Application for Extension of Research Program

1. Personal Details

Family Name: 

Given Names: 

Uni ID: 

Phone (Day): 

Graduate Studies Field: 

Current Program End Date: 

Academic Program Code (eg 9640): 

Student Type: Local International AusAID 

Current Program ( Tick one): PhD Professional Doctorate Master of Philosophy 

ANU College*: College of Arts & Social Sciences; College of Asia & the Pacific; College of Business & Economics; College of Engineering & Computer Science; College of Law; College of Medicine, Biology & Environment; College of Physical Sciences.

2. Information about this application

• This application form is to be submitted to the College Student Administration Office;
• This application is to be submitted no earlier than 3 months before and no later than the maximum program end date;
• You must have satisfactorily completed all progress milestones such as the Research Progress Reports and the Mid Term Review (if applicable) before submitting this request. If you have not satisfactorily completed all reports before submitting this form your request may not be approved;
• The maximum periods which may be sought in the first instance are 6 months Full Time or 12 months Part Time for PhD/Prof Doc applicants, and 3 months Full Time or 6 months Part Time for M Phil applicants;
• International students must update their mailing address on ISIS themselves upon submission of this form;
• Applicants should read the relevant sections of the Research Awards Rules before submitting this application. These rules are available at www.anu.edu.au/cabs/rules. All applicants should discuss progress with the chair of your supervisory panel before submitting this request;
• If you are seeking to extend your scholarship, you must submit an Application for Extension of Research Scholarship available at www.anu.edu.au/sas/forms;
• If this is your final Extension of Program please notify the Higher Degree Research Examinations Officer at researchthesis.enq@anu.edu.au of your intention to submit.

3. Extension Request

I wish to apply for a program extension of D D M M Y D D M M Y

Do you wish to be full time or part time during this period? Full Time Part Time

If you are an international student, will you be residing outside Australia during the extension period? Yes No

Reason – please provide details of request and explain the academic/unusual personal circumstances beyond your control that make the extension necessary:


Progress – please provide a brief report on the progress of your thesis, and attach a table of contents indicating how many draft chapters have been written and how many remain to be drafted, with planned dates for completion of chapters and submission of the thesis:


4. Applicant Declaration

I certify that the information supplied by me on this form is complete and true. I understand that I must devote at least 20 hours (part time)/40 hours (full time) per week to my research program. I have read the relevant sections of the Research Awards Rules. I have discussed my progress with the chair of my supervisory panel before submitting this request.

Student's signature: D D M M Y

Date: D D M M Y
Application for Extension of Research Program

OFFICE USE ONLY

Statement by Chair of Supervisory Panel:
(If necessary, please refer to the Code of Practice for Supervision in Higher Degrees by Research, available at: http://policies.anu.edu.au/policies/code_of_practice_supervision_in_higher_degrees_by_research/policy)

Have Research Progress Reports been completed satisfactorily for each year? [ ] Yes [ ] No

Have Mid Term Reviews been completed satisfactorily (if applicable)? [ ] Yes [ ] No

Please comment on the case made by the candidate, and provide a report on progress, which includes how many draft chapters have been written, how many remain to be drafted and an estimate of the time you believe will be required to prepare the thesis for submission:

____________________________________________________________________________________________________________________________________________________________________________________________________________________________

____________________________________________________________________________________________________________________________________________________________________________________________________________________________

INTERNATIONAL ON-SHORE STUDENTS ONLY:

International HDR students on extension of program who remain in Australia are required to pay (reduced) tuition fees – currently $3,000 or $4,000. The student is charged a flat rate fee for 6 months. An extension is renewable subject to satisfactory progress and payment of the fee. OSHC is required. An area may choose to fully sponsor the student.

- Our School/Centre will fully sponsor the students tuition fees [ ] Yes [ ] No
- Our School/Centre will fully sponsor the students OSHC [ ] Yes [ ] No
- Our School/Centre will partially sponsor the student (covering the additional fees once the student has paid the flat rate of $3,000/$4,000) [ ] Yes [ ] No

Budget Code:

Approved: ____________________________

Head of School/Centre (if applicable) ____________________________ Date: D D M M Y Y

CHAIR OF SUPERVISORY PANEL
( ✓ Tick one) Endorsed [ ] Not Endorsed [ ]

Name (print): ____________________________

Signature: ____________________________

Date: D D M M Y Y

DELEGATED AUTHORITY
( ✓ Tick one) Approved [ ] Not Approved [ ]

Name (print) : ____________________________

Signature: ____________________________

Date: D D M M Y Y

OFFICE OF POLICY & REGULATION (OPAR) OR AUSSAID
( ✓ Tick one) Verified [ ] Not Verified [ ]

Name (print): ____________________________

Signature: ____________________________

Date: D D M M Y Y

PROCESSED BY ENROLMENTS OFFICE

Name (print) : ____________________________

Signature: ____________________________

Processed on Student System: ___ ( ✓ Tick) ___

Date: D D M M Y Y

Email: enrolments@anu.edu.au
Phone: +61 2 6125 3339
Fax: +61 2 6125 8830
Web: www.anu.edu.au/enrolments

CRICOS Provider Number: 00120C