors. The Chaplaincy Centre (T 02 6125 4246) is located in the Students' Association Building in Union Court (near the Chifley Library). All people are welcome, any or no faith, any culture or lifestyle, any racial or ethnic background, without discrimination.

The Chaplaincy team includes ordained and lay men and women, from many linguistic, cultural and educational backgrounds. Chaplains offer confidential, emotional and spiritual support; referral to counsellors or other professionals as required; discussion, information and advice on spiritual, ethical and religious issues; and special events and ministries. They care for the total person (and even have an officially accredited Tax Help Volunteer to assist with tax returns). They also provide, where possible, academic assistance, financial support and other support in kind.

The Quiet Room is available, on a regular or drop-in basis, to individuals or groups, for prayer, meditation or simply a safe place. There are rooms for use by different campus groups that can be booked after hours. There is also a prayer room reserved for members of the Islamic faith. Christian services are held at the Chaplaincy on a regular basis (their times will be on the door). We will be open during Orientation Week.

The Chaplaincy Centre is open from 10am to 4pm weekdays during term and for reduced hours as advertised in non-teaching periods. During the long vacation chaplains are available by special appointment.

E chaplaincy@anu.edu.au

Child care

Heritage Early Childhood Centre

Heritage Early Childhood Centre is a community-based Childcare Centre run by a management committee of elected parents. It is situated in Lennox House amongst beautiful trees and surrounded by peaceful parklands. It offers part-time and full-time care to parents who are ANU students and employees or interested members of the community. Heritage cares for children from six weeks to school age. We are a 57 place centre and cater for 15 Babies, 20 toddlers and 22 preschoolers.

We offer above ratio qualified care and employ a Preschool teacher in our Preschool room.

It is advisable to place your name on the waiting list well in advance, as places are in very high demand.

T 02 6125 2976 or 02 6249 8851

E hecc@anu.edu.au.

F 02 6230 4591

W www.anu.edu.au/childcare/heritage

Acton Early Childhood Centre

Acton Early Childhood Centre is a community-based centre that offers full-time and part-time childcare to families of students and staff, and also to members of the public. The Centre operates 50 weeks per year, closing for two weeks in December–January.

Full-time care is offered Monday to Friday, 8.15am to 6pm. Part-time care is on a daily basis. The Centre is licensed by the Office of Child Care for 52 places, distributed as follows:

- > Babies (Billy Buttons' group)
eight weeks to two years 15
- > Toddlers (Sundews' group)
two years to three years 15
- > Pre-School (Kanookas' group)
three years to school entry 22

The Centre is homely and is located in a pleasant environment at 22 Balmain Crescent, Acton. Further information about the Centre is available at the centre's web page. A Wait List Application form can also be downloaded from this site.

T 02 6125 5554

F 02 6125 8488

E aecc@anu.edu.au

W www.anu.edu.au/childcare/aecc

The University Preschool and Child Care Centre

University Preschool and Child Care Centre, situated in Lennox House (Blocks E and F) building [75], operates daily Monday to Friday from 7:45am to 5:45pm and offers care and education for children birth to school age. Priority is given to children of staff and students of the University. We are a community based not for profit centre managed by a parent management committee. The government offers help with the cost of childcare for children attending the centre through Child Care Benefit and Child Care Rebate. The centre operates a waiting list so parents do need to apply in advance. See our website for an online application.

T 02 6125 4113

E unipresc@iimetro.com.au

W: www.anu.edu.au/childcare/preschool

Central Canberra Family Day Care

Central Canberra Family Day Care provides fulltime permanent and occasional child care both on the ANU campus and across the Canberra Community. We have a small mixed age grouping Early Learning Centre for children under 5 years located on Campus which is only open to Staff and Students of The Australian National University. We also provide care for children from 6 weeks to 12 years through our Family Day Care Early Childhood Education Scheme which is run by professional Educators from their private homes across Canberra. Bookings are essential. We are located on the ANU Campus at 16 Balmain Lane ACTON ACT 2601.

T 6125 2000

E info@familydaycarecc.com.au

W www.familydaycarecc.com.au

The Co-op Bookshop

The Co-op Bookshop is situated in Union Court near the Commonwealth Bank. From lists supplied by lecturers, it stocks prescribed and recommended reference books. In addition it carries a large range of academic, new release general and general book titles, as well as ANU apparel, computer software and DVDs.

For a one-off membership fee of \$20, Co-op members can receive a lifetime of member benefits and discounts.

Open Monday to Sunday 9am–5pm

T 02 6249 6244 or 02 6125 3550

F 02 6248 8949

E anu@coop-bookshop.com.au

W www.coop-bookshop.com.au

Dean of Students

The Dean of Students is a special role designed to give advice and assistance to students (both undergraduate and graduate) who are having trouble with any aspect of University life. You should see the Dean of Students if you have:

- > questions or difficulties about ANU procedures or policies, and/or their application to you
- > a grievance about treatment (either academic or personal) in the University
- > any other issue confronting you or your fellow students.

The Dean can assist in communication between parts of the University and is in a position to convey broad student concerns to relevant committees of ANU. If you have an issue you need to raise, please make an appointment to discuss it with the Dean.

T 02 6125 4184
E dean.students@anu.edu.au
T www.anu.edu.au/dos

Location: Ground Floor, Building 42a,
Peter Baume Building, University Avenue

Disability Services Centre

ANU is committed to equal opportunity and full access to education for all students. The Disability Services Centre supports students with a disability to achieve their academic goals by:

- > providing advice, support and adjustments that minimise the impact of disability in education
- > encouraging independence in learning and self-advocacy
- > raising awareness and understanding of disability issues with all students and staff.

For further information contact the Disability Services Centre, 1st Floor, Concessions and Student Facilities Building (17), Union Court, ANU.

T 02 6125 5036
F 02 6125 9881
E disability.adviser@anu.edu.au
W www.disability.anu.edu.au

TTY 133677 National Relay Service

SMS 0432 753 906 (for Deaf and Hearing Impaired only)

Environmental management

The University has a strong commitment to the environment and is a signatory to both the Talloires Declaration and the National Union of Students (NUS) Charter for Sustainability. An extensive Environment Management Plan has been established to reduce waste and greenhouse gas production, and conserve biodiversity and vital resources. Details of the ANUgreen program can be found at www.anu.edu.au/facilities/anugreen For enquiries about any environmental issues on campus call 02 6125 2158.

