Student Exchange Information Session

Exchange in Semester 2, 2019

Presented by: Kristina Tan, Outbound Coordinator
ANU Global Programs
September 2018
Exchange Timeline

SEMESTER TWO 2019 EXCHANGE
ANU Global Programs | Applications open 1 Sept - 30 Nov 2018

1. RESEARCH
   a. Attend an Exchange Info Session (Mar/Apr)
   b. Check our website and program search.
   c. Research list of partners and course offerings.
   d. Check eligibility (units, year level, GPA, language requirements).
   e. Find 5 universities and complete a "College Endorsement Form" (CEF) and obtain approval from your academic college.
   f. Get Language Approval Form (LAF) completed (if relevant)

2. APPLICATION
   a. Register with the online Global Programs system at http://anu-au-sa.terradotta.com
   b. Start your application and upload your CEF.
   c. Complete and submit 5 university applications before the deadline (May 31)
   d. Continue to study well and get a great GPA!

3. NOMINATION
   a. Await exchange partner allocation results (mid-Aug)
   b. Successful applications will have a nomination for one exchange partner.
   c. Log in to Global Programs System to accept (or decline) the nomination.
   d. Attend a Nomination Briefing (Aug)
   e. Look at 'Learning Content' instructions to apply to the nominated host university with supporting documentation.
   f. Organise course approvals with your ANU academic colleges.
   g. Wait for offer from the host university.

4. PRE-DEPARTURE
   a. Apply for accommodation, health insurance, visas etc.
   b. Apply for OS-HELP (if eligible).
   c. Attend a Pre-Departure Session.
   d. Complete an "Enrolment Change Form"
   e. Obtain final course approval from your academic college.
   f. Finalise all arrangements like flights, immnutations, currency etc.
   g. Register with Smartraveller

5. ON-EXCHANGE
   a. Go on exchange!
   b. Keep in touch and continue to check your ANU email.
   c. Check ISIS to make sure that your exchange enrolment is correct.
   d. Share your exchange experiences on social media (Facebook, Instagram) and tag #anuglobalprograms
   e. Don't forget to order a transcript before you come back home (if applicable for your partner)

follow us on Facebook: https://www.facebook.com/anuglobalprograms/
for more information: http://bit.ly/exchangeau
Why go on exchange?

• Learn about another culture
• Become more independent and confident
• Opportunity to travel
• Meet new people
• Gain international experience
• Career development
Where can I go?

There are over 170+ partners in 39 countries!

Austria | Belgium | Brazil | Brunei | Canada | Chile | China | Colombia | Czech Republic | Denmark | Finland | France | French Polynesia | Germany | Hong Kong | Hungary | India | Indonesia | Ireland | Italy | Japan | Mexico | Myanmar | Netherlands | New Caledonia | New Zealand | Norway | Peru | Portugal | Singapore | South Korea | Spain | Sweden | Switzerland | Taiwan | Thailand | Turkey | United Kingdom | United States
Search functions on web

Am I Eligible?
ESSENTIAL: Requirements at time of going on exchange

- Will have completed 48 units (1 year of full-time study) before exchange starts.
- Will have a minimum GPA of 4 on a 7 scale* – it includes all courses taken in your undergraduate degree.
- Will have obtained approval from academic college(s) with signed College Endorsement Form (for 24 units required) for your exchange semester.

Yes to all? You can apply for exchange!

* The GPA requirements can vary from partner to partner. Some partners will require a higher GPA than the minimum 4 specified by ANU. Exchange spots are limited per partner. For restricted partners (ie. very popular partners frequently chosen by students), minimum GPA 6 to apply, at the time of application and going on exchange. Your GPA will be taken in December 2018 (after exams) and that GPA (it’s final) will decide your ranking for a spot for an exchange partner.
You can go on exchange anytime, starting in your second year onwards!
Academic and exchange partner considerations
Looking at a partner brochure page

**Language:** Most partners offer studies in English. Always check the partners’ own website for what language their courses are taught in.

**GPA requirement** to apply for partner. The more popular partners have higher GPA requirements. All students still need to be ranked for the limited spots per partner.

**Exchange year available** to student ie. third year and above. Most partners take students from 2nd year onwards, with some stating later years.

