
Heads of Areas & Coordinators Meeting AGENDA

1:00 PM ON WEDNESDAY 1 OCTOBER IN THE KINGSLAND ROOM

CONFIDENTIALITY

Members of the Committee and others receiving the agenda are reminded of the need for careful discretion in the use and communication of Committee business.

CONFLICT OF INTEREST AND COMMITMENT

Committee members who have a direct or indirect financial or other interest in a matter shall declare that interest. The Committee member may continue to take part in any deliberation but withdraw from participating in the decision of the Committee in relation to that matter. Undergraduate Committee members should be familiar with the Australian National University Policy on Conflict of Interest and Commitment

http://info.anu.edu.au/policies/Policies/Research/Other/Conflict_of_Interest_Commitment.asp

STARRED ITEMS (*)

The Chair will check whether any Committee member wishes to star items that are not already starred. Unstarred items are to be noted or approved without discussion. The Chair will also ask whether anyone has items for discussion under Other Business.

Apologies: Joan Beaumont, Tor Fromyhr, Helen Lancaster

- 1. Heads of Areas meetings – purpose and format**
- 2. Future Directions**
See Attachment A
- 3. Equipment and Instrument needs for the next 5 years**
See Attachment B
- 4. Any other business**

ATTACHMENT A

Anne-Maree OBrien

From: Anne-Maree OBrien
Sent: Friday, 26 September 2008 17:04
To: Alan Hicks (alan.hicks@anu.edu.au); Alan.Vivian@anu.edu.au; Alice.Giles@anu.edu.au; Alistair J. Noble; Arnan.Wiesel@anu.edu.au; Barbara.Gilby@anu.edu.au; Bengt-Olov (Olle) Palmqvist (boppac@gmail.com); Bengt-Olov.Palmqvist@anu.edu.au; bigilby@bigpond.net.au; Christina Wilson (Christina.Wilson@anu.edu.au); colin.hoorweg@anu.edu.au; d_mendelow@aapt.net.au; Daniel Mendelow (daniel.mendelow@anu.edu.au); David.Pereira@anu.edu.au; Dominic Harvey (domharvey@grapevine.net.au); Dominic.Harvey@anu.edu.au; Eric.Ajaye@anu.edu.au; Gary.France@anu.edu.au; geoffrey.lancaster@anu.edu.au; Hazel S. Hall; hoorweg@webone.com.au; Jack Machin (jackmachin@bigpond.com); James Greening ; James Greening (james.greening@anu.edu.au); Jim.Cotter@anu.edu.au; John.Mackey@anu.edu.au; Larry.Sitsky@anu.edu.au; Louise Page (Louise.Page@anu.edu.au); MattThompson; Max.McBride@anu.edu.au; Megan Billing; Mike.Bukovsky@anu.edu.au; Mike.Price@anu.edu.au; nicholas.ng@anu.edu.au; Niven.Stines@anu.edu.au; Richard.McIntyre@anu.edu.au; rmac@apex.net.au; ruth.martin@anu.edu.au; Stephen R. Bennett; Stephen.Wild@anu.edu.au; Susan.West@anu.edu.au; Susanne.Powell@anu.edu.au; timkain@netspeed.com.au; Timothy.Kain@anu.edu.au; Tor.Fromyhr@anu.edu.au; Vince Jones (Vince.Jones@anu.edu.au); Virginia.Taylor@anu.edu.au; wieselgiles@bigpond.com
Cc: Joan Beaumont; 'Helen Lancaster'; Vesma Bobets; Therese Douglass
Subject: Future directions - continuing the discussion
Attachments: ANU future directions 2.doc; ANU future directions Qns for staff.doc

Dear all

I attach two documents from Helen Lancaster:

1. Revisions to the Future Directions document, with all the discussion and adjustments added.
2. A list of decisions which need to be made by staff, drawn from the document.

Helen has suggested that you read and feed comments to your Head of Area. These will then be collated at the Heads of Areas meeting to be held on 1 October. This will enable the process to move forward including preparation of a draft model of the revised BMus and the BMus Studies for consideration at the Planning Session on 17 October.

In particular:

Voice staff - please note 4.6

Keyboard staff - please note 4.5

With thanks
 Anne-Maree

Anne-Maree O'Brien
 Manager, School of Music
 College of Arts and Social Sciences
 The Australian National University

29/09/2008

ATTACHMENT B

Anne-Maree OBrien

From: Anne-Maree OBrien
Sent: Tuesday, 23 September 2008 12:36
To: 'Dominic Harvey (domharvey@grapevine.net.au)'; 'Dominic.Harvey@anu.edu.au'; Jim Cotter; Timothy P. Kain; Mike Price; Geoffrey R. Lancaster; Ruth Martin; Gary France; Tor E. Fromyhr; Alan M. Hicks; Virginia Taylor; 'Bengt-Olov.Palmqvist@anu.edu.au'; Niven Stines
Cc: Joan Beaumont
Subject: Equipment and instrument needs of the School for the next 5 years
Attachments: ANU School of Music Report of the Review Panel final 0515.doc; SoM Major Equipment 2008.xls; School of Music equipment bids 2008.xls

Dear Heads of Areas

I would like your assistance in determining the equipment and instrument needs of the School for the next 5 years.

Areas to be considered:

- pianos
- other instruments
- requirements for teaching rooms
- requirements for teaching studios
- the recording studio
- Llewellyn Hall, RR3 and the Band Room
- resources required for research.

Information on some of the School's requirements was collected earlier in the year - see the attached two documents:

School of Music equipment bids 2008 (Replacement Teaching Equipment), and SoM Major Equipment.

Can you please review and update/add to these submissions as necessary.

All submissions for Major Equipment items must be accompanied by a statement detailing how the proposed expenditure aligns with the CASS Strategic Plan http://cass.anu.edu.au/documents/CASS_StrategicPlan_Aug07_V1.pdf and the goals identified in the "Review of Curriculum Content and Structure" (attached).

I would like to have this information prior to budget negotiations commencing on 24 October so can you please make your submissions to Anne-Maree **by 15 October**.

With thanks
Joan

29/09/2008