Health Service

The University Health Service provides medical services to ANU staff and students. ANU students are bulk billed through either Medicare or OSHC (Overseas Student Health Cover). Health Care Cards are encouraged. ANU Staff are charged at a discounted rate. The spouses and children of international students are eligible for bulk-billed services

under OSHC. Children and spouses who share a Health Care Card with an ANU students or staff (ie demonstrated need and evidence of formal shared living arrangements) will be eligible for bulk billing.

Services

- > Male and female doctors
- > a nurse available for health advice, and to manage the nursing duties within the health service.

We cover all areas of general practice, including:

- > routine vaccinations for overseas travel available after consultation with doctor. Routine childhood and adult immunisations
- > women's health and routine pap smears
- > contraceptive advice and counselling
- > antenatal shared care
- > men's health and regular medicals
- > skin care and mole checks
- > minor surgical procedures, such as mole excision, suturing of cuts, ingrown toenails, contraceptive hormone implants
- > management of minor burns and sports injuries
- > smoking cessation counselling
- > psychological problems (with referral to ANU Counselling Service if required)
- > STI checks
- > drug and alcohol related issues
- > medicals for employment etc (not generally covered by Medicare).

Making an appointment

Appointments can be made in person or by telephone on 02 6125 3598. It is advisable to make an appointment prior to attending. If you attend without an appointment and your matter is not urgent, you may be required to make an appointment at a later time or date.

As demand for an appointment is high, please let the health service know as soon as possible if you are unable to keep a scheduled appointment. Patients who repeatedly fail to attend or do not inform health service staff that they are unable to attend an appointment may incur a fee.

Students are required to bring a current Student card, Medicare card or Medibank Private/or Worldcare ASSIST card when attending for consultation.

Opening hours

9am to 5pm Monday to Thursday and 9am to 4pm Friday.
(Closed 12.30–1.25pm daily and public holidays.)

Location

Ground floor, University Health Service, North Road,
ANU Campus, Building 18.

Contact Details

T 02 6125 3598
F 02 6125 0069
W www.anu.edu.au/health

After-hours emergency care

Calvary Hospital 02 6201 6111, Haydon Drive, Bruce (five kms) or The Canberra Hospital 02 6244 2222, Yamba Drive, Garran (12km). Phone advice is also available 24 hours a day from Health First T 02 6207 7777

International Student Services

The International Student Services provides welfare and general support for all international students. We offer advice on a range of issues, some of which are mentioned below.

Before a student arrives

- > Check student visa conditions, including
 - work rights
 - compulsory 100 per cent study load
 - bringing immediate family to Australia
- > Attend a pre-departure briefing (if you live in Singapore or Malaysia)
- > book the free meet and greet service (to submit your request online go to: http://info.anu.edu.au/StudyAt/International_Office/student_life/_meet_and_greet.asp).

When a student arrives and while they are here

It is normal for international students arriving in a foreign country to feel anxious, particularly during the early weeks in their new environment. To assist students through this transition time, and to feel part of the wider local community, we offer the following:

- > free meet and greet service at Canberra Airport on arrival
- > the International Student Orientation Program, which provides information on student services available at ANU, and about community organisations
- > Welcome Lunch
- > Canberra bus tours
- > welcome social event
- > academic performance monitoring and focus groups
- > trips which aim to encourage social interaction between students and the local community, eg day trips to Jervis Bay, Mt Kosciusko and other local destinations
- > University English Language Support programs for spouses/partners of students
- > Overseas Student Health Cover
- > volunteer program: students can be involved in assisting the International Student Services and meet other students (both local and international)
- > the Student Information and Guidance Network Mentor Program (SIGN): new students can register for a mentor to assist them in the transition to life at ANU. SIGN mentors could be local or international students
- > referral to appropriate support services on- and off-campus.

When a student is about to leave

It is also normal for students to feel anxious about going home and the International Student Services offers the following to help them adjust to returning.

The online Going Home Program provides information about reverse culture shock, freighting belongings home, Alumni, and other issues. All potential graduands will be sent a letter prior to the end of their final semester indicating things that they should be doing to complete their studies at ANU and in preparation for their return home. The web link is http://info.anu.edu.au/studyat/International_Office/student_life/Going_Home

Contact details

ANU Student Exchange

Mailing address:

Building X-005, The Australian National University
Canberra ACT 0200 Australia

Street address:

121 Marcus Clarke St (entry via Childers St)
Canberra City West

T 02 6125 4643

F 02 6125 5550

E ieo.support@anu.edu.au

W www.anu.edu.au/ieo

Office hours

Monday to Friday 9am–5pm

Online booking form

http://info.anu.edu.au/studyat/International_Office/ISS-appointment-form

Mid-year orientation

Students commencing programs of study in second semester are encouraged to participate in the one-day Mid-Year Orientation, which provides an overview of ANU services and Colleges and an introduction to university study. Mid-Year Orientation takes place in the week preceding the first teaching week of second semester.

Open Day

At ANU Open Day on Saturday 25 August you will be able to tour the University's world-class facilities, meet staff and chat with current students. Displays across campus will showcase the many courses ANU offers. All University areas will have general booths in one central location, in addition to activities in their own buildings across the campus. Talks on courses will be held throughout the day. For more information go to http://info.anu.edu.au/studyat/Student_Recruitment/openday

Orientation Week

Orientation Week provides an opportunity for students to familiarise themselves with the ANU campus, to learn about student and administrative student services, to join student clubs and societies and to participate in numerous social activities organised by the Students' Association. Introductory lectures are held by each College. They provide a good opportunity to meet lecturers, find lecture theatres and find out more about what courses are on offer.

Students are able to join a large range of sporting, social, religious and academic clubs and societies. Students are encouraged to participate in the numerous social events held during Orientation Week. A program detailing events for the week is usually available towards the end of January.

Parenting rooms

Two Parenting Rooms have been established on campus for the use of staff and students requiring a place to attend to specific needs of young children and to meet the needs of nursing mothers. The rooms can be accessed by key card for privacy and provide baby changing table, nappy disposal, privacy screen for breastfeeding, comfortable chairs and kitchenette.

Chifley Library Parenting Room (Building #15)

This room is located on Level 4, Chifley Library. It contains lounge chairs and coffee table, a microwave oven, a baby changing table and a screen. The room is lockable and is available during the Library's open hours.

Acton Early Childhood Centre Parenting Room (Building #72)

This room contains the same facilities as the Chifley Library parenting room and is attached to the Acton Early Childhood Centre at 22 Balmain Crescent - see campus map grid reference CD32. This room is accessible during normal business hours.

