



THE AUSTRALIAN NATIONAL UNIVERSITY

CRICOS Provider Number: 00120C

## Local Postgraduate Research Program and/or Scholarship Application

### Notes:

- The University will not be able to process or to consider your application unless all sections have been satisfactorily completed and all specified documentation has been provided.
- If you are applying for both PhD and Master by Research (MPhil) Degree programs, please submit separate applications with supporting documentation.
- Please read the Research Student Prospectus and/or any accompanying program material for application requirements for specific discipline areas or scholarships, and select the correct program, graduate studies field and preferred location. Publications are available on the Internet at <http://www.anu.edu.au/graduate> and the Prospectus may be obtained from the University.
- **Visual Arts and Music Programs:** These programs have specific application and selection requirements. Consult the College of Arts prospectus or contact The College of Arts and Social Sciences (CASS) Administration Office.
- A separate form is available for International Postgraduate Coursework and is obtainable at <http://www.anu.edu.au/sas/forms/index.php>

### Lodging Applications —

#### By Mail:

Student Records  
The Australian National University  
Pauline Griffin Building (11)  
CANBERRA ACT 0200  
AUSTRALIA

#### In Person:

Student Records  
Student Administration Services  
Pauline Griffin Building (11)  
Ellery Crescent  
Acton ACT

### Enquiries —

#### Admissions Enquiries:

Phone: +61-2-6125-5594  
Fax: +61-2-6125-0751  
Email: [admiss.app@anu.edu.au](mailto:admiss.app@anu.edu.au)

#### ANU College of Arts and Social Sciences Enquiries:

Phone: +61-2-6125-2898  
Fax: +61-2-6125-0743  
Email: [enquiries.arts@anu.edu.au](mailto:enquiries.arts@anu.edu.au)

#### ANU Website:

<http://www.anu.edu.au/graduate>



# Postgraduate Research Program and/or Scholarship Application

(Please type or write clearly in BLOCK LETTERS using a black pen.)

**1. I wish to apply for:** (Please tick ✓ one category and complete the Parts as specified.)

- **Research Admission and Scholarship**  Parts A, B, C and D.
- **Research Admission only**  Parts A, B and D.
- **Scholarship only**  Parts A, B16, C and D.

**OFFICE USE ONLY**

Acknowledged:	D	D	M	M	Y	Y
Uni-ID						

## Part A Personal History

**2. Previous Applications**

Specify the year of any previous application to or enrolment at ANU and your University-ID if known.

Year: 

Y	Y	Y	Y
---	---	---	---

 Uni-ID: 

--	--	--	--	--	--	--	--

**3. Personal Details**

Family Name: 

--

 Title: 

--

 Date of Birth: 

D	D	M	M	Y	Y
---	---	---	---	---	---

Given Names: 

--

Previous Family Name (if any): 

--

 Male  Female

Mailing Address: 

State		Postcode	
Country if Outside Australia			

 Phone: 

day	(		)
evening	(		)
mobile			
Fax:	(		)

 Email: 

--

**4. Residential Status**

Are you an Australian citizen? Yes  No  *If no, please complete an International application form*

Do you have permanent resident status in Australia? Yes  No  *If yes, please provide evidence.*

Country of Citizenship (if not Australia): 

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Country of Birth (if born outside Australia): 

--

Have you applied for permanent resident status in Australia? Yes\*  No  \*Date: 

D	D	M	M	Y	Y
---	---	---	---	---	---

**5. Marital Status** (scholarship applicants only; please tick ✓ one category, or specify other)

Single  Married  Engaged  Other 

--

**6. Dependent Children** (scholarship applicants only)

Number: 

--

 Age/s: 

--

**7. Current / Previous Studies Undertaken since Leaving School** (ANU students must list studies at ANU & any other institutions.)

Qualification	Institution	Grade of Result	Years Attended		Language of Instruction	Year Program Completed	
			From	To		Y	Y

**8a. English Language Proficiency** (The University requirements which must be met and advice about Australian Government English language requirements for the issue of a visa are outlined in the [Research Student Prospectus](#).)

