26 June 2018

Dear [Redacted]

**Freedom of Information Requests 201800027**

I refer to your request, under the Freedom of Information Act 1982. I have taken your request to be for access to copies of:

1. a document that records the date when payment using CelloPark commence for parking in the Australian National University (ANU) Action campus car park (28-S)
2. a document that records the date when was the northern row of ANU Action campus car park (28-S) changed to become not available for CelloPark payment
3. a document recording advice provided to some or all holders of valid University parking permits users that the northern row of ANU Action campus car park (28-S) would be changed to become not available for CelloPark payment
4. a document recording the decision by the ANU limit the parking time to 3 hours in sections 7 and 8 in ANU Action campus car park (28-S)
5. the minutes of a meeting or another document that record one or more of the following discussions by University staff concerning sections 7 and 8 in ANU Action campus car park (28-S):
   a) the practical implications of the 3 hour limit for CelloPark users
   b) the possibility of using the signs to inform CelloPark users and Pay as You Go users that sections 7 and 8 were subject to a 3 hour limit
   c) the rejection of the possibility of using the signs to inform CelloPark users and Pay as You Go users that sections 7 and 8 were subject to a 3 hour limit

As the Freedom of Information delegate I find that four documents were found pertaining to your request.

I have decided, as an officer authorised under section 23(1) of the FOI Act to make decisions in relation to FOI requests, that four documents are suitable for full release.

For your information, I have attached a document schedule.

**Outstanding charges**

We received your deposit of $20 on 25 June 2018. Upon completion of your request, the actual amount for processing was calculated to be $30.00.

Following payment of the outstanding charge of $10.00 the University will provide the requested documents to you via email unless you indicate your preference for a different manner of delivery.
## PROCESSING CHARGES

### Search and retrieval

<table>
<thead>
<tr>
<th>Task</th>
<th>Time</th>
<th>Cost @ $15/hr</th>
</tr>
</thead>
<tbody>
<tr>
<td>Search and retrieval of relevant documents</td>
<td>1.5 hours</td>
<td>$22.50</td>
</tr>
<tr>
<td>Preparation of schedule of documents</td>
<td>0.5 hours</td>
<td>$7.50</td>
</tr>
<tr>
<td><strong>A. Search and retrieval subtotal</strong></td>
<td>2.5 hours</td>
<td><strong>$30.00</strong></td>
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</tbody>
</table>

### Decision making

<table>
<thead>
<tr>
<th>Task</th>
<th>Time</th>
<th>Cost @ $20/hr</th>
</tr>
</thead>
<tbody>
<tr>
<td>Examination of documents</td>
<td>1 hours</td>
<td>$20</td>
</tr>
<tr>
<td>Preparation of documents for release</td>
<td>0.5 hours</td>
<td>$10</td>
</tr>
<tr>
<td>Preparation of notice of access decision</td>
<td>1 hour</td>
<td>$20</td>
</tr>
<tr>
<td><strong>Decision making subtotal (before deduction of 5 hours)</strong></td>
<td>2.5 hours</td>
<td><strong>$50</strong></td>
</tr>
<tr>
<td><strong>B. Decision making subtotal (after deduction of first 5 hours free)</strong></td>
<td>0 hours</td>
<td><strong>$0</strong></td>
</tr>
</tbody>
</table>

### TOTAL, DEPOSIT AND BALANCE

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$30</strong></td>
</tr>
<tr>
<td><strong>DEPOSIT PAID</strong></td>
<td><strong>$20</strong></td>
</tr>
<tr>
<td><strong>BALANCE</strong></td>
<td><strong>$10</strong></td>
</tr>
</tbody>
</table>

Payments to The Australian National University can be made by direct deposit to the following bank account:

**Bank:** NATIONAL AUSTRALIA BANK  
**Branch:** CANBERRA CITY, LONDON CIRCUIT & AISLIE AVE CIVIC SQUARE, AUSTRALIAN CAPITAL TERRITORY (ACT), AUSTRALIA: 2601  
**BSB:** 082-902  
**Account Number:** 674507553  
**Account Name:** THE AUSTRALIAN NATIONAL UNIVERSITY GENERAL ACCOUNT  
**Reference:** FREEDOM OF INFORMATION REQUEST


Please note that information released under the FOI Act may later be published online on our disclosure log [http://foi.anu.edu.au/ps/disclosure_log/disclosure_log.php](http://foi.anu.edu.au/ps/disclosure_log/disclosure_log.php), subject to certain exceptions. (For example, personal information will not be published where this would be unreasonable.)

If you wish to discuss this decision, please contact me using the details below.
Yours sincerely

David Brumby
FOI Coordinator
University Records
+61 2 6125 4237
fol@anu.edu.au
Your review rights

If you are dissatisfied with my decision, you may apply for internal review or Information Commissioner review of the decision. We encourage you to seek internal review as a first step as it may provide a more rapid resolution of your concerns.

Application for Internal Review of Decision

Section 54A of the Act, gives you the right to apply for an internal review of my decision.

It must be made in writing within 30 days of receipt of this letter, no particular form is required but it is desirable to set out in the application the grounds on which you consider the decision should be reviewed.

The application should be addressed to:

Chief Operating Officer
Office of the Vice-Chancellor
Building 10
The Australian National University
Canberra ACT 2601

Or via email: chris.grange@anu.edu.au

Application for Information Commissioner Review of decision

Under section 54L of the FOI Act, you may apply to the Australian Information Commissioner to review my decision. An application must be made in writing within 60 days of the date of this letter, and be lodged in one of the following ways:

online:  https://forms.business.gov.au/aba/oaic/foi-review-
email:  enquiries@oaic.gov.au
post:  GPO Box 2999, Canberra ACT 2601
in person:  Level 3, 175 Pitt Street, Sydney NSW