The rooms may be accessed using your ANU card. To gain access please email: security@anu.edu.au with your full student or staff member details (name and u number) requesting access to the above room of your choice (or both)

Any concerns regarding access to the parenting rooms, contact Facilities and Services Client Service Unit, T: 612 54000 or helpdesk.workserv@anu.edu.au They will then refer the concern to the relevant area/officer.

Service One Members Banking

SERVICE ONE is part of the credit unions and mutual building societies network. We have Members and not customers and anyone can become a Member of SERVICE ONE and take advantage of the full range of banking products and services. SERVICE ONE has Branches throughout Canberra and surrounding NSW and SERVICE ONE Members can take advantage of access to the second largest ATM network in Australia - rediATM (with over 3,500 ATMs) without incurring any direct charge fees.

Our range of products and services include:

- > everyday banking products and services including our FREEstyle Student Account, other savings accounts, investments accounts, Visa Debit and credit facility options, phone and Internet banking, and Bank@ Post facilities
- > loans including home loans, personal loans, car loans and student loans
- > insurance options including cover for home and contents, landlord, motor vehicle, caravan and travel insurance
- > financial planning assistance, and
- > foreign currency services including our Cash Passport, travellers cheques, foreign cash, drafts and telegraphic transfers.

Service One is located in the Union Court at ANU and an ATM is located next to the Branch.

Hours: Monday - Friday 9am to 5pm

T 1300 361 761

F 02 6247 8362

E members@somb.com.au

W www.somb.com.au

Any advice provided here is not considered personal financial advice. You should first consider the Product Disclosure Statement (PDS) before acquiring the product. A copy of the PDS can be obtained from your local Branch or on our website. All loan applications are subject to SERVICE ONE's lending criteria. Terms, conditions and fees and charges apply.

Service One Credit Union Limited operating as SERVICE ONE Members Banking (ABN 42 095 848 598 AFSL 240 836).

Student Mobility Program

The ANU Student Mobility Program is a rewarding opportunity open to undergraduate students who meet certain academic and other criteria. ANU has established agreements with institutions of high standing in many countries around the world. The University continually reviews partnership opportunities that fulfil academic requirements and interest in international study experiences for the Student Mobility Program.

Later year undergraduate students must have completed 48 units (equivalent to one year of full-time study) at ANU before applying and must have achieved at least a credit average in order to be eligible to apply for exchange. Applicants will also need to be able to demonstrate that they are suitable candidates for exchange and possess a capacity to actively promote ANU, as well as having a genuine interest in the people and culture of the country in which they wish to study.

The period of exchange is normally one semester. Applicants wishing to spend a year at an exchange partner will need to make a case for doing so as part of the exchange application process. Students interested in exchange to a non-English speaking country need to be aware that special arrangements have been made by individual colleges for some exchange partnerships and usually only language major students who have a high level of attainment in the relevant language will be considered eligible. Language students should consult the relevant college for further details of the required levels of language acquisition and proficiency.

Students interested in participating in the Student Mobility Program should review the Student Mobility Program website for further information and make themselves familiar with the requirements of exchange application and participation: http://info.anu.edu.au/studyat/International_Office/exchange

Students interested in specific college exchanges should contact the relevant college office for additional information.

Tjabal Indigenous Higher Education Centre

The Tjabal Indigenous Higher Education Centre is located on the lower floor of Melville Hall. (Bldg 12). The Centre is for Aboriginal and Torres Strait Islander undergraduate and graduate students and offers a study and tutorial room, computer lab, library and students' common room.

The Centre provides an identifiable Indigenous Australian presence on campus. It is a focus for Indigenous Australian activities, and for the education of other members of the University community about Indigenous Australian issues.

The Centre provides a first point of contact for all enquiries about Aboriginal and Torres Strait Islander student matters in the university.

The Tjabal Centre provide:

- > admission to the University via the Indigenous Australian Admission Scheme
- > academic, administrative and social support for the University's Indigenous Australian students
- > appropriate orientation to the wider university and to the particular college/s students are entering
- > encouragement in academic excellence
- > advice on Indigenous scholarships and cadetships
- > supplementary tutoring in specific disciplines

- > assistance in arranging accommodation
- > help in dealing with Government departments, University Colleges and administration.

The academic and social support focus of the Centre is an important part of helping to build a successful Indigenous Australian community at ANU.

T 02 6125 3520

W <http://indigenous.anu.edu.au>

Undergraduate scholarships

The following undergraduate scholarships and awards are for award to applicants who are, or will be, students of the University. Only a small amount of information is provided here. For detailed information please look at the website below and follow the links www.anu.edu.au/sas/scholarships

For information on scholarships and awards supported by the ANU Colleges please go to the relevant websites, which are listed on the back cover of the Handbook.

* Indicates that support for this scholarship comes from the donor and ANU Endowment for Excellence.

ANU National Undergraduate Scholarships

The University offers a number of ANU National Undergraduate Scholarships (NUS) each year. The value is \$12,500 pa for the duration of the scholar's chosen program. There is no application process for this scholarship. Students intending to apply for admission to ANU will be automatically considered and made an offer if they achieve the required ATAR score. For 2011 the ATAR requirement will be 99.90 (no bonuses). The amount and ATAR requirement are subject to change.

ANU National Merit Scholarships

The University offers a number of ANU National Merit Scholarships for students each year. There is no application process for this scholarship. Students need to apply for admission to ANU and obtain the required ATAR score, which for 2011 is between 99.50 to 99.85 (no bonuses). This scholarship is valued at \$6,500 pa for four years. The amount and ATAR requirement are subject to change.

ANU Region Scholarships

The ANU Region Scholarships are valued at \$6,500 pa for four years. Scholarships are awarded to applicants from the regions surrounding the University: Wollongong, South Coast, the Highlands, Goulburn, Yass, Queanbeyan, Western Slopes, Plains, and South West. There is also one scholarship available (At Large) for a student from regional Victoria or New Zealand. Students must achieve an ATAR score of above 90.00 and demonstrate leadership qualities in their school and/or community.

ANU Alumni Association Scholarships*

From time to time ANU offers several scholarships on the basis of academic merit and financial need, which may include scholarships of \$5,000 for students in first year and honours.

ANU Honours Scholarships

ANU awards a number of ANU Honours Scholarships valued at \$5,000. These scholarships are available for students in any honours program.