Date on which English test was completed or is due to be undertaken. (Please specify below.)

Test (TOEFL, including TWE [essay writing] or IELTS)	Date	Results (attach a certified copy of results)						
	<table border="1"><tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td></tr></table>	D	D	M	M	Y	Y	
D	D	M	M	Y	Y			



# Postgraduate Research Program and/or Scholarship Application

**8b. Other Language Ability** *If your proposed study requires knowledge of any language other than English, please complete by circling the appropriate level on a scale of 1 to 5. (1 = an excellent command of academic language usage, and 5 = a basic knowledge).*

	Name of Language	Speaking Ability	Reading Ability	Writing Ability
First language		1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
Second language		1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
Third language		1 2 3 4 5	1 2 3 4 5	1 2 3 4 5

## Part B Research Admission

*If you are applying for both PhD and Master by Research programs, you must submit separate applications with supporting documentation.*

**9. I am applying for:**

- Doctor of Philosophy in:   
*(insert graduate studies field)*
  
- (if Professional Doctorate, please specify):*
  
- Master of Philosophy in:   
*(insert graduate studies field)*
  
- School/Centre/Faculty:   
*(insert preferred location if known)*

Mode of Study: *(Tick ✓ one box.)*      Full-time       Part-time

Expected Commencement Date: 

M	M	Y	Y	Y	Y
---	---	---	---	---	---

**10. Field of Research/Discipline:**   
*(e.g. Australian History/History)*

*Briefly describe below the particular area of research in which you are interested. (Music students should also include instrument details). Please attach a research proposal, of **not more than one page**, summarising the field/topic that you would like to pursue.*


**11. Supporting Documentation:** List details of **Written Work** relevant to this application that you have completed or to which you have contributed, e.g. theses (published or unpublished), essays, or papers. *(Copies of written work for consideration **must be included** with this application; do **not** send separately. If unsuccessful, this material will not be returned to you.)*


**12. Prizes or Awards** *(gained during your academic career – attach a list if insufficient space)*




# Postgraduate Research Program and/or Scholarship Application

**13. Work Experience/Employment/Training** (which you consider **relevant** to your intended study)

Occupation	Employer	Date Commenced												
		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%;">D</td><td style="width: 5%;">D</td><td style="width: 5%;">M</td><td style="width: 5%;">M</td><td style="width: 5%;">Y</td><td style="width: 5%;">Y</td> </tr> <tr> <td style="height: 20px;"></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>	D	D	M	M	Y	Y						
D	D	M	M	Y	Y									

<b>Business Address:</b>		<b>Phone:</b>					
<i>(if current)</i>							
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 20%;">State</th> <th style="width: 20%;">Postcode</th> </tr> <tr> <td style="height: 20px;"></td> <td></td> </tr> </table>	State	Postcode				
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Country if Outside Australia							
<b>Email:</b>		<b>Fax:</b>					

**14. Members of ANU Staff Consulted about this Application**

*(It is strongly recommended that you contact the relevant Graduate Studies Convenor and an academic staff member in the School, Faculty or Centre in which you wish to be located.)*


**15. Proposed Supervisor** *(if discussed or identified)*

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**16. Referees**

- All applicants must provide **three** referee reports. **The University will not request reports on your behalf.**
- Referees must be qualified to speak with knowledge about your work during the qualification most relevant to this application and on your capacity for research.
- If you are also basing this application on relevant work experience/training, at least one of your referees must be able to comment on your relevant experience.
- You must also provide contact details of your referees on this application form and ask them to submit their written reports directly to the University with the enclosed "**Referee's Questionnaire**" form.

