

# General Information

# General Information

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## The University

### The University

#### Structure

The Australian National University consists of its governing body, its staff and its students. As a teaching and research institution, it is divided into two principal, interrelated parts, The Faculties and the Institute of Advanced Studies.

The Faculties comprises six faculties (Arts, Asian Studies, Economics and Commerce, Engineering and Information Technology, Law, and Science) and the National Institute of the Arts. Each faculty is concerned with the instruction of students for the degrees of bachelor and master; for intermediate awards; and with research and the supervision of candidates for doctoral degrees.

The Canberra Institute of the Arts amalgamated with the ANU on 1 January 1992, becoming at that time the Institute of the Arts (ITA), now called the National Institute of the Arts (NITA). NITA comprises the School of Art and the School of Music, as well as the Australian Centre for the Arts and Technology, and is committed to the fostering of excellence in music, the visual arts and the electronic arts. The major part of its activities is located on the ANU campus, with its small second campus being located a short distance away at Manuka.

The Institute of Advanced Studies is concerned with advanced research and the training of students in masters and doctoral programs.

#### Administration

The Vice-Chancellor, is the chief executive officer of the University.

#### The Faculties and the National Institute of the Arts

For information about The Faculties and the National Institute of the Arts please consult the individual Faculty Handbooks and the following web sites.

Faculty of Arts <http://arts.anu.edu.au/>

Faculty of Asian Studies <http://www.anu.edu.au/asianstudies/>

Faculty of Economics and Commerce <http://ecocomm.anu.edu.au/>

Faculty of Engineering and Information Technology  
<http://feit.anu.edu.au/>

Faculty of Law <http://law.anu.edu.au/>

Faculty of Science <http://www.anu.edu.au/science/>

National Institute of the Arts <http://www.anu.edu.au/ITA>

#### Sources of advice to students

Students with administrative problems or queries should address them to the Director of Student Administration and Support Services. If the problems are academic students are advised to talk to staff in the relevant Faculty Office. They may be advised to make an appointment with the Sub-Dean or another member of academic staff to obtain resolution of the issue. If the student is not satisfied that their problem has been given proper consideration they may approach the Dean.

The Dean of Students is available for consultation with individual students on any matter of concern to them. Students may also seek support and guidance from any of the Support Service Units. These include the Counselling Centre, the Disability Support Unit, the Academic Skills and Learning Centre, the Careers Centre and the Health Centre. Information on the full range of Support Services available may be found on the web from the link site <http://www.anu.edu.au/nav/students.html>.

#### Aims

The University aims to be one of the worlds great universities distinguished by its record of scholarship research and teaching. It offers more than study alone. Through the services and recreational facilities available as well as through the research and teaching programs it allows for a full development of interests. The successful student will be the one who learns how much time to give to study and how much to other pursuits.

The University accepts that it has a responsibility to eliminate and ensure the continued absence within its structures and practices of any source of direct or indirect discrimination on the basis of race, colour, national or ethnic origin, sex, marital status or pregnancy. The Australian National University is committed to the promotion

of equal opportunity for all persons including women, people of Aboriginal and Torres Strait Island descent, members all of racial and ethnic groups and people with disabilities.

#### The academic year

The dates for all teaching periods and semesters in 2002 and 2003 are set out at the front of this Handbook. Students enrolling in courses taught in the Spring, Summer or Winter sessions and those taught intensively within the Semesters should check course start and end dates and examination and result notification dates with the course authority.

#### Academic Structure — new terminology

The ANU is implementing changes to its terminology relating to academic structure from 2002. The new terminology is used in all University publications including this Handbook and the following definitions should assist readers. The previous term is in brackets.

**Program (*course*)** a structured academic program of study normally leading to the award of a degree, diploma or certificate; eg Bachelor of Arts program.

**Course (*unit*)** a discrete entity of study in a subject, normally of one semester's duration; eg HIST1015 Ends of Empire

**Unit (*credit point*)** an indicator of the value of the course within the whole program. Most courses have a unit value; eg HIST1015 = 6 units.

Students enrolled in a program must complete a number of courses to the required total unit value; eg in the Bacheor of Arts program students complete courses, usually of 6 unit value, to the total value of 144 units.

### University policies

#### Confidentiality of personal information

This is a statement of the University's obligations in relation to the personal information that is held about a student.

Students are entitled to protection of their privacy, as are staff and others who might have dealings with the University, and the University is subject to the provisions of the Privacy Act 1988 (C'lth). Privacy considerations apply to a great deal of information the University may hold about students, including factual data (address, age, enrolment status, etc.), academic progress (examination results, evaluation and assessment and academic standing) and personal welfare (family matters, medical matters, financial matters, etc.)

Staff of the University may require access at times to personal information about you in your interests. To the extent that the information is private, the University will restrict access to those staff who may need the information in order to carry out their responsibilities in your personal and/or academic interests as a student of this University.

The University will not disclose personal information about you to other students, to people outside the University (other than in accordance with any legal or academic obligation) or staff who have no need of access to the information, unless you tell us, in writing, that you have given permission.

This means that we do not release any information we hold about you, including your address or your results, even to close relatives without your permission. We do not confirm to a third party that you are, or have been a student of the ANU unless you have a record of graduation as that is a public document.

There are some exceptions to the general application of this policy which may reflect obligations imposed on us by law or Government regulation or the requirements for normal operation of the University. These include the following:

- we release statistical information to the Department of Education, Training and Youth Affairs (DETYA) as noted on your enrolment form;
- we tell the Australian Tax Office about your HECS liabilities each semester (you consent to this by signing your Payment Options form);
- we may publish your examination results and the award of a prize or scholarship;

- if you are an international student or permanent resident, we give the Department of Immigration and Multicultural Affairs, Australian Agency for International Development (AusAID) and DETYA certain information which we are required to release;
- we may be asked to provide information to Centrelink;
- we may inspect any University equipment or facilities to investigate possible breaches of University policies or abuses of the computer network;
- if you are alleged to have committed a criminal offence, we may be requested to assist the police with personal information about you for the enforcement of the criminal law;
- if you apply to transfer to another tertiary institution, we may release to that institution or a tertiary admissions centre information about your academic progress at this University, although normally you will have consented to this in your application to the new institution; and
- if your readmission to an Affiliated College or Hall of Residence is dependent on your academic results, we may provide your results to the College or Hall;
- we provide a list of enrolled students to the returning officer for elections of student representatives on official University bodies, official ANU student associations and the ANU Union Board.

#### **Determination of assessment methods and issues relating to course content**

The appropriate avenue for raising questions about assessment methods and course content is with the lecturer in the first instance, the dean of faculty and the departmental committee (or the Faculty Education Committee in non departmental Faculties).

#### **Dispute resolution**

The University has procedures for the resolution of disputes in The Faculties in relation to the determination of assessment methods in a subject or unit, course content, teaching practices and other matters. Detailed statements of the procedures are available at Faculty Offices.

#### **Teaching practices and other matters**

If a student has concerns about other aspects of a unit which they are undertaking, and which they are unable to resolve with the lecturer, the student may raise them with the Sub-dean, Associate Dean/Deputy Dean, Dean or Dean of Students who will endeavour to resolve them informally. If the student is not satisfied with the outcome and wishes to invoke the formal complaints mechanism, the student must lodge the complaint, in writing, with the lecturer concerned, with a copy to the Head of Department/ Division in departmental Faculties or, in the case of the Faculties of Asian Studies and Law, to the Dean of the Faculty.

If the student is not satisfied with the lecturer's consideration of the complaint, the student may require the complaint to be considered by the Dean of the Faculty. A copy of the original complaint, together with any other material that the student considers relevant, is to be provided to the Dean.

#### **Duty of care**

All students are reminded of their duty of care towards others. A breach of this duty of care may give rise to liability.

Some students may have a disability or medical condition, which places their own safety or welfare, or that of others, at risk during University activities. The University accepts the right of people to privacy. However, such students are advised to consult the Disability Liaison Officer and relevant Faculty staff about the nature of any disability and its impact on their studies.

#### **Freedom of information**

The provisions of the Freedom of Information Act 1982, as amended, apply to the University. Enquiries should be addressed to the University Legal Office in the Chancery.

#### **The Ombudsman and students\***

Canberra students can be affected by the decisions and actions of both Commonwealth and ACT government agencies. You can complain to the Ombudsman if you think an agency's decision was unreasonable, unfair or wrong; or you received misleading advice; or the agency unreasonably delayed making a decision. The Ombudsman investigates complaints informally, in private, and independently of any government agency — and free of charge.

Commonwealth agencies include Centrelink, Education, Taxation, the Australian Federal Police and Austpost, as well as the ANU. ACT agencies look after ACT Housing, police, schools, local hospitals, motor vehicle registrations, parking and other fines, and include the Canberra Institute of Technology and the University of Canberra.

The Ombudsman usually expects complainants to try first to sort out the problem with the agency concerned or to use an alternative review mechanism where one exists; for example, the Social Security Appeals Tribunal in matters concerning AUSTUDY or the formal review procedures of the universities and CIT. If your particular problem cannot be dealt with by the Ombudsman, you will be advised who can help you.

You can phone, call in or write to:  
The Commonwealth/ACT Ombudsman  
Level 6, Farrell Place  
Canberra City ACT 2601

Tel: 02 6276 0111 8.30 am–5 pm

Fax: 02 6249 7829

Web site: <http://www.comb.gov.au>

Public counter 8.30 am–5 pm

\*This information was supplied by the Ombudsman's Office.

#### **Discrimination and Harassment**

The Australian National University is committed to providing a study environment that is safe, fair and free from discrimination and harassment for all members of the University community.

Discrimination is defined as unfair or inequitable treatment on the basis of a person's race, colour, sex, sexual preference or orientation, marital status, pregnancy or potential pregnancy, status as carer, age, disability, ethnic or national origin, breastfeeding requirements, religious or political affiliation, or any other attributes as defined in any legislation that applies to a University activity.

Harassment is defined as behaviour, comments or images, that are unwelcome, offensive or intimidating, and that, in the circumstances, a reasonable person should have expected would be offensive or intimidating.

Under the University policy for discrimination and harassment grievance resolution, students are encouraged to come forward with a complaint in the knowledge that a responsible officer will take prompt and effective action to resolve it. University-wide student contacts can assist in explaining the University's policies and how the grievance process works. The Student contacts will also provide specific advice on what principles are involved; what outcomes are possible; what options may be available, and what to do if wishing to continue with the grievance procedure. The web address for all information relating to the ANU discrimination and harassment grievance resolution processes is:

<http://www.anu.edu.au/equity/grievance/discrimharass.html>

Students may also contact the members of the University's Equity and Diversity Unit for any information or assistance regarding a problem or complaint relating to discrimination or harassment issues.

Website: <http://www.anu.edu.au/equity/contacts.html>

Telephone: 6125 3352.

#### **Students with disabilities**

The University recognises that from time to time some students may be affected by long or short term disabilities and that such disabilities may occur following admission.

In any such case, the University will make every effort to address the effects of the disability by adapting the delivery of curriculum, the assessment requirements and the processes of developing academic skills to meet the needs of students with disabilities. Such adaptations to normal course requirements will not compromise the essential nature of the course nor what is deemed to be an essential skill or knowledge.

Where necessary, appropriate support, services, resources and access to assistive technology may be provided or modified to meet the needs of students with disabilities. However, students should be aware that the University is not able to guarantee that these services

will be provided. The provision of additional and specialised resources is administered by the Disability Liaison Officer.

All intending students with disabilities are invited to contact the Disability Liaison Officer (tel: 02 6125 5036) at the earliest opportunity so that any prior arrangements, such as the placement of lectures and tutorials in appropriate or accessible locations, can be made to facilitate equitable access.

### Discipline

Upon enrolling, students sign a declaration that they will observe the Statutes and Rules of the University and the directions of the constituted authorities of the University. Students will be expected to observe the terms of this declaration and the University may refuse to admit to lectures for such periods as it thinks fit any student who commits any serious breach of discipline.

Where the Vice-Chancellor is satisfied that a student is in default of an obligation to the University, a certificate in writing to that effect will be issued to the student and a degree shall not be conferred upon a student while this certificate is in force. A student may appeal in writing to the Council against the issue of the certificate, such an appeal to reach the Director, Student Administration and Support Services within six months of the certificate being issued.

Under the Discipline Rules, 'misconduct' in relation to a candidate is a reference to conduct on the part of the candidate that:

- (a) is prejudicial to the good order and government of the University; or
- (b) unreasonably hinders other persons in the pursuit of their studies in the University or in participation in the life of the University; or
- (c) is otherwise reprehensible in a member of the University."

The Discipline Rules made by Council under the Discipline Statute may be found on the World Wide Web at: <http://www.anu.edu.au/cabs/rules/> (Rule 4). A copy of the rules may be obtained from a faculty office or Student Administration.

### Non-smoking policy

Students are reminded that smoking in all public areas including classrooms is not permitted.

### Care of property

Students are requested to observe care in the use of University property. Any student who damages University furniture, fittings or other property will be required to pay for the repair of the damage.

### Lost property

Lost property is held by ANU Security (Facilities and Services Division), which is located in the John Yencken Building on Sullivan's Creek Road. Lost items may be handed in at any time and collected between 9am and 3.30pm, Monday to Friday. Inquiries: (02) 6125 2251.

### Security

ANU Security Officers patrol the University Campus 24 hours per day throughout the year and provide an escort service during the hours of darkness within the campus and to Fenner Hall. The telephone number for Security is 02 6125 2249. After hours Security can also be contacted by dialling "999" from University internal telephones.

### UniSafe

Further information on all personal safety matters is available on the UniSafe homepage at <http://www.anu.edu.au/facilities/security/unisafe/>. Details of the UniSafe Bus may be found in the section on Student Facilities.

### Traffic control

Roads within the University are public streets for the purpose of the ACT Motor Traffic Ordinance and the ANU Parking and Traffic Statute. All parking on campus is controlled under the provisions of the University Parking and Traffic Statute. This relates to both off-street parking areas and street parking. All parking and traffic signs are authorised by the designated authority and have the force of law. Permit Parking restrictions apply in most areas of campus. A Parking Permit and Label will be issued to eligible staff and students on completion of a "Parking Permit Application" form and payment of the prescribed fee. These forms are available from Student Administra-

tion or the Parking Administration Office, John Yencken Building, Sullivan's Creek Road.

GST is applicable to parking permits and administrative charges relevant to permits and infringements.

Parking Infringement Notices are issued for noncompliance with the Parking and Traffic Statute which may be found at <http://www.anu.edu.au/cabs/statutes/parking.html>. Fines for parking infringements are payable within 14 days of issuing of the notice. Failure to pay within 14 days will incur an additional administration fee. Legal proceedings against offenders who fail to pay fines within the prescribed period are automatic. Please drive with care and consideration, observe the 40 kph speed limit and parking rules at all times. Traffic control may be found on the World Wide Web at <http://www.anu.edu.au/Facilities/parking/index.html>.

### Division of Information

The Division of Information supports excellence in research, teaching and learning at The Australian National University through the provision of world-class information infrastructure, resources and information services. The Division ensures students have access to the University's rich information environment, including its information technology infrastructure, scholarly information, and the latest online teaching, research and collaboration systems.

### Scholarly Information Services (SIS)/ Library

SIS/Library ensures that the staff and students of the University have access to scholarly information for research, teaching and learning purposes. Increasingly, much of this information is available in electronic format. The physical collection is housed in four main locations, each with a different subject focus: the J.B. Chifley Building (Social Science and Humanities), the W.K. Hancock Building (Science) the R.G. Menzies Building (Asia Pacific), the Law Library, plus five science branch libraries. In addition, the National Institute of the Arts Library and Resource Centre holds material specialising in art and music.

Staff and students of the University have access to thousands of electronic journals through aggregated databases, which can be accessed through any terminal with a University log on. This provides staff and students with access to this information twenty-four hours per day, seven days per week from any workstation, both on and off campus. In addition, total print holdings of the Library exceed 2 million volumes and over 11,000 print serial titles.

Most of the reading material required for undergraduate courses of study are now available electronically through the Electronic Reserve. Access to these high-use materials is 24 hours a day through the online catalogue, *Innopac*. Some material on subject reading lists cannot be made accessible in this way due to Copyright restrictions, and in these cases the material will be made available through the Reserve Collection in the appropriate building as listed above.

The Library's web page *anulib* [<http://anulib.anu.edu.au>] provides a gateway to electronic scholarly information together with information about the Library and its services. Currently a University-wide program is underway to expedite the transition from print to electronic access to scholarly information resources. To date access to significant electronic resources in all subject areas, including the ISI Web of Science, has been purchased and made available via the desktop. The Library also provides electronic access to past examination papers through the online catalogue. ANU theses are also available through the catalogue.

In addition, SIS/Library is a member of the National Borrowing Scheme, which allows students and staff to borrow from other participating institutions.

SIS/Library staff are available to help users to find information in the Library. As all students will find that they need to spend a considerable amount of their time in the Library they are encouraged to make full use of all the Library facilities. Apart from certain restricted categories, students may borrow most materials held in the various Library locations, including the National Institute of the Arts Library and Resource Centre.

Special facilities are available for people with temporary or permanent disabilities. Inquires about these can be made at any Informa-

tion Desk in the main Library locations or via the Library's website *anulib* under the *Quick Finder* option.

Library guides describing services, facilities, opening hours and borrowing regulations are available in print format in all buildings and in electronic format on *anulib*. TV monitor screens in the four major Library locations provide brief details about some essential services and new developments. The Library's Information Desk is accessible by e-mail at — [library.info@anu.edu.au](mailto:library.info@anu.edu.au).

The Noel Butlin Archives Centre (# 76) holds over 600 archival collections of significant Australian business and labour organisations. Further details about the collections and services are available from the website: <http://anulib.anu.edu.au/nbac/>

#### **Information Infrastructure Services (IIS)**

IIS provides the infrastructure support for students on campus to access information services.

The Information Commons Program of the Division integrates the various electronic access services and provides students with many locations on campus for access to electronic information, advice on IT facilities, and the computer systems to prepare and process electronic materials as part of the academic work of the student.

InfoPlace, in the Union Court (#17), is the focal point of the student IT advice network and provides information and assistance with the university's IT facilities including setting up and organising e-mail, wordprocessing, spreadsheets, online searching and the use of other popular software packages. Student consultants are available to provide one-to-one help. The Imaging Lab area contains a variety of digitising, authoring and publishing tools.

There are around 30 computer laboratories, supported by the Division, available to students across the campus for booked class work and for drop-in use. Some of these are available 24 hours per day, some are only available during Library opening hours. In addition there are identical facilities available in the Halls of Residence and Colleges, reserved for residents. All laboratories are networked and have printing facilities.

There is a strong Information Literacy Program in operation for students and staff. This program incorporates activities in subject specific Information Skills, SIS/Library tours during Orientation, IT Training and assistance through InfoPlace.

The Reverse Proxy system allows off-campus Internet web-requests to appear as if they originated from the ANU campus, this enabling access to ANU-only material such as databases, electronic reserve and electronic journals from off-campus.

Satellite television services are made available in a number of buildings on campus, including Halls of Residence, the J. B. Chifley Building, The R.G. Menzies Building, the Arts Library and Resource Centre and the School of Music Library. Services include foreign language and worldwide news services together with a wide range of Asia-Pacific programs.

For those students who wish to pursue courses involving the use of advanced computational facilities, access is available to the Australian Partnership for Advanced Computing facilities, located on the campus. The Division is the Facilities Manager of this National Facility, currently based on a Compaq supercomputer delivering around a gigaflop of performance.

#### **Scholarly Technology Services (STS)**

STS supports students in their learning roles by developing training, course management, flexible delivery and collaboration and teaching support technologies with the view that a highly innovative teaching environment is available with an effective and efficient management of course delivery through a course management system. Students' learning environment will be one of high quality teaching and learning space infrastructure and learning environment for information and IT literate students.

WebCT is current course management system that has been chosen as the main online teaching and learning environment. It provides access to learning resources and enhanced communication options with staff and other students. While individual lecturers will use WebCT in different ways, general features include: access to subject

outlines and lecture materials; communication tools such as subject based email, bulletin boards and chat; online quizzes and self-assessment activities; individual and group online presentations; the ability to run searches and use glossaries; and the use of the subject calendar to look at scheduled events and as a personal time management tool.

The fourth arm of the Division, *Corporate Information Services (CIS)*, develops and maintains the infrastructure to support the administration systems which support students, such as the student portal, Interactive Student Information Services (ISIS), and student records.

#### **Assessment and Academic Performance**

Please refer to the Examination and Assessment section (see Table of Contents).

## Application and Admission

### Bachelor Degrees and Undergraduate Diplomas

The full list of bachelor degrees, combined programs and diplomas is contained in the Schedules attached to the Bachelor Degrees and Undergraduate Diploma Rules later in this chapter.

#### Bachelor degrees and diplomas available to international students

The University has a total enrolment of approximately 1,000 international students from over 70 countries. International students wishing to study in Australia require a study visa and pay tuition fees for their studies, including students already studying in Australian schools who intend to study at undergraduate level. No quotas are placed on the number of international students entering Australia.

New students are admitted at the beginning of the academic year in late February. Second Semester admission in late July is available for a number of degree programs and current advice about these may be obtained from the International Education Office.

International Student Fees (ISF) for tuition are officially published on a Course basis. The exact fee for each Course of study can be found at <http://fees.anu.edu.au>. A list of all degree programs offered to international students is available from the International Education Office.

#### Student exchanges

The Student Exchange Program offered by the University is rewarding both educationally and personally. The ANU has established agreements with institutions of high standing in the following countries: Austria, Canada, China, France, Germany, Indonesia, Japan, Korea, Thailand, USA, Sweden, The Netherlands. The University also has an exchange with the University of Oxford and the University of Cambridge.

Later year undergraduate students should have completed at least one academic year at the ANU and achieved a credit average or better in order to participate. Students should have a genuine interest in the people and culture of the country in which they wish to study and will be expected to represent both the ANU and Australia while abroad.

The period of exchange will in most cases be for a full academic year (2 semesters). If you are interested in exchange to a non-English speaking country, you should note that special arrangements have been made by individual faculties for some exchanges and that usually only language major students will be considered for these.

The University is continually adding new institutions and destinations available for exchange. Students interested in participating in the Exchange Program should consult the International Education Office (IEO), Pauline Griffin Building, for further information. Students interested in specific exchanges within the National Institute of the Arts should contact the Executive Officer, School of Art or School of Music, National Institute of the Arts, for details.

#### Study abroad

The University offers an excellent undergraduate Study Abroad program for international students who wish to study for either one semester or one academic year at the ANU. Study Abroad students enrol on a non-award basis. Students are able to begin at either the beginning of Semester 1 (February) or Semester 2 (July). For admission requirements, see 'International applicants' in this section of the Handbook.

Further information is available from the International Education Office or via the ANU home page <http://www.anu.edu.au>.

#### Year 12 Extension Program

The ANU Extension Program makes available some first year ANU courses to suitably qualified Year 12 students. Students may only enrol in one Extension course per semester. The ACT Board of Senior Secondary Studies has determined that University Extension course are available for inclusion in a student's ACT Year 12 package. Students undertaking the NSW HSC may undertake Extension Courses but there is currently no provision for such courses to be recognised within their school credential.

Students may apply for status for satisfactorily completed Extension courses on subsequent enrolment in a degree program at the ANU and possibly other universities. Each Extension course enrolment will attract a materials fee of \$150 in 2002. The General Services Fee is not payable by Extension students.

Details of available courses, eligibility and application procedures are available from ACT and Queanbeyan senior secondary colleges and schools and from the Admissions Office.

#### Graduate study

The University offers a wide range of postgraduate awards and degrees, including graduate certificates, graduate diplomas, master degrees by research and/or coursework, and PhD degrees. See the Graduate School Prospectus and the Coursework Guide for detailed information or consult the Graduate School web site at <http://www.anu.edu.au/graduate>.

### UNDERGRADUATE ADMISSION

Any person seeking enrolment in an undergraduate program of study, including non-award enrolment, must first have his or her application for admission assessed in relation to minimum admission requirements set by the University. This Handbook sets out the minimum admission requirements in terms of qualifications held by the majority of applicants and gives details of special schemes offered by the University to assist applicants who may be educationally disadvantaged to qualify for admission. Applicants who hold qualifications other than those mentioned in this Handbook should seek advice on their eligibility for admission to the University.

Authoritative information can be given in writing only by the Director, Student Administration and Support Services. Enquiries should be made in the first instance to the Admissions Office. The University cannot accept responsibility for consequences which may arise if advice is sought from any other source.

#### Admissions Office

Telephone: (02) 6125 3046/5594

email: [admiss.enq@anu.edu.au](mailto:admiss.enq@anu.edu.au)

fax: (02) 6125 0751

internet: <http://www.anu.edu.au/psi/admissions/>

Applications for undergraduate admission to the University are processed by two tertiary admissions centres and the ANU Admissions Office, as described below. Although the selection procedures used by each centre may differ, the selection criteria of the University are maintained, regardless of the method of application processing. A copy of the Rules may be obtained from any faculty office and from the World Wide Web at: <http://www.anu.edu.au/cabs/rules/>

#### Admission requirements

Applicants seeking enrolment to an undergraduate award program or non-award study must satisfy the University's admission requirements. Applicants who have successfully completed:

- an Australian Year 12 qualification;
- an Associate Diploma, Diploma, Advanced Diploma or Graduate Certificate completed at an Australian tertiary institution;
- at least half a full-time year of degree level study at an Australian higher education institution; or
- an approved tertiary preparation course at an Australian tertiary institution;

will meet the requirements for minimum admission. However admission to individual courses is competitive and will be determined on the applicant's level of performance in previous qualifications and satisfaction of any program prerequisites. Further details are set out below or are available from the Admissions Office.

Applicants who hold qualifications other than the above should consult the Admissions Office for advice on whether they meet minimum admission requirements.

#### Admission requirements for school-leavers

##### Australian Capital Territory

Applicants from the ACT will be assessed for admission on the basis of their Universities Admission Index (UAI) calculated on their per-

formance in the ACT Year 12 Certificate by the ACT Board of Senior Secondary Studies. Information on the ACT Year 12 Certificate and the calculation of the UAI is available from the Board.

#### **New South Wales**

Applicants from NSW will be assessed for admission on the basis of their Universities Admission Index calculated on their performance in the Higher School Certificate. Information on the Higher School Certificate and the calculation of the UAI is available from the NSW Board of Studies. Information on the calculation of the UAI is published in the Universities Admissions Centre Information Guide.