ANU International Undergraduate Scholarships

Five full undergraduate tuition scholarships are available for international students from any country (conditions apply). An online scholarship application form must be submitted by the 30th of November (for February entry) and end of the second week in May (for July entry). This scholarship also covers the Overseas Student Health Cover.

ANU International Alumni Scholarships

Three full international undergraduate tuition scholarships are available for a student from each of the following countries: Malaysia, Singapore and Thailand.

Terrell International Scholarships

A number of scholarships each covering 25 per cent or 50 per cent of the International Student Fee are available for award to applicants on the basis of their achievement in their first two semesters of enrolment at the University. This scholarship also covers the Overseas Student Health Cover

Indigenous and Equity Scholarships

ANU Enterprise Access Scholarship

A number of scholarships valued at \$2,000 per semester for a maximum of eight semesters are available to applicants who can supply medical and supporting evidence of a permanent disability and financial need.

Elspeth Young Memorial Grants*

Grants to assist Indigenous students to develop personally or professionally made possible through a bequest from the late Dr Elspeth Young.

Joseph and Lindsay Croft Scholarship for an Indigenous Australian Undergraduate Student*

A scholarship for an Indigenous Australian student is available for award on the basis of financial need.

Australia's Farming Future Honours Scholarship

The National Institute for Rural and Regional Australia (NIRRA) supports one Honours scholarship to the value of \$7,500. This scholarship can apply to a research topic in any discipline offered in any of the Colleges at The Australian National University, but with a focus on the links between community resilience and profitable, sustainable and competitive primary industries. The scholarship for 2012 will be dependent upon funding.

National Centre for Epidemiology and Population Health Honours Scholarships

A number of honours scholarships will be available for applicants who are studying full-time in a discipline relevant to the research undertaken at National Centre for Epidemiology and Population Health (NCEPH) and ideally will be supervised by a member of the academic staff at NCEPH. Some of the relevant fields are: environmental sciences, anthropology, sociology, economics, population studies and medical sciences. Indigenous Australian students are encouraged to apply.

Nugget Coombs Indigenous Australian Scholarships*

One scholarship for an undergraduate and one for a graduate student available each year. The scholarships are intended to assist with short fieldwork and research projects of between two and four weeks in Northern Australia.

Rotary - Alf Gillespie Undergraduate Scholarship*

A scholarship of \$2,000 for one year to an Indigenous Australian student enrolled full-time in the second or subsequent year of a degree program in the fields of archaeology, anthropology and taking courses related to Indigenous Australian culture, history and/or linguistics. Previous holders may reapply.

St Vincent de Paul – ANU Alumni Indigenous Scholarships*

Two scholarships each year to assist Indigenous Australian students with the opportunity to improve education outcomes in a way that achieves a multiplier effect in future generations.

Sir Geoffrey Yeend Honours Scholarships*

Up to three scholarships of \$5,000 for honours year in political science, visual and performing arts and Asian studies.

ANU College of Arts & Social Sciences

The College of Arts and Social Sciences Regional Access and Equity Transition Scholarships

The College of Arts and Social Sciences Regional Access and Equity Transition Scholarships have been introduced to provide additional support for the transition to university life of commencing undergraduate students from ANU partnership schools.

ANU Foundation for Visual Art Scholarship

Awarded to a student in the School of Art who displays a high level of artistic ability and accomplishment in any area of expertise in the School.

ANU National Orchestral Scholarship

For an enrolled student in the School of Music who is selected to join the Canberra Symphony Orchestra for a specified number of performances during one calendar year.

Australia-Britain Society (ACT) Honours Scholarship

One scholarship of \$1,000 for honours in the field of British History, broadly conceived.

Dennis Griffin Scholarship

Undergraduate and graduate scholarships offered to students commencing piano and composition programs of study.

Emerging Artist Support Scheme Patrons (EASS) Honours Scholarship in Visual Arts

The scholarship is to assist School of Art honours students who have demonstrated a high capacity for achievement in their chosen field of Visual Arts practice.

Ethel Tory Language Scholarship

Scholarship available to an undergraduate ANU student studying in a language course overseas. Valued at \$2,500.

Harmony Trust Scholarship

A scholarship open to students enrolled in the Bachelor of Music in any instrument. \$5,000 per year for a maximum of four years.

Leonard and Margaret Doman Undergraduate Scholarship for Flute

This one year scholarship is awarded to a student with an outstanding level of music ability and accomplishment as a

flautist and possess the potential to make an outstanding contribution as a musician. The scholarship is for one year.

Max Hawk Travelling Scholarship in Visual Arts

To assist an undergraduate or graduate student to undertake an exchange at an overseas institution.

Nelson Nichols Scholarship in Ceramics

For graduate students who have demonstrated a high capacity for achievement in Ceramics and submitted the most meritorious proposal.

Peter and Lena Karmel Honours Scholarships in Music and in Visual Arts

To assist students undertaking honours who have demonstrated a high capacity for achievement in Music or Visual Arts.

Ruth Pfanner Undergraduate Scholarship for Cello

Awarded every four years to the most outstanding applicant commencing the Bachelor of Music in Cello Performance with Honours.

Ruth Pfanner Commencement Scholarships

One year scholarships for students commencing the Bachelor of Music in any instrument, \$2,000 for one year.

School of Art Travelling Scholarship in Ceramics

Scholarship available to a graduate or undergraduate student.

Sir Geoffrey Yeend Honours Scholarships*

Up to three scholarships of \$5,000 for honours year in political science, visual and performing arts and Asian studies.

Studio Endowment Honours Scholarship for Painting

For a final year student in honours in the School of Arts who has demonstrated a high capacity for achievement in the field of Painting.

Westende Travelling Scholarships

This award is available for School of Art undergraduate students who wish to undertake overseas exchange. Selection is based on academic merit, reasons for wishing to pursue the overseas study program, potential ability to adapt to unfamiliar environment, suitability for overseas studies, and the benefit to the School of Art as well as the student.

ANU College of Asia & the Pacific

ANU Chinese Language Scholarships*

Two scholarships of \$1,800 for the best result in Modern Chinese 2 and Modern Chinese 4.

Sir Geoffrey Yeend Honours Scholarships*

Up to three scholarships of \$5,000 for honours year in political science, visual and performing arts and Asian studies.

Liu Ts'un-Yan and Liu Chiang Szu-Yung Scholarship*

Up to two scholarships are available to students studying Honours in Traditional Chinese Studies

ANU College of Business & Economics

ANU College of Business and Economics Undergraduate Merit Awards

Up to 20 awards of \$5,000 will be awarded to Domestic students commencing study in semester 1.

