

## Glossary of Student21 Terms

**Note: For 2006 onwards, with the change to College structure, some of the following terms may be redefined. Until this document is revised, the following definitions below will stand and shall be used as the standard definitions in all correspondence regarding courses and programs.**

Term	Relevant to	Description	Coded as
<b>Academic career</b>	Courses, Programs	The level of study that a program is at or that a student is undertaking.	<i>UGRD</i> – undergraduate (bachelor’s degrees, associate degrees, undergraduate diplomas) <i>PGRD</i> – postgraduate (graduate certificates, graduate diplomas, masters by coursework and professional doctorates ie. postgraduate degrees with less than 2/3 research) <i>RSCH</i> – research (Masters by research, research Doctorates ie. postgraduate degrees with more than 2/3research) <i>NAWD</i> – Non-Award (cross-institutional, exchange, year 12 extension, preparatory programs not leading to an award)
<b>Academic group</b>	Courses, Programs	A grouping of academic organisations – a Faculty/School or Centre. This specifies the Prescribed Authority for a program. e.g. Faculty of Arts is an academic group as it contains within it several schools	4-letters  eg. ARTS (Faculty of Arts)

<b>Academic level rule</b>	Programs	For programs, defines how the academic level of a student is calculated. For coursework programs, it is the standard number of units taken in one year, over the minimum number of years required to complete the program.	e.g. For the 3-year BA program, the academic level rule is 48/3.
<b>Academic organisation</b>	Courses	A school, department or centre of the ANU, such as the School of Social Sciences, Centre for Mental Health Research See <a href="http://unistats.anu.edu.au/Codes/Coding_for_ANU_Academic_Organisational_Structure.xls">http://unistats.anu.edu.au/Codes/Coding_for_ANU_Academic_Organisational_Structure.xls</a>	5-numbers (first two numbers are the Academic group, last three numbers specify the organisation.)  eg. 01402 = School of Humanities (within the Academic Group 01, Faculty of Arts)
<b>Academic plan</b>	Programs	The academic plan is used in conjunction with the academic program. It specifies the program, level of award and area of study.  Postgraduate specialisations are classified at the Academic Plan level. Undergraduate majors however are classified at the Academic Sub-Plan level (see below)	Program code, then plan code, then award type code, then field code  e.g. 3010XBAVIS = Program 3010 Pass degree Bachelors in Visual Arts  Plan codes can be <i>H</i> = Honours <i>X</i> = Pass <i>S</i> = Specialisation
<b>Academic program</b>	Programs	The program of study which leads to an ANU award. Eg. BA, MSc, PhD	4-number code eg. 3010 = BA in Visual Arts
<b>Academic sub-plan</b>	Programs	For an undergraduate student, this field provides the major. For a postgraduate student, this field provides the Graduate Studies Field which is the area of specialisation. Eg. HIST-RP, BIOL-RP, ECON_RP	

<b>Band ID</b>	Courses	Same as HECS Band	<i>Band1</i> (Humanities arts, social sciences, languages, visual and performing arts) <i>Band2</i> (accounting, commerce, science, maths , engineering) <i>Band3</i> (medicine, law, dentistry, vet science)
<b>Career pointer</b>	Programs	<p>Career pointers define whether a student in a career can enrol in classes in other careers. The following apply at the ANU:</p> <ul style="list-style-type: none"> <li>• Undergraduate students can only enrol in postgraduate courses with permission. They cannot enrol in research courses</li> <li>• Postgraduate students cannot enrol in courses in any other career without permission</li> <li>• Research students can enrol in an undergraduate or postgraduate course with permission</li> <li>• Non-Award students can enrol in a course only with permission</li> </ul>	
<b>Career pointer exception rule</b>	Programs	<p>A career pointer exception rule defines exceptions to the standard career pointers for students in a particular program i.e. specifies cases when students can enrol in courses which would not normally be allowed under the usual career pointer rules. You can specify exceptions for Academic Groups, subject areas, and catalogue numbers.</p>	<p>Examples of career pointer exception rules might be:</p> <ul style="list-style-type: none"> <li>• A student in program 1357 can enrol in courses with subject area ECON, and requires permission for all other courses.</li> <li>• A student in program 1234 can enrol only in courses belonging to a the Faculty of Arts, they require permission for courses in</li> </ul>