#### **Other States**

Applicants from school-leavers from States (or Territories) other than ACT or NSW who have met matriculation requirements within their own State, will be assessed on the basis of a minimum tertiary entrance rank as determined by the University using the conversion method developed by the National Tertiary Admissions System (NTAS) Task Force.

#### **Adult admission based on abridged secondary qualifications**

Australian residents who wish to seek admission in 2002 on the basis of abridged secondary qualifications undertaken in 2001 must have been aged 20 years or over by 1 March 2001 or have completed requirements for the award of the equivalent of a Year 10 School Certificate by 31 December 1997, and have not completed their initial continuous secondary schooling.

Applicants must complete the package approved by the relevant State or Territory Board of Studies for mature age students. This includes the 'Mature Age' package of the ACT Year 12 Certificate and the Limited UAI offered within the NSW HSC system. Further information on these programs is available from local secondary education authorities.

Applicants who are at least 18 years of age may qualify for admission to the University on the basis of the 'Older Students' package of the ACT Year 12 or the NSW TAFE Tertiary Preparation Certificate.

#### **Adult entry schemes**

Australian residents who will be 21 or over by 1 March (for admission in First Semester) or 20 July (for admission in Second Semester) in the year of enrolment will be considered for admission to an undergraduate course on the basis of an approved mature-age entry scheme (including those described below)

##### **University Preparation Scheme**

Local residents who meet the above age requirements may attempt the University Preparation Scheme. Applicants are assessed on performance in an approved unit of study offered by the ANU Centre for Continuing Education or ANUTECH and the Special Tertiary Admissions Test (STAT) multichoice test administered by UAC.

##### **Special Adult Entry Scheme**

Applicants who meet the age requirements set out above and who do not already hold a qualification which meets minimum admission requirements may apply through this scheme. Applicants will be selected on performance in the STAT multichoice and written English tests taken within three years. Both tests are administered by UAC.

Please note that those who have attempted tertiary studies unsuccessfully within the past two years or who have been unsuccessful in the SAES within the past two years are ineligible to apply through this scheme.

Further details of these two schemes are available from the Admissions Office. Applicants for both schemes must register for the STAT on the registration form in the UAC Guide.

##### **Approved tertiary preparation courses**

Successful completion of the Canberra Institute of Technology Certificate in Pretertiary Studies, or an approved tertiary preparation course from an Australian institution will satisfy admission requirements. Applicants through these courses must meet the above age requirements. Further information on approved courses and the level of achievement required is available from the Admissions Office.

#### **Admission on the basis of tertiary studies**

The University will consider applications from those who have previously undertaken tertiary education in an Australian university or college of advanced education, or who have completed a TAFE Associate Diploma, Diploma, Advanced Diploma or Graduate Certificate. Applicants who have completed secondary qualifications and tertiary study will be assessed for admission on their total qualification package.

All intending applicants must contact the Admissions Office to check their eligibility for admission.

#### **Admission with status**

The Faculties and the National Institute of the Arts grant as much status (credit, or advanced standing) for tertiary studies successfully completed elsewhere as can be accommodated within the structure of the particular award. The status may be specified or unspecified. (Unspecified status may be expressed either in general terms or in relation to a particular subject area.) Where the units correspond closely enough to those taught at this University, specified status may be granted. Other units are granted unspecified status.

The appropriate faculty will determine, on the basis of work already completed, the work that is required to complete the degree. To meet these requirements, it may not be possible for the faculty to grant status for all the work already completed.

Applicants for status within the National Institute of the Arts (NITA) must lodge an "Application for Status" form with NITA Student Services by 31 October of their year of application to enter a program. Applicants will be required to undergo interviews, tests and auditions, or present and discuss folios of completed works.

Students wishing to take out an Australian National University degree will be required to successfully complete at least the equivalent of one year's full-time enrolment, which must include sufficient later year units.

Because of their professional requirements, the granting of status in the degrees of Bachelor of Laws and Bachelor of Commerce is subject to different criteria; students should contact the appropriate faculty office.

The University has procedures for the review of its status decisions. These are set out in the Status and Exemption Appeal Rules. A student who is dissatisfied with the level of status granted should inform the Faculty in writing within 28 days of the date of the letter of notification to arrange to discuss the matter. If after that discussion with the Faculty the student is still dissatisfied, a request may be made to the Director, Student Administration and Support Services to arrange for a Status Appeal Committee to review the decision. The request must be in writing and must be given to the Director within 14 days of the discussion with the Faculty.

#### **Countrywide Access Scheme for applicants who have experienced an educational disadvantage**

Application for admission to the ANU through the Countrywide Access Scheme is available to people who have experienced serious disadvantage in their educational preparation for tertiary entrance. This could be because applicants have experienced long term disadvantage during years 11 and 12; in some instances disadvantages experienced before year 11 may be considered. Or it could be because they have experienced a traumatic event over a short term or which has or will have a long-term impact on their educational performance. Conditions such as geographical isolation, low family income or long term illness can mean that a student's results fall below the required Universities Admission Index (UAI) for their chosen program.

The places available to students through Countrywide are allocated on the basis of relative academic merit rather than the extent or type of disadvantage. All applicants who meet the eligibility requirements of the Scheme will compete for selection on a UAI lower than that required for standard entry to the degree programs for which they have applied.

Applicants for education access schemes at any ACT/NSW university including the Countrywide Access Scheme, must apply through

UAC. An information booklet and application form for these schemes is available from late July 2001, from UAC and from the Countrywide Coordinator, telephone 02 6125 4893 or [Countrywide.office@anu.edu.au](mailto:Countrywide.office@anu.edu.au). Applications to UAC close on 28 September 2001. Late applications to the Countrywide Access Scheme may be lodged directly with the ANU until the end of November 2001. Applicants applying through VTAC should contact the coordinator.

### Applicants with physical or sensory disabilities

These applicants are strongly advised to contact the Disability Liaison Officer on 02 6125 5036 (9 am to 4.30 pm) (fax: 02 6125 9881; TTY 02 6125 3008; email: [revor.allan@anu.edu.au](mailto:revor.allan@anu.edu.au)) before submitting their applications to ensure that early arrangements for their assistance can be made.

The University provides assistance to students with a disability. Those with high support needs that will take time to arrange (eg, braille or taping of texts), should contact the Disability Liaison Officer by November of the year preceding enrolment.

### Admission for Indigenous Australians

The University has implemented an Indigenous Australians Admission Scheme to assist Indigenous Australians seeking admission to commence undergraduate studies within The Faculties. Applicants whose qualifications do not meet minimum admission requirements have the opportunity to apply for admission through the Scheme. Applicants are interviewed and asked to complete two assessment tasks involving reading, writing and listening skills. These tasks take place in late November or early December, when applicants visit the University for a Pre-admission Program. The JABAL Centre administers and facilitates the Pre-admission Program and provides academic and social support for students on campus.

Further information and application forms are available from the JABAL Centre. Applications through this scheme close on 31 October 2001. Telephone inquiries should be made to the JABAL Centre on (02) 6125 3520.

### English language competence

Applicants who hold qualifications obtained in a language other than English will be required to demonstrate English language proficiency to undertake university study. The University accepts satisfactory results in the International English Language Testing Service (IELTS) or the Test of English as a Foreign Language (TOEFL) taken within two years of application. Minimum requirements for the IELTS are: an overall band score of 6.5 with a minimum band score of 6 in each band; and for the TOEFL: a score of 570 on the paper based test or 230 on the computer based test, plus a Test of Written English (Essay) score of 4.5. Higher scores are required for admission to programs in Law.

Applicants should check with the Admissions Office if they have other evidence of English proficiency.

Minimum requirements for the IELTS in the National Institute of the Arts are an overall band score 5.5 with a minimum band score of 5.0. This is subject to change.

### Accredited courses in Academic English

The University offers for credit two first year courses in Academic English to those students whose first language is not English and who have been admitted to a program of study. These courses provide a very useful preparation and introduction to Australian university requirements and practices in all aspects of academic life. They help students to develop listening and reading skills which will assist them in understanding the requirements for tutorial preparation and assignment writing.

These courses are offered by the School of Languages in the Faculty of Arts. While these courses may count toward the total requirements for a degree, they may not form part of any specified major.

### Distinguished Scholars

The ANU Distinguished Scholar Program is designed to stretch the abilities of high-achieving students. It provides 'customised' undergraduate training for outstanding students from throughout Austral-

ia. If accepted into the program, a student will have a member of the academic staff as a mentor, who will assist in planning a course tailored to their needs and interests which will maximise their academic potential. The Program is currently offered in the Faculties of Science, Arts (presently under review), Asian Studies and Engineering and Information Technology.

Distinguished Scholars will be selected on merit. Intending applicants should contact individual Faculties or the Admissions Office for further details.

## APPLICATION PROCEDURES

### Application through Universities Admissions Centre (UAC)

The University is a participating institution in both the NSW and ACT Universities Admissions Centre (UAC) and the Victorian Tertiary Admissions Centre (VTAC). Applicants living in the ACT, NSW, other Australian states or territories and expatriate Australian citizens should apply through UAC for all undergraduate award programs. Victorian applicants may apply through VTAC. Applicants to undergraduate programs new to ANU for 2002 which are not listed in the UAC or VTAC Guides should contact the Admissions Office for advice on application procedures.

All students currently attempting a Year 12 in Australia apply through the UAC Infoline by midnight on 28 September 2001. All other applicants must apply using UAC Form B by 28 September 2001. UAC Guides including the application form B are available in August from major newsagencies throughout Australia or by post from —

Universities Admissions Centre (NSW and ACT)

Telephone (02) 9330 7200

Internet: <http://www.uac.edu.au>

The cost of the Guide is \$10.95 over the counter and a charge is payable to cover handling and postage costs. UAC has an application processing fee.

Applications submitted after the closing date will attract a late fee. Late applicants will only be accepted by UAC until 6 February 2002 (except the National Institute of the Arts until 31 October) on a sliding late fee scale. A person awaiting notification of current examination results should still submit a form before the closing date.

Graduates of ANU, currently enrolled ANU students expecting to complete degree requirements by the end of the current academic year and former ANU students who no longer hold a current place in a program of study must apply for admission to undergraduate courses, including the Graduate Law course (LLB(G)) through UAC. Current ANU students wishing to transfer to another ANU course must apply through UAC (for exceptions see the Enrolment section in this Handbook).

After lodgement of their UAC application for Visual Art, Digital Arts or Music, applicants must also contact NITA Student Services (02 6125 5711) to arrange an audition/interview.

### Application through Victorian Tertiary Admissions Centre (VTAC)

Students attempting Year 12 in Victoria apply through the VTAC Infoline or the VTAC website, by 28 September 2001. All other Victorian applicants apply through the website or by using the application form included in the VTAC Guide which is available from early August from Victorian newsagencies. For further information about application procedures, contact VTAC: website, <http://www.vtac.edu.au>; or telephone, 1300 364 133.

VTAC applicants through the Countrywide Access, Indigenous Australian or Special Adult Entry Schemes, must also lodge an additional application form directly to the University. Forms may be obtained from the Admissions Office.

After lodgement of their UAC application for Visual Art, Digital Arts or Music, applicants must also contact NITA Student Services (02 6125 5711) to arrange an audition/interview.

### Selection Mode

Except for courses in visual arts, digital arts or music, school-leavers through VTAC will be selected using a two-stage approach, in which approximately 80 per cent of offers will be made on the basis of an applicant's ENTER and approximately 20 per cent will be based on an applicant's ENTER plus 'middle-band factors' as described below.

### Middle-band selection

In evaluating applications in the middle band (those neither clearly selected on the basis of their ENTER nor clearly rejected), selection officers will take into account each student's full academic performance, including all information on the VCE or performance in alternative qualifications and any studies additional to those used for the determination of the ENTER. Those programs which specify pre-requisite subjects will particularly consider performance in the specified subjects. Applicants for special consideration and those applying through a special admission scheme may also be ranked in the middle band after assessment of their application.

### Direct application to the University

Those applying to enrol in:

- non-award courses;
- final honours year;
- Indigenous Australian Admission Scheme
- the Australian National Internships Program
- Law Internship Program
- BMus (Specialist)

must apply direct to the University. Intending applicants are invited to contact the Admissions Office in August or September for information about closing dates. Direct applications for admission to degree courses, accompanied by a late application charge, will be accepted after the final UAC closing date of 6 February 2002 except the National Institute of the Arts 31 October.

All application forms are available from late August from the Admissions Office in the Pauline Griffin Building from:

The Admissions Office  
The Australian National University  
Canberra ACT 0200

Details of closing dates and late application charges (if applicable) for direct applications are listed on the application form.

Application forms should be completed carefully with full and complete information. The giving of false or incomplete information may lead to processing delays and refusal of the application or cancellation of the enrolment.

All applicants who have applied will be advised in late January or early February of the result of their application and, if made an offer, will be required to register an enrolment during a specified period. Registration also includes the payment of the appropriate General Services Fee and completion of Higher Education Contribution Scheme procedures.

### Mid Year Admission

It is possible to commence studies in Second Semester (July) in most courses. However the number of units available to new students may be limited. Intending applicants should consult this Handbook and the Faculty Office. Applications for mid-year entry in 2002 are made through UAC. For details on application procedures and closing date, please contact the Admissions Office in early May.

### Application for non-award studies (applications direct to the University and not through UAC or VTAC).

Each of the faculties and the National Institute of the Arts may consider applications for enrolment on a non-award examination basis. Applicants for enrolment of this kind must meet normal admission requirements and must apply direct to the University by 31 January 2002. Individual faculties and the National Institute of the Arts will assess applications for non-award studies on their merits. Non-award students enrolled for any course will be entitled to the same privileges and will be subject to the same discipline and obligations as apply to students proceeding to a degree.

Non-award students who are exempt from the Higher Education Contribution Scheme will normally be required to pay a tuition fee for each course in which they are enrolled. Students whose non-award courses are to be counted towards an award of another tertiary institution normally incur a liability under the Higher Education Contribution Scheme if they are enrolled in a HECS based course at their home institution. Students applying for Summer Session courses in Law or Economics and Commerce should contact the respective Faculty for advice about fee liability.

By arrangement with the University of Canberra and the Australian Defence Force Academy students may undertake concurrent cross-institutional studies at the University. Students new to these institutions in 2001 must lodge an application form and documentation by 22 February 2002.

### International applicants

An international applicant is an applicant who is not:

- an Australian citizen or permanent resident
- a New Zealand citizen

International students must meet the requirements for minimum admission to the University, which include English language requirements. Details of educational requirements based on Australian qualifications and the English language requirements are set out in the Undergraduate Admissions section above. International applicants are not eligible to apply on the basis of abridged secondary qualifications or through the Special Adult Entry Scheme or University Preparation Scheme. Details of admission requirements based on overseas qualifications are available from the International Education office — tel: 61 2 6125 4643.

International applicants undertaking Year 12 study in Australia must apply through UAC. Those studying Year 12 in Victoria may apply through VTAC. All other international students should apply direct to the University.

Please note: An offer to an international applicant will become invalid if that applicant becomes a permanent Australian resident before enrolment. In such cases another offer may be made, subject to quotas for Australian residents.

Application forms are available from the International Education Office. Where possible, direct applications for 2002 entry for international students should be submitted no later than 31 January 2002 except the National Institute of the Arts 31 October.

Applicants must obtain information from the nearest diplomatic mission regarding visa requirements for study in Australia and the procedures to be followed by international applicants. International applicants should note that admission is available only on a fee-paying basis.

### English language competence

Please refer to the Undergraduate Admissions entry above for information on English language competence.

### Medical insurance

All international students are required to have health insurance while studying in Australia. Information is available from the Overseas Student Health Cover Officer on tel: 61 2 6125 4643.

### International student services

Information regarding student services available through the International Education Office is listed in the Student Services section of this Handbook.

### Pre-enrolment Advice Day

We want you to start your university career with the best chance of success and fulfilment. Pre-enrolment Advice Day 21 January 2002 is an opportunity for you to attend talks, have a campus tour and speak to friendly academic and administrative staff and current students. This will help you to choose your course and subjects wisely and to enrol with the minimum of fuss.

### Orientation Week

Orientation Week provides an opportunity for students to familiarise themselves with the ANU campus, to learn about student and ad-

ministrative support services, to join student clubs and societies and to participate in numerous social activities organised by the Students' Association. Introductory lectures are held by each Faculty and by many Departments. They provide a good opportunity to meet lecturers, find lecture theatres and find out more about what courses are on offer.

Students are able to join a large range of sporting, social, religious and academic clubs and societies. Students are encouraged to participate in the numerous social events held during O-Week.

A program detailing events for the week is usually available towards the end of January.

## Courses and Degrees Statute

### Undergraduate Diplomas Rules 2001

The Council of The Australian National University makes these Rules under section 4 of the Courses and Degrees Statute.

Dated 31 September 2001.

The Council of The Australian National University

#### 1 Name of Rules

1(1) These Rules are the Undergraduate Diplomas Rules 2001.

#### 2 Definitions

2 (1) In these Rules, unless the contrary intention appears:

*appeal* means an appeal under rule 17;

*Appeal Committee* means an Appeal Committee appointed under rule 16;

*candidate* means a candidate for a diploma;

*coordinator*, in relation to a program, means a person appointed under rule 8 to be the coordinator of that program;

*diploma* means an undergraduate diploma referred to in an item in the Schedule that is administered by a Faculty mentioned in that item;

*Director* means the Director, Student Administration and Support Services;

*Faculty* means a Faculty mentioned in an item in the Schedule;

*new candidate*, in relation to a diploma, means a candidate who has not previously been enrolled as a candidate for that diploma;

*prescribed authority*, in relation to a Faculty, means the Dean of the Faculty or another person appointed by the Faculty as a prescribed authority for the purposes of these Rules;

*program* means a program of study for a diploma.

#### 3 Application for admission to candidature

3 (1) A person wishing to be admitted as a candidate must apply, in writing, to the Director.

(2) An application must name the diploma and specialisation for which the person wishes to be admitted as a candidate, identify the Faculty administering the program for that diploma and contain information about any other relevant matters (if any) that the Faculty requires.

#### 4 Admission to candidature

4 (1) A prescribed authority for a Faculty may admit as a candidate for a diploma a person who satisfies the requirements for candidature established by the Education Committee, with the advice of the Faculty.

(2) A prescribed authority may admit as a candidate for a diploma a person who wishes to transfer candidature from a program for a pass degree or another diploma offered by the University or by another tertiary education institution.

(3) A person admitted as a candidate under subrule (2) is regarded as having commenced the program on the date on which the candidate commenced the program for the pass degree or other diploma.

(4) A person may be admitted as a candidate under subrule (2), subject to requirements and on terms and conditions determined by the prescribed authority.

#### 5 Program of study

5 (1) A program must consist of a sequence of undergraduate courses (usually equivalent to a major), approved by the relevant prescribed authority, to the value of not less than 42 units.

[NOTE: a program is intended to equate to approximately 6 courses.]

#### 6 Status for previous work

6 (1) If a candidate has, before being admitted, performed relevant undergraduate work, whether at the University or at another tertiary education institution, the prescribed authority, at his or her discretion, may grant status for the work to a value of up to 12 units towards the diploma.

[NOTE: it is intended that status may be given for the equivalent of the first year of study in the subject.]

#### 7 Candidates may complete certain courses at approved institutions

7 (1) Subject to any direction by the relevant Faculty, a prescribed authority may permit a candidate to complete up to the maximum number of courses (if any) determined by the Faculty at a tertiary education institution (other than the University) approved by the prescribed authority.

(2) Permission must not be granted under subrule (1) for the completion of courses at another institution unless the prescribed authority, on the recommendation of the coordinator, is satisfied that the courses are substantially comparable in quality with similar courses offered by the University.

#### 8 Supervision

8 (1) A prescribed authority must appoint a member of the full-time academic staff of the University to be the coordinator of a program for a diploma administered by the relevant Faculty.

(2) The coordinator of a program is to be the adviser of all candidates in that program.

(3) If the coordinator of a program is, or is about to be, absent from the University for 4 or more consecutive weeks, the relevant prescribed authority must appoint an acting coordinator for that program for the period of the absence.

(4) A prescribed authority may determine the administrative duties and powers of the coordinator of a program administered by the relevant Faculty.

(5) If the coordinator of a program considers that a candidate has failed to pursue the program satisfactorily, or has not observed these Rules, the coordinator must report accordingly to the relevant prescribed authority.

#### 9 Duration of program

9 (1) The program for a diploma must be completed within 5 years of its commencement.

(2) A program may be full-time or part-time.

(3) In working out the period referred to in subrule (1), a period of suspension must not be taken into account.

(4) The responsible Faculty may, from time to time, in writing, on the recommendation of the prescribed authority, extend or abridge a period referred to in subrule (1) if it considers it just and reasonable to do so, and may do so retrospectively.

#### 10 Program leave of absence

10 (1) A relevant prescribed authority may, by a decision in writing, grant a student leave of absence from the student's program for such period as the prescribed authority thinks fit.

(2) A period of leave may be a period commencing, or commencing and expiring, before the date of the decision by which the leave is effected.

(3) The prescribed authority must notify the candidate concerned in writing of a decision under subrule (1).

#### 11 Termination

11 (1) A prescribed authority may, on the recommendation of the relevant coordinator, terminate the candidature of a candidate for a diploma on the ground that the candidate:

- has failed to attend such classes, or perform such work, as the prescribed authority determines; or
- has otherwise failed to pursue the program to the satisfaction of the prescribed authority.

(2) A candidature may not be terminated unless the candidate has been given an opportunity to make relevant oral or written representations and the prescribed authority must take any such representations into account before reaching a decision.

#### 12 Examinations

12 (1) A prescribed authority must cause rules 2 to 10 (inclusive), other than subrules 4(6), (7) and (8), of the Examinations (The Faculties) Rules to be applied as far as possible in relation to examinations for the purposes of a program, with such necessary or

convenient modifications, additions or omissions determined by the relevant Faculty.

### 13 Classification of performance of candidate in program

13 (1) A coordinator must, in relation to each candidate, after any necessary consultation with the examiners, recommend to the relevant prescribed authority:

- (a) that the candidate has satisfactorily completed the program and that the candidate's performance be classified under subrule (4) as "Pass" or "Pass with Merit"; or
- (b) that the candidate has not satisfactorily completed the program ("Fail").

(2) The prescribed authority must, having regard to the recommendation of the relevant coordinator, decide whether or not a candidate has satisfactorily completed the program.

(3) The prescribed authority must not decide that a candidate has satisfactorily completed a program unless the candidate has, to the satisfaction of the prescribed authority, attended such classes and performed such work as the prescribed authority determines.

(4) If a prescribed authority decides that a candidate has satisfactorily completed a program, the prescribed authority must classify the performance of the candidate in respect of that program "Pass" or "Pass with Merit".

(5) If a prescribed authority decides that a candidate has not satisfactorily completed a program, the prescribed authority must classify the performance of the candidate as "Fail".

(6) The prescribed authority may only classify the performance of the candidate as "Pass with Merit" if the candidate has achieved an average standard equivalent to a distinction standard for the equivalent pass degree.

(7) If a prescribed authority decides that a candidate has satisfactorily completed a program, the prescribed authority must recommend to the Faculty that the candidate be awarded the diploma and the level at which it is to be awarded.

### 14 Notification of decisions

14 (1) The Dean of the relevant Faculty must notify a candidate in writing of a decision:

- (a) terminating his or her candidature; or
- (b) that the candidate has not satisfactorily completed a program.

(2) The Dean must include in the notice:

- (a) a statement to the effect that, subject to these Rules, the candidate is entitled to appeal against the decision; and
- (b) a statement setting out the procedure for lodging an appeal.

(3) The validity of a decision referred to in paragraph (1)(a) or (b) is not affected by a failure to include in a notice statements in accordance with paragraph (2)(a) or (b).

(4) For the purposes of subrule (1), a notice may be given to a candidate by posting the notice addressed to the candidate at the candidate's place of residence or business last recorded by the Faculty.

### 15 Candidate's right of appeal

15 (1) A candidate may appeal against a decision of a prescribed authority:

- (a) terminating his or her candidature; or
- (b) that the candidate has not satisfactorily completed a program.

(2) An appeal against a decision referred to in subrule (1) must be in writing and must be lodged with the Dean of the relevant Faculty within the period of 28 days commencing on the date of the notice referred to in subrule 14(1).

### 16 Appeal Committee

16 (1) Upon receipt by the Dean of a Faculty of an appeal, the Dean must appoint an Appeal Committee comprising 3 disinterested persons to hear and determine the appeal.

(2) The members of an Appeal Committee must elect one of their number to be Convenor of the Appeal Committee.

### 17 Hearing of appeal

17 (1) The procedure to be followed in relation to the hearing of an appeal is to be as the Appeal Committee decides.

(2) An Appeal Committee may inform itself on any matter about an appeal in such manner as it thinks appropriate.

(3) Before determining an appeal, the Appeal Committee must give the candidate an opportunity to make representations to the Committee.

(4) An Appeal Committee may, in its discretion, permit a candidate to make oral or written representations.

(5) At the hearing of a candidate's appeal, the Appeal Committee may, in its discretion, permit the candidate to be represented by another person.

### 18 Decision of Appeal Committee

18 (1) After hearing an appeal by a candidate, the Appeal Committee must make a decision in writing:

- (a) in the case of an appeal against a decision to terminate the candidate's candidature:
  - (i) dismissing the appeal and affirming the decision; or
  - (ii) requiring that the candidate be permitted to continue the program subject to such conditions, including conditions as to the duration of the program, as the Appeal Committee, after consultation with the relevant prescribed authority, determines; or
- (b) in the case of an appeal against a decision the candidate has not satisfactorily completed the program:
  - (i) dismissing the appeal and affirming the decision; or
  - (ii) requiring that the candidate be re-examined, or be permitted to repeat part of the program, subject to such conditions, including conditions as to the duration of the program, as the Appeal Committee, after consultation with the relevant prescribed authority, determines; or
  - (iii) recommending to the Faculty that the candidate be awarded the diploma and the level at which it be awarded.

(2) If the members of an Appeal Committee are divided in opinion as to the decision to be made about a candidate whose appeal is being considered by the Appeal Committee:

- (a) if there is a majority of one opinion—the question must be decided according to the opinion of the majority; or
- (b) in any other case—the decision of the prescribed authority in relation to the candidate must be affirmed.

(3) If, under subrule (1), an Appeal Committee requires that a candidate be re-examined, the candidate must be examined in accordance with rule 12.

### 19 Recommendation to Faculty by Appeal Committee

19 (1) If an Appeal Committee recommends to the Faculty that a candidate be awarded a diploma, the Faculty must treat the recommendation, for rule 20, as a determination by the prescribed authority that the candidate has satisfactorily completed the program.