**Faculties / Colleges:** Exchanges can be uni-wide or some are college specific. So not all partners offer the courses / disciplines you require and exchange may not be offered at some schools. Please look at what is available, as well as any restrictions the partner has listed on their websites.

Look at the partner’s own course catalogue for what courses are offered. Make sure the partner offers courses that you can take.

Each partner has its **own credit equivalency** for what is a full semester load equivalent to ANU 24 units. So make sure you can find enough courses to take.
APPROVAL FOR EXCHANGE

Applying for a single semester of exchange

- ALL exchange applications are for a single semester only.
- Students who wish to apply for exchange (for one semester), you must have a minimum of 24 ANU units approved by your academic college advisor(s), before you can apply for exchange.
- Exchange spots are limited. Please note the next set of ANU students are already placed to take up spots for the next semester when you are on exchange. It is NOT possible to extend your exchange.

EXCEPTIONS

Applying for two semesters of exchange

- If you are a Year in Asia Student, your YIA application is for a one-year duration.
- Some students may consider exchange (for one year), if you have a minimum of 48 ANU units approved by your academic college advisor(s).
- Students can only apply for a one year exchange for partners that are listed as partners where a one year exchange can be offered (starts in September – ends following June). Please see partner list.
Research what courses you can take on exchange

- When you apply for exchange, it is only for one semester, unless you are a Year in Asia student or you are applying for the partners where it is indicated two semesters are possible.
- Students must look the partners’ course catalogues for the courses/disciplines available for exchange (and any restrictions), as well as whether it is offered during the correct semester.
- Courses can be ones that complement your course of study or it could be courses that are not offered by ANU.
- All students must check the partner’s website for the course outlines and seek approval from academic colleges for their approval that you can have credit for the courses.
- It may be helpful to take course outlines with you, when you see your college advisors for approval for your College Endorsement Form.

Only academic colleges can provide approval for your College Endorsement Form.
Complete College Endorsement Form

- Research partners, find suitable course offerings on partners’ websites and course catalogues.
- Look at semester load equivalencies, GPA requirements, term dates, any language requirements etc.
- Decide on 5 exchange partners and list them on a College Endorsement Form (CEF), together with what a full semester load entails at each partner.
- Email, book an appointment or drop-in to see your academic college(s) and get the CEF approved by an academic college advisor.
- Students need to have a minimum of 24 ANU units approved for each semester of exchange.
What is a full semester load?

- Full semester course load at each partner varies.
- Students will take courses at the exchange partner university but you must also be enrolled at ANU for 24 ANU units whilst you are on exchange.
- Students continue to pay their normal semester tuition fees to ANU.

Examples of an equivalent to a full semester load around the world:

- **Europe**: 30 ECTS (could be 3 to 6 courses)
- **UK**: 30 ECTS or 60 credits (could be 3 to 6 courses)
- **Japan**: unit values vary greatly from 12 to 20 credits (could be 7 to 10 courses)
- **USA**: @12 or 15 credits (could be 4 to 6 courses)

All full semester load and credit equivalencies can be found for each partner on the program brochure within the Global Program System.

Do not be surprised that the units/credits differ vastly from partner to partner. Many students will take more than 4 courses per semester at the partner. So make sure you know what the “equivalent” full semester load is at the host university.
Why you need a full semester load

- You need to pass all your courses overseas (the full semester load equivalent) so that you stay on track with completing your ANU degree.
- After your exchange, ANU will receive your transcript from your exchange. Your academic college(s) will assess the marks and award “credit units” towards your degree. So to receive ANU 24 units in total, you must pass all a full semester load of courses overseas. The credits are annotated as “EE” which means enrolled elsewhere on your transcript.

Examples of how your ANU transcript is annotated after exchange:

**Single degree** (eg. 100% CASS endorsement, student with 4 courses/electives available)
- ARTS 5920 24 units EE

**Double degree** (eg. 50% CASS and 50% LAW endorsement)
- ARTS 5920 12 units EE
- LAWS 5920 12 units EE

**Double degree** (eg. 25% CASS and 75% LAW endorsement)
- ARTS 5920 6 units EE
- LAWS 5920 18 units EE
Obtain academic college approval

- 4 electives (total 24 units)
- Mostly electives and Majors/ Minors (total 24 units)
- Fewer electives and Majors/ Minors (total 24 units)
- No electives Majors/ Minors (total 24 units)

* Make sure you do your homework! It’s up to you to look at each partner’s course catalogues /course outlines, from at least 5 universities. You need to find suitable courses for your academic college(s) to approve.

