



Sponsorships – Registrar & Student Services
 Pauline Griffin Building (11)
 Canberra ACT 0200 Australia
 CRICOS Provider Number: 00120C

SAS 21w 11.09.07
 Email: sponsorship.officer@anu.edu.au
 Phone: 61-2-6125-0164 or 6125-8126
 Fax: 61-2-6125-7535
 Web: www.anu.edu.au/sas/fees/

Notification of Sponsorship

(Please read the Terms and Conditions outlined on the reverse. Write clearly in block letters and tick ✓ where appropriate.)

Student to complete

Family Name: Uni-ID: (if known) **U**

Given Names: Sex: Male Female

Program Code: Program Name:

Sponsor's Billing Address:	sponsor name	<input type="text"/>	country code (area code)	<input type="text"/>	local number	<input type="text"/>
	number & street	<input type="text"/>	Phone:	()	
	suburb/town	<input type="text"/>	Fax:	()	
	state	<input type="text"/>	postcode/zip	<input type="text"/>	<input type="text"/>	<input type="text"/>
	country	<input type="text"/>	contact phone	<input type="text"/>	<input type="text"/>	<input type="text"/>
sponsor email		<input type="text"/>	contact name	<input type="text"/>	<input type="text"/>	<input type="text"/>

Declaration: I understand that, if for any reason the conditions of my sponsorship change, or it is withdrawn, I will notify the University immediately. I understand that I am liable for any fees outstanding. I agree to abide by the Terms and Conditions outlined on the reverse of this form.

Student Signature: Date:

Sponsor to complete (To view current course fee rates, visit the website <<http://info.anu.edu.au/studyat/>>.)

Will the student be sponsored for the time taken to complete the program? Yes No

*If not, please complete the dates of the sponsorship: Start: End:

Fees to be Sponsored:	Whole Amount	OR	Proportion (%)	OR	Flat Amount (A\$ PER YEAR)
<input type="checkbox"/> Student Contribution	<input type="text"/>	OR	<input type="text"/> %	OR	A\$ <input type="text"/>
<input type="checkbox"/> Domestic Tuition Fee (DTF)	<input type="text"/>	OR	<input type="text"/> %	OR	A\$ <input type="text"/>
<input type="checkbox"/> International Student Fee (ISF)	<input type="text"/>	OR	<input type="text"/> %	OR	A\$ <input type="text"/>
<input type="checkbox"/> Single Overseas Student Health Cover (OSHC)	<input type="checkbox"/> Family Overseas Student Health Cover (OSHC)				

- Declaration**
- I agree to sponsor this student for the period and fees indicated above.
 - I agree to abide by the Terms and Conditions outlined on the reverse of this form.
 - I agree to notify The Australian National University immediately if the conditions of sponsorship change at any time.

Signature:

Authorised delegate for sponsor

Name (please PRINT):

Position Held: Date:

Stamp / Seal of Sponsor (see Clause 6 on Page 2)

OFFICE USE ONLY

Date Form Received / Acknowledged: SAS Officer name:

Date entered on Student21: SAS Officer name:






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Sponsorship

– Terms and Conditions for Students and Sponsors –

Please read these notes before completing the form.

1. If your fees are to be paid by an organisation such as a university, an employer or by a government agency you may fill in this form to apply to have the organisation registered as an 'official' sponsor with The Australian National University.
 - Individuals such as parents cannot be registered as sponsors.
2. You may have your studies sponsored for periods longer (or shorter) than a year, as well as for only a proportion of each fee. Sponsors are billed automatically throughout the period of the sponsorship.
3. In order for your sponsor to be recognised for billing purposes, the University requires the information set out overleaf. The sponsor must verify the information. You and your sponsor may complete the details overleaf, or provide a letter or other evidence that contains all the information required.
 - Failure to provide all the details required would mean that the sponsorship will not be accepted and you will have to meet all fees and charges. The University reserves the right not to accept a sponsor for billing purposes.
4. You must lodge the completed form:
 -  in person to the Student Fees Office in the Pauline Griffin Building (11)
Ellery Crescent, Acton
 - or
 -  by mail to
Student Fees Office, Registrar & Student Services (Building 11)
Pauline Griffin Building (11)
The Australian National University
CANBERRA ACT 0200 Australia
 - or
 -  by fax to: **61-2-6125-7535**
5. You must submit the form prior to the semester due date for payment of fees or you will incur a late fee. If you cannot submit the form on time, you should pay the fees by the due date and claim reimbursement from your sponsor.
6. **If your sponsor does not have a stamp or seal to certify authenticity, please submit a brief note of *Intention To Pay* written by the sponsor on their letterhead, to accompany the completed form.**
7. If you are a Commonwealth supported student, you must complete a *Request for Commonwealth Support and HECS-HELP* form, selecting the full upfront payment of your student contribution amount option. Please consult the Student Fees Office to check that your payment option is correct.
8. If you have any questions about sponsorship, or you wish to update these details, please contact the Student Fees Office. You must notify the Student Fees Office immediately if your sponsorship arrangement changes.
9. Note: *If you transfer programs or apply for admission to a new program, you must complete a new sponsorship form.* This form is only applicable for the program listed on the front of the form.
10. Sponsors who have indicated that they will be paying a student's Overseas Student Health Cover (OSHC) should note that this fee varies according to whether the student requires single or family cover.
11. Sponsors will be invoiced each semester, directly by the University, for the fees and charges covered by the agreed sponsorship(s). Payment will be required within the time period specified on the invoice. If all fees for the current teaching period are not paid by the last day of the session, the student will not be able to obtain results, not be permitted to enrol for any further study, nor be permitted to graduate until s/he (or the sponsor) has paid all outstanding debts.