			<p>the Faculty of Engineering and Technology and are not permitted to enrol at all in courses owned by other faculties.</p> <ul style="list-style-type: none"> <li>• Students in the BSc/BA combined program can enrol in courses only offered by the Faculty of Arts and the Faculty of Science.</li> </ul>
<b>Catalogue Number</b>	Courses	The 4-number code that defines a particular course within a subject.	
<b>Class</b>	Courses	A particular offering of a course in a given semester or teaching session. The student actually enrolls in a class, not a course.	
<b>Course</b>	Courses	The course is something that perpetuates year by year, is listed in the University Handbook and on the ANU websites. Courses are commonly discussed with students when advising about enrolment.	Subject Area + catalogue number e.g. ECON1001 = Subject area (ECON) + Catalogue Number (1001)
<b>Course component</b>	Courses	Indicates the mode of instruction in a course (coursework, research, honours etc.)	<p>For UGRD courses: <i>Coursework enrolment only</i> – used for most UGRD courses <i>Honours course</i> – UGRD honours courses – for all fourth year honours courses.</p> <p>For PGRD/RSCH courses: <i>Coursework enrolment only</i> – used for most PGRD courses</p>

			<p><i>Coursework variable units</i> – any course in a PGRAD career that has a range of unit values</p> <p><i>Thesis research</i> – for all research courses in a RSCH career and any sub-thesis courses in a PGRAD career.</p>
<b>Discipline Group Code</b>	Courses	A code defined by DEST for the discipline. 6- digits See *****	e.g. 090305 = History
<b>DTF</b>	Courses	Domestic Tuition Fees (see Fees Information)	
<b>EFTSL</b>	Courses, Programs	Equivalent Fulltime Student Load. A Fulltime Student Load (EFTSL = 1.0) is considered to be 48 units in one year.	e.g. a 6-unit course is an EFTSL of 0.1250 A 3-year program (is an EFTSL of 3.0
<b>Fees Information</b>	Courses	Fees are charged per unit. International Students Fees (ISF) and Domestic Tuition Fees (DTF) will need to be specified separately. The Fee specified must be the equivalent of a price point on the University's Official Price Point Schedule.	
<b>Field of education code</b>	Programs	Describes the subject area (field). These 6-number codes are defined by DEST. Contact ANU Statistical Services at <a href="mailto:Manager.Stats@anu.edu.au">Manager.Stats@anu.edu.au</a> for the codes.	eg. 100300 is the code for Visual Arts and Crafts
<b>Field of study</b>	Programs	As for 'Field of Education Code'. Contact ANU Statistical Services at <a href="mailto:Manager.Stats@anu.edu.au">Manager.Stats@anu.edu.au</a> for the codes.	
<b>Grading basis</b>	Courses	This is the scheme that describes the grades allocated to the final course result.	<p><i>Graded</i> = standard Distinction/Credit grading scheme</p> <p><i>Honours</i> = Honours 1A/Honours 2A grading scheme</p>

			<i>P/NP</i> = Pass/Non-Pass (for research courses where final grade is pass/fail)
<b>Grading scheme</b>	Programs	This is the scheme that describes the grades allocated to the final program result.	<i>STD</i> = standard (Distinction/Credit scheme) <i>RSCH</i> = research (Honours 1A/Honours 2A scheme)
<b>HECS Band or Band ID</b>	Courses	The HECS band that the course should be charged at.	<i>Band1</i> (Humanities arts, social sciences, languages, visual and performing arts) <i>Band2</i> (accounting, commerce, science, maths , engineering) <i>Band3</i> (medicine, law, dentistry, vet science)
<b>ISF</b>	Courses	International Students Fees (see Fees Information)	
<b>Long title</b>	Courses	Name of the course to appear in the course catalogue. .Maximum of 100 characters.	
<b>Plan type</b>	Programs	Code used to specify specialisations, named awards, majors, honours years and so forth.	<i>COS</i> – Course of study. The default plan for all programs <i>MAJ</i> – Major. For undergraduate programs with a major <i>HON</i> – Honours – for undergraduate honours programs <i>SP</i> – specialisation – for postgraduate coursework programs with a specialisation.
<b>Program code</b>	Programs	For programs, a 4-digit code that specifies the program. ***	
<b>Program type</b>	Programs	2-digit code that specifies the type of award received	eg. 10 = Bachelor's Pass degree

<b>code</b>			21 = Diploma
<b>Short title</b>	Courses	Maximum of 30 characters for the course short name. Used on a student's transcript and on the schedule of classes.	
<b>Special Program Type</b>	Programs	2-digit code **** DEST approved.	e.g. 00 = Not course of special interest
<b>Subject Area</b>	Courses	The approved 4-letter code for the subject area of a course – it does not refer to the academic area offering the course..	eg. ECON, ARTH.
<b>Topic</b>	Courses	A single course could contain multiple topics. This field is typically used for courses (such as 'hollow log') courses which change content from year to year.	e.g. the course MATH4000 <i>Special Topics in Pure Mathematics</i> could contain topics in ring theory, chaos theory and number theory.
<b>Units</b>	Courses	The points value assigned to a course, used to calculate overall degree requirements. Typical unit load for a coursework student in one semester is 24 units if full-time, or less than 18 if part-time. Courses are usually of 6 units.	