Easier

Easier

HARD

Harder
(not impossible)
Be flexible!
Room (electives) within your degree

• **ALL students must have approval from their academic college, to be eligible to apply for exchange.**

• **A college endorsement form** must be completed by the student and signed by the academic college(s) advisers.

• Utilise elective courses wherever possible, this allows for more flexibility!

• Double degree studies are not always possible at partners, so be flexible and ask both your ANU academic colleges how much room you actually have.

• Flexible Double Degree students must get both College signatures if they intend to study courses to count towards both degrees on exchange.

• Students may run into the following problems during exchange:
  – Restricted courses
  – Cancellation of courses
  – Timetable conflicts
  – Course content not what it seems

If you are doing electives and an unforeseen problem arises, it will be easier to manage any changes to courses with your academic colleges.
No enough electives within your degree

- Please seek advice from your College(s) whether you have approval and any room in your degree for exchange studies.
- A college endorsement form must be completed by the student and signed by the academic college(s) advisers.
- Some students may be permitted to use non-electives (majors / minors) by their academic colleges but you MUST go and see them to discuss your options.
- It is always the academic colleges’ decision as to whether you have any room in your degree for approved exchange studies.
- If you do not have enough electives (4) remaining in your degree structure or are not certain courses completed overseas will count towards your major(s) or minor(s), you must always check with your academic college for course approvals.
- Exchange isn’t always possible for every student.
CASS students – specific instructions

All CASS students must follow specific instructions to on exchange, as listed on the CASS website:

http://cass.anu.edu.au/cass-exchange-information

If anything is not clear relating to the CASS website instructions, please ensure you visit the CASS student advisors at their office in the Beryl Rawson Building during the CASS drop-in sessions.
Studying in a foreign language

- Minimum language requirements for European languages like French, German, Italian, Portuguese and Spanish.
- Please see college advisors for the College Endorsement Form first.
- Then get a Language Approval Form and have it approved through the ANU School of Literature, Languages and Linguistics.

Please see the language convenors listed in the Language Approval Form for approval.
How to apply for exchange
Step by step guide
Instruction on how to apply

ANU Global Programs Student Exchange Program

Welcome to the Exchange Program site, where you can find out how to arrange to go on exchange! Applicants need to plan one year ahead for exchange. So please do come along to an Exchange Information session, listed on the Global Programs Facebook page and read up on how to plan your exchange.

Exchange for 2019 Semester Two is now open!

- **Application S2/2019**: Application round now open in semester two (apply one year before the exchange semester).
- **Application period**: Open 1 Sept 2018. Close 30 November 2018.
- **Allocation results**: Results of exchange partner allocations out mid-February 2019.
- **Information sessions**: Check out Global Programs Facebook for sessions held in semester 2.

**How to apply for exchange**: View Applying for exchange overseas for next steps.

**Timeline**: View Exchange 2019 Semester 2 Timeline.
Applying for exchange overseas

Step 1 - Research

Two semesters before exchange:

- Attend an ANU Global Programs "Exchange Information Session". Sessions are advertised through the Global Programs Facebook site.
- Refer to the "Exchange presentation" to understand how exchange works.
- Research through the list of exchange partners for suitable course offerings on their website and course catalogues.
- You can also use the Global Programs System Program Search to find exchange partners.
- Look at GPA requirements, term dates, any language requirements, semester load equivalencies etc.
- Decide on 5 exchange partners and list them on a College Endorsement Form (CEF).
- Book an appointment or drop-in to see your academic college(s) and get the CEF approved by an academic college advisor.
- Students need to have a minimum of 24 ANU units approved for each semester of exchange.
- Most exchange partners are for one semester of studies.
- If you wish to go on exchange for two semesters, please refer to the exchange partner list, for exchange partners where two semesters are possible. Exchange is only for one semester when you apply.
- If you intend on studying courses taught in another language, have a Language Approval Form (LAF) approved by a language convenor.
Step 2 - Application

Two semesters before exchange:

• Register an account on the ANU Global Programs System to apply for exchange.
• Upload your approved College Endorsement Form and Language Approval Form (if required) into your online application.
• Select 5 partner universities and complete each application in the Global Program System.
• Complete all 5 of your online applications, with ticks in all boxes and the 5 universities are ranked in order.
• Write a statement of purpose if you are applying for a popular (restricted) partner university.
• Make sure all the boxes are ticked and you submit your application before the deadline!
• Get on with doing well for your exams in November and get a great GPA.
• Each successful candidate is awarded “one” exchange partner.
• The higher your GPA, the more likely you will get your top choice of partner.
• All exchange partner allocations are final.
• Results of your exchange allocation will be advised to you in February 2019.

