



Examinations and Graduations Office
 Student Administration Services
 Melville Hall (12)
 Canberra ACT 0200 Australia
 CRICOS Provider Number: 00120C

Email: graduation.officer@anu.edu.au
 Phone: +61 2 6125 8315
 +61 2 6125 4648
 Fax: +61 2 6125 2202
 Web: www.anu.edu.au/sas/graduations/

Previously Graduated Student: Ceremony Attendance Application

Important : This form may only be used by ANU students who have already had their award conferred and who wish to return to attend a *Conferring of Awards* ceremony.

Before completing this form, read the Notes on Page 2.

Please select the Ceremony that is applicable: (Tick ✓ appropriate box.)

I have had my award conferred in absentia at last year's December ceremony, or between January to June of this current year.

Attend July ceremony

I have had my award conferred in absentia at this year's July ceremony, or between August to November of this current year.

Attend December ceremony

If your award was conferred previous to the timeline specified above, you are not eligible to attend a ceremony.

Student Details:

Family Name:	<input type="text"/>	University ID:	U <input type="text"/>
Given Names:	<input type="text"/>	Sex:	Male <input type="checkbox"/> Female <input type="checkbox"/>
Mailing Address: (Have you updated on ISIS?)	<input type="text"/>	Phone:	<input type="text"/>
	<input type="text"/>	day	()
	<input type="text"/>	evening	()
State	<input type="text"/>	Postcode	<input type="text"/>
Country if Outside Australia	<input type="text"/>		
Email:	<input type="text"/>	mobile	<input type="text"/>
		Fax:	()

I wish to attend a graduation ceremony for the following award(s) that I have previously had conferred (If you are in a combined program and have had both awards conferred, specify the awards.)

	Name of Award	Level of Award, eg Pass, Honours
1	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>

Student Declaration (all applicants to complete)

I certify that I have read and I understand the information on the back of this application form, and that the information supplied by me on all parts of this form is complete and correct. I have confirmed that my degree status is awarded. I hereby apply to attend a *Conferring of Awards* Ceremony.

Student's Signature: Date:

- The completed form should be returned to the Examinations and Graduations Office in person or by mail/fax to the address on the top of the form by 1 May/1 October. **Please keep a copy for your records.**
- Students who fail to lodge this form with the University by the appropriate date, or to return the *Response to Invitation Form* by the dates specified, will not be considered eligible to attend the next group of ceremonies.

OFFICE USE ONLY

Recorded on S21 by: Date:

Comments:



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SAS 7 10.10.07
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Previously Graduated Student: Ceremony Attendance Application Notes

Please read these notes before completing the form.

For full details on graduation please refer to

<<http://info.anu.edu.au/sas/graduations/>>.

This form may only be used by ANU students who have already had their award conferred and who wish to return to attend a *Conferring of Awards* ceremony.

Conferring ceremonies will be held in mid-July and mid-December each year.

- Students who have their award conferred in absentia at the July ceremony of the current year, or between August and November of the current year, will be permitted to attend the ceremony in **December**.
- Students who have their award conferred in absentia at the December ceremony of the previous year, or between January and June of the current year, will be permitted to attend the ceremony in **July**.

Attendance at the Ceremony

- If you are permitted to attend the ceremony, you will be sent a graduation *Invitation*. You must return the *Response to Invitation Form* and follow the instructions enclosed.
- If you change your mind about your attendance, please advise the Graduation Officer in writing or by email before 30 June for the July session, or before 30 November for the December ceremony.

Mailing Address

After the Examinations and Graduations Office has permitted you to attend a ceremony you will be forwarded an *Invitation* and *Response to Invitation Form*, which must be completed and returned by the due date. Your *Invitation* will include instructions on how to obtain other graduation information, eg gown hire, guest tickets. Therefore, please ensure your current mailing address is reflected on this form.

The Graduation Invitation will normally be forwarded to you in:

- **late May** for July Conferring Ceremonies; and
- **late October** for December Conferring Ceremonies