ANU College of Business and Economics International Merit Scholarship for Commencing Students

Up to six half-tuition fee sponsorship scholarships for one year are available to international commencing students based on academic merit.

ANU College of Business and Economics International Merit Scholarship – ANU College Foundation Student

One half-tuition fee sponsorship for a commencing international undergraduate student who has performed at a very high level in the ANU College Foundation Studies Program.

ANU College of Business and Economics International Merit Scholarship

Up to two undergraduate full tuition fee sponsorships for commencing international students.

ANU College of Business and Economics Student Support Award

Up to 30 awards of \$500 for commencing undergraduate Australian students from Queensland, Victoria and New South Wales.

ANU College of Business and Economics Honours Scholarships

The College offers a number of scholarships for honours for domestic and international students.

Bob Gregory Honours Scholarship

One scholarship of \$10,000 for award to the student enrolled in a Bachelor of Economics (Honours), who intends to undertake research in the area of applied economics with policy relevance for Australia, as part of the honours year. Selection is based on academic ability and leadership, as demonstrated by the student's academic record.

Mitchell Scholarship

One \$1,000 award for an Australian student of academic merit from a rural background who demonstrates academic ability and evidence of financial need.

School of Accounting and Business Information Systems Honours Scholarship

A number of scholarships will be available per year for Australian and international students who enrol and continue to pursue study in the Accounting Honours or Commerce Honours programs.

Finance, Actuarial Studies and Applied Statistics School Undergraduate Merit Award

Up to 3 awards of \$5,000 will be awarded to Domestic and International students commencing study in semester 1.

Treasury Scholarships in Economics

Two \$5,000 scholarships for third year and honours students pursuing the Bachelor of Economics.

ANU College of Engineering & Computer Science

ANU College of Engineering and Computer Science Undergraduate Excellence Scholarship

A number of scholarships valued at \$5,000 pa over four years are available for students with an ATAR score between 99.00 to 99.45.

ANU College of Engineering and Computer Science International Undergraduate Scholarships

A number of scholarships valued at \$5,000 pa for two years are available for international students with outstanding high school results equivalent to an entry score of 99.00, or with outstanding results in an approved diploma program.

ANU College of Engineering and Computer Science Undergraduate Scholarship for Female Students

A number of scholarships for female students valued at \$5,000 who achieve an ATAR of 95 to 99 and who enrol in undergraduate programs offered by the College.

ANU Enterprise Engineering Scholarships

Three scholarships of \$4,000 each for full-time students enrolled in second, third or fourth year of the Bachelor of Engineering.

ANU Enterprise Engineering Scholarship for Women (Lisa Brodribb Women in Engineering Scholarship)

The Lisa Brodribb Women in Engineering Scholarship of \$5,000 for a full-time female student enrolled in the Bachelor of Engineering.

Computer Science Research Project Honours Year Scholarship

Scholarships of \$5,000 for applicants enrolled in the fourth year of Software Engineering, or the honours year of Bachelor of Information Technology or Bachelor of Science with Honours in Computer Science.

Dickins Scholarship in Engineering*

One scholarship of \$2,000 for award to applicants who are enrolled in the fourth year of Engineering, are studying in the area of, or undertaking a project in, Signal Processing and/ or Telecommunications and can demonstrate financial need. If there is no applicant in the field specified the Selection Committee will select another field.

Paul Thistlewaite Memorial Honours Year Scholarship*

One scholarship of \$5,000 for award to the best academically qualified female student enrolled in the fourth year of Software Engineering or honours year of Information Technology.

Ian Ross Honours Scholarship

Up to four scholarships of \$5,000 are available for award to the best academically qualified student who is an Australian citizen or permanent resident enrolled full-time in the fourth year of a program of study leading to the award of the degree of Bachelor of Engineering, Bachelor of Engineering (R&D), Bachelor of Software Engineering, Bachelor of Advanced Computing or the Honours Year of a program leading to the award of the degree of Bachelor of Information Technology with Honours.

ANU ActewAGL Undergraduate Scholarship

A scholarship of \$12,500 per year is available for award to applicants who enrolled as a full-time student in the third or fourth year of undergraduate Engineering with a focus on sustainability and renewable energy. Applicants must be Australian citizens or permanent residents living no more than 100 kilometres from the ANU Acton Campus.

ANU College of Law

Littleton Groom Memorial Scholarship

One scholarship is available to a full-time student from Queensland who has completed all component courses of first-year law at a satisfactory academic level. The recipient continues to hold the scholarship while studying full time and achieving a satisfactory level of results.

Phillipa Weeks Scholarship in Law

The Phillipa Weeks Scholarship in Law was created in memory of Phillipa Christine Weeks who was a much loved member of the academic staff of the ANU College of Law. Applicants need to be successful in obtaining entry into the first year of a program and must have attended secondary school in a regional or remote part of Australia.

ANU College of Medicine Biology & Environment

ANU Medical School Rural Clinical Placement Scholarships

A number of scholarships to assist with travel, accommodation and living expenses for students undertaking their rural clinical placements may be available each year.

Medical Rural Bonded Scholarships

The Scholarships, which are only available to Australian citizens or permanent residents, are funded by the Commonwealth Government to encourage doctors to take up positions in rural areas of Australia after completion of basic medical training and graduate training. Details of the Scholarships including the benefits and conditions are available at www.health.gov.au

ACTION Trust Honours Year Scholarships*

Two scholarships of \$5,000 for honours in a field offered by either the Fenner School of Environment and Society or the Research School of Earth Sciences.

Anjeli Nathan Scholarship*

A scholarship of \$5,000 for award to an applicant accepted to study behavioural ecology or conservation biology as part of the Honours Program in Botany and Zoology.

ANU Plant Science Scholarship

Up to eight semesters of support for students enrolled in courses relating to the study of Plant Science.

Curly Humphreys Scholarship for Forestry

For an honours student undertaking research in Operational Forestry particularly harvesting and log transportation but also silviculture, fire science and management, the collection and presentation of log and forest inventory data, and forest planning.

Fenner School Scholarship for an Aboriginal or Torres Strait Islander student

The Scholarship of not less than \$1,000 for an Indigenous Australian student enrolled in a Bachelor of Science (Forestry).

Joyce Fildes Honours Scholarship in Medical Sciences*

A scholarship of \$6,000 for a student in the honours year of a bachelor's degree offered by ANU College of Physical and Mathematical Sciences and who is undertaking studies related to medical sciences.