### 20 Award of diploma

20 (1) If a prescribed authority or an Appeal Committee tells the Faculty that the prescribed authority has determined that a candidate has satisfactorily completed a program, the Faculty must recommend to the Education Committee, and the Education Committee must recommend to the Council, that the candidate be awarded the diploma at the level at which the candidate's performance was classified by the prescribed authority or the Appeal Committee.

(2) Upon receipt of a recommendation under subrule (1), the Council must award the diploma to the candidate at the level at which its award has been recommended.

### 21 Exercise of powers by prescribed authority

21 (1) A prescribed authority must, in the exercise of powers conferred under these Rules, consult the relevant Committee.

**22 Application of amending rules**

22 (1) If an amendment is made to these Rules, to an order or to a determination, prescription, approval or other decision of the prescribed authority, and that amendment affects a program to which these Rules relate, that amendment does not apply to a candidate who, before the making of the amendment, has completed any work towards a diploma unless:

- (a) the candidate elects that the amendment apply to the candidate and submits to the prescribed authority proposed alterations to the candidate's program and the prescribed authority approves those alterations; or
- (b) the prescribed authority otherwise determines.

**Repeal**

23 The Undergraduate Diplomas Rules 1999 as amended and in force immediately before the commencement of these Rules are repealed.

**Schedule**

<i>Faculty or Research School</i>	<i>Undergraduate Diplomas and areas of specialisation</i>
Faculty of Arts	Diplomas in Arts in one of the following areas of specialisation: <ul style="list-style-type: none"> <li>• Art History</li> <li>• Classical Studies</li> <li>• Theatre Studies</li> <li>• History</li> <li>• Modern European Languages</li> <li>• Philosophy</li> <li>• Sociology</li> </ul>
Faculty of Asian Studies	Diploma of Asian Studies in one of the following areas of specialisation: <ul style="list-style-type: none"> <li>• Arabic</li> <li>• Chinese</li> <li>• Hindi</li> <li>• Indonesian</li> <li>• Japanese</li> <li>• Korean</li> <li>• Thai</li> <li>• Vietnamese</li> <li>• Asian History</li> <li>• Asian Literature</li> <li>• Asian Religions</li> <li>• Contemporary Asian Societies</li> <li>• Japanese Linguistics</li> <li>• Asian Politics</li> <li>• Australia and Asia: Policy and Practice</li> </ul>

## Bachelor Degrees Rules 2001

The Council of The Australian National University makes these Rules under sections 3 and 4 of the *Courses and Degrees Statute*.

Dated 31 September 2001.

The Council of The Australian National University

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## PART 1 — PRELIMINARY

### 1 Name of Rules

- 1 (1) These Rules are the Bachelor Degrees Rules 2001.

### OBJECT OF THESE RULES

These Rules are intended to set up the platform upon which the University's Bachelor Degrees are based. They are meant to be read in conjunction with the Undergraduate Handbook Rules 2001 and the Handbook itself as it appears on the Internet.

In these Rules you will find generally applicable information about doing a bachelor's degree at the University, including the range of degrees offered, the combinations available for combined programs and obtaining status for work already done.

Details about specific courses, prerequisites, incompatible courses, sequences and combinations of courses, honours programs and other matters relating to particular degrees and courses are to be found in the Handbook. The relevant parts of the Handbook are given legislative authority by the Undergraduate Handbook Rules 2001.

Definitions are used to draw the distinction between single and combined degree programs and their components. This enables the Rules to cover all undergraduate degrees in the same way

### 2 Application

- 2 (1) These Rules, and Orders made under these Rules, apply in relation to a program commenced or continued on or after the commencement of these Rules.

- (2) For rule 31, these Rules are taken to be an amendment of the Bachelor Degrees Rules 2000 as in force immediately before the commencement of these Rules.

[Note: Although these Rules replace the Bachelor Degrees Rules 2000, it is intended that they operate as amending rules for rule 31.]

### 3 Interpretation

- 3 (1) In these Rules, unless the contrary intention appears:
  - combined program* means a program leading to the award of 2 degrees in accordance with Part 3;
  - degree* means a degree mentioned in Part 1 of the Schedule, a combined program mentioned in Part 2 of the Schedule or a component degree of a combined program, as the case requires;
  - department* includes centre, division and school;
  - Education Committee* means the Education Subcommittee of the Academic Board established under section 3 of the Academic Board Statute 2001;
  - Faculty*, for a degree, means the Faculty responsible for the degree or a School in the Institute of the Arts;

[NOTE: Under the Faculties Statute 1999 the powers of a Faculty may be delegated to a committee of its members or to an officer of the University.]

*Handbook Rules* means the Undergraduate Handbook Rules 2001 as amended and in force from time to time;

*Orders*, for a degree, means the Orders, published (or to be published) in the Handbook under rule 9 of the Handbook Rules, that relate to the degree, or, for a component of a combined program, the Orders so published (or to be so published) that relate to that component;

[NOTE: For example, a reference, in relation to the degree of Bachelor of Actuarial Studies to the Orders is a reference to so much of the Degree of Bachelor of Actuarial Studies (Courses) Order (however called) as is included in the relevant Part of the Handbook.]

*program* means a program for a degree;

*student* means an applicant to undertake, or a person undertaking, all or part of a program.

- (2) A reference in these Rules to value for a course is a reference to the value, in units, of the course.

- (3) Notwithstanding anything else in these Rules, if the University or a Faculty arranges for a dual or joint program to be offered in conjunction with another tertiary education institution, the arrange-

ment prevails over these Rules and these Rules are to be interpreted accordingly.

#### 4 Orders

4 (1) For these Rules:

- (a) the Education Committee may make Orders about courses and the requirements for completion of programs; and
- (b) the Education Committee must exercise its power to make those Orders with the advice of the Faculty concerned.

(2) The Education Committee may, by Order, set out, for each course a Faculty offers:

- (a) the course's name; and
- (b) the course's identifying code; and
- (c) the course's unit value; and
- (d) the prerequisites and co-requisites (if any) for taking the course; and
- (e) if there are any other courses with which the course is regarded as incompatible the names of those courses; and
- (f) any other conditions to which taking the course is subject.

(3) The Education Committee may, by Order, detail the requirements for completion for each single degree, combined program and honours program.

(4) The Education Committee may, by Order, change the requirements for particular courses to be undertaken for a component of a combined program a Faculty offers.

#### 5 Degrees that may be conferred

5 (1) A degree may be conferred as a pass degree or as a degree with honours.

#### 6 Who may be enrolled?

6 (1) A Faculty may only enrol a person as a student if the person has been admitted to the University in accordance with the Admission (Bachelor Degree Programs) Rules or the Institute of the Arts Undergraduate Admission Rules.

(2) Except with the permission of the Faculty concerned, a student must not undertake a program at the same time as undertaking a degree, diploma or other award program offered by:

- (a) another Faculty; or
- (b) another tertiary education institution.

#### 7 How must courses be chosen?

7 (1) A student must choose the courses of his or her program, and make any change to that choice, in accordance with the Orders.

(2) However, if the Orders indicate that the approval of a Faculty must be obtained for the choice or number of courses that may be undertaken in a particular program, a student wishing to undertake that program must get that approval.

#### 8 How may a student be assessed?

8 (1) A student undertaking a program must submit to examinations or assessment in the courses of the program as required by the Faculty concerned.

(2) A student may only be admitted to examination or given other assessment in any of the courses of a program if he or she has attended the classes, and carried out work in the courses of the program, to the satisfaction of the Head of the Department concerned.

(3) However, a student must not be refused an examination or other assessment by reason only of the fact that the student failed to attend a class or carry out work if the student was not given reasonable notice that he or she was required to attend the class or carry out the work.

#### 9 What are the time-limits for a program?

9 (1) Unless the Faculty otherwise determines, a student must finish his or her program:

- (a) if the program is a single degree program in a School in the Institute of the Arts — 7 years after beginning it; and

- (b) if the program is any other single degree program in The Faculties — in not more than 10 years after beginning it; and

- (c) if the program is a combined program for which the total value mentioned in the Schedule is less than 240 units — in not more than 10 years after beginning it; and

- (d) if the program is a combined program for which the total value mentioned in the Schedule is 240 units or more — in not more than 11 years after beginning it.

(2) However if status is granted under rule 13 or 17 for work done elsewhere, the Faculty responsible for the program must fix a time, not more than the maximum period for the program, within which the student undertaking a pass degree must comply with these Rules.

(3) However, a student undertaking a degree with honours may only be admitted to the degree if the student:

- (a) finishes the program for the corresponding pass degree within the period mentioned in subrule (1) or (2); and
- (b) finishes the honours year of that program, to the satisfaction of the Faculty, in 1 year as a full-time student or 2 years as a part-time student.

(4) Also, a student undertaking a degree with honours may only be admitted to the degree if:

- (a) for a student undertaking 1 honours program, or a combined honours program—he or she undertakes the honours year immediately after finishing the requirements for the corresponding pass degree; and
- (b) for a student undertaking 2 honours programs—he or she undertakes the honours year of each program:
  - (i) immediately after completing the requirements for the corresponding pass degree; or
  - (ii) immediately after completing the honours year for the other component degree.

(5) However, if a student undertakes an honours program for which he or she is not required to undertake an honours year, subrules (1) and (2) apply to that student for that program and subrules (3) and (4) do not.

(6) The Faculty may change a time limit mentioned in subrule (3) or (4) for an honours degree.

#### 10 Program leave of absence

10 (1) The Faculty may approve leave of absence for a student from the student's program.

(2) If the Faculty approves the leave of absence, the period of leave must be included in the maximum period of the program.

### PART 2 — UNDERTAKING A SINGLE DEGREE

#### Division 1 — The Pass Degree

#### 11 What are the program requirements for a pass degree?

11 (1) A list of single degree programs offered by the University is set out in Part 1 of the Schedule.

(2) To finish the program for a pass degree a student must pass courses mentioned in subrule (3) the total value of which is set out in the Schedule and complete the other requirements for the degree set out in the Orders.

(3) The courses, sequences of courses or combinations of courses that may be included in a program are the courses, sequences or combinations of courses approved by the Faculty concerned and set out in the Orders.

(4) The Faculty may, in special circumstances, approve a program or variation of a program that does not comply with subrule (2) or (3).

#### 12 What courses may be taken for a pass degree?

12 (1) The courses for the pass degree must be chosen from:

- (a) courses offered by the Faculty concerned; and

- (b) courses approved by the Faculty that are offered by other Faculties or elsewhere in the University.
- (2) The courses offered by the Faculty are the courses set out in the Orders for the Faculty and have the unit values set out in those Orders.
- (3) A course from another Faculty or elsewhere in the University must be taken in accordance with the Rules and Orders that relate to that course.
- (4) The Education Committee may, by Order, determine:
  - (a) courses for which a student may not receive status if taken with other courses; and
  - (b) a maximum number of courses for which a student may receive status in any year; and
  - (c) a maximum number of units for which a student may receive status for taking specified courses; and
  - (d) subject to any other relevant Orders, any other condition to which the taking of a particular course is subject.
- (5) A Faculty may, in a particular case, determine a matter mentioned in subrule (4).
- (6) However, in a determination under subrule (5) a Faculty must comply with any relevant Order made by the Education Committee.

[NOTE: The Orders generally mention courses that are incompatible with, or that may not be taken concurrently with, or after completion of, other courses and prerequisites and co-requisites to the taking of particular courses.]

### 13 How to get status in pass program for previous work

13(1) A Faculty may grant a student who has carried out work or completed part of a program at this University, at another university or at a college of advanced education or a similar institution, such status in the program for a pass degree as it determines, having regard to all the circumstances.

(2) Unless the Faculty determines otherwise, a student must not be granted status for work carried out, or a course passed, more than the prescribed number of years before the date on which the student applied for status for that work or course.

(3) Unless the Faculty determines otherwise, a student may not enrol in a course forming part of a sequence of courses if the student seeks status for work carried out, or a course passed, in relation to that sequence of courses more than the prescribed number of years before the date on which the student applies to enrol for the first-mentioned course.

(4) In this rule prescribed number of years means:

- (a) for a program undertaken in the Institute of the Arts — 8 years; and
- (b) for any other program undertaken in The Faculties — 10 years.

### 14 How must a student's performance be categorised?

14(1) The performance of a student in a course must be classified as "high distinction", "distinction", "credit", "pass", "course requirements satisfied" or "fail".

### 15 When can a student be admitted to the degree?

15(1) Except with the permission of the Faculty concerned, a student may only be admitted to the pass degree if the student has satisfied the requirements of the program and has complied with these Rules and the Orders.

### *Division 2 — The Degree with Honours*

#### 16 Enrolment in honours program

16(1) The Faculty may enrol a student in an honours program mentioned in the Orders on the recommendation of the Head of the Department in which the honours program is proposed to be taken.

#### 17 How to get status in honours program for previous work

17(1) A Faculty may grant a student who has carried out work or completed part of a program at this University, at another university or at a college of advanced education or a similar institution, such status in the program for the honours degree as it determines, having regard to all the circumstances.

(2) Unless the Faculty determines otherwise, a student must not be granted status for work carried out, or a course passed, more than the prescribed number of years before the date on which the student applied for status for that work or course.

(3) Unless the Faculty determines otherwise, a student may not enrol in a course forming part of a sequence of courses if the student seeks status for work carried out, or a course passed, in relation to that sequence of courses more than the prescribed number of years before the date on which the student applies to enrol for the first-mentioned course.

(4) In this rule prescribed number of years means:

- (a) for a program undertaken in the Institute of the Arts — 8 years; and
- (b) for any other program undertaken in The Faculties — 10 years.

### 18 Honours work

18(1) A candidate for the degree with honours must, in the years of the program allocated for the corresponding pass degree, undertake the program approved by the Faculty for the pass degree as well as any extra work required by the Head of the Department responsible for the honours program.

### 19 Honours year

19(1) The program requirements for an honours program (including the requirements for an honours year if applicable to the program) must be set out in the Orders.

(2) If the program for a degree with honours includes an honours year, a student may be admitted to the honours year by the Faculty concerned if the student has reached a sufficiently high standard in the preceding years of the program for the corresponding pass degree.

### 20 How may an honours year be cancelled?

20(1) If a student is not making satisfactory progress in an honours program, the Faculty may (on the recommendation of the Head of the Department in which the student is undertaking the program) cancel the enrolment of the student for the degree with honours.

(2) If, under subrule (1), the Faculty cancels the enrolment of a student for a degree with honours, the student is to be regarded, for rule 24, as having abandoned the program for the degree with honours.

### 21 May an honours year be attempted more than once?

21(1) Except with the permission of the Faculty, a candidate for a degree with honours may only attempt the honours year once.

### 22 When can a student be admitted to an honours degree?

22(1) A student who has complied with these Rules and who has reached a standard satisfactory to the Faculty in the courses of the student's program and any other work that he or she is required to perform may be admitted to the degree with honours.

### 23 How must an honours degree be categorised?

23(1) A candidate for the degree with honours who reaches an appropriate standard and complies with these Rules for the degree may be awarded a degree with first class honours; second class honours, division A; second class honours, division B; or third class honours.

### 24 Candidates for honours degree may be admitted to pass degree

24(1) A candidate for the degree with honours may be admitted to the pass degree if the candidate has not already been admitted to that degree, has complied with these Rules for admission to that degree, and:

- (a) fails to reach an appropriate standard for the award of the degree with honours; or
- (b) abandons the program for the degree with honours.

## PART 3 — UNDERTAKING COMBINED PROGRAMS

### 25 Combined programs

25(1) With the permission of the Faculties concerned, a student may undertake the programs for 2 degrees as a combined program.

(2) The University offers the combined programs mentioned in Part 2 of the Schedule.

[NOTE: Typically 1 or both degrees taken as a combined program involves taking fewer courses than taking the 2 degrees separately.]

### **26 What are the requirements for a combined program?**

26 (1) To finish a combined program, a student must pass courses the total value of which is the value in units for the program mentioned in the Schedule.

(2) The courses, sequences or combinations of courses that may be included in the program are the courses, sequences or combinations of courses approved by the Faculty and set out in the Orders.

(3) The Faculty may, in special circumstances, approve a program or variation of a program that does not comply with subrule (1) or (2).

(4) A course must not be credited more than once to a student undertaking a combined program.

### **27 How can a student be admitted to a component degree?**

27 (1) Subject to the Orders, a student may be admitted to 1 of the pass degrees if the student finishes the requirements for the relevant component of the combined program mentioned in the entry for the degree in the Orders.

[NOTE: Typically, the compulsory requirements include all of the courses undertaken in that component of the degree and also a number of units taken from the other component.]

(2) Having been admitted to that degree, the student may not be admitted to the second pass degree in the combined program unless he or she finishes all of the requirements for the program.

### **28 Can all or part of a combined program be taken as an honours degree?**

28 (1) A student undertaking a combined program may undertake a program for either or both of the degrees with honours.

(2) If a student undertakes a program for 1 of the degrees with honours, the student must comply with any conditions imposed by the Faculty for the admission of the student to the honours program.

(3) A student may be admitted to 1 of the degrees with honours if the student finishes the requirements mentioned in subrule 27 (1) for admission to the relevant pass degree and complies with the requirements for the degree with honours in accordance with these Rules and the Orders.

(4) If a student undertakes a combined program for both of the degrees with honours, the student must take the honours year of each component of the program (if any) in separate years unless the Faculties, on the recommendation of the Deans, permit otherwise.

### **29 Application of Rules and Orders to combined programs**

29 (1) The Rules and Orders that are applicable to a single degree apply, except where they are inconsistent with this Division, in relation to a component of a combined program.

## **PART 4 — REVIEW OF DECISIONS AND APPLICATION OF AMENDING RULES AND ORDERS**

### **30 Review of decisions**

30 (1) If a Faculty makes a decision affecting a student under these Rules, the Faculty must tell the student, in writing, about his or her rights to a review of the decision.

(2) A student may seek review of a decision made by a Faculty under these Rules, except a decision classifying the student's performance in accordance with rule 14.

(3) Application for review of a decision must initially be made to the Dean of the Faculty (or Director of a School within the Institute of the Arts) concerned.

(4) If the Dean or Director receives an application for review, the Dean or Director must review the decision and make a fresh decision as if he or she were making the original decision.

(5) If the student wishes to seek review of a decision made under subrule (4), the student may appeal to the Education Committee.

(6) The Education Committee, or a Committee established by it for the purpose, must review a decision referred to it under subrule (5) and may make any decision that could have been made by the original decision-maker.

### **31 Application of amending Rules and Orders**

31 (1) If an amendment affecting a program or combined program is made to these Rules, or to relevant Orders, the amendment does not apply to a student who, before the amendment was made, had finished 1 or more courses of the program or combined program unless:

- (a) the student:
  - (i) elects in writing that the amendment apply; and
  - (ii) submits to the Faculty concerned proposed alterations to the program or combined program that are in accordance with these Rules and the relevant Orders, as so amended; and
  - (iii) the Faculty approves those alterations; or
- (b) the Faculty determines otherwise.

### **32 Repeal**

32 (1) The Bachelor Degrees Rules 2000 as in force immediately before the commencement of these Rules are repealed.

## Schedule

### Programs offered by the University

#### PART 1 — Single Bachelor Degrees

	<i>Degree</i>	<i>Program abbreviation</i>	<i>Faculty or School responsible</i>	<i>Units</i>
1	Bachelor of Actuarial Studies	BActS	Economics and Commerce	144
2	Bachelor of Arts	BA	Arts	144
3	Bachelor of Arts (Art History and Curatorship)	BA(ArtHistCur)	Arts	144
4	Bachelor of Arts (Australian Studies)	BA(AustS)	Arts	144
5	Bachelor of Arts (Development Studies)	BA (DevS)	Arts	144
6	Bachelor of Arts (Digital Arts)	BA(DA)	National Institute of the Arts	144
7	Bachelor of Arts (European Studies)	BA(EurS)	Arts	144
8	Bachelor of Arts (International Relations)	BA(IR)	Arts	144
9	Bachelor of Arts (Policy Studies)	BA(PolS)	Arts	144
10	Bachelor of Arts (Social Work)	BA(SW)	Arts	192
11	Bachelor of Arts (Visual)	BA(Visual)	School of Art in the National Institute of the Arts	144
12	Bachelor of Asian Studies	BAsianStudies	Asian Studies	144
13	Bachelor of Asian Studies (Arabic)	BAsianStudies(Arabic)	Asian Studies	192
14	Bachelor of Asian Studies (Chinese)	BAsianStudies(Chinese)	Asian Studies	192
15	Bachelor of Asian Studies (Hindi)	BAsianStudies(Hindi)	Asian Studies	192
16	Bachelor of Asian Studies (Indonesian)	BAsianStudies(Indonesian)	Asian Studies	192
17	Bachelor of Asian Studies (Japanese)	BAsianStudies(Japanese)	Asian Studies	192
18	Bachelor of Asian Studies (Korean)	BAsianStudies(Korean)	Asian Studies	192
19	Bachelor of Asian Studies (Thai)	BAsianStudies(Thai)	Asian Studies	192
20	Bachelor of Asian Studies (Vietnamese)	BAsianStudies(Vietnamese)	Asian Studies	192
21	Bachelor of Biotechnology	BBiotech	Science	144
22	Bachelor of Commerce	BComm	Economics and Commerce	144
23	Bachelor of Computational Science	BComptSci	Science	144
24	Bachelor of Economics	BEc	Economics and Commerce	144
25	Bachelor of Electronic Commerce	BeComm	Economics and Commerce	144
26	Bachelor of Engineering	BE	Engineering and Information Technology	192
27	Bachelor of Engineering (Communications Systems)	BE(Communications)	Engineering and Information Technology	192
28	Bachelor of Engineering (Environmental Systems)	BE(Env Systems)	Engineering and Information Technology	192
29	Bachelor of Engineering (Manufacturing and Management Systems)	BE(Manuf&Mnmt Systems)	Engineering and Information Technology	192
30	Bachelor of Engineering (Materials and Mechanical Systems)	BE(Mat&Mech Systems)	Engineering and Information Technology	192
31	Bachelor of Engineering (Mechatronic Systems)	BE(Mechatronics)	Engineering and Information Technology	192
32	Bachelor of Engineering (Photonic Systems)	BE(Photonic Systems)	Engineering and Information Technology	192
33	Bachelor of Engineering (Semiconductor Electronics)	BE(Semicond Electronics)	Engineering and Information Technology	192
34	Bachelor of Engineering (Sustainable Energy Systems)	BE(SustEner Systems)	Engineering and Information Technology	192
35	Bachelor of Finance	BFin	Economics and Commerce	144
36	Bachelor of Information Technology	BInfTech	Engineering and Information Technology	144
37	Bachelor of Laws	LLB	Law	192
38	Bachelor of Medical Science	BMedSc	Science	144
39	Bachelor of Music	BMus	School of Music in the National Institute of the Arts	144
40	Bachelor of Music (Performance)	BMus (Performance)	School of Music in the National Institute of the Arts	192
41	Bachelor of Music (Composition)	BMus (Composition)	School of Music in the National Institute of the Arts	192
42	Bachelor of Music (Jazz)	BMus (Jazz)	School of Music in the National Institute of the Arts	192
43	Bachelor of Music (Musicology)	BMus (Musicology)	School of Music in the National Institute of the Arts	192
44	Bachelor of Music (Music Language and Techniques)	BMus (MusLangTech)	School of Music in the National Institute of the Arts	192
45	Bachelor of Photonics	BPhotonics	Science	144
46	Bachelor of Psychology	BPsych	Science	144
47	Bachelor of Science	BSc	Science	144
48	Bachelor of Science (Forestry)	BSc (Forestry)	Science	192
49	Bachelor of Science (Resource and Environmental Management)	BSc (Res&EnvMan)	Science	144
50	Bachelor of Science (Science Communication)	BSc (SciCommun)	Science	144
51	Bachelor of Software Engineering	BSEng	Engineering and Information Technology	144

**PART 2 —COMBINED BACHELOR DEGREE PROGRAMS**

[NOTES: The Faculties responsible for a combined program are the Faculties responsible for the single Bachelor Degrees that are components of the combined program.

The abbreviation for a combined program consists of the abbreviation for each of its components separated by a slash (eg the abbreviation for the Degree of Bachelor of Asian Studies (Vietnamese) and Degree of Bachelor of Arts (Visual) is BAsianStudies(Vietnamese)/BA(Visual).]