<b>Referee 1.</b>		<b>Date Report Requested:</b>													
<b>Name and Address:</b>			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%;">D</td><td style="width: 5%;">D</td><td style="width: 5%;">M</td><td style="width: 5%;">M</td><td style="width: 5%;">Y</td><td style="width: 5%;">Y</td> </tr> <tr> <td style="height: 20px;"></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>	D	D	M	M	Y	Y						
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Country if Outside Australia															
<b>Email:</b>															

<b>Referee 2.</b>		<b>Date Report Requested:</b>													
<b>Name and Address:</b>			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%;">D</td><td style="width: 5%;">D</td><td style="width: 5%;">M</td><td style="width: 5%;">M</td><td style="width: 5%;">Y</td><td style="width: 5%;">Y</td> </tr> <tr> <td style="height: 20px;"></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>	D	D	M	M	Y	Y						
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Country if Outside Australia															
<b>Email:</b>															

<b>Referee 3.</b>		<b>Date Report Requested:</b>													
<b>Name and Address:</b>			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%;">D</td><td style="width: 5%;">D</td><td style="width: 5%;">M</td><td style="width: 5%;">M</td><td style="width: 5%;">Y</td><td style="width: 5%;">Y</td> </tr> <tr> <td style="height: 20px;"></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>	D	D	M	M	Y	Y						
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Country if Outside Australia															
<b>Email:</b>															



# Postgraduate Research Program and/or Scholarship Application

## Part C Scholarships *(Please note scholarships are awarded for study at ANU only.)*

**Scholarship Closing Dates:**

- Australian citizens/permanent residents — **31 October**
- International applicants — **31 August**

The closing dates refer to **the year preceding admission.**  
(Exceptions are specified).

Please note that:

- The University may not be able to consider your application if it is not received by the closing date.
- Some scholarships are open only to Australian citizens or permanent residents of Australia.
- International students must be enrolled on a full-time basis.

Please read the [Research Student Prospectus](#) and/or any accompanying program material for application requirements.

These publications are available on the Internet at:

<http://www.anu.edu.au/graduate/pubs/prospectus/> and the *Prospectus* may be obtained from the University.

- All Australian citizens and permanent residents must provide evidence of citizenship or residency with this application.
- APA awards are only available to Australian or New Zealand citizens or permanent residents of Australia.
- A few program- or discipline-specific scholarships are available to students in programs in **Music** and **Visual Arts**.  
CASS website: <http://cass.anu.edu.au/>  
For a separate application form contact CASS.

**Scholarship Enquiries:**

Phone: ..... +61-2-6125-3354  
 Fax: ..... +61-2-6125-0751  
 Email: ..... graduate.scholarships@anu.edu.au

17. I wish to apply for: *(Please tick ✓.)*

ANU Graduate School Scholarship

ANU PhD Scholarship

Australian Postgraduate Award (*PhD only*)

ANU Master Scholarship

Endeavour International Postgraduate Research Scholarship

Indigenous Australian Graduate Scholarship

Re-entry Scholarship

Endowment for Excellence Graduate School Scholarship (mid-year)

Other Scholarship/s: *(Please specify)*

Have you already been offered a place or commenced study in a program at ANU? *(Please specify)* Yes  No

Program offered/commenced:

If your scholarship application is not successful, do you still wish to be considered for **admission only**? Yes  No

If eligible, do you wish to apply for a part-time award? *(Strict conditions apply.)* Yes  No

**18. Current and Previous Australian Government and/or other Postgraduate Scholarships**

Name of Award	From		To		Value (if currently held)
	Y	Y	Y	Y	
			-		\$
			-		\$

**19. Finance for Study**

If you are not applying for an ANU scholarship, are you applying for any other scholarship or sponsorship? *(If yes, please provide details.)* Yes  No

If you are not awarded a scholarship(s), how will you fund your tuition fee costs and living expenses for the duration of your research program? *(international applicants should provide details)*



