
MEETING OF THE EXECUTIVE COMMITTEE
MINUTES

A meeting of the School of Music Executive was held at 1:00 pm on Wednesday 29 April 2009 in the Kingsland Room, Level 4, School of Music

Present: Tor Fromyhr, Ruth Martin, Anne-Maree O'Brien, Olle Palmqvist, Mike Price, Virginia Taylor, Adrian Walter, Arnan Wiesel, Susan West, Stephen Wild.

In attendance: Vesma Bobets, Tricia Rice.

Apologies: Ruth Martin

Course Revision and Development – Professional Practice

Convenors : Arnan Wiesel and Susan West

- **Performance Wellness** : moved from Professional Practice to electives.
Action – include as program amendment (Patricia Rice).

- **Business Skills for Musicians** : to cover obtaining an ABN/TFN, preparation of invoice, interview skills, grant writing, insurance, communication skills, pricing, preparing a cv, budgeting, preparing a business plan, debt collection, appropriate software, recordkeeping, marketing (should this be part of this course or a separate course – Marketing for Musicians?).
Action – Meet with the Dean of the College of Business and Economics; ANU staff who might contribute to teaching; Peter de Deckker (Director, Centre for Creative Industries, CIT) and John Frohlich (Education Manager, CIT); and professionals within the community who might contribute to teaching (Convenors, in consultation with Adrian Walter).

- **Professional Practice Project** : agreed that this course should not be compulsory given the difficulties in placing students in a city the size of Canberra.
Action – a group/committee to be established to assess projects that are initiated by students or external organisations (Convenors).

- **Professional Writing** : to cover writing program notes, reviews, music criticism, grant applications, etc; agreed that Andrew Ford would be an excellent person to write/present this course.
Action – scope out the content for 1 and 2 (Convenors); contact Andrew Ford (Adrian Walter).

- **Recording and Production** : agreed to the involvement of Belinda Webster, Tall Poppies; distributed draft course outline prepared by Belinda.
Action – Niven Stines to be consulted on how this course relates to or possibly replaces Recording Techniques; begin discussions with Belinda (Convenors).
- **Entrepreneurship & Festival Management** : Adrian agreed to write this course with possible involvement of Paul Grabovsky, Chris Latham, and others.
Action – course to be prepared (Adrian Walter).
- **Teaching Practice** : involvement of University of Canberra discussed; two options (1) Anita Collins writes and presents these courses as UCan courses which would mean UCan gets the load and students go out to UCan to attend classes – cross-institutional enrolment; or (2) the courses are presented as ANU courses with input from Anita Collins; Executive expressed preference for (2); Tricia identified timetabling difficulties associated with (1); paper prepared by Anita distributed.
Action – feedback requested on Anita’s proposal (all Exec members).

Course Enrolments over the last 5 years

Tricia has prepared a document indicating the number of students enrolled in courses each semester since 2004. Staff should take these numbers into account in reviewing courses.

Action – document to be distributed to all tertiary academic staff (Anne-Maree).