	<i>Combined program</i>	<i>Units</i>
1	Bachelor of Actuarial Studies/Bachelor of Economics	192
2	Bachelor of Actuarial Studies/Bachelor of Commerce	192
3	Bachelor of Actuarial Studies/Bachelor of Laws	240
4	Bachelor of Arts/Bachelor of Arts (Visual)	192
5	Bachelor of Arts/Bachelor of Asian Studies	192
6	Bachelor of Arts/Bachelor of Commerce	192
7	Bachelor of Arts/Bachelor of Economics	192
8	Bachelor of Arts/Bachelor of Laws	240
9	Bachelor of Arts/Bachelor of Psychology	192
10	Bachelor of Arts/Bachelor of Science	192
11	Bachelor of Arts (Visual)/Bachelor of Science (Forestry)	240
12	Bachelor of Arts/Bachelor of Science (Forestry)	240
13	Bachelor of Asian Studies/Bachelor of Arts (Visual)	192
14	Bachelor of Asian Studies/Bachelor of Commerce	192
15	Bachelor of Asian Studies/Bachelor of Economics	192
16	Bachelor of Asian Studies/Bachelor of Engineering	240
17	Bachelor of Asian Studies/Bachelor of Laws	240
18	Bachelor of Asian Studies/Bachelor of Science	192
19	Bachelor of Asian Studies/Bachelor of Science (Forestry)	240
20	Bachelor of Asian Studies (Arabic)/Bachelor of Arts	240
21	Bachelor of Asian Studies (Chinese)/Bachelor of Arts	240
22	Bachelor of Asian Studies (Hindi)/Bachelor of Arts	240
23	Bachelor of Asian Studies (Indonesian)/Bachelor of Arts	240
24	Bachelor of Asian Studies (Japanese)/Bachelor of Arts	240
25	Bachelor of Asian Studies (Korean)/Bachelor of Arts	240
26	Bachelor of Asian Studies (Thai)/Bachelor of Arts	240
27	Bachelor of Asian Studies (Vietnamese)/Bachelor of Arts	240
28	Bachelor of Asian Studies (Arabic)/Bachelor of Arts(Visual)	240
29	Bachelor of Asian Studies (Chinese)/Bachelor of Arts(Visual)	240
30	Bachelor of Asian Studies (Hindi)/Bachelor of Arts(Visual)	240
31	Bachelor of Asian Studies (Indonesian)/Bachelor of Arts(Visual)	240
32	Bachelor of Asian Studies (Japanese)/Bachelor of Arts(Visual)	240
33	Bachelor of Asian Studies (Korean)/Bachelor of Arts(Visual)	240
34	Bachelor of Asian Studies (Thai)/Bachelor of Arts(Visual)	240
35	Bachelor of Asian Studies (Vietnamese)/Bachelor of Arts(Visual)	240
36	Bachelor of Asian Studies (Arabic)/Bachelor of Commerce	240
37	Bachelor of Asian Studies (Chinese)/Bachelor of Commerce	240
38	Bachelor of Asian Studies (Hindi)/Bachelor of Commerce	240
39	Bachelor of Asian Studies (Indonesian)/Bachelor of Commerce	240
40	Bachelor of Asian Studies (Japanese)/Bachelor of Commerce	240
41	Bachelor of Asian Studies (Korean)/Bachelor of Commerce	240
42	Bachelor of Asian Studies (Thai)/Bachelor of Commerce	240
43	Bachelor of Asian Studies (Vietnamese)/Bachelor of Commerce	240
44	Bachelor of Asian Studies (Arabic)/Bachelor of Economics	240
45	Bachelor of Asian Studies (Chinese)/Bachelor of Economics	240
46	Bachelor of Asian Studies (Hindi)/Bachelor of Economics	240
47	Bachelor of Asian Studies (Indonesian)/Bachelor of Economics	240
48	Bachelor of Asian Studies (Japanese)/Bachelor of Economics	240
49	Bachelor of Asian Studies (Korean)/Bachelor of Economics	240
50	Bachelor of Asian Studies (Thai)/Bachelor of Economics	240

51	Bachelor of Asian Studies (Vietnamese)/Bachelor of Economics	240
52	Bachelor of Asian Studies (Arabic)/Bachelor of Laws	288
53	Bachelor of Asian Studies (Chinese)/Bachelor of Laws	288
54	Bachelor of Asian Studies (Hindi)/Bachelor of Laws	288
55	Bachelor of Asian Studies (Indonesian)/Bachelor of Laws	288
56	Bachelor of Asian Studies (Japanese)/Bachelor of Laws	288
57	Bachelor of Asian Studies (Korean)/Bachelor of Laws	288
58	Bachelor of Asian Studies (Thai)/Bachelor of Laws	288
59	Bachelor of Asian Studies (Vietnamese)/Bachelor of Laws	288
60	Bachelor of Asian Studies (Arabic)/Bachelor of Science	240
61	Bachelor of Asian Studies (Chinese)/Bachelor of Science	240
62	Bachelor of Asian Studies (Hindi)/Bachelor of Science	240
63	Bachelor of Asian Studies (Indonesian)/Bachelor of Science	240
64	Bachelor of Asian Studies (Japanese)/Bachelor of Science	240
65	Bachelor of Asian Studies (Korean)/Bachelor of Science	240
66	Bachelor of Asian Studies (Thai)/Bachelor of Science	240
67	Bachelor of Asian Studies (Vietnamese)/Bachelor of Science	240
68	Bachelor of Commerce/Bachelor of Economics	192
69	Bachelor of Commerce/Bachelor of Engineering	240
70	Bachelor of Commerce/Bachelor of Information Technology	192
71	Bachelor of Commerce/Bachelor of Laws	240
72	Bachelor of Commerce/Bachelor of Psychology	192
73	Bachelor of Commerce/Bachelor of Science (Forestry)	240
74	Bachelor of Economics/Bachelor of Information Technology	192
75	Bachelor of Economics/Bachelor of Laws	240
76	Bachelor of Economics/Bachelor of Psychology	192
77	Bachelor of Engineering/Bachelor of Arts	240
78	Bachelor of Engineering/Bachelor of Economics	240
79	Bachelor of Engineering/Bachelor of Information Technology	240
80	Bachelor of Engineering/Bachelor of Science	240
81	Bachelor of Information Technology/Bachelor of Science (Forestry)	240
82	Bachelor of Psychology/Bachelor of Laws	240
83	Bachelor of Psychology/Bachelor of Science	192
84	Bachelor of Science/Bachelor of Commerce	192
85	Bachelor of Science/Bachelor of Economics	192
86	Bachelor of Science/Bachelor of Laws	240
87	Bachelor of Science/Bachelor of Science (Forestry)	240
88	Bachelor of Science (Forestry)/Bachelor of Economics	240

## Enrolment and Re-Enrolment

Any inquiries about enrolment should be directed to the Student Administration section of the University (tel. 02 6125 3339). Further information is also available in the Student Enrolment and Administrative Procedures Guide (SEAP Guide) available from Student Administration and on the Web at <http://www.anu.edu.au/enrolments>.

### Course Structure

#### Units

A full-time student is expected to enrol in 24 units per Semester (48 units over two Semesters). Most undergraduate courses of study are worth 6 units although some variation occurs. All degree programs are defined in terms of the number of Units required to qualify for the award. The total number of units that are required for the award of each single degree and combined programs are detailed in the appropriate sections of the Handbook.

#### Combined Degree Programs

Many students enrol in Combined degree programs. A combined degree program is designed to enable a student to graduate with two awards. The program enables the two awards to be taken out in less time (for fewer units) than would be required if the degrees were taken out separately.

The total number of units required to complete the majority of combined awards is 240, normally taken over 5 years (ten semesters). Students who are unsure of the requirements should discuss their program with the appropriate Faculty officers.

#### Program Requirements and Degree Rules in the Handbook

You are reminded that the Handbook is now, under legislation, the only authoritative source of program requirements and course details. These are found in the various Faculty chapters and in the Combined Programs section. The generic Bachelor Degrees Rules 2000 are included elsewhere in this Chapter.

The Undergraduate Handbook will be updated as appropriate from time to time. The authoritative version at any time can be found at <http://www.anu.edu.au/handbook/>.

#### Deferment of initial enrolment

Deferment is available for up to one year for all undergraduate programs (with the exception of those offered by the National Institute of the Arts). An applicant wishing to defer entry who has received an offer of a place for 2002 must either notify the University by the end of the registration period of the intention to defer or, if enrolment has been registered, by the census date of the first semester of enrolment. Requests for deferment should be made in writing to the Director, Student Administration and Support Services. A statement of the reasons for the deferment would be helpful to the University. Deferment lapses if tertiary studies are undertaken.

To secure a place in 2003, an applicant granted deferment for 2002 must obtain an application form and lodge it with UAC by 2 September 2002.

#### Intensity of enrolment

Intensity of enrolment (part-time or full-time) is determined each semester. A student enrolled for the semester in 18 units or more is deemed to be full-time.

#### Sub-deans/Faculty Office staff

Students should read this Undergraduate Handbook carefully, and then, if they would like some guidance in the selection of units or in the choice of a degree course, arrange to see the appropriate sub-dean or talk to staff in the Faculty Office or the National Institute of the Arts (NITA). There is some advantage to a person requesting advanced status (advanced standing) in consulting the Faculty Office or NITA in which admission is being sought before lodging an application.

#### Enrolment of new students

Offers of places for First Semester will be made in late January/early February and in early July for Second Semester. If you receive an offer

of a place in an award program at the ANU, you will be sent information with your offer on how to accept and to register your enrolment.

#### Registration of enrolment (continuing/re-enrolling students)

All re-enrolling students, including students on leave of absence or studying off campus, will be required to enrol on ISIS.

The Student Enrolment and Administrative Procedures (SEAP) Guide includes information on the following:

- how to re-enrol
- payment of fees/HECS
- course transfers
- leave of absence from your program of study (suspension)
- how and when you may change your enrolment
- cross-institutional enrolment

Re-enrolment via ISIS will open at the end of October and close at 5pm on Friday 1 February 2002. ISIS will open again from 28 February to 15 March for late re-enrolment but a late fee of \$100 will apply. Faculty re-enrolment advice sessions will be held in October, December and March at time to be advised.

Please note that students re-enrolling at the National Institute of the Arts attend re-enrolment sessions in October and have their courses authorised.

Students who fail to re-enrol, or who have not obtained formal approval for leave of absence, will lose their place in the program. Those students must apply for readmission to the same program or a new program of study through the Universities Admissions Centre by the last working day of September in the year preceding the year in which they wish to resume studies at the University.

#### Program transfers

Local undergraduate students seeking to transfer to a new undergraduate program of study in 2002 must apply through UAC using the Form B application by 28 September 2001 (see Application Procedures in this Handbook).

Those seeking to transfer to a program not listed in the UAC Guide should lodge a direct application with the Admissions Office by 1 February 2002.

Students seeking to transfer programs should not re-enrol via the Web.

#### Change of address

It is essential that a change in a student's mailing address, permanent home address or the address of a person to be contacted in the event of an emergency be notified promptly to Student Administration. The mailing address is the address to which the University will normally despatch all correspondence relating to a student's enrolment. A temporary mailing address may also be recorded. From 2002, a separate billing address may be recorded. Fees invoices will be mailed to this address but the student is still responsible for ensuring that fees are paid by the due date. Students may update their address via the Web at: <http://isis.anu.edu.au> using their student number and Personal Access Code (PAC) or on a "Change of Address/Phone Details" form lodged with Student Administration.

#### Lecture timetables

The Lecture Timetable for 2002 is available on the Web at: <http://www.anu.edu.au/timetable>

Students should check the timetable periodically as scheduled lecture times may be changed.

#### Higher Education Contribution Scheme (HECS)

This Australian Government scheme was introduced in 1989 as a means by which students contribute towards the cost of their higher education course. The annual program contribution fee is indexed each year. All students enrolled on a HECS basis are required to lodge a HECS Payment Option form at the time of initial enrolment in their program. Proof of citizenship or residency may also be required when lodging this form. If a student changes program or wishes to change his/her payment option a new HECS Payment Options form must be lodged with Student Administration.

For students who commenced a program of study in 1997 or later the following HECS charges for the equivalent of a full-time student load (applied on a "unit of enrolment" basis) will apply in 2002:

A\$3,598:	Arts, Behavioural Science, Humanities, Social Studies, Visual & Performing Arts
A\$5,125	Administration, Agriculture, Business Computing, Economics, Engineering, Mathematics, Processing, Renewable Resources, Science
A\$5,999:	Law, Legal Studies, Medical Science

Contributions are calculated at the semester census dates of 31 March and 31 August. In 2002 both these dates fall in a weekend so payments must be finalised by Thursday 28 March for First Semester and Friday 30 August for Second Semester. Census date for students enrolled in non-standard sessions will be advised at time of enrolment.

Each semester students have a choice of either paying their contribution upfront by the date set by the University and receiving a 25 per cent discount or deferring their payment and paying the full amount through the taxation system. Students electing to defer their HECS payments through the taxation system are eligible to make partial upfront payments (minimum payment of \$500). See the 2002 HECS booklet for details. Due dates for payment of HECS up-front for 2002:

First Semester	Friday 15 March
Second Semester	Friday 2 August

A fee of \$100 will apply for late payment of up front HECS.

Australian permanent residents who have not become Australian citizens within one year of meeting Australian citizenship requirements must pay their HECS upfront without the 25 percent discount.

New Zealand citizens who are not Australian citizens are required to pay their HECS upfront without the 25 per cent discount.

It is a condition of new or continuing enrolment at the University that the procedures associated with HECS be completed. Failure to do so will cause cancellation of enrolment.

Certain categories of students are exempt from payment under the Scheme. These include:

- non-award undergraduate students (unless studying on a cross-institutional basis as part of a HECS liable program at another institution)
- international students

These students are normally liable for a tuition fee instead of HECS, and tuition fee details are available on the website <http://fees.anu.edu.au>.

Further details about the Higher Education Contribution Scheme (HECS) in 2002 are contained in the booklet produced by the Australian Taxation Office and the Department of Education, Training and Youth Affairs, available to all students enrolling or re-enrolling in 2002.

### General Services Fee

A General Services Fee is payable by all students. Moneys raised by the fees are for the provision to students of services and amenities not of an academic nature. The annual General Services Fee for all undergraduate students in 2002 will be \$195 (inclusive of GST), comprising a recurrent fee and amounts determined each year, for allocation to the capital project levy and the Endowment for Excellence Accommodation Bursaries. Students who enrol for only one semester pay half of the annual General Services Fee.

Continuing coursework students must pay their General Services Fee by 4.30pm on 1 February 2002. For students re-enrolling in Second Semester only, the General Services fee is \$97.50 and must be paid by 4.30pm on Friday 19 July 2002. After these dates a \$100 non-refundable late fee will apply. NO students will be permitted to enrol after census date.

Students who cancel their enrolment in full before the commencement of the academic year or Second Semester may be eligible for a refund of part of the General Services Fee. There is a cancellation charge of \$25 for new students who cancel their enrolment in full before the commencement of their first semester of enrolment. An ap-

plication for a refund should be made, in writing, and lodged with Student Administration, Chancery Annex.

### General Services Fee for cross-institutional students

Students who are currently enrolled on a cross-institutional basis at approved ACT universities may pay half the General Services Fee that is otherwise due. Students enrolled on a cross-institutional basis from other institutions may be exempt from payment of the General Services Fee if they have already paid the fee of the home institution. In both cases a receipt from the other institution must be provided at time of enrolment.

### Booklist

The booklist for each course will be available from departments and centres from about November 2001.

### Educational Textbook Subsidy Scheme

This Scheme introduced by the Commonwealth from 1 July 2000 is intended to provide a subsidy to retail sellers of books who sell textbooks to students (or their parents/guardians) at a discount in order to reduce the expected increase in the price of books as a result of the Goods and Services Tax (GST) on textbooks. The subsidy will be capped at eight percent of the GST inclusive retail price of the textbook and will be paid to booksellers in arrears.

At the Co-operative Bookshop on campus the textbooks purchased will attract the subsidy discount automatically providing that the student has:

- evidence that they are a student by showing a textbook list, or
- a student ID where they have one.

A parent/guardian purchasing a textbook will have to prove that the purchase is on behalf of their student son/daughter by showing the student's textbook list.

Where a student or a parent/guardian purchases textbooks through a general bookseller, or the bookseller does not have the book title listed as a textbook on their system, they will need to have a booklist from their institution (and possibly student identification) before the bookseller will pass on the discount. In this case, the bookseller will be required to keep a copy of the textbook list, or may request that the student or the parent/guardian of a student completes a declaration form or signs a register.

### Membership of student organisations

With the completion of enrolment procedures, undergraduate students are entitled to membership of the Students' Association, the University Union and the Sports Union. The Council of the University holds the view that student management of student affairs is a desirable University purpose and encourages active student participation in these student organisations. However, while payment of the General Services Fee, which provides funds for the provision of services and amenities of a non-academic nature for students is compulsory, membership of the student organisations is voluntary. From the time of registration of enrolment the student has the right at any stage during the academic year to withdraw from membership and then to resume membership of any of the student organisations by informing, in writing, the student organisation concerned.

If a student elects not to be a member of one or all of the student organisations, the decision is of no academic significance and the student has access to the services and amenities provided but is not eligible to enjoy any of the rights specific to members of the organisation. (See Student Facilities Section.)

## Examination and Assessment

### Assessment

It is University policy that lecturers should discuss with their class at the beginning of each year or semester, as appropriate, possible and practicable means of assessing courses. Broad assessment guidelines are published in this Handbook as a guide to students.

Students with a disability should contact the Disability Liaison Officer or the Examinations Office well in advance of requiring alternative assessment arrangements. Requests should be lodged on the Special Examinations Arrangements form provided by the Examinations Office and must be accompanied by a medical certificate. This application should be submitted by early May for First Semester examinations and by early October for those held in November. The decision on the form of assessment or examination arrangements is made by the appropriate faculty and department.

### Eligibility to be examined

All coursework students who have met the assessment guidelines for the respective courses, are eligible to sit an examination that is required to be performed for the purpose of a final assessment in the courses. Some departments also conduct mid-semester examinations.

Entry to examinations is subject to the approval of the appropriate head of department, school or centre. Students may be excluded from sitting for an examination if they have not attended lectures or performed practical or other work as prescribed by the department, school or centre concerned.

The Examinations (The Faculties) Rules contain provisions for students who fail to attend a scheduled examination as well as for those whose studies are affected by illness. National Institute of the Arts students should refer to the National Institute of the Arts Assessment Rules. Detailed information is provided in the Student Enrolment and Administrative Procedures Guide which is given to all new coursework students at time of enrolment and is available on the Web at <http://www.anu.edu.au/enrolments>. The Examinations (The Faculties) Rules are available on the Web at <http://www.anu.edu.au/cabs/rules/>. Copies are available from the Examinations Office or faculty offices.

Examination timetables: Available on the Web at <http://www.anu.edu.au/timetable/exams>

The draft timetable for the First Semester examinations will be posted on the Web in May. Similarly, the draft timetable for Second Semester examination period will be available in September. Each draft timetable, which will remain on the web for 5 days, is subject to alteration and any clashes or inconsistencies should be reported via the Website to the Examinations Office. The final copy of the examination timetable will be available on the Web. Hard copies may be viewed at the Examinations Office only.

### Examination — student identification

Each eligible candidate for a formal examination will be admitted to the examination room subject to identification by means of his/her Australian National University Student Card. Detailed procedures for the conduct of examinations are set out in the SEAP Guide 2002.

### Academic misconduct

Misconduct in the preparation and submission of written work and examinations for assessment will have serious consequences for a student, who may fail the unit, receive a mark penalty or in some circumstances face disciplinary proceedings.

The University's Misconduct in Examinations Rules apply to all students, undergraduate and post graduate, and define misconduct as including:

- (a) cheating;
- (b) plagiarism;
- (c) reproducing in, or submitting for assessment for, any examination, the work of another person, whether in whole or in part and whether with or without the knowledge or consent of that other person;
- (d) except with the approval of the Prescribed Authority, submitting for an examination any work previously submitted for an examination;

- (e) failing to comply with the university's instructions to examination candidates at, or in relation to, an examination; and
- (f) acting, or assisting another person to act, dishonestly in or in connection with an examination.

The Misconduct in Examination Rules may be found on the Web at: <http://www.anu.edu.au/cabs/rules/>

### Supplementary Examinations

A student eligible to sit a supplementary examination in a course will be notified on the official Result Notice. A course grade of PX indicates a student is eligible to sit a supplementary examination. You should apply in writing to the respective Course Authority within seven (7) working days of the Results being posted, if you wish to undertake supplementary assessment.

The policy statement on Supplementary examinations may be found on the Web at: <http://www.anu.edu.au/acad.registrar/supexam.htm>.

### Examination results

Students are reminded that course results are determined not only by their performance in written examinations but also by the satisfactory completion of essays, class exercises and practical work as prescribed by the department, school or centre concerned.

Students who cancel their enrolment in a course should note that withdrawal after the relevant date (listed in the SEAP Guide) may be counted as a failure.

Students must not communicate with an examiner in a course between the time of attempting the examination and the formal issue of results for that examination.

All official examination results will be published on the web at the end of each semester or session and may be accessed via the website: <http://isis.anu.edu.au> using your student number and Personal Access Code (PAC).

### Assessment grades

A uniform grading system has been established throughout the University for all courses (except research courses), effective from 1 January 1994. The mark range is set out below. The mark as well as the grade obtained is disclosed in the results advice and transcripts of academic record. This mark range must NOT be equated with any grade awarded prior to 1994.

#### Honours grades

- First Class Honours (80–100)
- Second Class Honours Division A (70–79)
- Second Class Honours Division B (60–69)
- Third Class Honours (50–60)

#### Final Pass Grades

- High Distinction (80–100)
- Distinction (70–79)
- Credit (60–69)
- Course requirements satisfied (50–100)
- Pass (50–59)
- Passed at supplementary examination (50)

#### Final Fail Grades

- Fail (0–49)
- Not completed fail
- Withdrawn with failure

### Assessment review procedures

Students who wish to query results of an assessment are advised to first raise the matter informally with the member of staff responsible for the assessment concerned. If, after consultation, a student still believes that there are grounds that the result is inappropriate, a request for a review of the assessment concerned may be made in writing to the Head of Department/School (in the Faculty of Engineering and Information Technology), the Head of Centre (in the Faculty of Asian Studies), the Head of School (Faculties of Arts and Science), the Dean (in the Faculty of Economics and Commerce), the Executive Officer (National Institute of the Arts Student Services) or the Chair of Examiners (in the Faculty of Law). It is then the responsibility of the Head (or Dean, etc) to investigate the mat-

ter and ensure that assessment has been properly and fairly carried out. Students are entitled to a statement of the reasons for the final decision; they may ask to see any relevant documentation which has been generated by the progress of the review.

### **Academic performance**

Uniform minimum academic performance criteria apply across all Faculties. The policy provides that a student who has failed a course twice is not permitted to enrol in that course for a third time, and requires that the overall academic performance of all students enrolled in bachelor degrees in The Faculties be monitored. Students who do not perform satisfactorily will be required to take part in a counselling program.

Details of the academic performance policy including appeal conditions may be obtained from Faculty Offices and from the University's website at <http://www.anu.edu.au/acad.registrar/>

Separate academic progress rules apply in the National Institute of the Arts.

### **Conferring of degrees**

Potential graduands must complete an Application for Conferring of Award. Forms are available from all Faculty Offices or from Student Administration in the Chancery Annex.

In 2002 degree conferring ceremonies will be held on 23 and 24 April and 4 October. Applications for April ceremonies must be completed and submitted to Student Administration no later than 23 December of the year prior to graduation and for September ceremonies no later than the first day of the Second Semester of the same year. For graduands unable to attend the ceremony, it is possible for awards to be conferred in absentia. The National Institute of the Arts ceremony will be held on 17 May 2002.

Further information about the conferring of a degree can be obtained from Student Administration, or in the case of the National Institute of the Arts, the Institute's Graduation Officer (02 6125 5710).

## **Financial Assistance**

### **Financial Assistance from Centrelink**

The Commonwealth Government's Centrelink helps with financial assistance for people who are studying. Students may be entitled to financial assistance under Youth Allowance, AUSTUDY, ABSTUDY or the Pensioner Education Supplement (PES). There may also be ancillary payments like rent assistance, fares assistance (living away from home), student assistant loan. For more information contact Centrelink on 132490, website: <http://www.centrelink.gov.au>.

### **ANU Student Loan Fund**

The University, in association with The Credit Union of Canberra Ltd, has developed a loan scheme for students in short-term financial need. Loans are approved by the Student Loan Fund Committee which consists of a member of the Students' Association and two members of the University staff. All meetings of the Committee are strictly confidential. Funds are disbursed by The Credit Union and repayments, at a subsidised rate of interest, made to it. The conditions and amounts of loans are flexible to cater for the needs of individual students, but loans are not available to pay the tuition fees. Further information and application forms may be obtained from the Students' Association office, in the Student Facilities Building (Building 17A).

## Student Facilities

### Student Accommodation

The University offers collegiate accommodation in six halls of residence and affiliated colleges and non-collegiate accommodation in Toad Hall. At the time of printing this Handbook fees for 2002 have not been determined for all residences. All fees are revised regularly, and details of the fees to be charged for 2002 will be available from University Accommodation Services. The web site address for University Accommodation Services is <http://www.anu.edu.au/accom/>. Information on all residences is available from University Accommodation Services and links to each residence, application forms and bursary information and applications are accessible from this address.

### Endowment Accommodation Bursaries

The University expects to offer in the order of 80 accommodation bursaries for undergraduate and postgraduate students in 2002. The value of the bursary in 2001 was \$48 per week. This was equal to half the weekly rental of Fenner Hall and Burton & Garran Hall. Bursaries will be available for undergraduate students for up to a maximum of 40 weeks, and for postgraduate students up to a maximum of 48 weeks. The Endowment Accommodation Bursary Scheme acknowledges the support and benefits of funds from the Endowment for Excellence. (<http://www.anu.edu.au/admin/development/endowment.html>)

Details of the eligibility criteria and application forms can be obtained from University Accommodation Services ph: (02) 6243-3100, fax: (02) 6125-0737; or by checking the University's website address: <http://www.anu.edu.au/accom/bursaries.html>

### Applying for Accommodation

All applications must be lodged with University Accommodation Services. There is no formal closing date for accommodation applications. However, you are advised to return your completed application form as soon as possible to maximise your chances of obtaining your first choice.

Application forms are available from University Accommodation Services. On line applications may be found at <http://www.anu.edu.au/accom/form/res-application.html>

A \$A22.00 administrative charge applies to each application. One application covers all residences.

### Deposits and Registration Fees

On first accepting a place in a hall or college, a student pays a non-refundable registration fee plus a deposit. In 2001, registrations ranged between \$A50 and \$A125, and deposits between \$A210 and \$A400. These charges are under review. The deposit is refunded when the student leaves the hall or college provided all obligations have been met.

### University Residences

#### *Bruce Hall, Burton & Garran Hall and Fenner Hall*

Bruce Hall and Burton & Garran Hall are situated on Daley Road on the University campus. Fenner Hall is located about 2.5 kilometres from the campus. These halls of residence are equipped with single/study bedrooms providing accommodation for both men and women as follows:

Bruce Hall	225 students
Burton & Garran Hall	516 students
Fenner Hall	492 students

The Halls are in the charge of a Head assisted by a governing body and other residential staff.

Bruce Hall provides students with breakfast and dinner on weekdays with other meals available on a "pay-as-you-go" basis. As well, self-cook facilities are available in modern kitchens. Burton & Garran Hall and Fenner Hall are equipped with communal kitchens and students prepare and cook their own meals.

During 2001, residence fees were:

<i>Bruce Hall</i>	\$A166 per week x 41 week contract (10 Meals per week)
<i>Burton &amp; Garran Hall</i>	\$A95 per week x 41 week contract (No Meals)

#### *Fenner Hall*

\$A95 per week x 41 week contract  
(No Meals)

Fees at the Halls are payable five weeks in advance. Fees for 2002 are under review. Contract conditions may vary between residences and students are advised to consult the residence for specific details.

For further information:

#### *Bruce Hall*

Web Address: <http://brucehall.anu.edu.au>  
Hall Administrator: [Gael.Nicholls@anu.edu.au](mailto:Gael.Nicholls@anu.edu.au)  
Telephone: (02) 6267-4050

#### *Burton & Garran Hall*

Web Address: <http://bandg.anu.edu.au>  
Hall Administrator: [dinah.wirhey@anu.edu.au](mailto:dinah.wirhey@anu.edu.au)  
Telephone: (02) 6267-4350

#### *Fenner Hall*

Web Address: <http://fenner.anu.edu.au/>  
e-mail: [Enquiries@fenner.anu.edu.au](mailto:Enquiries@fenner.anu.edu.au)  
Telephone: (02) 6125-9000

### Affiliated Colleges

#### *John XXIII College, Ursula College, Burgmann College*

Three affiliated colleges have been established on the University site: John XXIII College and Ursula College on behalf of the Roman Catholic Church, and the third affiliated college, Burgmann College, is jointly sponsored by five Australian churches.