Medical Science Fourth Year (Honours) Scholarships

A number of scholarships of \$6,000 with an additional travel component for Honours Year in the Bachelor of Science with research undertaken in medically related science fields within the College, normally in the School of Life Sciences.

National Centre for Epidemiology and Population Health Honours Scholarship

A number of honours scholarships are available for applicants who are studying full time in a discipline relevant to the research undertaken at the National Centre of Epidemiology and Population Health.

Paul Bunyan Memorial Honours Year Scholarship

A scholarship of \$6,000 for the honours year of a degree offered in the ANU College of Physical and Mathematical Sciences with research undertaken in a medical science field preferably related to cancer research.

Reginald Kitchin Scholarship

For an undergraduate or graduate student studying in the field or discipline relevant to the ACT Musculoskeletal and Orthopaedic Research Foundation.

ANU College of Physical & Mathematical Sciences

Alexander McTaggart Honours Scholarship*

A scholarship of \$6,000 to assist a student in the fourth honours year of a bachelor degree program in the ANU College of Medicine Biology and Environment or the ANU College of Physical and Mathematical Sciences. Must be undertaking research in a medical science field preferably related to cancer research.

Angus Nicholson Honours Scholarship in Science*

A scholarship of \$5,000 for award to a student who can demonstrate academic merit and a passion for his or her chosen field of science.

A L Hales Honours Year Scholarships

The Research School of Earth Sciences (RSES) supports several scholarships for students in the fourth Honours year of a program leading to the award of a four year Bachelor of Science degree in Geology, Mathematics, Physics or Theoretical Physics.

ARC Centre of Excellence in Vision Science

The ANU node of the ARC Centre of Excellence in Vision Science supports two or three honours scholarships. The value is \$6,000 plus a relocation allowance of up to \$4,000. Research must be undertaken with one of the Centre's Chief Investigators and be on a Centre related research project.

ANU Enterprise Chemistry Scholarships

Two scholarships, valued at \$1,200 and \$800, for the students with the second and third best results in first year Chemistry.

Bachelor of Global and Ocean Science (H) Internship

Students who enrol in the Bachelor of Global and Ocean Science (H) are eligible to be considered for an internship.

Bok Honours Year Scholarship in Astrophysics*

The Research School of Astronomy and Astrophysics (RSAA) supports each year a scholarship for a student in the Bachelor of Science with Honours in Astrophysics. See the RSAA site at www.mso.anu.edu.au

Boyapati Computer Science and Mathematics Honours Scholarship

A scholarship of \$5,000 for award to encourage students to pursue honours in the related fields of Computer Science and Mathematics. The scholarship is supported by Dr Boyapati and alumnus of the Mathematical Sciences Institute.

Hilary Booth Scholarship

The scholarship of \$5,000 will be awarded from time to time to an applicant who satisfies one or more of the following criteria: a student returning to study after a break from higher education; a student not from ANU; a student with an interest in mathematical biology.

I.G. Ross Scholarship

The scholarship of \$2,000 for the best result in first year Chemistry.

Mathematical Sciences Institute Honours Scholarship

One scholarship of \$5,000 plus relocation allowance for honours in the Centre for Mathematics and its Applications or the Department of Mathematics in ANU College of Physical Sciences.

Research School of Chemistry Honours Scholarships

From time to time the Research School of Chemistry (RSC) awards honours scholarships to students who are undertaking honours in areas of research relevant to the work of the School.

Research School of Physical Sciences and Engineering Honours Year Scholarships

A number of scholarships of \$5,000 (plus a relocation allowance for students outside the ACT) are available for Honours Year Students enrolled in the Bachelor of Science in areas of relevance of the work of the School.

Further information

For further information about any of the scholarships listed above or the prizes listed below please contact:

Scholarships and Prizes Office
Registrar and Student Services
Pauline Griffin Building 11
The Australian National University
Canberra ACT 0200

E coursework.scholarships@anu.edu.au

T 02 6125 8124

W www.anu.edu.au/sas/scholarships

Prizes & Awards

The following prizes are normally available for award to students of the University. Further information may be found at www.anu.edu.au/sas/prizes

J.G. Crawford Prizes

There are up to three doctoral prizes and one master degree prize for students who displayed academic excellence in a thesis.

The Tillyard Prize

For a student whose personal qualities and contribution to University life have been outstanding and who has completed in that year a degree of bachelor with honours.

The University Medal

For first class Honours of sufficient distinction supported by a distinguished academic record.

Other University Wide Awards

ANU-CIT Associate Degree Prize

ANU Prize for Excellence in Secondary School Teaching

Chancellor's Letters of Commendation

Uni Pub — ANU Short Story Prize

ANU College of Arts & Social Sciences

Arab and Islamic Studies

Hashem Etrminan Prize In Persian History and Culture

Khalifa Bakhit Al-Falasi Prize for the Master of Arts Specialising in Middle Eastern and Central Asian Studies

Archaeology and Anthropology

Anthony Forge Prize

D.A. Casey Prize

Introduction to Anthropology Prize

John Mulvaney Prize for Australian Archaeology

Peter May Prize

Richard B. Davis Prize in Anthropology

W.E.H. Stanner Prize

Art History

Janet Wilkie Introduction to Art History

Janet Wilkie Prize for Art History

Janet Wilkie Prize for Art History Honours

Classics

ANU Classical Society Prize

Brynrefail Prize for Advanced Classical Languages

Brynrefail Prize for First Year Ancient History

Brynrefail Prize for First Year Classical Languages

Brynrefail Prize for Later Year Ancient History

Demography

Charles Price Prize in Demography

Lado Ruzika Prize in Social Research

English

Grahame Johnston Prize in Australian Literature

Iain Wright Prize for English

Leslie Holdsworth Allen Memorial Prize

Rachel Dorph Memorial Prize

French

Alliance Francaise de Canberra Prizes (five prizes)

Kate North Prize

German**German Embassy Prizes for German Language and Culture****History**

Anne Fraser Prize for American Studies

David Campbell Prize

Lady Isaacs' Prize

Mick Williams Prize in History

Italian

Dante Alighieri Society (Canberra Branch) Prizes (four prizes)

'Premio Italia' Italian Prizes (Artistic and Literary)

