

APPLICATION FOR INCLUSION IN THE CONCERT PROGRAM 2007 (INTERNAL)

Thank you for your interest in being a part of the ANU Concert Program in 2007. Application for inclusion close on 29 September and notification of successful application will be provided in January 2007.

Please read the Concert Program Guidelines prior to completing this application. In the interest of the School of Music academic program, the 2007 Concert Program will run between March and October. Please provide as much detail as possible.

NAME OF CONCERT:		PROPOSED DATE/S OF CONCERT:	
NAME AND CONTACT PERSON:		PHONE:	
EMAIL:		POSTAL:	
NAME OF PERFORMERS:			
SHORT DESCRIPTION OF PERFORMANCE INCLUDING NUMBER OF PERFORMERS, PROGRAM, ACCOMPANIMENT, SET UP REQUIREMENTS/ TECHNICAL NEEDS ETC:			
DO YOU ANTICIPATE NEEDING ANY OF THE FOLLOWING (TICK ALL THAT ARE APPLICABLE,)			
<input type="checkbox"/> Piano Tune <input type="checkbox"/> Front of House <input type="checkbox"/> Ticket Seller <input type="checkbox"/> Technical <input type="checkbox"/> Accompanist <input type="checkbox"/> Usher <input type="checkbox"/> Stage Manager <input type="checkbox"/> Other			
<u>ANTICIPATED EXPENDITURE</u>		<u>ANTICIPATED INCOME</u>	
REQUESTED FEE:		TICKET SALES:	
ACCOMODATION:		APPLICANT CONTRIBUTION:	
TRANSPORT:		GRANT/OTHER MONIES:	
TOTAL:		TOTAL:	
VENUE : Please be realistic when requesting your venue. All final decision re venue will be made by the Concert Manager in consultation with the executive.			
<input type="checkbox"/> RR3 (180) <input type="checkbox"/> Band Room (120) <input type="checkbox"/> Arts Centre (300) <input type="checkbox"/> Llewellyn Hall (1100) <input type="checkbox"/> Other _____			
AAPPLICANT SIGNATURE:		DATE:	

Please fee free to attach additional information to this application.

OFFICE USE ONLY

Executive Committee Approved Not Approved – Reason:

Staff Member Advised – Date: _____

Head of School Signature: _____ Date: _____

INCOME

Sponsorship \$ _____

Estimated sales \$ _____

EXPENDITURE:

Artist Fees \$ _____

Venue _____

Staffing Charges \$ _____

Date _____

Promotion/Advertising \$ _____

Other \$ _____

Total \$ _____

STAFFING AND RESOURCES REQUIRED:

Piano Tune Front of House Ticket Seller Technical Accompanist Usher Stage Manager
 Other

Budget Code of Expenditure: _____ General Manager Signature: _____