#### *John XXIII College*

John XXIII College offers full-board accommodation for up to 298 men and women undergraduates and graduates. The College is a lively and diverse learning community with residents from many countries and areas of Australia. Scholarships, bursaries and paid employment are available to residents of the College.

#### *Year 2001 Residential Fees*

Full-Board (21 meals per week)

- One payment of \$6,200 (\$155pw x 40 week contract)
- Two payments of \$3,300 (\$165pw x 40 week contract)

Further information:

E-mail: [enquiries.johnxxiii@anu.edu.au](mailto:enquiries.johnxxiii@anu.edu.au)  
Phone: (02) 6279-4999  
Web: <http://johnxxiii.anu.edu.au>

#### *Ursula College*

Established on the University campus by the Ursuline Order in 1967, Ursula College provides fully catered accommodation for 190 male and female students, both undergraduate and postgraduate. Bursaries are available for both new and returning students. A number of positions of responsibility within the College are also available. Fees are payable a semester in advance for undergraduates and fortnightly in advance for postgraduates. In 2001 weekly fees are \$185. Discounts apply to those fees paid in advance for the year. Contracts for the year 2001 are available in 34, 36 or 40 weeks.

Further information:

E-mail: [Principal.Ursula@anu.edu.au](mailto:Principal.Ursula@anu.edu.au)  
Phone: (02) 6279-4300  
Web: <http://www.anu.edu.au/res/ursula/index.shtml>

#### *Burgmann College*

Burgmann College provides a range of accommodation for up to 230 male and female undergraduate, honours and postgraduate students. It is a lively, academic community offering high quality, fully-catered services with an emphasis on resident participation in College life. Financial assistance includes tutorships, scholarships, bursaries and paid employment. For more information, view the College's website or contact the Principal.

Further information:

E-mail: [Accommodation@Burgmann.anu.edu.au](mailto:Accommodation@Burgmann.anu.edu.au)  
Phone: (02) 6267-5222  
Web: <http://burgmann.anu.edu.au>

### Non-Collegiate Accommodation

#### *Toad Hall*

Toad Hall accommodates 228 men and women students in a style different from the other halls and colleges. Toad Hall caters for more

mature students and immediate school leavers are not admitted. The residence is designed so that a group of five or ten study/bedrooms has its own bathroom, lounge and kitchen area, with cooking facilities sufficient for students to prepare their own meals.

Toad Hall has no warden or master and is administered by a management committee chaired by a member of the academic staff of the University with the assistance of a manager. Residents are represented on the management committee through a residents' community group which also has responsibility for the quality of living at the Hall. Fees ranged from \$84–\$98 per week in 2001. Fees are payable four weeks in advance. Fees for 2002 are under review.

Web Address: <http://www.anu.edu.au/res/toad/>  
Telephone: (02) 6267 4999

#### Private Accommodation

Information about private accommodation is available from University Accommodation Services.

E-mail: [uni.accom@anu.edu.au](mailto:uni.accom@anu.edu.au)  
Phone: (02) 6243 3100

Rates for shared houses in 2000 averaged \$70–\$120 per week and for full board approximately \$180 per week. University Accommodation Services can assist with information but the applicant must personally make arrangements for private accommodation.

#### Housing Online

This service is offered by University Accommodation Services to assist students and other members of the University community to find accommodation on the private rental market. The service maintains a list of houses and rooms available to the University community plus a section where those seeking accommodation may advertise their requirements. The list can be found on the World Wide Web at: <http://www.anu.edu.au/accom/housingonline/>

#### Student Services

##### JABAL Indigenous Australian Centre

The JABAL Centre can be found in lower Melville Hall. It consists of offices, study and tutorial rooms, computer lab, a seminar room, library and students' common room. The Centre provides a first point of contact for all inquiries about Aboriginal and Torres Strait Islander student matters in the University. The Centre provides an identifiable Indigenous Australian presence on campus. It is a focus for Indigenous Australian activities, and for the education of other members of the University community about Indigenous Australian issues.

The important functions of the Centre include:

- academic, administrative and social support for the University's Indigenous Australian students;
- appropriate orientation to the wider University and to the particular departments students are entering;
- encouraging Indigenous scholarship and excellence in scholarship;
- supplementary tutoring in specific disciplines;
- study counselling, assistance with study skills, writing skills and numerical analysis;
- assistance in arranging accommodation; and
- help in dealing with Government departments, University faculties and administration.

The appropriate academic and social support focus of the Centre is an important part of helping to build a successful Indigenous Australian student community. It provides a level of student support facilities and services which is necessary for Indigenous Australian students to achieve their full academic potential.

The Centre's phone number is 02 6125 3520.

##### Careers Centre

The Centre provides information on casual and part-time employment for students while they are studying and information on graduate employment for those making the transition from study to work. Students at all levels of their courses can review the career implications of their course choice, the nature of graduate employment, and the possibilities of further vocational and professional training. The web page [anu.edu.au/careers](http://anu.edu.au/careers) offers comprehensive information on all Career Centre programs.

Final year students, especially, are helped in the business of job seeking through practical advice on job applications and interviews, information on vacancies and employing organisations, workshops and contact arranged with prospective employers, including campus presentations and interviews.

A Careers Library contains comprehensive information about career areas and employers of graduates in Australia and overseas. The Centre also has a web page on which graduate and casual employment is advertised.

The Centre is staffed by experienced counselling and training staff as well as a graduate recruitment coordinator and careers assistant. Contact the Centre on 02 6125 3593.

##### Chaplains

A multi-denominational Chaplaincy service is available to all ANU students, staff and visitors. The Chaplaincy Centre (tel: 6125 4246) is located in the Students' Facilities Building in Union Court (near the Chifley Library). All are welcome — any or no faith, any culture or lifestyle.

The Chaplaincy team includes ordained and lay women and men, from many different life experiences. Chaplains offer confidential emotional and spiritual support; referral to counsellors or other professionals as required; discussion, information and advice on spiritual, ethical and religious issues; and special events and ministries.

"The Quiet Room" is available, on a regular or drop-in basis, to individuals or groups, for prayer, meditation or simply a safe place.

The Chaplaincy Centre is open from 10 am to 4 pm weekdays during term and for reduced hours as advertised in non-teaching periods. During the long vacation chaplains are available by special appointment.

Website: <http://www.anu.edu.au/chaplaincy/Index.htm>

Email: [c.team@anu.edu.au](mailto:c.team@anu.edu.au)

##### Counselling Centre

The University Counselling Centre offers free services to students to help with problems or difficulties which may adversely affect academic study. These may concern —

- *academic work*: motivation for study, ability to concentrate, writing blocks, examination anxiety, speaking in tutorials, time management, stress management
- *difficult decisions*: about study, career or personal life
- *communicating with others*: social skills, public speaking, assertion, dealing with conflicts
- *relationships*: difficulties with boyfriend or girlfriend, spouse, friends, parents and other family members
- *mental state*: stress and tension, worry and anxiety, homesickness, depression, lack of confidence, grief, low self-esteem
- *health-related problems*: sleeplessness, eating disorders, drug abuse, difficulties arising from a disability
- *life-crises*: leaving home, unwanted pregnancy, bereavement, severe health problems, sexual abuse, separation and divorce

Counselling is usually short-term and aims to increase understanding of the problem and to assist the individual to find effective solutions. All interviews are strictly confidential. Group programs are sometimes available on some of the above topics.

The Counselling Centre contact is 02 6125 2442.

The Centre is located on the first floor of the Health and Counselling Centre Building, Building 18 in North Road, adjacent to the ANU Sports Union. The Centre also has a counselling room in the National Institute of the Arts.

##### Dean of Students

The Dean of Students, who is a member of the academic staff, is appointed by the Council. The Dean assists the Deputy Vice-Chancellor and other senior members of the University, the academic boards, the National Institute of the Arts and the Graduate School in a wide range of matters related to both undergraduate and postgraduate students.

The Dean takes a general overview of the academic and personal welfare of all students in the University. He is Chair of the University Awards Committee, which awards undergraduate scholarships

and University prizes, and a member of the Student Services Advisory Committee, which reviews student issues.

Most importantly, the Dean of Students plays an ombudsman role for students (undergraduate and postgraduate) in the University. This provides students with an opportunity to obtain advice and assistance with grievances or difficulties of any nature relating to their studies, accommodation, personal or financial welfare.

### Disability Support Unit

The University provides assistance to students with disabilities and would appreciate knowing a student's needs as soon as it is possible. Applicants are strongly advised to contact the Disability Support Unit well in advance of enrolment to facilitate the provision of appropriate assistance.

For information and advice about services for students with disabilities, contact the Disabilities Support Unit, Student Facilities Building on 02 6125 5036; fax: 02 6125 9881; TTY: 02 6125 3008; email: [Disability.Adviser@anu.edu.au](mailto:Disability.Adviser@anu.edu.au)

### International Education Office

The Australian National University gives high priority to services for international students through the International Education office (IEO), to ensure students enjoy their experience at the ANU at both an educational and personal level. The IEO seeks to act as a source of information and expertise for the ANU community and to facilitate international students' use of appropriate services, both on and off campus.

An important role of the International Education Office is to provide welfare and support for all international students. It is the first place to go to if students need information or advice. Students are always welcome to discuss any questions or concerns they may have, or to just drop in for a chat. Staff are well experienced in matters relating to international students and strict confidentiality is maintained at all times.

Student Support is responsible for the management of student support programs within the IEO, including:

Pre-departure Information  
Welcome Program  
Orientation Program  
Welfare  
Dedicated Study Abroad and Student Exchange Advisers  
ExcellProgram  
Family Dinner Program  
Going Home Program and Valedictory Dinner

### Academic Skills and Learning Centre (formerly the Study Skills Centre)

The Academic Skills and Learning Centre specialises in helping students to improve their performance in the skills required for effective academic work. Any student who would like assistance or advice in any of the following areas is welcome to contact the Centre, and the service is free and confidential.

#### Individual consultations

Assistance is offered on a wide range of academic skills and learning issues. We assist with essay writing techniques, effective written communication, critical analysis, presenting a reasoned argument and/or aspects of style in academic writing. We also offer assistance with reading, research and information gathering, planning the effective distribution of workloads, as well as preparing for tutorials and examinations. Attention is focussed directly on the student's needs, using the student's current essays/assignments.

#### Short courses, workshops and drop-in sessions

The Centre offers regular courses, including Introduction to University Study and Essay Writing. Special Study Issues workshops cover topics such as time management, exam revision and strategies, tutorial participation, argument and debate. Drop-in sessions are available for short queries (12pm–1pm Monday to Thursday).

The Centre also provides specialist sessions/workshops on request in the Faculties, including Honours seminars. A full-day Introduction to Honours Study Program is held regularly to assist new and con-

tinuing Honours students with a wide range of Honours-specific academic skills and learning issues.

Maths and Statistics support for undergraduates is available in the Centre.

The Centre's University English Language Program includes regular lunchtime courses (12pm–2pm) for students who are non-native speakers and wish to improve their listening and speaking skills. Current classes for undergraduates are Speaking in Small Groups and Vocabulary Extension, Academic Listening and Tutorial Presentation Skills, Listening to Everyday English and Intonation and Pronunciation.

#### Contacting the Centre

Students may make an appointment by dropping in or telephoning the Centre on 6125 2972. Our website <http://www.anu.edu.au/academicskills> provides more detailed information about our services, including current courses. We are open weekdays throughout the year, including non-teaching and semester breaks. Special arrangements can be made in terms of access or appointments for students with disabilities or work/family commitments.

The Centre is located on the lower ground floor of the Pauline Griffin Building (Building 11).

### University Health Service

The ANU Health Service offers a confidential, primary care, General Practitioner medical service for the convenience of students, their spouses, partners and children, university staff and the public. Priority is given to students.

We have:

- Male and female doctors working at the health service.
- A nurse available for health advice, to attend accidents on campus and to manage the nursing duties within the health service.
- Physiotherapy.

We cover all areas of general practice, including:

- Routine vaccinations for overseas travel available after consultation with doctor.
- Routine childhood immunisations.
- Women's health, gynaecological complaints and routine pap smears.
- Contraceptive advice and counselling.
- Antenatal shared care.
- Men's health and regular medicals.
- Wart clinic.
- Skin care and mole checks.
- Minor surgical procedures, such as mole excision, suturing of cuts, ingrown toe nails.
- Management of minor burns and sports injuries.
- Smoking cessation counselling.
- Psychological problems (with referral to the ANU Counselling Service if required).
- STD checks.

#### Location

Ground floor  
Sports Union Building  
North Road, ANU Campus  
Building 18 on the ANU Online Map

#### Opening Hours

9.00 am to 5.00 pm  
Monday to Friday  
Afterhours emergency care is available at The Canberra Hospital, Garran, and Calvary Hospital, Bruce.  
A 24-hour hotline staffed by registered nurses is available on 6207 7777, or email via <http://www.healthfirst.net.au>.

#### Contact Details

Phone: (02) 6125 3598  
Facsimile: (02) 6125 0069  
Non-medical enquiries can also be directed to the Medical Coordinator, Alison McIntyre at [Alison.McIntyre@anu.edu.au](mailto:Alison.McIntyre@anu.edu.au).

### Billing

Current students will be bulk-billed on Medicare. Members of the general public will be charged a private fee. Physiotherapy services are charged privately.

Overseas Student Health Insurance, or Medibank Private covers the cost for privately funded overseas students.

Appointments are needed for all doctors. Students are required to bring a current Medicare card or Medibank Private/ or OSHC card when attending for consultation.

### Personnel

#### Medical Coordinator

Dr Alison McIntyre, MB, BS

#### Nurses

Jan Mowbray, RN, RM

Kristine Wright, RN

#### Office Manager

Gwen Leonard

#### Receptionists

Annette Manton

Kathie Smith

Carlie Crews

#### Licensee Doctors

Dr Rona Hiam, MB BS W/A, DPH ANU

Dr Basil Lau, MB BS UNSW, DipAnaes UK, DipObs RACOG, FRACGP

Dr Angela Pritchard, BSc Flinders, MB BS, FRACGP

Dr S. Ratnasingham, MB BS Sri Lanka, LRCP, MRCS UK

Dr Michael Tedeschi, MB BS UNSW, FRACGP

#### Licensee Physiotherapist

Annegret Ludwig, BSc UNSW, Grad DipPhysiotherapy

### \*Medicare Card

The University is not responsible for medical expenses incurred by students as a result of their activities on campus and carries no insurance for this. Students are advised to obtain a Medicare card.

### Overseas Student Health Cover

Medical insurance for international students is known as Overseas Student Health Cover (OSHC). Generally every international student and members of their families, if applicable, must have medical and hospital insurance while in Australia. This is a condition of the Student Visa issued by the Immigration authorities.

There are presently 3 different health care providers offering health cover for international students. You will initially be enrolled in Medibank Private.

A pamphlet about OSHC will be sent out with the Confirmation of Enrolment (COE) form upon acceptance of a place at this University.

### Welfare Officer

The Students' Association has a Welfare Officer dedicated to assisting students with non-academic problems; for example, financial problems and all government income support matters. The Welfare Officer is situated in the Students' Association and may be contacted by telephoning 6125 5849. No appointment is necessary.

### Student Organisations

In addition to the formal courses of study there are opportunities for the student to be active in cultural, social, religious and student political groups and to take part in organised sport. With the completion of enrolment procedures, an undergraduate or a non-award student is eligible for membership of the Australian National University Students' Association, of the Sports Union and the University Union.

A student who chooses not to be a member of one or all of the student organisations should notify that organisation in writing.

### The ANU Students' Association

The Students' Association plays an important role on campus, acting as a resource and information centre to assist students and provide advice and referral to any student in need. The Association provides a voice for undergraduate students in the policymaking bodies of the

University to promote their welfare and educational interests. Elections of the President, Treasurer, General Secretary, Education Officer and Social Officer of the Association, *Woroni* editors, Faculty Representatives, the Students' Representative Council and delegates to the National Conference of the National Union of Students are held annually in the latter part of the year. The Association has regular general meetings which all students are encouraged to attend and participate in, to help decide policy and direction.

The Association provides many services to students, including a second-hand bookshop, emergency student loans, free welfare advice, and the student newspaper *Woroni* which is produced throughout the year. Affiliated to the Students' Association is the International Students' Service of the ANU (ISSANU). ISSANU provides support and information services for international students. At the beginning of each academic year the *ANU Student Diary* and a *Women's Handbook* are produced for students. Students can also get involved in the Association's Sexuality, Women's, Education and Environment Collectives. The Students' Association also provides social activities throughout the year including O-Week and Bush Week. The Association encourages students to join affiliated Clubs and Societies. These Clubs have access to finance, photocopying, mail, computer and telephone services at the Students' Association office, in the Student Facilities Building in Union Court, tel. 02 6125 2444.

### NITA Students' Association

All National Institute of the Arts students are members of this Association and may participate in the election of representatives to the Board of the Institute and to School Academic Committees. The main aims are to provide a communication channel between the Institute and students, and to represent students in matters of common interest.

### University Union

The University Union offers a wide variety of services to provide for members' needs. The ground floor of the building is largely occupied by the Refectory which is a food hall area occupied by Deli Delite (sandwiches, fruit, drinks etc), Organix (healthy fare including quiches, fruit salad), Amigos (a Mexican flavour with Tacos, Nachos, baked potatoes, etc), Cucina de Pasta (pizzas, pastas, salads) and Plowmans (chips, fried chicken, fish, burgers and more). The Uni Bar and Games Room are located at the Sullivans Creek end of the building with the Union Shop, Post Office and Resources Centre occupying the Civic end of the building — you can buy stationery, newspapers, magazines, souvenirs, academic robes and clothing at the shop, plus it offers a dry cleaning and photographic service. The Post Office processes passports as well as offering the normal postal services and you can do your own photocopying, binding and laminating in the Resources Centre where passport photos can be taken. Also situated on the ground floor are a bakery, supermarket and cycle hire and repair shop.

The first floor of the building is occupied by the Asian Bistro/Health Food Bar/Bar, Sullivans Bistro/Bar, Salwa's Lebanese Bar and the Union's Admin Offices (including the Functions Sales Office and a Justice of the Peace service), Calypso Coffee Lounge, the Salon University, Ticketek Agency, Computer Shop, Optometrist and Dental Surgery. The Bridge lounge area is located across Sullivan's Creek and is an ideal spot for members to watch their favourite television shows, have a game of snooker or just relax.

The Uni Bar opens at 12 noon and closes around 10–11 pm Monday to Thursday; later on Fridays when there is a free concert for students and on Saturdays when live bands often perform. Big name bands often perform in the Refectory and Bar areas; these are advertised on the notice board at the Refectory entrance. The Games Room is open from 8.30 am to Bar closing time for those wishing to relax over a game of snooker, darts or other amusements, including the latest pinball machines.

The Asian Bistro and Health Food Bar opens from 12 noon–2 pm and 4.30–7.30 pm Monday to Friday. Sullivans is open from 8 am–7.30 pm Monday to Friday for breakfast, lunch, dinner and in-between snacks.

The Union has several function rooms available for events large and small; the Union also caters for outside seminars, conferences, weddings etc. The Functions Manager is available on extension 52004.

The University Union also runs Caterina's, situated behind the Law School and serving a variety of meals, snacks, drinks, sandwiches, etc. Caterina's is open from 8 am to 5 pm, Monday to Friday.

Membership of the Union comes from the student population and all ANU staff and graduates are entitled to become members. (Phones: Admin 02 6125 2446, Functions 02 6125 2004, Shop 02 6125 3648, Bar 02 6125 3660) or visit our website at <http://www.anuunion.com.au>.

### Sport and Recreation Association

Students enrolled at the University are automatically members of the Sport and Recreation Association (ANUSRA) through payment of their General Services Fee. University staff and graduates of tertiary institutions may apply to become members at a cost of \$100 per annum.

Sport and recreation activities are organised through the efforts of members and staff, and policy decisions are made by the Sports Council. This council is made up of elected members and University appointed representatives.

The following clubs are affiliated to the Sport and Recreation Association: Aikido, Athletics, Australian Football, Basketball, Badminton, Boat, Caving, Cricket, Fencing, Men's and Women's Hockey, Judo, Jujutsu, Kendo, Mountaineering, Netball, Rugby Union, Sailing, Scuba, Ski, Men's and Women's Soccer, Squash, Table Tennis, Tae Kwon Do, Tennis, Touch, Volleyball, Water Polo, Weight Training, Yu Shih Tao Kung Fu and Ultimate Disk.

Facilities that are available for use include: a multi purpose sports hall (an additional hall will begin construction during the 2nd Semester of the 2001 school year), a multi purpose room, climbing walls, a dojo, two squash courts, ten tennis courts, four ovals, rowing and sailing sheds, a heavy weights room, a fitness centre with available fitness assessment, a cardio theatre, and a circuit training room.

Four sport and recreation programs are organised by the ANUSRA each year providing classes such as Posture and Flexibility, Yoga, Martial Arts and much more.

An extensive lunchtime sport program is conducted with the emphasis on participation and enjoyment.

Student members may also represent the ANU in numerous inter-University sporting competitions held throughout the year.

The daily operations are the responsibility of an Executive Officer, Operations Manager, Coordinator of the Sport and Recreation Program, Fitness Centre Manager, and Sports Centre Attendants. These staff can be contacted on 02 6125 4808 or Reception on 02 6125 2273.

All Sport and Recreation Association members may join in on any of the activities organised by the ANUSRA or its affiliated clubs. If you require further information, please contact our staff, email us at [sports.union@anu.edu.au](mailto:sports.union@anu.edu.au) or look at our website at <http://www.anu.edu.au/sport>.

## Campus Facilities

### Child Care

#### *Heritage Early Childhood Centre*

Heritage Early Childhood Centre is a community-based daycare centre run by a Management Committee of elected parents. It offers part-time and full-time care to parents who are students, staff or interested members of the community. Children from six weeks to school age are catered for at the Centre, which is located in Lennox House (75 Lennox Crossing) on the ANU campus.

It is advisable to place your name on the waiting list well in advance, as places are in very high demand. Inquiries — telephone: 02 6125 2976 or 02 6249 8851; email: [hecc@anu.edu.au](mailto:hecc@anu.edu.au); fax: 02 6230 4591; website: <http://www.anu.edu.au/childcare/heritage>.

#### *Central Canberra Family Day Care*

This service involves the arranging for child care on a full-time, part-time and casual basis (eg. after school). Care is arranged for children 0–12 years with family based child care workers in their homes in the inner Canberra area.

The Office is located at 16 Balmain Lane, Acton. For further details contact the Director on 02 6125 2000 or email: [ccfdc@interact.net.au](mailto:ccfdc@interact.net.au).

#### *Acton Early Childhood Centre*

Acton Early Childhood Centre is a community based centre which offers full-time and part-time child care to families of students and staff, and also to members of the public. The Centre operates 50 weeks per year, closing for 2 weeks in December–January.

Full-time care is offered Monday to Friday, 8.15am to 6.00pm. part-time care is on a daily basis. The Centre is licensed by the Office of Child Care for 52 places, distributed as follows —

Babies (6wks to 18 mths) — 15

Toddlers (18 mths to 3 yrs) — 15

Preschool (3 to 6 yrs) — 22

The Centre is homely and is located in a pleasant environment at 22 Balmain Crescent, Acton. Inquiries — 02 6125 5554; website: <http://www.anu.edu.au/childcare/aecc>.

#### *The University Preschool and Child Care Centre*

The University Preschool and Child Care Centre is a community-based organisation which is fully accredited to national standards in child care service provision. Close links are maintained with the ANU. It is conveniently situated on the grounds of the ANU, alongside Lake Burley Griffin. (For those who'd like an exact location: Lennox House (Blocks E and F) on the corner of Lennox Crossing and Lawson Crescent, Acton.)

The Centre offers small age-groups and an above-average staff/child ratio in an attractive and spacious early childhood setting. The comprehensive program is planned and implemented by experienced and qualified early childhood personnel. The Centre accepts children from 4 weeks to school age. The Centre employs a preschool teacher for the 4-year-old to school age groups.

The Centre is open between 7:45am and 5:45pm Monday to Friday and operates all year except between Christmas and New Year. The Director welcomes parents to discuss their child care needs and arrange pre-enrolment visits. Arrangements can be made to secure a place in advance of commencing work or study at the ANU or in the local community. For details: telephone 02 6125 4113; e-mail [upccc@anu.edu.au](mailto:upccc@anu.edu.au); website: <http://www.anu.edu.au/childcare/preschool/>

### After hours ANU Safety Bus

This free after hours bus service operates from Monday to Friday to provide a secure transport service for students and staff. For special pick-up requirements, contact ANU Security on 6125 2249 or call the bus direct on 0428 632 201. For the timetable and further information the web address is [http://www.anu.edu.au/facilities/security/unisafe/safety\\_bus](http://www.anu.edu.au/facilities/security/unisafe/safety_bus).

### University Cooperative Bookshop

The University Cooperative Bookshop is situated in the concessions area near the Commonwealth Bank. From lists supplied by lecturers, it orders all prescribed and recommended reference books. In addition it carries a large range of general and paperback titles, as well as computer software.

Purchases of required and recommended textbooks from the bookshop are at the discount under the Educational Textbook Subsidy Scheme referred to earlier in this chapter.

Lifetime membership costs \$A20.00; students and staff should consider the advantages of becoming a shareholder. Membership can be utilised at any of 42 branches, receiving the same benefits and discount at each.

Full details and application forms are available from the Bookshop. The shop is open Monday to Sunday 9am–5pm (tel: 02 6249 6244; 53550; 6257 6273. Fax: 6248 8949).

Email: [anu@coop-bookshop.com.au](mailto:anu@coop-bookshop.com.au)

Website: <http://www.coop-bookshop.com.au>

**The Credit Union of Canberra — a division of Service One Credit Union Ltd**

The Credit Union of Canberra is committed to the Canberra region. Membership of the Credit Union is open to residents of Canberra and Southern NSW. The Credit Union of Canberra has served ANU students and staff for over 30 years and continues to provide a full range of financial products and services.

Students seeking an educational or welfare loan should normally apply first to the Student Loan Fund.