Language Studies

Swiss Embassy Prizes

Linguistics

Reginald de Bray Prize for Linguistics

Music

Australia-Britain Society Award for Voice

Basil Bressler Prize for Violin

Bill Hyslop Prize in Voice

Erika Haas Prize

Friends' Bernhard Neumann Prize

Friends Chamber Music Prize (three prizes)

Friends School of Music Transition Award

Harold Allen Memorial Prize

Imad Nassir Prize for Encouragement in Piano Performance

Kate Buchdahl Memorial Prize

Llewellyn Choir Prize for the Most

Outstanding Instrumentalist

Llewellyn Choir Prize for the Most Outstanding Vocalist

Margaret Smiles Accompaniment Prize

Margot Lewin Prize for Cellists

Peter and Lena Karmel Anniversary Prizes in Music and Art

Stuart Ross Jazz Prize

Winifred Burston Memorial Prize

Persian

Seyed Hashem Salehzadeh Prize for Introductory Persian

Shahpar Rad Prize for Persian

Philosophy

Quentin Gibson Prize for Philosophy

Political Science

David Adams Prize for Introduction to Politics

E.A. Lyall Memorial Prize

L.F. Crisp Memorial Prize for Political Science

L.F. Crisp Memorial Prizes for Political Science IV(H)

L.F. Crisp Memorial Prizes for International Relations IV(H)

Sociology

George Zubrzycki Prize

Visual Arts

ANU School of Art Graduate Material Awards

Boronia Prize for Excellence in Furniture/Wood Major 2

Jan Brown Drawing Prize

Peter and Lena Karmel Anniversary Prizes in Music and Art

Rimington Prize for Furniture and Wood

ANU College of Asia & the Pacific

Australian Federation of Graduate Women – ACT Prize

Archaeology and Natural History

PalaeoWorks Prize in Archaeology and Natural History

Asian Studies

Anthony Reid Prize in Southeast Asian Studies

Basham Prize

Stephen Wurm Postgraduate Prize for Pacific

Linguistic Studies

Chinese

Liu Ts'un-Yan and Liu Chiang Szu-Yung Prizes for Traditional Chinese Studies

Crawford School of Economics and Government

Elsbeth Young Prize for Social Contribution

Garnaut Prize

Helen Hughes Graduate Diploma Prize in International and Development Economics

Helen Hughes Master Degree Prize in International and Development Economics

Master of Public Policy Prize

Master of Public Administration Prize

Peter Andren Ethics Prize

Raymond Apthorpe Graduate Diploma Prize

Raymond Apthorpe Master Degree Prize

Tiri Tiri Prize

Diplomacy

James Ingram Prize for Excellence in Diplomatic Studies (Domestic)

James Ingram Prize for Excellence in Diplomatic Studies (International)

Indonesian

Ann Bates Postgraduate Prize for Indonesian Studies

Ann Bates Undergraduate Prize for Indonesian Studies

Australia Indonesia Association Prize

International Relations

Graduate Studies in International Affairs Thesis Prize

Graduate Diploma in International Affairs Prize

Master of Arts (International Relations Prize)

Master of International Affairs Prize

Japanese

Klestadt Prize for Japanese

Naoki Matsumoto Consultancy Prize for Japanese and Political Science

Strategy and Defence

Desmond Ball Prize for Strategic and Defence Studies
Centre Undergraduate Studies

Thai

Richard B. Davis Prize in Thai

ANU College of Business & Economics

Goldman Sachs, J.B. Were and Son Prize
Brian Brogan Prize for Indigenous Students

Accounting

A.D. Barton Prize
CPA Australia Prize for First Year Accounting
CPA Australia Prize for Second Year Accounting
CPA Australia Prize for the Accounting Major
Department of Finance and Deregulation Prize for Public Sector Accounting
Lexis Nexis Prize in Company Accounting
PricewaterhouseCoopers Prizes for Accounting Processes and Systems
PricewaterhouseCoopers Prizes for Management Accounting

Actuarial Studies

AMP Prize for an Honours Thesis in Actuarial Studies
Deloitte Actuaries and Consultants Prize for the Actuarial Control Cycle
India Australia Association of Canberra Prize for Introduction to Actuarial Studies
Rice Warner Actuaries Prize for Survival Models
Rice Warner Actuaries Prize for Stochastic Modelling
Swiss Re Life and Health Prize for Actuarial Techniques
Towers Watson Prize for Third Year Actuarial Studies

Business

Australian Institute of Management Prize for Management
Australian Prudential Regulation Authority (APRA) Prize for Business Ethics
Ernst and Young Prize for Auditing
India Australia Association of Canberra Prize for Electronic Business
Management Services AG Prize in Corporate Strategy
Pauline Griffin Prize in Managing People and Organisations
Sir Roland Wilson Prize

Economics

Australian Finance Conference Prize for Money and Banking
Australian Finance Conference Prize in Corporate Finance
Chris Higgins Prize
ANU College of Business and Economics Prize for First Year Economics
Commercial Representatives' and Agents' Association of Australia Limited Prize
Department of Finance and Deregulation Prize for Microeconomics 3
Economic Society Prize for Economics II Honours
Economic Society Prize for Economics IV Honours
GSL Tucker Memorial Prize

Mathews Graduate Diploma in Economics and Public Economic Policy

Mathews Prize in Public Economics

Noel Butlin Prize for Economic History IV (H)

Robert Jones Productivity Commission Prize for Master of Economics

Finance

Department of Finance and Deregulation Prize for the Master of Finance
Department of Finance and Deregulation Prize for the Master of Financial Management

Statistics

Applied Probability Trust Prize
Ian Castles Prize for Master of Applied Statistics
Statistical Society of Australia (Canberra Branch) Prize
Statistical Society of Australia (Canberra Branch) Prize for First Year Statistics

ANU College of Engineering & Computer Science

Dean's Prize, ANU College of Engineering and Computer Science

Dean's List, ANU College of Engineering and Computer Science

Computer Science

Australian Computer Society (Canberra Branch) Prize
Erin Brent Computer Science Prize
Google Prize for Honours in Computer Science
Oracle (Policy Automation) Prize in Computer Studies

Engineering and IT

CEA Technologies Prize in Telecommunications
Corcas Prize, In Memory of Sean Corcoran
H.A. Jones Medal for Excellence in Engineering Studies