Applications for Exchange in 2019 Semester Two close 30 November 2018.
Application process in the ANU Global Program System

https://anu-au-sa.terradotta.com/
Starting your application with ANU

- Log into the ANU Global Program System to start your application:
  - [http://anu-au-sa.terradotta.com](http://anu-au-sa.terradotta.com)
When you know the 5 universities you want to list, start your application process by using the Program Search engine and clicking Apply Now.
In each of your five applications, you complete “one application for each partner”, you will need to list the 5 partners you are applying to, in each of the applications. You list them in order of preference in the exact same order into Q4, Q5, Q6, Q7 and Q8, for each of the applications. Please see “Step 2 – Exchange Application” for each of your five applications.

**TIP**: Write down the five universities you’re applying to, in order of preference, before starting your online applications! This will be the order you stick to for the questions above.
Listing partners in order of preference

• When applying for exchange, students need to list up to 5 partners. This means 5 separate applications.
• Please complete the exchange applications in order of preference.
  – Eg. NUS = 1st preference, should be your 1st application
    CUHK = 5th preference, should be your 5th application
• Know your preference order before you start.
• If the order is not consistent in your applications, your application will be viewed as it is.
• Your preference ranking is final once you submit it and it cannot be changed.
• Please check all 5 applications have the same order.
You should complete five applications completed, one for each university you have selected.

Each application should have ticks showing on the right hand-side in all the boxes.
Once you have completed the five university applications, you need to rank them in preference order (which should be the same order as the last slide and hopefully the order you applied in).

This then allows us to place you with one of your preferences, working down from your top preference first. If it is not available, we continue to work down the list until you are placed.
Allocation of exchange partner spots

Exchange spots are limited per partner.

As an indication of exchange spots allocated from the last exchange round:

- GPA between 6 and 7: @70% received their 1st preference.
- GPA between 5 and 5.9: @55% received their 1st preference.
- GPA between 4 and 4.99: @20% received their 1st preference.

- On average, @3% of total eligible applicants did not get any of their five preferences listed. The students were still offered to go on exchange. An alternative partner spot that was spare was then taken by the students, so that they were able to go on exchange.
Application – more tips

Responses for "Step 2a: Statement of Purpose"

1. Statement of Purpose

In 400 words, tell us an idea of an innovative way you would promote ANU and Canberra at this host university. How would you convince prospective exchange students there to come back to ANU to study?

- With restricted partners, you can copy and paste your Statement of Purpose – you do not have to think of 5 ‘innovative idea(s) of how to promote Canberra’
- Your date of birth is ddmmyyyy – input numbers only, no special characters.
- Make sure you complete all the sections, ticks in all boxes and submit your application.
What happens next?
After partner allocations
Step 3 - Nomination

One semester before exchange:

- Successful applicants will each be allocated one exchange partner. Results are released on the ANU Global Program System.
- Allocation of exchange spots is based on GPA rankings. All allocations are final.
- MUST attend an ANU Global Programs "Nomination Briefing Session“ in February/March 2019. Students will be emailed with an invitation to attend the sessions.
- Refer to the "Exchange presentation" to understand next steps on how to apply to the partner.
- Accept (commit) to exchange or decline (withdraw) from the exchange offer.
- Go through the application instructions to apply to the exchange partner.
- Gather documents as required by the exchange partner eg. application, copy of passport, official transcripts, reference letters, insurance etc.
- Complete the application directly to your nominated exchange partner, following instructions as advised by the partner, and meet their deadlines.
- Organise course selections and approvals with your academic college(s).
- Each exchange partner is unique and application processes vary for each university.
- Receive an exchange offer from your exchange partner.
Step 4 - Pre-departure
One semester before exchange:

- Receive further information from your host university.
- Apply for accommodation, insurance, visa etc.
- Apply for OS-Help, grants, scholarships where relevant.
- Attend an ANU Global Programs "Pre-Departure Session". Students will be emailed with an invitation to attend the sessions.
- Refer to the "Exchange presentation" to understand next steps before you leave for exchange.
- Must complete an "Enrolment Change Form" (for exchange enrolment) for your academic college(s) before you leave for exchange.
- Organise any changes or final course approvals with your academic college(s).
- Finalise all arrangements in preparing to go! Finances, flights, mobiles, immunisations, insurance etc.
Step 5 - On Exchange!

