

OPEN SCHOOL OF MUSIC SCHOLARSHIPS

POLICY AND PROCEDURES (FOR INTERNAL USE ONLY – TERMS AND CONDITIONS ARE FOR DISTRIBUTION TO SUCCESSFUL STUDENTS)

The ANU School of Music offers scholarships for single studies tuition in the pre-tertiary area. These Scholarships are generously funded by University House and the Friends of the ANU School of Music.

Division of Scholarship Money

The available funding each year will be split into \$400 allocations payable in equal installments at the beginning of first and third term. It is anticipated that each Area of the School with Single Studies students will receive one \$400 scholarship. The remaining allocations, if any, will be awarded to the Areas with higher number of Single Studies students.

The Areas for this purpose are:

Strings (including Harp), Woodwind, Brass, Guitar, Percussion, Jazz, Keyboard, and Voice.

Selection

The process for nominating students will be managed by Area Coordinators and will be based on assessment/performance at audition – entry audition in the case of new students, and scheduled auditions/assessments for continuing students. At least two staff members must be involved in the selection process.

Timeline for Award

July – scholarship information is included in the Open School of Music booklet for the following year; the application form is prepared/updated and will include a Scholarship tick box.

August – Area Coordinators and pre-tertiary teachers are advised of the availability of the Scholarships, including Terms and Conditions and Policy and Procedures – and the application form for continuing students. It is the responsibility of pre-tertiary teachers to notify current students of the existence of the scholarships.

November – Area Coordinators and pre-tertiary teachers will be advised which students have indicated on their application form that they wish to be considered for a scholarship; then following auditions/assessment Coordinators will rank students for award based on advice from pre-tertiary teachers; these ranked lists will be forwarded to the Head of School via the Open School of Music Administrator by **Friday of the first week in December**.

(*Note:* Should an Area not respond to this request by the due date it will forfeit scholarship rights for the year, and the scholarships will be awarded to the Area with the next highest Single Studies enrolment numbers.)

December – the Selection Committee will meet to determine who will be offered Scholarships (see Terms and Conditions for Selection Committee membership and selection criteria); successful students will be advised as soon as possible following selection and prior to the end of December.

December – fees for successful students will be reduced accordingly at the time invoices are issued for first semester.

June - fees for successful students will be reduced accordingly at the time invoices are issued for second semester.

School Manager
October 2007