ANU College of Law

ACT Baha'i Community Prize in International Law

ACT Department of Justice and Community Safety Prize for Law Reform

ACT Director of Public Prosecutions Prize for Criminal Law

ACT Human Rights Commission for International Law of Human Rights

ACT Women Lawyers' Association Prize for Law Studies

Allens Arthur Robinson International Trade Law Prize

Ann Downer Memorial Prize in Law

Australian and New Zealand Association of Psychiatry, Psychology and Law Prize

Australian Capital Territory Bar Association Prize for Evidence

AMPLA Prize for Resources Law

Australian Network for Japanese Law (AnJeL) - Akira Kawamura Prize for Japanese Law and Society

Australian Taxation Office Prize for Income Tax

B C Meagher Prize for Commonwealth Constitutional Law

Bailey Prize for Human Rights

Baker and McKenzie Prize for Intellectual Property
 Blackburn Medal for Research in Law
 Blake Dawson Prize for Corporations Law
 Centre for Commercial Law Prize for Takeovers and Securities Industry Law
 Clayton Utz Prize for Administrative Law
 Clayton Utz Prize for Migration Law
 Clayton Utz Prize for Torts
 Commonwealth Attorney-General's Department Prize
 Daphne Olive Memorial Prize in Legal Theory
 Dean's Certificate Prize
 Dean's Prize for Outstanding Achievement in the Masters Program in Law
 DLA Phillips Fox Prize for Indigenous and Race Law Studies
 Elizabeth Allen Prize for Foundations of Australian Law
 Farrar Gesini and Dunn Prize for Family Law
 Fragomen Prize for Migration Law and Practice
 Freehills Prize for Commercial Law
 George Knowles Memorial Prize
 Holding Redlich Prize for Property
 Jack Richardson Prize for Administrative Law
 James Davis Prize for Conflict of Laws
 John James Memorial Foundation Prize for Health Law
 Kemp Strang Prize for Restitution Law
 Law Society of the Australian Capital Territory Prize for Contracts
 LexisNexis Prizes in Law
 Liz and Bill Allen Prize for Practical Legal Training
 Mallesons Stephen Jaques Prize for Law Studies
 Maree Ayres Prize for Criminal Justice
 Minter Ellison Prize for Litigation and Dispute Management
 Norton Rose Australia Undergraduate Prize for Law
 Norton Rose Australia Postgraduate Prize for Law
 Oracle Prize for Legislative Drafting and Technology
 Oracle Prize in Information Technology Law
 Phillipa Weeks Prize for Labour Law (Sponsored by Holding Redlich)
 PCA People Prize for Lawyers, Justice and Ethics
 SBR Insolvency and Reconstruction Prize
 Sir Victor Windeyer Prize in Legal History
 Sparke Helmore Prize for Equity and Trusts
 Supreme Court Judges' Prize
 Thomson Reuters Prizes in Law
 United Nations High Commissioner for Refugees Prize for Refugee Law

ANU College of Medicine, Biology & Environment

Biology

Australian Society for Biochemistry and Molecular Biology Prizes
 Biology Prize for First Year
 Biology Prize for Second Year

Biology Prize for Third Year
 India Australia Association of Canberra Prize for Human Biology

Environment

Antonella Salpietro Prize for Marine Ecology
 Australian Society for Parasitology Prize
 Botany Prize
 Charles D Jubb in Environmental Research
 Field Naturalists Association of Canberra Prize
 L D Pryor Prize

Forestry

Jacobs Medal for Outstanding Field Studies in Forestry
 M R Jacobs Prize in Silviculture
 Schlich Memorial Trust Prize
 State Forests of NSW Prize for Forest Mensuration

Geography

David Edwards Memorial Prize in Geography
 Howlett Honours Prize for Geography
 W P Packard Prize in Geography

Medical School

ACT Medicare Local Prizes
 ACT Medical Board Professionalism and Leadership Prize Year Two
 ACT Psychiatry Prize
 ACT and Region Medical Women's Society, Women's and Children's Health Essay Prize
 Anatomy Dissection Prize
 Cancer Council ACT Pathology Prize Year Four
 Clinical Neuroscience Prize
 Clinical Skills Prize
 Gareth Long Prize in Orthopaedic Surgery
 Graham Wilkinson Prize
 Guan Chong Prize in Surgery
 Indigenous Health Prize Year Four
 John Buckingham Research Project Prize
 Leadership Prize Year Four
 Louis Szabo "Silver Probe" Prize
 Mary Potter Prize for Excellence
 Michael Hargrave Prize for Ophthalmology
 NCEPH Prize for Population Health
 Pathology Prize Year Two
 ANU Medical School Royal Australian College of Obstetricians and Gynaecologists Women's Health Prize Year Four
 Rural Health Prize Year Four
 Southern General Practice Network Rural Prize
 Therapeutics Prize Year Three

Psychology

Australian Psychological Society (APS) Prize for Second Year Psychology
 Australian Psychological Society Prize
 Honours Psychology Thesis Prize

Judith A. Slee Prize for Scientific Writing in Psychology
 May-Jane Chen Prize for Scientific Writing in Psychology
 Michael L Cook Prize for Scientific Writing in Psychology
 Psychology Prize for First Year
 Psychology Prize for Third Year

Resource Management and Environmental Science

Australian Institute of Agricultural Science and
 Technology Prize

ANU College of Physical & Mathematical Sciences

Jane Elspeth Crawford Prize
 Priscilla Fairfield Bok Prize

Chemistry

A N Hambly Prize
 Adrien Albert Honours Chemistry Prize
 Royal Australian Chemical Institute Prize

Earth Sciences

Anthony Seelaf Memorial Prize in Earth Sciences
 Australian Society of Exploration Geophysicists (ACT
 Branch) Prize for Geophysics
 Geological Society of Australia (ACT Branch) Ken Campbell
 First Year Prize
 Geological Society of Australia (ACT Branch) Third Year Prize
 Robert Hill Memorial Prize
 W B Clarke Prize in Earth Sciences

Mathematics

Boyapati Computer Science and Mathematics Prize for
 First Year
 Boyapati Computer Science and Mathematics Prize for
 Second Year
 Boyapati Computer Science and Mathematics Prize for
 Third Year
 Hanna Neumann Prize for First Year Mathematics
 Hanna Neumann Prize for Second Year Mathematics
 Hanna Neumann Prize for Third Year Mathematics
 Hanna Neumann Prize for Mathematics IV Honours
 Mavis Prater Prize for Women in Mathematics

Palentology

Irene Crespin Prize for Palaeontology

Physics

Australian Institute of Physics Prize
 India Australia Association of Canberra Prize for
 Theoretical Physics
 Wanda Henry Prize for Optical Communications