The Credit Union Office is located in the Concessions area. For the convenience of members The Credit Union has branches located in the ACT and NSW. Call 1300 361 761 for more information.

**Banks, credit union, post office and pharmacy**

Banking facilities and a pharmacy are located in the concessions area adjacent to the J. B. Chifley Building of the University Library. Postal facilities are available in the Union Shop. Hours of operation are listed as follows:

**Bank, Credit Union, Pharmacy and Post Office opening hours**

Commonwealth Bank of Australia Autobanks — two available	9.30am–4pm Monday to Thursday 9.30am–5pm Friday
National Australia Bank Chancelry 2B Flexi-Teller — Concessions Area	9.30am–4pm Monday to Thursday 9.30am–5pm Friday 6am–2am daily
The Credit Union of Canberra (a division of Service One Credit Union Ltd) — Concessions Area	9am–5pm Monday to Friday
Rediteller Machines — Concessions Area University House	24 hours a day Available during University House opening hours
Post Office	9am–5pm Monday to Friday
University Pharmacy	9am–5pm Monday to Friday

## Undergraduate Scholarships and Prizes

The following undergraduate scholarships are for award to applicants who are or will be students of the University. It is possible that not all requirements for the award of an undergraduate scholarship are included in the details set out below.

### ANU National Undergraduate Scholarships

The University offers up to 27 ANU National Undergraduate Scholarships for award each year including two for the National Institute of the Arts (NITA). There are 18 scholarships awarded on a state and territory basis (NSW 4, Victoria 4, Queensland 3, South Australia/Northern Territory 2, Tasmania 1, Western Australia 2 and ACT 2). The remaining scholarships (including two for the National Institute of the Arts (NITA): one for Art and one for Music) will be awarded on a 'national' basis.

In 2001 the value of each scholarship was \$9,300 plus two return trips from home each year. To retain the scholarship, a scholar is expected to proceed on a full-time basis towards the completion of an honours program in either a single degree program or combined program leading to two degrees. The objective of the scholarship scheme is to attract to the ANU outstanding school-leavers from across Australia to undertake their undergraduate studies at this University.

Selection for scholarships in The Faculties is based primarily on academic performance in the final year or years at school and, as a guide, successful applicants are drawn from those who perform at the very highest level and who achieve results which place them in the top one percentile ranking in each State and Territory.

Selection for scholarships in NITA will be based on:

- for Music, the demonstration of an outstanding level of musical ability and accomplishment as assessed at audition and interview and by entrance tests (viva voce and/or Universities Admission Index);
- for Art, demonstration of exceptional quality of work as shown in portfolio, technical proficiency, ability to articulate ideas, motivation, commitment and potential to succeed in the visual arts course. Assessment will also be made at interview and in practical drawing sessions.

In accordance with its role as a national university the ANU, however, also seeks to maintain an appropriate balance between States and Territories and in the range of discipline areas undertaken by the scholars and also takes account of gender balance and general principles of equity in the selection of scholars.

The scholarships are available to Australian citizens and those who hold permanent residence status, and who have not previously been enrolled for any tertiary degree or diploma program. An ANU National Undergraduate Scholarship is not tenable with another major award if that other award is bonded or has conditions attached which restrict academic choice. With the exception of scholarships awarded to applicants in NITA a successful applicant may apply to have the scholarship deferred for one year.

Applications close on 30 November each year.

### ANU Region Scholarships

The University offers seven ANU Region Scholarships each year. Six scholarships are for award to applicants from the regions surrounding the University: Wollongong; South Coast; Highlands; Goulburn, Yass and Queanbeyan; Western Slopes and Plains; and South West. One further scholarship is available for an applicant from Victoria.

Each scholarship is worth \$5,000 per annum for a maximum of four years, for full-time study towards a Bachelor degree.

Applicants should be immediate school leavers (completing school in the year of application) or have completed school in the previous year but not have enrolled in any tertiary degree or diploma course and be Australian citizens or hold Permanent Residence Status. A successful applicant may apply for the scholarship to be deferred for one year.

Selection is made on the basis of academic merit and schooling in one of the Regions. Applications close on 30 November each year.

### ANU National Achievement Scholarships

Each year the University offers a number of scholarships valued at \$5,000 per year for three years which are awarded on the basis of high level achievement in large international competitions such as the International Science Olympiads in a discipline offered at undergraduate degree level by The Faculties or the National Institute of the Arts.

The aim of the scheme is to encourage continued high-level academic achievement in those disciplines. Applicants should submit details of their success in the international competition shortly after being formally advised by the organisation.

Applicants should be immediate school leavers (completing school in the year of application) or have completed school in the previous year but not have enrolled in any tertiary degree or diploma course and be Australian citizens or hold Permanent Residence Status. A successful applicant may apply for the scholarship to be deferred for one year.

Applications close on 30 November each year.

### ANU Alumni Scholarships\*

The University will offer for 2002 one scholarship for a student enrolled in a program leading to the award of the Degree of Bachelor in the Faculty of Arts who has completed the first year courses and will be commencing the second year of the program on a full-time basis. The scholarship will continue for three years subject to satisfactory achievement. Applications will close early in First Semester 2002.

It is the intention that the award of the scholarships shall be made on a rotational basis through the Faculties and the National Institute of the Arts. In 2003 it is intended that an ANU Alumni Scholarship be awarded to an applicant who has completed the first year units for an undergraduate degree in the Faculty of Asian Studies.

### ANU Honours Scholarships

The University offers thirty ANU Honours Scholarships each year. The scholarships are available for award to eligible applicants of all nationalities. Eight of the scholarships have been named for the late H C Coombs (one of which will be awarded to an applicant of Indigenous Australian origin). Each scholarship is worth \$4,000 with an additional allowance of \$4,500 for students who transfer their enrolment from outside the ACT to this University for Honours.

The scholarships are available to applicants intending to enrol full-time in the Honours Year of a program of study leading to the award of the degree of Bachelor with Honours or applicants who will be in the final year of a program of study leading to the award of the degree of Bachelor with Honours where the honours component is an integral part of the final year (such as Law, Engineering, Visual Arts and Music).

The scholarships are available to Australian citizens, permanent residents and International students. It is important to note that the ANU Honours Scholarship may not be held concurrently with any scholarship or award of the same or greater value offered by this University or another source. An ANU Honours Scholarship may be held concurrently with the Youth Allowance.

If an applicant is not a student of the University a separate application for admission must be submitted.

Selection will be made on academic merit as well as the fields of study in which the candidates have expressed an interest and the availability of appropriate supervision.

Please note that there is only one selection round each year. With the approval of the relevant academic area a successful applicant may commence the Honours Program and take up the scholarship in either the first or second semester of the academic year. Applications close on 31 October each year.

### International Undergraduate Scholarships

Each year The Australian National University offers several scholarships to international undergraduate students. Some of the scholarships set out in the general scholarships list are available for award to International students as well as the ANU Honours Scholarships (entry above).

### ANU International Undergraduate Scholarships

Five full international undergraduate tuition scholarships are available for international students from any country (conditions apply).

A scholarship application form must be submitted by 10 December in order to be considered for an ANU Scholarship. Forms are available from the International Education Office at the University, from the local IDP Education Australia Office or from one of the University's representatives.

#### **ANU International Alumni Scholarships**

Four full international undergraduate tuition scholarships are available for a student from each of the following countries — Hong Kong, Malaysia, Singapore and Thailand. Scholarship application details may be obtained from the International Education Office at the University, from the local IDP Education Australia Office or from one of the University's representatives.

#### **ANU International Faculty Scholarships**

The Faculty of Economics and Commerce and the Faculty of Engineering and Information Technology offer scholarships. Scholarships are awarded according to academic merit and in 2001 part scholarships were offered to Diploma holders from Singaporean and Malaysian polytechnics and colleges. Honours Year scholarships are offered by the Faculty of Economics and Commerce to international students transferring to the University.

A scholarship application form must be submitted by 10 December in order to be considered for Faculty Scholarships. Forms will be available from the International Education Office at the University, from the local IDP Education Australia Office or from one of the University's representatives.

#### **Terrell International Scholarships**

Four scholarships each covering 25% of the International Student Fee are available for award to applicants on the basis of their achievement in their first year of enrolment at the University. For successful applicants the scholarships will continue, subject to satisfactory academic results, for the remaining duration of the undergraduate program or combined program in which the scholar was enrolled at the time of the award of the scholarship.

#### **ANUTECH Access Scholarship**

A scholarship of A\$8,000 per annum is available for award to an applicant who can supply medical and supporting evidence of a permanent, severe physical disability or a severe visual impairment or hearing impairment or specific learning disability and make information relating to financial support available. The successful applicant will be a student new to tertiary education, enrolled in a program leading to the award of an undergraduate degree offered by the University. In making the selection the committee shall take into account the disability, the available means of support, the University Admissions Index (UAI) or equivalent. Subject to satisfactory academic results the scholarship may continue for a maximum of three years.

#### **Group of Eight Equity Scholarships**

The Group of Eight, a coalition of Australia's leading universities is offering four scholarships at each of the member universities, to applicants with the drive and determination to achieve academically despite financial constraints. The scholars shall be selected on the basis of academic merit and financial need as shown by the receipt of a full Centrelink benefit. At ANU, three scholarships will be available to applicants who are immediate school leavers or recent school leavers (who completed school up to three years before) who have not previously been enrolled in any tertiary level degree or diploma program at a university or other institution. One scholarship will be available for award to applicants who have completed school at least three years before and have not previously been enrolled in a tertiary level degree or diploma program at a university. This may include applicants admitted to the University through adult entry schemes, tertiary preparation courses, diploma level studies at TAFE. Each scholarship will be: \$3,000 per annum paid directly to the student; one year renewable for the normal minimum duration of the course, subject to satisfactory academic progress; transferable to another Group of Eight university following one year of undergraduate study (subject to admission at that university); available to Australian citizens or permanent residents. The scholarships may be held by part-time or full-time students.

#### **Alf Gillespie Undergraduate Scholarship\***

A scholarship of \$2,000 is available for one year to an Indigenous Australian applicant enrolled in full-time study in the second or sub-

sequent year of a degree program in the fields of archaeology, anthropology and taking courses related to Indigenous Australian culture, history and/or linguistics. Previous holders may reapply.

#### **Cindy Sheu Scholarship for Peace and International Friendship**

There is a scholarship of \$10,000 which may be held for a maximum of two consecutive academic semesters. Applicants must be enrolled in a program leading to the award of a degree at this University and have been accepted as residents of Bruce Hall. The scholar will be selected on the basis of academic achievement and demonstrated interest in international friendship as shown by interview and a written statement.

The scholarship is supported by the Sheu family in memory of Cindy who died in a car accident in 1996.

#### **Joseph and Lindsay Croft Scholarship for an Indigenous Australian Undergraduate Student\***

A scholarship for an Indigenous Australian student is available for award on the basis of financial need. The applicant may be enrolled in any undergraduate degree program offered by the University and must apply setting out the basis of financial need, names of two academic referees, confirmation of Indigenous Australian standing and acceptance by a community.

#### **Nugget Coombs Indigenous Australian Scholarships\***

It is intended that as far as possible at least one scholarship for an undergraduate student and one scholarship for a postgraduate student be offered each year. The scholarships are intended to assist undergraduate and postgraduate Indigenous Australian students to undertake short fieldwork and research projects of between two and four weeks in Northern Australia, tenable at the North Australia Research Unit.

The scholarships shall be awarded on the basis of the current research priorities of NARU, the academic value of the applicant's project as assessed by the referees, the academic record of the applicant, the moneys available from the fund in any year, the availability of appropriate supervision and other criteria as included from time to time by the Selection Committee and promulgated in the application form.

### **FACULTY OF ARTS**

#### **Janet Wilkie Memorial Award**

The Janet Wilkie Memorial Award was originally established as a scholarship in 1982. It is to assist ANU students to continue their studies in fine art overseas. The Award is available to the applicant who, undertaking a bachelor degree program with honours in art history or combined honours of which a part is art history, has pursued with most distinction the final honours year of the program in the year of the award. The Award is conditional upon approval of a program of study for a minimum period of three months. The value of the award will be between \$A2,500 and \$A3,000. It may be held in conjunction with another award. Applications should be made in writing to the Dean of the Faculty of Arts before the last day of the fourth teaching period, providing full details of the proposed overseas study program.

#### **Leonard Broom Scholarships for Social Science Research**

One or two scholarships of \$A5,000 with an additional component of up to \$A1,000 for travel or research are available each year to students who are or will be enrolled in the Fourth Honours Year of the program leading to the Bachelor of Arts degree. Applicants will be asked to submit a research proposal and those proposals for substantive research projects within a comparative framework and/or with an emphasis on substantive research on social differentiation will be preferred. Special consideration will be given to applicants intending to undertake research in the fields of Sociology, Population Studies and Women's Studies.

#### **Sir Geoffrey Yeend Honours Scholarships\***

Each year there shall be a number of scholarships awarded by the University to students enrolled in the Honours Year of a program of study leading to the award of the degree of Bachelor in the areas of political science, visual and performing arts and Asian studies. Each scholarship shall be valued at not less than \$5,000.

## FACULTY OF ASIAN STUDIES

### ANU Chinese Language Scholarships\*

Each year there shall be two scholarships available, one for the applicant who has completed the course Modern Chinese 2 and achieved the highest mark of the applicants and one for the applicant who has completed the course Modern Chinese 4 and achieved the highest mark of the applicants. The successful applicants will enrol in and remain enrolled in Chinese language courses offered by the Faculty of Asian Studies and shall also remain enrolled in either the Bachelor of Asian Studies (studying for the Chinese Language Major) or the Bachelor of Asian Studies (specialist Chinese). The scholarships shall be not less than \$1,800 each for two semesters if the successful applicant is full-time. If the scholar is part-time the scholarship shall be paid on a pro-rata basis.

### Sir Geoffrey Yeend Honours Scholarships\*

Each year there shall be a number of scholarships awarded by the University to students enrolled in the Honours Year of a program of study leading to the award of the degree of Bachelor in the areas of political science, visual and performing arts and Asian studies. Each scholarship shall be valued at not less than \$5,000.

## FACULTY OF ECONOMICS AND COMMERCE

### John Mitchell Scholarship

One scholarship of \$1,000 is available for award each year to an applicant who is enrolled in the first year of a program leading to a degree of bachelor offered in the Faculty of Economics and Commerce on either a part-time or full-time basis. The applicants must be new to tertiary education, have been schooled in or have their permanent homes in a rural area, have had low or medium access to tertiary education from their homes, be able to provide evidence of financial need and be Australian citizens or hold permanent residence status.

## FACULTY OF ENGINEERING AND INFORMATION TECHNOLOGY

### ADVANTRA Honours Scholarships

A number of scholarships are available each year for award to applicants who will be enrolled in one of: the Honours year in Computer Science of the Bachelor of Science, the Honours Year of the Bachelor of Information Technology or the final year with Honours of the Bachelor of Software Engineering program. The scholarships shall be valued at \$6,000. Selection for the scholarships shall be primarily on academic merit. The field of study in which the candidate has expressed an interest and the availability of appropriate supervision may also be taken into account.

### Air Services Australia Engineering Scholarship

The scholarship of not less than \$A4,500 shall be awarded to the student who is enrolled in the second or third year of the program leading to the award of the degree of Bachelor of Engineering and who is an Australian citizen or holds permanent residence status in Australia. The scholarship shall not be shared and a scholar shall not hold any other scholarship or award, except Youth Allowance, concurrently.

### ANUTECH Engineering Scholarships

ANUTECH have made available up to four scholarships for award each year to full-time students who are enrolled in the program leading to the award of the Bachelor of Engineering degree and who are in Year 1, 2, 3 of the course. The John Morphett Engineering Scholarship is available for a student in Year 4. Each scholarship is valued at not less than \$A4,000. Selection shall be made on academic merit. The scholarship shall not be shared and candidates must be Australian citizens or hold permanent residence status in Australia and no other scholarship or award, except Youth Allowance, shall be held concurrently.

### ANUTECH Engineering Scholarship for Women known as the Lisa Brodribb Women in Engineering Scholarship

The Lisa Brodribb Women in Engineering Scholarship is available each year to a full-time female student who is enrolled the program leading to the award of the Bachelor of Engineering degree. Selection shall be made on academic merit. The scholarship shall not be shared and candidates must be Australian citizens or hold permanent residence status in Australia and no other scholarship or award,

except Youth Allowance, shall be held concurrently. Value not less than \$A4,000.

### Boeing Australia Engineering Scholarship

Boeing Australia supports two scholarships each year of not less than \$4,500 for award to full-time students who are enrolled in the program leading to the award of the Bachelor of Engineering degree. One successful student will be in third year and one in fourth year. The scholarship may not be shared and applicants must be Australian citizens or hold permanent residence status in Australia.

### Engineering Scholarships for Overseas Students

The Department of Engineering supports a number of scholarships for award each year to full-time students who are not Australian citizens and who do not hold permanent residence status in Australia. The candidates shall be enrolled in a program leading to the award of the degree of Bachelor of Engineering and shall be in Year 1, 2, 3 or 4 of the course. Each scholarship is valued at not less than \$2,250 and shall not be shared. Selection shall be on academic merit and a candidate shall not hold other scholarships or awards concurrently.

### Faculty of Engineering and Information Technology First Year International Scholarship

Each year the Faculty of Engineering and Information Technology (FEIT) offers two scholarships of \$2,500 to be held for two consecutive academic semesters for award to students who are liable for the International Student Fee and who are in the first year of enrolment in a full-time program leading to the award of a Bachelor degree offered by FEIT.

### Faculty of Engineering and Information Technology First Year Women's Scholarship

Each year the Faculty of Engineering and Information Technology (FEIT) offers two scholarships of \$5,000 to be held for two consecutive academic semesters for award to female students who are in the first year of enrolment in a full-time program leading to the award of a Bachelor degree offered by FEIT. The Faculty may award up to four scholarships for one semester only. Successful applicants must be Australian citizens or hold permanent residence.

### Faculty of Engineering and Information Technology Undergraduate Scholarship Scheme for International Students

Each year the Faculty of Engineering and Information Technology awards several undergraduate tuition scholarships for international students. Successful applicants will be required to enrol full-time in a degree program leading to the award of a Bachelor of Information Technology, Bachelor of Software Engineering or Bachelor of Engineering. The selection committee will make its recommendation from applicants who have applied for admission to the University on the basis of an overseas qualification whether at secondary or post-secondary level, or who have achieved an appropriate Universities Admission Index (UAI).

### Glenn Dickins Scholarship in Engineering\*

One scholarship of \$2,000 is available for award to applicants who are enrolled in the Fourth Year of the program leading to the award of the degree of Bachelor of Engineering, are studying in the area of, or undertaking a project in, Signal Processing and/or Telecommunications and can demonstrate financial need. If there is no applicant in the field specified the Selection Committee will select another field.

### MASTECH Asia Pacific Information Technology Scholarships

A number scholarships of not less than \$3,500 each shall be available to applicants who are enrolled in a program of studies leading to the award of the degree of Bachelor of Information Technology or the degree of Bachelor of Software Engineering and who are from one or more than one of the following equity areas: Indigenous Australian descent who identify as such and are accepted by those communities; are in receipt of full Youth Allowance or an equivalent Government allowance; are female and studying in a non-traditional area; have a permanent physical or mental disability; have completed secondary schooling in a geographically isolated area; come from a non-English speaking background.

### **MASTECH Asia Pacific Women in Software Engineering Scholarship**

The scholarship of \$5,000 is for award to the female first-year applicant who is enrolled full-time in a program leading to the award of the degree of Bachelor of Software Engineering. The successful applicant must be an Australian citizen or hold permanent residence status. Selection shall be primarily on academic merit.

### **Paul Thistlewaite Memorial Honours Year Scholarship\***

One scholarship of \$5,000 is available for award to the best academically qualified female student who will be enrolled in the Fourth Year of a program of study leading to the award of the degree of Bachelor of Software Engineering or the Honours Year of a program leading to the award of the degree of Bachelor of Information Technology with Honours. The selection committee may also take into consideration the field of study in which the applicant has expressed an interest, the availability of appropriate supervision, the applicant's previous academic record and reports from two academic referees familiar with the applicant's work.

If there are no eligible female applicants, the scholarship will be awarded to the best academically qualified male applicant.

## **FACULTY OF LAW**

### **The Littleton Groom Memorial Scholarship**

Lady Groom, widow of Sir Littleton Groom, an administrative and constitutional lawyer who held variously the offices of Commonwealth Attorney-General and Speaker of the House of Representatives, made a bequest to the University in order to establish a scholarship which would be available to students from Queensland, preferably in the Faculty of Law.

The scholarship is available to a full-time student from Queensland who has completed all component units of first-year law at a standard satisfactory to merit the award. The scholarship is to assist the recipient to complete a law course or a combined law course. The recipient will continue to hold the scholarship while studying full time and achieving a satisfactory standard of results.

## **FACULTY OF SCIENCE**

### **ACTION Trust Honours Year Scholarships\***

Two scholarships are available for two consecutive academic semesters to full-time students who are enrolled in a course of study leading to the award of the degree of Bachelor with Honours in a field offered by the School of Resources, Environment & Society. Value \$A3,000 each.

### **Anjeli Nathan Scholarship\***

A scholarship of \$5,000 is available for award to an outstanding applicant who has been accepted to study behavioural ecology or conservation biology as part of the Honours Program in Botany and Zoology. The scholarship may be held by a part-time or full-time student. The proposal is to be submitted by 31 October by applicants who are completing their third year, or are within twelve months of having completed the degree with Honours. Projects involving long-term captivity, killing or surgery on animals will not be considered.

The Scholarship commemorates the life of Anjeli Nathan, a brilliant student who was tragically killed doing the field research she loved.

### **Alexander McTaggart Honours Scholarship\***

A scholarship of not less than \$6,000 is available to assist a student, enrolled in the Fourth Honours Year of a Bachelor degree program of the Faculty of Science with Honours or enrolled in the graduate Diploma in Science course, who is undertaking the course in a medical science field preferably related to cancer research. The successful applicant will have an outstanding academic record with a background in a field of science related to medical science research.

The scholarship is named in memory of Alexander McTaggart and is funded by the interest from donations from Mrs Elizabeth McTaggart and support from the ANU Endowment Fund.

### **A L Hales Honours Year Scholarships in Geophysics and Geochemistry**

The Research School of Earth Sciences supports each year several scholarships of \$A4,500 with an additional allowance of \$A4,000 for successful applicants who have transferred their enrolment to ANU for the honours year and whose permanent place of residence is outside Canberra. Each scholarship shall be held by a full-time student enrolled in the Fourth Honours Year of a program leading to the award of a Bachelor of Science degree with Honours in one of the Honours Schools of Geology, Mathematics, Physics or Theoretical Physics. The program is conducted jointly within the Faculty of Science and the Research School. Selection shall be made on academic merit and will depend on the Research School's ability to provide supervision. Thesis research shall normally be conducted in RSES.

These scholarships have been named in honour of Professor A. L. Hales, the first Director of the Research School of Earth Sciences, in recognition of his contributions to the School during its formative years.

### **ANUTECH Chemistry Scholarships**

Two scholarships, valued at \$1,200 and \$800, are available to be awarded each year on academic merit to the students who achieved the second and third best results in first year Chemistry, who undertake two second year units of Chemistry and are enrolled in a program leading to the degree of Bachelor of Science.

### **Bok Honours Year Scholarship in Astrophysics\***

The Research School of Astronomy and Astrophysics support each year a scholarship of not less than A\$4,000 for award to a full-time student enrolled in a program of study leading to the award of the degree of Bachelor of Science with Honours in Astrophysics. Selection will be based on academic merit together with the field of study, availability of appropriate supervision and reports from two academic referees familiar with the applicant's work.

### **Country Women's Association (Canberra Branch) Scholarship**

The Country Women's Association (Canberra Branch) supports a scholarship with the value of \$A1,000 to enable a student with the most distinction in the final year of an undergraduate degree offered in the Faculty of Science to proceed to the Fourth Honours Year in one of the Divisions of Botany and Zoology or Biochemistry and Molecular Biology or Departments of Forestry, Geography or Geology. It is expected that the research project of the successful student will have direct benefit to rural Australia or contribute to improvements to Australia's natural resources or support the work of Australia's primary producers. The scholar may not hold any other scholarship or bursary in conjunction.

### **Forestry Department Scholarship for an Aboriginal or Torres Strait Islander student**

The Scholarship of not less than \$1,000 shall be awarded to the best qualified full-time student who is of Aboriginal or Torres Strait Islander origin and who is enrolled in the program of study leading to the award of the degree of Bachelor of Science (Forestry) and who has submitted the appropriate application form by the due date. The scholarship is supported by the staff of the Department of Forestry.

### **Forestry Tasmania Honours Scholarship**

A scholarship of not less than \$2,000 shall be awarded to the applicant who, in that year, will be undertaking Forestry Honours. That may be the final year of the program of study leading to the award of the degree of Bachelor of Science (Forestry) or the separate Honours Year following the completion of the pass degree of Bachelor of Science (Forestry). The scholarship will be awarded on the basis of relevant academic achievement in the previous years of the BSc(Forestry) degree program.

### **I.G. Ross Scholarship**

The scholarship of \$A2,000 is available each year. The scholarship shall be awarded on academic merit to the student who, having achieved the best result in first year Chemistry, undertakes two second year courses of Chemistry and is enrolled in the second year of a program leading to the award of the degree of Bachelor of Science.

The scholarship is named for Professor I. G. Ross who was Professor of Chemistry, Deputy Vice-Chancellor and then Pro Vice-Chancellor of the University.

### **Landscape Evolution and Mineral Exploration CRC Honours Year Scholarships**

Up to two scholarships of not less than \$A7,000 per annum shall be awarded to applicants with a strong undergraduate academic record with sequences of courses appropriate to undertaking honours in areas of scientific interest to the CRC LEME. The successful applicant must enrol as a full-time student in the Honours Year of the program leading to the award of the degree of Bachelor of Science with Honours.

### **Medical Science Fourth Year (Honours) Scholarships**

The John Curtin School of Medical Research supports each year a number of scholarships of \$A6,000 with an additional travel component of up to \$A4,000 (where applicable). The scholarships are for award to full-time students who are or will be enrolled in the Fourth Honours Year of a program leading to the award of a Bachelor of Science degree with Honours in medically related science fields within the Faculty, normally in the School of Life Sciences. Candidates are sought who are interested in further studies in medical science fields in the four JCSMR Divisions, Biochemistry and Molecular Biology, Cell Biology, Clinical Sciences and Neuroscience.

