

GUIDELINES FOR THE 2009 FRIENDS' STAFF TRAVELLING FELLOWSHIP

The following notes have been prepared jointly by the Friends of the School of Music and the School of Music for the guidance of potential applicants and the Selection Committee.

Subject to there being a suitable applicant, the Friends' Staff Travelling Fellowship will be awarded late in 2008 for travel during 2009.

Purpose of the Fellowship

The Fellowship is intended to assist a full time or fractional member of the School of Music staff to travel overseas, principally in order to draw on resources and facilities not available in Australia. It is expected that any project undertaken will contribute to the academic and professional standing of the staff member, as well as enhancing the reputation of the School of Music.

Conditions

- (i) All full time or fractional members of the staff of the School of Music are eligible to apply.
- (ii) The grant will be dependent on the staff member obtaining leave of absence from teaching and other duties.
- (iii) Recipients' projects are expected to be of a minimum of three weeks duration.
- (iv) Travel must be completed within fifteen months from the date of the grant.
- (v) Only one person in each year is eligible to receive an award.
- (vi) If in any year the Selection Committee decides that no applicant is sufficiently meritorious, then no award will be made that year.
- (vii) Within two months of returning to Australia the Fellow will be expected to provide a brief written report on his/her trip, in a form suitable for inclusion in the Friends' Newsletter and for circulation in the School.
- (viii) If money advanced by the Friends is not used for the approved purposes, then it must be returned to the Friends.

Criteria

The Friends do not wish to place limits on the kinds of projects that might be undertaken. Applicants will however need to demonstrate why overseas travel is necessary for implementation of the proposed project.

Overseas travel may be necessary, to take just a few examples:

- (i) in order to gain access to specialized archives;
- (ii) to interview designers and manufacturers as part of research into instrument production;

- (iii) to carry out a compositional research project, or to develop a new work so that it can be performed by an internationally acclaimed ensemble; or
- (iv) to develop new pedagogical theories and methods by observing, teaching and/or testing students from different educational backgrounds.

When assessing applications the Selection Committee should give preference to those which:

- (i) display originality and contribute to the theory and practice of music; and
- (ii) are likely to lead to a publication, a major creative work or to some other form of product creditable to the staff member and the School.
- (iii) are expected to lead to the expansion or enhanced quality of the academic offerings of the School.

Selection Committee

This Committee consists of the Head of the School of Music (or his/her nominee), a senior member of the academic staff of the School (nominated by the head of the School), and the President and a Vice President of the Friends of the School of Music (or their nominees).

Applications

The closing date for applications is Friday, 26 September 2008.

An invitation to apply for the 2008 Fellowship will be circulated to staff in late May, 2008. This will outline the kind of information being sought by the Selection Committee, where the application should be sent, and any other necessary details.

Value of the Fellowship

The value of the Fellowship in 2009 will be \$5,000.

(December, 2007)