# Postgraduate Research Program and/or Scholarship Application

## 20. How did you learn about the ANU? (Please tick the relevant box/es.)

List of Options:	<input checked="" type="checkbox"/>	(Please provide details).
Australian Diplomatic Mission	<input type="checkbox"/>	
Australian Education Centre Agent	<input type="checkbox"/>	
Student or alumni of ANU	<input type="checkbox"/>	
College or university	<input type="checkbox"/>	
Employer	<input type="checkbox"/>	
Education exhibition	<input type="checkbox"/>	
International Education Office (IEO)	<input type="checkbox"/>	
Friend/relative familiar with Canberra/Australia	<input type="checkbox"/>	
Newspaper or magazine advertisement	<input type="checkbox"/>	
Visit to ANU campus	<input type="checkbox"/>	
ANU academic staff member	<input type="checkbox"/>	
The ANU website	<input type="checkbox"/>	
Summer Research Scholarship	<input type="checkbox"/>	
Other	<input type="checkbox"/>	

## Part D

### Declaration and Signature (all applicants must sign and date the application or it will not be processed.)

- Giving false or misleading information is a serious offence under the criminal code (Australian Commonwealth)
- I certify that I have read and understood the questions on this form and that the answers are true and correct. I understand that the University may vary or cancel any decision made on the basis of incorrect or incomplete information provided by my referees or me. If any information is discovered to be untrue or misleading in any respect I consent to the University collecting, storing and disclosing this information to Universities Australia (UA) and UA member institutions, the Australasian Conference of Tertiary Admissions Centres (ACTAC), and any other relevant authority.
- I authorise the University to obtain official records from any institution I have attended.
- I understand that I am responsible for payment of all tuition fees by the due dates and for my living expenses unless I have been awarded a scholarship or sponsorship, which covers these costs.
- I understand that international students who are made an offer of admission will be required to provide passport details upon acceptance of offer.

Signature: 

Date:

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

### Documentation to Accompany the Form

Please attach certified copies of transcripts of academic record and evidence of completion of all qualifications. Do not send original documents. All copies must be certified according to the instructions on the enclosed sheet (SAS 18). You will be required to submit original documents at the time of enrolment. Do not delay submitting an application if you are waiting for results of current study. Forward the result or transcript as soon as it becomes available.

- Current or previous ANU students should list all studies attempted, but need not provide a transcript of ANU programs.

### Acknowledgment of Application

All applications will be acknowledged. Depending on the time of year you lodge your application, you will be advised of the progress of your application for admission, and whether you are still under consideration for a scholarship, within two months of receipt. You do not need to contact the University to confirm receipt.

- Any change of address must be notified in writing to the Admissions Office, Division of the Registrar and Student Services.

### Checklist Have you...

- completed all relevant sections of the form;
- signed and dated the form;
- attached all academic transcripts including English translations (certified copies);
- attached English language test results (certified copies) if appropriate;
- provided evidence of permanent residency status (if applicable);
- attached a research proposal;
- attached all relevant written work;
- contacted referees and requested that their reports be sent to the University under separate cover;
- made a copy of the form to keep for your reference.



# Referee's Questionnaire

## Postgraduate Research Program and/or Scholarship Application

CRICOS Provider Number: 00120C

### Applicant *(Please complete this section before forwarding to referee.)*

Applicant's Family Name	Given Names
Field of Study/Research (as shown on application form)	Degree Program applied for

### Referee *(Please answer the questions below and attach a report on the applicant's research potential. (Items 1-3 relate to academic performance. If you are providing a work-experience reference you may wish to skip to Item 4.)*

1. *(In the following question you are asked to consider as a **comparison group** candidates for admission to the postgraduate level at which the applicant is applying to study, whom you have taught or supervised in recent years. Do not include undergraduate students who are not acceptable for further study at this level.)*

How many students constitute the comparison group?  over how many years?   
(approximately)

Where would you rank the applicant in this group? *(please tick one box below)*

Absolute best  upper 5%  upper 10%  upper 25%  upper 50%  lower 50%

2. In relation to students in this comparison group, how would you rate the applicant against the following qualities?

	EXCELLENT	VERY GOOD	GOOD	FAIR	WEAK	NOT OBSERVED
Ability to organise and express ideas						
Critical and analytical ability						
Initiative and motivation						
Perseverance in pursuing aim						
Ability to plan and complete work						
Technical competence in proposed field						
Intellectual creativity						
Capacity to work without close supervision						
Ability to write coherent English						