### **Paul Bunyan Memorial Honours Year Scholarship\***

A scholarship of not less than \$6,000 is available to assist a student, enrolled in the Fourth Honours Year of the Bachelor of Science with Honours degree program or enrolled in the Graduate Diploma in Science program, who is undertaking the program in a medical science field preferably related to cancer research. The successful applicant will have an outstanding academic record with a background in a field of science related to medical science research.

The scholarship is named in memory of Paul William Bunyan and is funded by the interest from donations from his parents and support from the ANU Endowment Fund.

### **Research School of Biological Sciences Honours Year Scholarships**

The Research School of Biological Sciences supports each year several scholarships of either \$5,000 or \$A6,000 with an additional travel component (where applicable) for award to full-time students who are or will be enrolled in the Fourth Honours Year of a program leading to the award of a Bachelor of Science degree with honours in an area of research related to the research interests of the RSBS. Selection shall be made on academic merit and a candidate shall not hold another scholarship or award, except Youth Allowance, concurrently.

### **Research School of Physical Sciences and Engineering Honours Year Scholarships**

The Research School of Physical Sciences and Engineering supports each year up to four scholarships of \$A5,000 per annum. There is an allowance of \$A3,000 for successful applicants whose permanent home address is outside the ACT. The scholarships are for award to students who are enrolled in the Honours Year of a Bachelor of Science degree or equivalent with majors in areas of relevance to the work of the School and selection shall be on academic merit.

### **State Forests of NSW Forestry Scholarships**

The scholarships, each of \$1,000, are for award each year to two full-time students who are enrolled in the third year of the program of study leading to the award of the degree of Bachelor of Science (Forestry). Subject to satisfactory academic results the scholarship shall be continued for the fourth year. The scholarships shall not be shared and shall be awarded on academic achievement in the previous years of the course.

### **School of Mathematical Sciences Honours Scholarships**

There are a number of scholarships for award each year of not less than \$4,000 with an additional allowance of \$4,500 for successful applicants who have transferred their enrolment to ANU for Honours. The Selection Committee shall take into account the applicant's academic record, the reports of academic referees, the distribution of awards among internal and external applicants, the distribution of awards among the research programs of the School, the fields in which the applicants have expressed an interest and the availability of appropriate supervision.

## **NATIONAL INSTITUTE OF THE ARTS**

### **Bill Hyslop Scholarship in Voice**

Awarded annually to the most outstanding student completing the Bachelor of Music program majoring in Voice and expecting to graduate in the year in which the award is made. This prize is funded by a donation from the wife of the late Bill Hyslop.

### **Foster Scholarship in Jazz**

Awarded annually to the most deserving student, demonstrating ability and dedication to the art, in the Jazz Department to assist with further study. This scholarship is donated by Bronwyn and Michael Foster.

### **Leonard and Margaret Doman Undergraduate Scholarship for Flute**

The winner will display an outstanding level of music ability and accomplishment as a flautist and possess the potential to make an outstanding contribution as a musician.

### **Nigel and Ann Flowers Honours Scholarship for Flute**

The Canberra School of Music offers one scholarship each year valued at \$4000 to a student commencing Year 4 Honours of the Bachelor of Music. The winner will display an outstanding level of musical ability and accomplishment as a flautist and possess the potential to make an outstanding contribution as a musician.

### **Ruth Pfanner Undergraduate Scholarship for Cello**

Awarded every four years to the most outstanding applicant commencing the Bachelor of Music in Cello Performance with Honours. (This scholarship was last awarded in 2000).

### **Sir Geoffrey Yeend Honours Scholarships\***

Each year there shall be a number of scholarships awarded by the University to students enrolled in the Honours Year of a program of study leading to the award of the degree of Bachelor in the areas of political science, visual and performing arts and Asian studies. Each scholarship shall be valued at not less than \$5,000.

### **Westende Travelling Scholarships**

This award is available for School of Art undergraduate students who wish to undertake overseas exchange. Selection is based on academic merit, reasons for wishing to pursue the overseas study program, potential ability to adapt to unfamiliar environment, suitability for overseas studies, and the benefit to the School of Art as well as the student.

\* Indicates that support for this scholarship comes from the donor and the ANU Endowment for Excellence.

For further information about any of the scholarships listed above please contact:

Prizes and Undergraduate Scholarships Officer  
Student Administration and Support Services, Pauline Griffin  
Building 11

The Australian National University  
Canberra ACT 0200

Email: [ug.schols@anu.edu.au](mailto:ug.schols@anu.edu.au)

Telephone: (02) 6125 5595 or (02) 6125 4997

## PRIZES

The following prizes are available for award to students of the University. It is possible that not all requirements for the award of a prize are included in the brief details set out below.

### The Tillyard Prize

The Tillyard Prize is awarded to a student whose personal qualities and contribution to University life have been outstanding and who has completed in that year a degree of bachelor with honours. The prize serves as a memorial to the late Dr Robin John Tillyard and the late Mrs Patricia Tillyard. The prize takes the form of a certificate presented, if possible, at a Conferring Ceremony.

### The University Medal

The University awards a medal to recognise outstanding candidates for the degree of bachelor, in departments or faculties of the University, provided they obtain first class honours of sufficient distinction supported by a distinguished academic record. A notation is made on the testamur of the graduate.

## FACULTY OF ARTS

### Alliance Française de Canberra Prizes

There are five prizes for award to the students who, enrolled in a program leading to a bachelor's degree, have achieved outstanding results in French at any level. The prizes take the form of books.

### Anne Fraser Prize for American Studies

The prize commemorates the life of Anne Fraser (born Anne-Louise Kingston), an undergraduate and postgraduate student in History at the University in the 1960s. Her MA research in the area of slavery in colonial New York was cut short by her premature death. The award is supported by a gift from Anne's husband.

The prize is for award to the student who in that year was enrolled in a program leading to an award of the degree of Bachelor and who submits the best major piece of written work in the first, second or third year course or courses of American History.

### Anthony Forge Prize

The prize is awarded to the student who in that year completed the requirements for the award of a degree of bachelor, and completed at least a major in Anthropology and achieved the best result in any 2000-level Anthropology course, not including any Anthropology course for which another prize is awarded nor the course The Primitives (ANTH2011).

The prize was established in memory of Professor Forge following his death in 1992. He had been appointed as foundation Professor of Anthropology in 1973 and was well known for his work on Melanesian exchange systems and for pioneering work in the anthropology of art, especially of New Guinea and Southeast Asia.

### ANU Classical Society Prize

The ANU Classical Society support each year a prize for award to the student who, enrolled in a program leading to the award of a degree of bachelor or enrolled as a non-award student, has achieved the most outstanding result in the final twelve later-year units taken to complete any major offered in the area of Classics in the School of Language Studies. It is expected that the twelve units would be taken in the same year.

### Archaeology and Anthropology Prizes

There are four annual prizes.

DA Casey Prize is for award to the student who, at the first attempt, achieves the best results in the courses Introduction to Archaeology and From Origins to Civilisations.

Peter May Prize is for award to the student who, undertaking a program of study for the degree of Bachelor of Arts with honours in the Honours School of Archaeology, achieves the best results in the Fourth Honours Year of the program or in a combined Honours School which includes Archaeology.

There is a prize for award to the student who, at the first attempt, achieves the best results in the course Introduction to Anthropology.

W E H Stanner Prize is for award to the student who, in the opinion of the teachers of Aboriginal Studies courses offered within the School of Archaeology and Anthropology achieves the best result in any of those courses.

### Dante Alighieri Society (Canberra Branch) Prizes

The Dante Alighieri Society (Canberra Branch) provides four annual prizes for award to the students who most distinguish themselves in Introductory Italian, Continuing Italian, Intermediate Italian and Advanced Italian.

### David Campbell Prize

The prize was established by Professor Manning Clark to commemorate the Australian poet, David Campbell. The prize is awarded to a student whose entry of written work shows the most promise in the writing of Australian history as a branch of literature. Entries for the prize, to be submitted to the Head, Department of History, by the last day of the academic year, will be accepted from students enrolled in an undergraduate or higher degree or graduate diploma program or as a non-degree examination student in The Faculties. The form of entry is to be a piece of written work and there is no specification as to length. The work may be part of the requirements for a course or degree program for which the student is enrolled.

### David Johanson Prize for British History

The prize is awarded to the student who, enrolled for a degree of bachelor, submits the best essay in the area of British History. The prize shall usually be awarded at first year level. David Johanson was a Lecturer in History from 1965 to 1968 and highly regarded as a teacher. The prize is supported by a former student who was greatly encouraged by Dr Johanson during his first year of tertiary study.

### E.A. Lyall Memorial Prize

The Australian Capital Territory Division of the Royal Australian Institute of Public Administration provides a prize for award to the student who achieves the best result in the course Australian Government Administration and Public Policy or Bureaucracy and Public Policy.

### Friends of the Library Blackburn Medal in Drama

The prize is awarded to the outstanding student who has undertaken an approved major in the Drama Program and who has qualified for admission to the degree of Bachelor in that year. The prize includes a medal.

### George Zubrzycki Prize

The Department of Sociology established a prize in 1987 to mark the retirement of George Zubrzycki, the Foundation Professor of Sociology in the Faculty of Arts. The prize is awarded on a biennial basis to the student who achieves the best result in Sociology IV(H) or Sociology IV(H) combined with Honours in any other ANU Department or Program.

### Goethe Society Prizes

The Canberra Branch of the Australian Goethe Society provides annual prizes for award to students who have most distinguished themselves in their year in the German language and literature courses.

### Grahame Johnston Prize in Australian Literature

The prize commemorates Professor Grahame Johnston, a former member of the Department of English at this University. The prize is awarded to the student enrolled for the degree of Bachelor of Arts who achieves the best results in a second-year or a third-year course or in the fourth year of the program for a degree with honours in the field of Australian literature.

### Kate North Prize

The prize is awarded to the student of Russian whose achievement in the study of Russian literature is outstanding. The student may be enrolled for a bachelor's degree or be a non-degree examination student. The prize has been made possible by public subscription following the death of Kate North in 1992. Ms North was for many years the Secretary of the Russian section of Modern European Languages.

### Lady Isaacs' Prize

The prize commemorates the work of Sir Isaac and Lady Isaacs and is awarded to the student who achieves the best result in Australian History.

**Leslie Holdsworth Allen Memorial Prize**

The prize commemorates Dr L.H. Allen, the first Head of the Department of English in the Canberra University College and is awarded annually to the student who achieves the best results in English IV(H) and whose work is of outstanding merit.

**L F Crisp Memorial Prizes in Political Science**

The Commonwealth Banking Corporation supports two prizes in commemoration of Emeritus Professor L.F. Crisp, Foundation Professor of Political Science.

One prize is for award each year to the student enrolled in a program leading to the award of a degree of bachelor who achieves the best aggregate result in two of the units POLS1002 Introduction to Politics, POLS1003 Ideas in Politics and POLS1004 Introduction to Australian and International Political Economy.

The other prize is for award each year to the undergraduate student who achieves the best result in Political Science IV(H).

**Mick Williams Prize in History**

The prize commemorates the late Professor C.M. (Mick) Williams who was a member of the Department of History between 1967 and 1987 and is supported by the Williams family and members of educational service units in the University. The prize is awarded annually to the student enrolled in the undergraduate degree program who achieves the best result in the History Fourth Honours Year.

**Naoki Matsumoto Consultancy Prize for Japanese and Political Science**

The prize is for award to the student who, enrolled in a program leading to the award of the degree of Bachelor or a combined program leading to the award of two degrees, has completed the requirements for the award of the pass degree(s) and has achieved the best results in the C level political science courses and the most advanced Japanese language units taken as part of the program.

**Presidents of the Motor Trades of Association of Australia Prize for Pressure Groups and Political Lobbying**

The MTAA supports each year a prize for award to the student who was enrolled in the program leading to the award of a degree of Bachelor and achieved the best result in the course Pressure Groups and Political Lobbying.

**Presidents of the Motor Trades of Association of Australia**

The MTAA supports each year a prize for award to the student who was enrolled in the program leading to the award of the degree of Bachelor of Arts (Policy Studies), completed the requirements for the award of the pass degree and achieved, during the program, the most outstanding achievement.

**Quentin Gibson Prize for Philosophy**

The prize commemorates the contribution to philosophy of Associate Professor Q B Gibson. The prize is awarded to the student who, undertaking a program of study for the degree of Bachelor of Arts with honours in the Honours School of Philosophy, achieves the best results in the Honours Year of the program.

**Rachel Dorph Memorial Prize**

The prize is awarded each year to the student who, undertaking a program of study for a Bachelors degree, submits the best essay on a topic as part of the requirements of a First Year English course.

**Reginald de Bray Prize for Linguistics**

The prize is awarded to the student who, enrolled in the Honours School of Linguistics or in a combined Honours school which includes Linguistics, achieves the best results in the Honours Year.

**Richard B. Davis Prize in Anthropology**

The prize commemorates Richard B. Davis and is awarded to the student who achieves the best result in Anthropology IV(H) or combined honours including anthropology.

**Ronin Films Prize for Introduction to Film Studies**

The prize is for award to the student who, in that year, was enrolled in a bachelor degree program and achieved the best result in the course Introduction to Film Studies.

**Ronin Films Prize for the Film Studies Major**

The prize is for award to the student who, in that year, was enrolled in a bachelor degree program and achieved the best aggregate results in the courses required for the completion of the major in Film Studies.

**Swiss Embassy Prizes**

The Swiss Embassy offers up to nine prizes each year in an endeavour to strengthen the interest in and the study of the modern European languages spoken in Switzerland and their associated cultures and thus to promote multilingualism and cultural diversity. The prizes are for award to students who in that year were enrolled in a program leading to the award of a degree of Bachelor and submitted the best major piece of written work in the French, German or Italian language and participated in the essay competition.

**FACULTY OF ASIAN STUDIES****Australia Indonesia Association Prize**

The prize is awarded from time to time to the student who, in the year of the award, was enrolled in a program leading to the award of the degree of Bachelor of Asian Studies or Bachelor of Asian Studies (specialist) and achieved the best overall average mark for courses taken in third-year Indonesian.

**Australian Federation of University Women — ACT Prize**

The prize is awarded to the most outstanding female student who has completed the program for the degree of Bachelor of Arts (Asian Studies) with honours.

**Basham Prize**

The prize is awarded to the undergraduate student who, in that year, was enrolled in a program leading to the award of the degree of bachelor offered by the Faculty of Asian Studies and has achieved the best results in the Asian History course offered in first year.

**Klestadt Prize for Japanese**

The prize is awarded each year to the student who, in that year, completed requirements for the award of a bachelor degree program offered by the University and achieved the most outstanding average in the last four Japanese language courses taken as part of the program.

**Naoki Matsumoto Consultancy Prize for Japanese and Political Science**

The prize is for award to the student who, enrolled in a program leading to the award of the degree of Bachelor or a combined program leading to the award of two degrees, has completed the requirements for the award of the pass degree(s) and has achieved the best results in the C level political science courses and the most advanced Japanese language units taken as part of the program.

**Richard B Davis Prize in Thai**

The prize commemorates Richard B Davis and is awarded to the student who was enrolled in a program leading to the award of a degree of Bachelor offered in the Faculty of Asian Studies and the relevant courses and achieved the best overall average mark for courses taken in third year Thai.

**FACULTY OF ECONOMICS AND COMMERCE****A D Barton Prize**

For award annually to the undergraduate student enrolled in Accounting IV(H), Commerce IV(H) or Finance IV(H) who in that year, qualifies for the award of the degree of Bachelor of Commerce with Honours and submits the best thesis.

**AMP Prize for an Honours Thesis in Actuarial Studies**

The prize is awarded to the student who was enrolled in Actuarial Studies IV(H) and achieved the highest mark for the Honours thesis component of the program.

**Applied Probability Trust Prize**

The prize is awarded to the student who achieves the best aggregate results in two of the following: Introductory Mathematical Statistics; Regression Modelling; Generalised Linear Modelling.

**Australian Bureau of Statistics Prize**

The Australian Bureau of Statistics provides an annual prize of a year's subscription to the publication Australian Economic Indica-

tors for award to the student who achieves the best result in the course: Design of Experiments and Surveys.

#### **Australian Finance Conference Prizes**

One prize is awarded to the student who achieves the best result at the first attempt in the course Corporate Finance and one to the student who achieves the best result at the first attempt in the course Monetary Economics.

#### **Australian Institute of Management Prize for Management**

The prize is awarded each year to the student who, in that year, was enrolled in a degree program offered by the Faculty of Economics and Commerce and has achieved the best aggregate results from the four highest results in management offerings as specified from time to time by the Department of Commerce.

#### **Australian Prudential Regulation Authority (APRA) Prize for Business Ethics**

The prize is awarded to the student who, enrolled in a degree program offered in the Faculty of Economics and Commerce, achieved the highest mark in the course Business Ethics.

#### **B T Financial Group Prize for Economics I (Pass)**

B T Financial Group supports each year a prize for award to the student who achieves the best results in that year in Economics I (Pass).

#### **Butterworths Prize in Company Accounting**

A prize taking the form of an online subscription is awarded to the student who achieves the best results in the course Company Accounting.

#### **Commercial Representatives' and Agents' Association of Australia Limited Prize**

The prize is awarded to the student who achieves the best results in Economics III(H).

#### **CPA Australia Prizes**

CPA Australia supports three annual prizes all of which include a medallion and certificate plus student membership of the Society for one year.

The prize is awarded to the student who, enrolled in a bachelor degree program offered by the Faculty of Economics and Commerce, achieves the best aggregate results in the courses Financial Accounting Fundamentals and Accounting and Financial Management.

The prize is awarded to the student who, enrolled in a bachelor degree program offered by the Faculty of Economics and Commerce, achieves the best aggregate results in second year course as specified from time to time by the Department of Commerce. Only one of the courses must be completed in the year of the award.

The prize is awarded to the student who, in that year completes the requirements for the program of Bachelor of Commerce or Bachelor of Economics and has achieved the best aggregate results in a Bachelor of Commerce Major taken over the full program. The courses are as specified from time to time in the Faculty course offerings listed in the Undergraduate Handbook.

#### **Department of Finance and Administration Prize for Microeconomics 3**

The prize is for award to the student who was enrolled in a degree program offered in the Faculty of Economics and Commerce and achieved the highest mark in Microeconomics 3.

#### **Department of Finance and Administration Prize for Public Sector Accounting**

The prize is for award to the student who was enrolled in a degree program offered in the Faculty of Economics and Commerce and achieved the highest mark in the course Public Sector Accounting.

#### **Economic Society Prizes**

The Canberra Branch of the Economic Society of Australia and New Zealand provides two annual prizes. One for the student achieving the best aggregate results in Microeconomics 2(H) and Macroeconomics 2(H) and one for the student achieving the best result in Economics IV(H).

#### **Ernst & Young Prizes**

The accounting firm Ernst & Young provides two prizes. One for the student achieving the best result in Accounting Theory and one for the best result in Auditing.

#### **G.S.L. Tucker Prize**

The prize commemorates Professor Graham Tucker, Head of the Department of Economic History from 1960 to 1980 and is awarded to the student enrolled in the course, History of Economic Thought(H), who achieves the best result.

#### **Institute of Advanced Studies Prizes for Economic History**

The Economic History Program, Institute of Advanced Studies, supports four annual prizes. One prize is awarded to the first-year student attempting tertiary education for the first time who achieves the best result in either of the courses, Business and Economy in the Asia-Pacific Region or Australian Economy.

Noel Butlin Prize in Australian Economic History is awarded to the student who achieves the best result in Australian Economic History (H).

One prize is awarded to the student who achieves the best result in a later-year semester course at Honours level in which no other prize has been awarded in that year.

One prize is awarded to the student who achieves First Class Honours in the fourth year of an honours program in Economic History with the best result.

#### **Institute of Chartered Accountants in Australia Prize**

The prize is awarded to the student enrolled in an undergraduate degree program at pass level offered by the Faculty of Economics and Commerce who achieves the highest mark in the course COMM3002 Auditing.

#### **J.B. Were & Son Prize**

The prize is awarded to the best honours graduand in the Faculty of Economics and Commerce.

#### **Langmore Prize for Equity**

The prize is awarded to the undergraduate student who, enrolled in a program leading to the award of the degree of bachelor and enrolled in the course Development, Poverty and Famine or the course Poverty, Public Policy and Development has achieved the best results in either course in that year.

#### **Mathews Prize in Public Economics**

The prize is awarded to the student who achieves the best aggregate results in the courses Public Economics-Theory (or Principles of Public Economics) and the Public Economics option offered in second semester.

#### **Perpetual Trustees Prize for Honours in Finance**

The prize shall be awarded each year to the student who was enrolled in and achieved the highest mark in Finance IV(H).

#### **PricewaterhouseCoopers Prizes in Accounting**

One prize is awarded to the student who, enrolled in a bachelor degree program, achieves the best result in the course Accounting and Financial Management.

One prize is awarded to the student who, enrolled in a bachelor degree program, achieves in the same year the best results in the courses Management Accounting and Company Accounting.

#### **Statistical Society of Australia (Canberra Branch) Prize**

The prize is awarded to the student who achieves the best combined result in the course Statistical Inference plus one other third-year course offered by the School of Finance and Applied Statistics. The prize includes one year's subscription to membership of the Statistical Society.

#### **Statistical Society of Australia (Canberra Branch) Prize for First Year Statistics**

The prize is awarded to the student who, new to higher education, was enrolled in a degree program offered by the Faculty of Economics and Commerce and achieved the best result in any one of the courses offered in the School of Finance and Applied Statistics which were available to students new to higher education.

**Swiss Re Life & Health Prize for Actuarial Techniques**

The prize is awarded to the student who was enrolled in the Bachelor of Actuarial Studies program and during the program completed and achieved the highest average result in the courses STAT3033 and STAT3038. One course is to be completed in the year of the award.

**Tillinghast-Towers Perrin Prize for Third Year Actuarial Studies**

The prize is awarded each year to the student who, during the program leading to the award of the degree of Bachelor of Actuarial Studies, has completed and achieved the highest average result for the courses STAT3032, STAT3033, STAT3035, STAT3036, STAT3037 and STAT3038. At least one course is to be completed in the year of the award.

**Treasury Prize in Economics III(H)**

The prize is awarded to the student who achieves the best result in the course Economics III(H).

**Trowbridge Consulting Prize for the Actuarial Control Cycle**

The prize is awarded to the student who was enrolled in Actuarial Studies IV(H) and has completed and achieved the highest average mark in the courses, taken as part of the program in the year of the award, Actuarial Control Cycle 1 and Actuarial Control Cycle 2.

**FACULTY OF ENGINEERING AND INFORMATION TECHNOLOGY****ADVANTRA Prize for Computer Networks**

The prize shall be for award to the student who achieved the highest mark in the course COMP3036 Computer Networks.

**ADVANTRA Prize for Software Engineering**

The prize shall be shared equally by the students who were enrolled in the course COMP3018 Software Engineering and were members of the project team within the course which was judged by the examiner to have achieved the best overall result.

**Australian Computer Society (Canberra Branch) Prize**

The prize is awarded to the student who has qualified for the award of the degree of Bachelor of Science or Bachelor of Information Technology and who achieves the best results in 24 credit units of 3000 level courses offered in the Department of Computer Science in one year.

**Computer Science Prize**

The prize is awarded to the student who achieves the best results in the final year of the program for a degree of bachelor with honours in computer science or in the program for the Graduate Diploma in Science where the student's area of specialisation is Computer Science.

**The Dean's Prize, Faculty of Engineering and Information Technology**

The prize is for award each year to the student who was enrolled in a program leading to the award of one of the degrees of Bachelor with Honours offered in the Faculty of Engineering and Information Technology and, in that year, completed the program and achieved First Class Honours of sufficient distinction.

**HA Jones Medal for Excellence in Engineering Studies**

The prize is awarded to the Bachelor of Engineering Honours graduate who is deemed by the Department of Engineering to have pursued with the most distinction the undergraduate degree program. The prize includes a Medal.

**Institution of Radio and Electronics Engineers Australia (Canberra Division) Prize**

The prize is awarded to the final year candidate for the degree of Bachelor of Engineering who achieves the best results in the coursework components in the field of Communications and/or Electronics. The prize includes membership for one year of the Institution and a certificate.

**Maascorp Prize for Computer Science**

The prize is for award to the student who, enrolled in a program leading to the award of a degree of bachelor achieved, in that year, the best result in the unit specific to non standard computation (COMP 3065) Declarative Programming Paradigms.

**SoftLaw Prize in Computer Studies**

The prize is awarded to the student who, enrolled for the award of the degree of Bachelor of Software Engineering, Bachelor of Science or Bachelor of Information Technology, achieves the best aggregate results in the courses COMP4210 or COMP3610 and any two of COMP3320, COMP3420, COMP3600.

**FACULTY OF LAW****ACT Baha'i Community Prize in International Law**

The prize is for award each year to the undergraduate student enrolled in a program leading to the award of the Bachelor of Laws, who achieves the highest mark in that year in the course International Law.

**Allen Allen & Hemsley International Trade Law Prize**

The prize shall be awarded to the student who was enrolled in a program leading to the award of the degree of Bachelor of Laws who achieved the highest mark in the course International Trade Law.

**Ann Downer Memorial Prize in Law**

The prize shall be awarded to the student who was enrolled in a program leading to the award of the degree of Bachelor of Laws who achieved the highest mark in the course Australian Public Law.

**Australian Capital Territory Bar Association Prize for Evidence**

The prize shall be awarded to the student who was enrolled in a program leading to the award of the degree of Bachelor of Laws who achieved the highest mark in the course Evidence.

**Bailey Prize for Human Rights**

The prize shall be awarded to the student who was enrolled in a program leading to the award of the degree of Bachelor of Laws who achieved the highest mark in the course Human Rights Law in Australia.

**Baker & McKenzie Prize in Intellectual Property**

The prize is awarded to the eligible student who achieved the highest mark in the course Industrial and Intellectual Property.

**B.C. Meagher Prize for Commonwealth Constitutional Law**

The prize shall be awarded to the student who was enrolled in a program leading to the award of the degree of Bachelor of Laws who achieved the highest mark in the course Commonwealth Constitutional Law.

**Blackburn Medal for Research In Law**

In 1988 Lady Blackburn established the award of a medal in the Faculty of Law to honour the memory of Sir Richard Blackburn who was associated with the University as Pro-Chancellor and Chancellor from 1976 until 1987. The medal, which symbolises Sir Richard's commitment to the highest standards of legal scholarship, is awarded to the student who has qualified for the award of the degree of Bachelor of Laws with Honours and who submits the best research paper in fulfilment of the requirements for the award of the honours degree.

