

ACTION SHEET

School of Music Executive Meeting – 8 October 2008, 1.00 pm, Kingsland Room

Present: Professor Joan Beaumont (Chair), Ms Anne-Maree O'Brien, Ms Virginia Taylor, Dr Stephen Wild, Dr Ruth Lee Martin, Mr Mike Price, Mr Tor Fromyhr, Mr Arnan Wiesel.

In Attendance: Ms Helen Lancaster, Ms Julie Cassidy (Minutes)

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	Joan Beaumont welcomed the new Executive Committee.			
1. a)	Head of School: Joan Beaumont informed the Executive that Adrian Walter had been offered the Head of School position; no public announcement will be made until the formalities are completed. Adrian will be present for the planning day on 17 October. There will be a media release to coincide with his visit to the School.			
1. b)	<p>Music Endowment: The Vice Chancellor has provided \$1m to the School of Music Endowment, \$60K will be available per annum. Joan Beaumont tabled a document of proposed activities for use of the funds.</p> <p>Joan proposed that two activities be undertaken each year. The Executive agreed the Visiting Artists program is a priority and staff with an interest in promoting an artist should be invited to put forward a proposal.</p> <ol style="list-style-type: none"> 1. Helen Lancaster will develop a template for staff to submit proposals. 2. The School of Music Foundation Board is required to endorse the proposed activities, and will meet in November 2008. In the first instance the Board will be asked to endorse the general program. 3. Two months will be allowed for staff to submit proposals. 	Helen Lancaster	Next meeting	



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	<p>4. A steering committee comprising the Head of School, Joan Beaumont, and two representatives from within the School with expertise relevant to the proposed activities will be formed.</p> <p>Approximately \$20,000 of the funds available will be used to support the position of a Development Officer within the School. This appointment will be advertised in November 2008 with an appointment to be made early in 2009.</p> <p>The ACT Government will not be matching the Vice Chancellors endowment.</p> <p>The ACT Government funding for the Community Outreach Program has not been confirmed for 2009. The Government has indicated that \$300K of this funding will be redirected to the University of Canberra.</p> <p>CSO Scholarships funded through this grant will be made on the provision that the funding is confirmed.</p> <p>The Institute for Community music is also on hold due to unconfirmed funding.</p>			
1. c)	<p>Curriculum Planning: Helen Lancaster's Future Directions document will be open to feedback and revisions until the end of the week. The completed document will then be distributed prior to the curriculum planning day. The program for the planning day will be distributed by the end of this week.</p> <p>Joan Beaumont is meeting with the students to gain feedback on the proposed program after the curriculum planning day.</p> <p>Ruth Martin enquired about the timeframe for the curriculum review and the possibility of extending this as Heads of Areas</p>	Helen Lancaster / Anne-Maree O'Brien		



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	<p>and Coordinators believe not enough time has been allowed. Helen Lancaster responded that this is not negotiable as the revised programs must be submitted for approval to meet UAC deadlines early in 2009. Further meetings after the planning day will be possible.</p> <p>Susan West suggested setting up a process to ascertain what activities/teaching staff are willing to become involved in, in order to maximize available resources. Helen Lancaster will begin this process.</p>	Helen Lancaster		
2.	<p>2009 Canberra International Music Festival: Virginia Taylor tabled a draft program for the CIMF to be held in May 2009 and discussed opportunities for School involvement including orchestral projects and performance electives. The Festival organizer Chris Latham has advised that artists involved in the Festival will be available to the School of Music at no cost. Virginia Taylor will email the draft document to Heads of Areas for feedback.</p> <p>Helen Lancaster commented that the Voss project is also an opportunity for student and School involvement. She will put together a proposal for School's involvement.</p> <p>Joan Beaumont left the meeting at 2pm</p>	Virginia Taylor Helen Lancaster		
3. a)	<p>666 ABC Community Concert: Anne-Maree O'Brien advised that this concert is going ahead in collaboration with 666 ABC and the ANU Media Office. The program includes Dominant 7, the bass ensemble, the Austin Benjamin Trio, and a harp performance.</p>			



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3. b)	2009 Austrian Embassy Haydn proposal: Anne-Maree O'Brien advised of the Austrian Embassy's intention to bring the Haydn Trio to Canberra for a concert with a request that L Hall be provided at no charge in return for a masterclass. A Haydn Competition for students will also be held. Tor Fromyhr to investigate the status of the Trio before a response is made to the Embassy by Belinda Kelly.	Tor Fromyhr / Anne-Maree O'Brien / Belinda Kelly		
3.c	December Graduations – Organist: The organ has been requested for the December graduation ceremonies and the School has been asked to suggest "accomplished" organists. Anne-Maree O'Brien will consult with Geoffrey Lancaster and then advise Graduations. The repertoire is also to be revisited with a suggestion that the work commissioned by the VC from Ruth Lee Martin be considered.	Anne-Maree O'Brien Ruth Lee Martin		

Meeting closed 2 15pm