The exchange semester:

• Pack well and have a safe journey!
• Arrive at your exchange partner and attend their orientation week.
• Connect with your host and new friends at the partner university.
• Continue to check your ANU email account and communicate with ANU using your ANU email account.
• Keep in touch with ANU and share your experiences on Global Programs Facebook and take part in the Instagram Contest. We love your pics!
• Write an article for the ANU Global Programs blog.
• Before returning, settle all outstanding arrangements eg. order transcript, return that library book, settle your accommodation fees!
Funding
Funding

• Westpac
• Australian Government Grants
• OS-HELP Loans
• Vice-Chancellor’s Coursework Travel Grants
• Centrelink Youth Allowance
Westpac Asian Exchange Scholarship

- Valued at $12,000 per student!
- Students must be an Australian citizen or permanent resident.
- Student must have applied for exchange for 2019 Semester Two for partners in **China, Hong Kong and Singapore**.

REGISTER FOR INFORMATION SESSION:
Australian Government grants

- **New Colombo Plan Scholarships*** and NCP Mobility Program within the Indo-Pacific destinations (only for Australian domestic students)

- **Endeavour Mobility Program** (Australian citizens and permanent residents are eligible).

- Grants to be awarded from **$5,000 to $7,000** per student

Your academic college(s) may also have college specific grants and other funding, so please do see your academic college advisors for the college specific grants.
Countries currently with grant funding

Grants are between $5,000 and $7,000 per student.

<table>
<thead>
<tr>
<th>Country</th>
<th>No. of Grants Available*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taiwan</td>
<td>2</td>
</tr>
<tr>
<td>Singapore</td>
<td>14</td>
</tr>
<tr>
<td>Republic of Korea</td>
<td>8</td>
</tr>
<tr>
<td>China</td>
<td>14</td>
</tr>
<tr>
<td>Hong Kong</td>
<td>5</td>
</tr>
<tr>
<td>Japan</td>
<td>10</td>
</tr>
</tbody>
</table>

* Indicative numbers only. Grants are available for exchange students in 2019 Semester One and Semester Two.

Students must apply for exchange partners (all 5 partners) in these countries to be eligible to be considered for the grants.
OS-HELP 2018

- OS-HELP amount in 2018 is $6,665 non-Asia or $7,998 for students studying in Asia.
- Submit your OS-HELP application online.
- Only available to Australian Citizens, Permanent Humanitarian Visa holders or New Zealand Special Category Visa holders.
- Commonwealth supported place in a degree program.
- Have passed 48 units (approx. 8 courses).
- Minimum 6 units left at ANU to complete after exchange.
- Note: students in their very last semester of degree studies may not be eligible, if you have no units left to complete.

http://www.anu.edu.au/students/scholarships/os-help
Vice-Chancellor’s Coursework Travel Grants

Access and Equity (up to AUD $10,000)

- You must be an Australian domestic student and are financially disadvantaged
- This may include students that also meet one or more of the following criteria:
  - Identify as Aboriginal or Torres Strait Islander
  - Have a long-term medical condition or disability
  - A holder of refugee status/Australian humanitarian visa
  - From a regional and remote background
- Applications for the Access and Equity grant open in March and close at the end of May.
- For any application questions, please refer to http://www.anu.edu.au/students/contacts/access-inclusion
All Exchange Students! Connect with us!

Follow us on Instagram @anu_globalprograms #anuglobalprograms

https://anuglobalprograms.wordpress.com

Like us on Facebook facebook.com/anuglobalprograms
Visit the Global Program System to start your application:

http://anu-au-sa.terradotta.com

outbound.global@anu.edu.au

Thank you!
Questions and Answers