**Blake Dawson Waldron Prize**

The prize shall be awarded to the student who was enrolled in a program leading to the award of the degree of Bachelor of Laws who achieved the highest mark in the course Corporations Law.

**Bryans Prize for Family Law**

The prize shall be awarded to the student who was enrolled in a program leading to the award of the degree of Bachelor of Laws who achieved the highest mark in the course Family Law.

**Butterworths Prizes for Law**

Since 1975 Butterworths Pty Ltd has provided support for prizes in Law awarded to the students who achieve the highest marks in courses for which no other prize is offered. Each prize takes the form of an online subscription.

**Clayton Utz Prize for Administrative Law**

The prize shall be awarded to the student who was enrolled in a program leading to the award of the degree of Bachelor of Laws who achieved the highest mark in the course Administrative Law.

#### **Clayton Utz Prize for Torts**

The prize shall be awarded to the student who was enrolled in a program leading to the award of the degree of Bachelor of Laws who achieved the highest mark in the course Torts.

#### **Commonwealth Attorney-General's Department Prize**

The prize shall be awarded to the student who was enrolled in the final year of a program leading to the award of the degree of Bachelor of Laws who achieved the best academic results in that year.

#### **Daphne Olive Memorial Prize in Legal Theory**

A prize in memory of an ANU law student, Daphne Olive, is awarded to the student who achieves the highest mark in the course Legal Theory.

#### **Freehills Prize for Commercial Law**

The prize shall be awarded to the student who was enrolled in the program leading to the award of the degree of Bachelor of Laws who achieved the highest mark in the course Commercial Law.

#### **George Knowles Memorial Prize**

The George Knowles Memorial Prize is awarded to the student who has done the best academic work in that year in the program leading to the degree of Bachelor of Laws. The prize is a memorial to Sir George Knowles who was a member of the Council of the Canberra University College from 1930 to 1946.

#### **Holding Redlich Prize in Labour Law**

The prize shall be awarded to the student who was enrolled in the program leading to the award of the degree of Bachelor of Laws who achieved the highest mark in the course Labour Law.

#### **Holding Redlich Prize in Property**

The prize shall be awarded to the student who was enrolled in the program leading to the award of the degree of Bachelor of Laws who achieved the highest mark in the course Property.

#### **Law Society of the Australian Capital Territory Prize for Contracts**

The prize shall be awarded to the student who was enrolled in a program leading to the award of the degree of Bachelor of Laws who achieved the highest mark in the course Contracts.

#### **Law Society of the Australian Capital Territory Prize for Professional Training in Law**

The prize shall be awarded to the student who was enrolled in a program leading to the award of the degree of Graduate Diploma in Legal Practice who achieved the best results in the program.

#### **Mallesons Stephen Jaques Prize for Law Studies**

The prize shall be awarded to the student who was enrolled in the penultimate year of the program leading to the award of the degree of Bachelor of Laws achieved the best academic results.

#### **Minter Ellison Prize**

The prize shall be awarded to the student who was enrolled in a program leading to the award of the degree of Bachelor of Laws who achieved the highest mark in the course Litigation and Dispute Management.

#### **Professional Careers Australia Prize**

The prize shall be awarded to the student who was enrolled in a program leading to the award of the degree of Bachelor of Laws who achieved the highest mark in the course Lawyers, Justice and Ethics.

#### **Sir Victor Windeyer Prize in Legal History**

The prize, which shall take the form of a book by Sir Victor Windeyer: "Lectures on Legal History" shall be awarded to the student who was enrolled in a program leading to the award of the degree of Bachelor of Laws who achieved the highest mark in the course Comparative Legal History.

#### **SoftLaw Prize in Expert Legal Systems**

The prize shall be awarded to the student who was enrolled in a program leading to the award of the degree of Bachelor of Laws who achieved the highest mark in the course Expert Legal Systems.

#### **SoftLaw Prize in Information Technology Law**

The prize shall be awarded to the student who was enrolled in a program leading to the award of the degree of Bachelor of Laws who achieved the highest mark in the course Information Technology Law.

#### **Supreme Court Judges' Prize**

The prize shall be awarded each year to the student who qualifies for the award of the degree of Bachelor of Laws with Honours and achieved the best results.

#### **United Nations High Commissioner for Refugees Prize for International Law of Human Rights**

The prize, which takes the form of books, shall be awarded to the student who was enrolled in a program leading to the award of the degree of Bachelor of Laws who achieved the highest mark in the course International Law of Human Rights.

### **FACULTY OF SCIENCE**

#### **Adrien Albert Honours Chemistry Prize**

The prize is for award to Bachelor of Science Honours candidates in the Department of Chemistry on the basis of academic merit achieved in the Fourth Honours Year.

#### **A N Hambly Prize**

In 1975 this prize was established to commemorate the work of Professor AN Hambly at the University. The prize is awarded for merit, assessed in terms of both quality and breadth of scholarship in chemistry, to a student who completes, in the one year, two courses in Chemistry at the 2000 level.

#### **Anthony Seelaf Memorial Prize in Geology**

The prize is awarded to the student enrolled for the degree of bachelor in the University who achieves the best result in third-year geology fieldwork.

#### **Australian Institute of Agricultural Sciences Prize**

The Australian Institute of Agricultural Sciences support an annual prize for award to the student who, enrolled in the final year of the program leading to the award of the degree of Bachelor of Science (Resource and Environmental Management), has achieved the best results during the course.

#### **Australian Institute of Physics Prize**

The Australian Capital Territory Branch of the AIP provides an annual prize for award to the student who achieved the best results in four consecutive academic semesters in 24 Group B units in physics. The student receives 12 months free membership to the ACT Branch of the Australian Institute of Physics including the monthly journal The Australian Physicist.

#### **Australian Psychological Society Prize**

The prize is awarded to the student who has pursued with most distinction the final honours year of the program in psychology or the Graduate Diploma in Science in the area of specialisation, Psychology.

#### **Australian Society of Exploration Geophysicists (ACT Branch) Prize for Geophysics**

The prize is awarded to the student who achieves the best result in the course Geophysics in that year.

#### **Australian Society for Microbiology Prize**

The ACT Branch of the ASM provides a prize for award to the student who, having completed in that year the requirements for admission to an undergraduate degree of the Faculty of Science, achieved during the program the best aggregate results in the courses General Microbiology, Infection and Immunity and either of Parasitology or Molecular Immunology.

#### **Australian Society for Parasitology Prize**

The prize is awarded to the student who achieves the best results in the course Parasitology in that year.

#### **Beckman Coulter Prize**

Beckman Coulter (Australia) Pty Limited supports a prize for award to the student who, enrolled in the degree of Bachelor of Science, achieves the best results in the course Topics in Molecular Biology.

#### **Botany Prize**

The prize is awarded to the student who, at the first attempt, achieves the best result in the course Plant Evolution and Ecology.

#### **Geological Society of Australia Prize**

The Commonwealth Territories Division of the Geological Society of Australia supports a prize awarded to the student who achieves the

best results in the courses Earth Systems and Earth Science and intends to proceed to further studies in geology. The prize includes membership of the Geological Society for one year.

#### **Hanna Neumann Prizes for Mathematics**

The prizes commemorate the contribution to mathematics and to the University by the late Professor Hanna Neumann. One prize is awarded each year to the student who achieves the best results in Mathematics IV(H). The other is awarded to the student who achieves the best results in at least 24 units of honours-level Group C courses of mathematics.

#### **Howlett Honours Prize for Geography**

The prize is awarded to the graduand or graduate who having been enrolled in Geography IV(H) has achieved the most outstanding result in the course.

#### **Irene Crespin Prize for Palaeontology**

The prize commemorates the late Irene Crespin and is awarded to the student who performs at the highest level in the palaeontological components of any or all of the courses offered in the second and third year of the degree program by the Department of Geology, or by the Department of Geology in conjunction with other departments of the Faculty of Science.

#### **Jacobs Medal for Outstanding Field Studies in Forestry**

The prize, in the form of a medal, is awarded to the student who, having successfully completed the final year of the program of studies leading to the award of the degree of Bachelor of Science (Forestry) is deemed to have achieved the most outstanding performance in field studies, including field practical exercises throughout the program.

#### **Janet Elspeth Crawford Prize**

A bequest by Sir John Crawford, formerly Vice-Chancellor and Chancellor of the University, enabled the University to establish a prize in memory of his daughter, Janet Elspeth Crawford. The prize is awarded to the female student who completes the Bachelor of Science (Honours) degree with the best results and who qualifies for the award of the degree of Bachelor of Science with Honours during the twelve months preceding the April/May conferring of degrees ceremony.

#### **L. D. Pryor Prize**

The prize is awarded to the student who, in completing the requirements for admission to the degree of Bachelor of Science, achieves during the program the best results in a Group C course or in Group C courses taught in the Division of Botany and Zoology.

#### **M R Jacobs Prize in Silviculture**

The prize is for award to the student who, in that year, completed requirements for the award of the degree of Bachelor of Science (Forestry) and achieved the most outstanding result in the silviculture course taken as part of the program.

#### **Mavis Prater Prize for Women in Mathematics**

The Australian Federation of University Women — ACT Branch, supports a prize to encourage women to continue with the study of mathematics. The prize is for award to the female student who achieves the best results in that year in one of the groups of courses, Mathematics and Applications 1 and 2, Mathematics and Applications Honours 1 and 2 or Engineering Mathematics 1 and 2.

#### **Priscilla Fairfield Bok Prize**

The prize is awarded to the female candidate for a bachelors degree who, in that year, achieves the best results to the value of at least 18 units in third year courses offered by the Departments of Chemistry, Computer Science, Geology, Mathematics, Physics or Statistics & Econometrics. The prize commemorates the work of Professor Bart J. Bok and his wife, Dr Priscilla Fairfield Bok, in the Department of Astronomy from 1957 to 1966.

#### **Royal Australian Chemical Institute Prize**

The Canberra Section of the RACI supports a prize which is awarded to the student who achieves the best results in 4 Group C courses of Chemistry.

#### **Schlich Memorial Trust Prize**

The prize commemorates Sir William Schlich, a pioneer of British forestry and takes the form of a medal. It is awarded to the student who, having completed, in that year, the requirements for admission

to the degree of Bachelor of Science (Forestry), was the student showing the most promise in forestry in that year.

#### **State Forests of NSW Prize for Forest Mensuration**

The prize is awarded to the student who achieves the best result in the course which covers forest mensuration. The prize includes a plaque.

#### **Wanda Henry Prize for Optical Communications**

The prize is awarded to a student enrolled in a degree of bachelor who, in that year, has undertaken the course Optical Fibre and Waveguide Transmission (PHYS3050 which is also known as ENGN4542) and Devices for Optical Systems and Networks (PHYS3051 also known as ENGN4543). These courses may have been taken as a component part of an Honours year. The student must have, including these courses, achieved the best overall average result in a minimum of 12 units of C level Physics courses and have made a significant contribution to University life.

#### **WB Clarke Prize in Geology**

The members of the staff of the Department of Geology support a prize in commemoration of the pioneer geological work carried out in Australia by the Reverend WB Clarke. The prize is awarded to the student who achieves the best results in 3 Group B courses in geology and who intends to include further study of geology in his or her course.

#### **WP Packard Prize in Geography**

The prize commemorates the work of the longest serving member of staff in the Department of Geography who retired in 1987. The prize is awarded to the student, enrolled in a degree program, who achieves the best result in any four later-year courses of geography over two years.

### **NATIONAL INSTITUTE OF THE ARTS**

#### **School of Music**

##### *General*

##### **Friends' Prize**

Awarded annually to the most outstanding graduate by the Friends of the Canberra School of Music. Contribution to the School is also considered.

##### **Peter and Lena Karmel Anniversary Awards**

Awarded annually to the most outstanding music student and visual arts student eligible to graduate with a bachelor degree at the National Institute of the Arts in the year in which the award is made.

##### **The School of Music Director's Prize**

Awarded annually to a Performance major student in the Bachelor's degree who is deemed to have contributed the most to the corporate life of the school

##### *Chamber Music*

##### **The Friends Chamber Music Prize**

Awarded annually to the winning ensemble at the Friends Chamber Music Concert, by the Friends of the Canberra School of Music.

##### **Abel's Music "People's Choice" Prize**

Awarded to the people's choice ensemble at the Friends Chamber Music Concert. The prize is donated by Abel's Music, Manuka.

##### **Erika Haas Award**

Awarded annually to the outstanding performance instrumentalist in any year. This prize is funded by a gift from Erika Haas.

##### *Composition*

##### **The Harold Allen Memorial Prize**

Awarded annually to the leading composition student. This prize is funded by a donation from the family of the late Harold Allen.

##### *Musicology*

##### **The Alice Moyle Musicology Prize**

Awarded annually to the outstanding musicology student. The prize is donated by the Musicological Society of Australia (ACT).

##### *Piano*

##### **The Winifred Burston Memorial Prize**

Awarded annually to the most outstanding piano student who has contributed to the life of the School. The funds for this award were raised by Winifred Burston's students.

### **The Margaret Smiles Accompaniment Prize**

This annual prize is awarded to the most deserving piano accompaniment students by the Llewellyn Choir in memory of the late Margaret Smiles, and is funded by public donations.

#### **Strings**

### **The Margot Lewin Cello Prize**

Awarded bi-annually to the cellist with the highest performance mark in the previous year, displaying outstanding progress and potential. (This prize was last awarded in 1999).

### **The John Painter/Lois Simpson Prize**

Awarded annually to the graduating student from Bachelor of Music, majoring in cello, who over the whole of his or her program has received Distinction or High Distinction results in all cello performance courses and has the highest average marks in those courses.

### **The Kate Buchdahl Memorial Prize for Violin or Viola**

Awarded annually to the violinist or violist completing the final year of the Bachelor of Music who has shown the most progress in performance over the program of his or her undergraduate studies. This prize is funded by donations from the family and friends of the late Kate Buchdahl.

### **The Basil Bressler Prize for Violin**

Awarded annually to a student of violin undertaking an undergraduate or graduate program who displays outstanding progress and potential and is in need of an excellent instrument.

The winner receives a Leandro Bisiach 1912 violin with two bows and a carry case, on loan, for one year only.

## **School of Art**

### **The Kamberra Prize**

This prize is awarded annually to a student undertaking a major in glass who displays the finest work of glass designed to the designated theme for that year. The prize provides tuition fees for one course at the Pilchuck Glass School USA to a maximum value of \$2500 USD, provided by the Kamberra Wine Company. The winning entry becomes part of the collection owned by Kamberra and is permanently housed at the Kamberra complex.

### **Lyle T. Cullen Memorial Book Prize**

This prize is awarded annually to a graduating student who has contributed significantly to the life of the School.

### **Peter and Lena Karmel Anniversary Awards**

Awarded annually to further the artistic activities of an outstanding visual arts student eligible to graduate from a bachelor degree at the National Institute of the Arts in the year in which the award is made, and who possesses the potential to make an outstanding contribution as an artist or musician.

### **Emerging Artists Support Scheme**

In 1988, the School of Art established the Emerging Artists Support Scheme (EASS). This award scheme is funded by the School of Art Patrons to assist recent graduates by the acquisition of their work. The following awards have been established:

#### **Non Acquisition Awards**

### **Canberra Museum and Gallery Award**

### **Centre for Resources and Environmental Studies Award**

The ANU CRES Art Award is open to students whose work is connected with environmental concerns. The inaugural award was made in 1990.

### **School of Art Drawing Prize**

The CSA Drawing Prize is a cash award open to all students working in any drawing medium and any program of study.

### **CSA Alumni Association**

### **National Institute of the Arts Award**

### **MAAS Prize for Sculpture**

For award to the student who, in that year, will complete requirement for the award of the degree of Bachelor of Arts (Visual) and has completed Honours majoring in Sculpture and is deemed to have displayed outstanding artistic excellence during the final year of the program.

### **Mitchell Giurgola and Thorp Award**

The MGT Award is for outstanding work in the decorative arts or crafts. The Award is open to final-year students. A sum of \$A1,500 is available annually.

### **Research School of Pacific and Asian Studies Award**

#### **Acquisition Awards**

### **National Economics EASS Loan Collection Award**

### **CSA Acquisition Award**

### **Mallesons Stephen Jacques Award**

### **Sneddon Hall and Gallop Acquisition Award**

### **KPMG Peat Marwick Acquisition Award**

#### **Residency Awards**

### **Leichhardt Street Studios Award**

### **Megalo Kingston Access Arts Inc/Leichardt Street studios Residency and Studio Award**

### **MegaloAccess Arts Inc. Hackett Residency National Print Workshop Award**

### **PhotoAccess Residency Award**

#### **Loans Awards**

### **Animal/Health Australia EASS Loan Collection Award**

### **Chamberlain Law Firm EASS Loan Collection Award**

### **Chief Minister's Dept EASS Loan Collection Award**

### **Vocational Education and Training Authority (VETA) Award**

### **EASS Loan Collection Awards**

### **Independent Competitions Group EASS Loan Collection Award**

### **Strathnairn Exhibition Award**

### **Gorman House Arts Centre/Canberra Contemporary Art Space Residency and Exhibition Award**

#### **Exhibition Awards**

### **Craft ACT: Craft and Design Exhibition Award**

### **Nelligen Gallery Exhibition Award**

### **Tuggeranong Arts Centre Exhibition Award**

#### **Materials and page on website**

### **Walker Ceramics Award for Excellence**

### **Clayworks Award**

#### **Subscriptions**

1 year *Object* magazine; 2 year *Art Monthly*; 1 year *Ceramic Art and Perception*; 1 year *Ceramics Technical*; 1 year *Pottery in Australia*.

## **POSTGRADUATE PRIZES**

### **Anthony Reid Prize in Southeast Asian Studies**

The prize is awarded to the student who was enrolled as a Graduate Diploma student or was a candidate for the degree of Master undertaking the coursework component of the degree, in the Graduate Program in Southeast Asian Studies and achieved the best overall aggregate result, as shown by the examiners' marks, in the individual courses which made up the coursework component common to the Diploma and Degree program.

### **Blake Dawson Waldron Prize for the Legal Framework of Business in the Asia-Pacific in the Master of Business Administration Program**

The prize is for award to the student who, in that year, has completed the requirements for the award of the Master of Business Administration and has achieved the highest overall result in the course "The Legal Framework of Business in the Asia-Pacific".

### **David Campbell Prize**

The prize was established by Professor Manning Clark to commemorate the Australian poet, David Campbell. The prize is awarded to a student whose entry of written work shows the most promise in the writing of Australian history as a branch of literature. Entries for the prize, to be submitted to the Head, Department of History, by the last day of the academic year, will be accepted from students enrolled

in an undergraduate or higher degree or graduate diploma program or as a non-degree examination student in The Faculties. The form of entry is to be a piece of written work and there is no specification as to length. The work may be part of the requirements for a course or degree program for which the student is enrolled.

#### **Charles Price Prize in Demography**

The prize is awarded each year to the student who, in that year, was enrolled in and eligible for the award of the degree of Master of Arts in Demography and who achieved the best overall aggregate result in the individual courses which make up the program.

#### **Chris Higgins Prize**

Access Economics Pty Limited supports a prize for award each year to the student who, was enrolled in a degree program offered within the Graduate Program in Economics and who achieved the best result in the course Case Studies in Applied Econometrics.

#### **Department of Finance and Administration Prize for the Master of Financial Management**

The prize is awarded each year to the student who, in that year, completed requirements for the award of the degree of Master of Financial Management and achieved the best overall aggregate result in the individual courses that make up the program.

#### **Helen Hughes Prize in Economics of Development**

The prize was established to honour Emeritus Professor Helen Hughes for her significant contributions to the economics of development and as Executive Director of the National Centre for Development Studies in the Research School of Pacific and Asian Studies. This prize is awarded annually to two students, one having completed the requirements for award of the Graduate Diploma and one having completed the requirements for award of the Master degree in Economics of Development, who have been judged to have achieved the best overall aggregate results in the program.

#### **Jagadishwar Mahanty Prize**

The prize is awarded each second year to the person who was admitted to the degree of Doctor of Philosophy in the two years immediately preceding the year in which the prize is awarded and who, in the opinion of the assessors, in fulfilling the requirements for admission to the degree, submitted the most outstanding thesis based on research carried out in the Research School of Physical Sciences and Engineering.

#### **J.G. Crawford Prizes**

The J. G. Crawford Prize Fund was established in 1973 to recognise Sir John Crawford's outstanding contribution to the University successively as Director of the Research School of Pacific Studies for seven years and as Vice-Chancellor for five years. Three prizes are available for award each year. Two are for Doctoral graduates and one is for a master degree graduate whose courses of study have been composed of or included research and the preparation of a thesis. Persons whose admission to a postgraduate degree was approved by the Council in the preceding year are eligible. Academic excellence as evidenced in a thesis is the main criterion. The prizes take the form of a medal.

#### **Lado Ruzicka Prize in Demography**

The prize is awarded each year to the student who, in that year, was enrolled in and was eligible for the award of the Graduate Diploma in Demography 'with Merit' and achieved the best overall aggregate result in the individual courses which make up the program.

#### **Law Society of the Australian Capital Territory Prize for Professional Training in Law**

The prize shall be awarded to the student who was enrolled in a program leading to the award of the degree of Graduate Diploma in Legal Practice who achieved the best results in the program.

#### **Macquarie Bank Prize for the Master of Business Administration Program**

The prize is for award to the student who, in that year, completed the requirements for the award of the Master of Business Administration and was among the five students who achieved the highest overall aggregate result in the compulsory courses and, in the opinion of the Board of Studies, contributed most to the program in

terms of leadership and collegial contribution in the period of his/her enrolment.

#### **Management Services AG Prize**

The prize, supported by Dr Rolf Tanner, is available for award each year to the student who completed the requirements for the award of the Master of Business Administration and achieved the highest overall result in the course International Business Strategy.

#### **Master of Business Administration Convenor's Prize**

The prize is for award to the student who, in that year, completed the requirements for the award of the Master of Business Administration and made an outstanding personal effort in, or contribution to, and achieved the highest result in, any particular course for which no other prize was offered.

#### **Mathews Graduate Diploma Prize in Economics and Public Economic Policy**

The prize is awarded to the student completing the Graduate Diploma in Economics or in Public Economic Policy in the relevant year who is judged to have performed best over the entire diploma program.

#### **Master of Business Administration Convenor's Prize**

The prize is for award to the student who, in that year, completed the requirements for the award of the Master of Business Administration and made an outstanding personal effort in, or contribution to, and achieved the highest result in, any particular course for which no other prize was offered.

#### **P.A.P. Moran Prize**

The prize was established in recognition of the important part played by Emeritus Professor P.A.P. Moran in the development of probability and statistics. The prize, which was awarded for the first time in 1987, is funded from an endowment from the Applied Probability Trust together with donations, is for award every three years to a candidate who has submitted a Doctoral thesis of outstanding quality leading to the advancement of knowledge in probability or statistics. Eligible candidates will have been admitted to the degree of Doctor of Philosophy within the three calendar years preceding the year in which the prize is awarded.

#### **Pauline Griffin Prize in the Master of Business Administration Program**

The prize is for award to the student who, in that year, completed the requirements for the award of the Master of Business Administration and achieved the highest overall result in the course Managing People and Organisations.

#### **Peter William Stroud Prize**

The Peter William Stroud Prize is awarded each three years to the candidate who is judged by a panel of three assessors to have submitted the best thesis for the degree of Doctor of Philosophy of this University during the previous three years. The thesis must be on a mathematical, or substantially mathematical, topic.

#### **Presidents of the Motor Trades of Association of Australia Bursary in the Australian National Internship Program**

The MTAA supports a Bursary of \$750 each intake cycle to assist a student who is enrolled or has been enrolled in the Australian National Internships Program and is able to demonstrate financial need and academic achievement. The intake cycle is made up of the Inter-Semester and Second Semester intakes of the calendar year prior to the year in which the Bursary is awarded and the First Semester intake of the year in which the Bursary is awarded.

#### **Presidents of the Motor Trades of Association of Australia Bursary in the Public Policy Program**

The MTAA supports a Bursary of \$750 each year to assist a student who is enrolled in a program leading to the award of a degree offered within the Public Policy Program. The successful student must be able to demonstrate financial need and academic achievement.

#### **Presidents of the Motor Trades of Association of Australia Prize for Internship Reporting in the Australian National Internships Program**

The MTAA supports each year a prize for award to the student who was enrolled in the ANIP and has achieved the highest mark for a report submitted as part of the Program.

**Presidents of the Motor Trades of Association of Australia Prize for Policy Consultancy in the Master of Public Policy Program**

The MTAA supports each year a prize for award to the student who completed requirements for the award of the degree of Master of Public Policy and who submitted the best Consultancy Report, on a topic broadly related to government-industry interaction involving economics, commerce and/or another public policy field, as part of the program.

**Professional Careers Australia Prize**

The prize is for award to the student who, in that year, was enrolled on a full-time basis in the program leading to the award of the degree of Master of Commerce and achieved the best overall aggregate result in the individual courses that make up the program.

**Robert Jones Prize for the Master of Economics**

The prize is for award to the student who, enrolled in the program leading to the award of the degree of Master of Economics (by Coursework), completes the requirements for the award of the degree and who achieved the outstanding academic performance during the program at the first attempt, and who has not undertaken an academic program or course of a similar nature on a previous occasion.

**Robert Hill Memorial Prize**

A prize for outstanding and innovative research in the earth sciences in the broadest sense is available for award to students who are enrolled in a postgraduate research degree program. The prize winner will be selected from nominations received. The prize will be presented at a public lecture given by the prize winner.

**Strategic Management of Information Technology Prize**

The prize, supported by EDS (Australia) Pty Ltd is awarded each year to the student who completed the requirements for the award of the Master of Business Administration and achieved the highest overall result in the course Strategic Management of Information Technology.

**Tiri Tiri Graduate Diploma Prize**

The prize is awarded to the student who successfully completed the requirements for the award of the Graduate Diploma in Environmental Management and Development and achieved the highest academic achievement in the program.

**Tiri Tiri Master Degree Prize**

The prize is awarded to the student who successfully completed the requirements for the Master of Environmental Management and Development program and was the most outstanding Master degree student, achieving the highest academic results in the course. The prizewinner is expected to demonstrate strong transdisciplinarity in the research project related to a resource or environmental management problem. The prize winner would also have shown originality and competence in using concepts and ideas drawn from different disciplines to address the triple bottom-line objectives of ecological sustainability, economic efficiency and social acceptance.

The Tiri Tiri Prizes are named after Tiri Tiri, the Fijian word for mangrove ecosystem.