3. If the applicant is currently undertaking a degree program at your institution, what do you anticipate the result will be?  
*Place a mark at the appropriate point in the continuous scale, whether for an Honours degree or for another program, which you should specify below.*

						Scale
University Medallist	Strong 1st Class Hons	Clear H1	Borderline H1/H2A	Honours 2A (Upper 2nd)	Honours 2B (Lower 2nd)	Reference Points
OUTSTANDING	A+	VERY GOOD	GOOD	A	B	FAIL

Program:

4. **It is important that a conventional written reference accompany this recommendation.**

*(Please specify in your report how long you have known the candidate, and in what capacity. Write candidly about the student's qualifications and suitability to undertake the proposed program, elaborating where appropriate on the qualities listed above. In describing such attributes as motivation, intellect and maturity, specific examples are more useful than generalisations.)*

Referee's name and position	Signature and date
Institution	Email or contact address

*Your report is received on a confidential basis, and the University will do everything in its power to respect and maintain that confidence. The report will not be disclosed or made available to the applicant. If you are a member of staff of the ANU, this report is requested on the basis of your particular expertise and the University acknowledges that the report is neither requested nor supplied in the performance of your duties as a member of staff of the University.*

*Please send this form and your attached written report to:*

#### Student Records

The Australian National University  
Pauline Griffin Building (11)  
Canberra ACT 0200 AUSTRALIA

or Fax to: +61-2-6125-0751



Student Administration Services  
 Pauline Griffin Building (11)  
 Canberra ACT 0200 Australia  
 CRICOS Provider Number: 00120C

Email: [admiss.app@anu.edu.au](mailto:admiss.app@anu.edu.au)  
 Phone: +61 2 6125 5594  
 Fax: +61 2 6125 0751  
 Web: <http://www.anu.edu.au/>

## Certification of Documents to Accompany Applications for Admission

- If you intend to post your application, please send certified copies of original documents only. Where possible these should be A4 size on plain white paper and should be certified on the front of the document.
- Any further query concerning the certification of original documents should be directed to the Admissions Office (as above).

The Certifying Officer must be:

- currently employed in one of the professional or occupational groups listed below;
- contactable by telephone during normal working hours.

The Certifying Officer must:

- write on the copy *"This is a true copy of the original documents sighted by me"*;
- sign and print their name;
- provide an address and a contact telephone number;
- state their profession or occupation group (as below);
- write on the copy the date certified; and
- affix the official stamp or seal of the certifier's organisation on the copy.
- In addition, if the certifying officer is a Justice of The Peace, the certifying officer must
- list registration number and state/territory of registration.

### Who Can Certify Documents Within Australia?

#### Professional or occupational groups:

- Accountant – member of a recognised professional accounting body or a Registered Tax Agent;
- Manager of a bank or credit union, other than managers of Bank Travel Centres;
- Barrister, Solicitor or Patent Attorney;
- Police Officer in charge of Police Stations or of the rank of Sergeant and above;
- Postal Manager;
- Principal of an Australian Secondary College, High School or Primary School.

#### An authorised officer in:

- a tertiary admissions centre: UAC, VTAC, QTAC, SATAC, TISC;
- the Admissions Office or Student Services Office at any Australian university or TAFE College;
- the official records department of the institution that originally issued the document(s).

#### Other:

- A Justice of The Peace with a registration number

### Who Can Certify Documents Outside Australia?

- an authorised officer of an Australian overseas diplomatic mission;
- an authorised officer of an Australian Education Centre;
- a private representative of this University;
- a university or college Registrar;
- a school headmaster or other recognised examining authority.

**Note: You must be prepared to provide original documents at the time of enrolment.**