Dear [Insert Name]

Freedom of Information (FOI) Request

I refer to your email dated 2 February 2012 and received by the University on 2 February 2012 in which you seek access to documents under the Freedom of Information Act 1982 (Cth) ("the Act"). Your request seeks access to:

- documents pertaining to the allocation of revenue from the Student Services and Amenities Fee amongst student organizations and other projects of the ANU
- documents relating to:
  - Capital Maintenance & Renewal Projects;
  - the Student Related Facilities & Infrastructure Maintenance & Capital Renewal Levy;
  - funding for the Mental Health support position;
  - support for non-affiliated student groups.
- documents that show how funding decisions were arrived at, and involvement of the Office of the Vice- Chancellor during the period July 2011 – January 2012.

In preparing your FOI request I have conducted a search of the University's records and contacted the relevant people within the Office of the Vice-Chancellor, Facilities and Services, and Division of Registrar and Student Services from which I have located 69 documents that are relevant to your request. After locating the documents I have reviewed them in accordance with provisions of the Act to determine whether they may be exempt, or otherwise conditionally exempt, from disclosure.

As the Freedom of Information delegate I find that:

- 69 documents relate to your request.
- 67 documents are suitable for release, listed in Appendix A.
- 2 documents are partially exempt under Section 22 and Section 42 of the Act. These documents are listed in Appendix B.
Documents to which Section 22 apply:

Section 22 of the Act applies if:

(a) an agency or Minister decides:
   (i) to refuse to give access to an exempt document; or;
   (ii) that to give access to a document would disclose information that would reasonably be regarded as irrelevant to the request for access; and

(b) it is possible for the agency or Minister to prepare a copy (an edited copy) of the document, modified by deletions, ensuring that:
   (i) access to the edited copy would be required to be given under Section 11A (access to documents on request); and
   (ii) the edited copy would not disclose any information that would reasonably be regarded as irrelevant to the request; and

(c) it is reasonably practicable for the agency or Minister to prepare the edited copy, having regard to:
   (i) the nature and extent of the modification; and
   (ii) the resources available to modify the document; and

(d) it is not apparent (from the requestor from consultation with the applicant) that the applicant would decline access to the edited copy.

I have determined that document identified in Appendix B includes matter irrelevant to the request and that information has been redacted from the document.

Documents to which Section 42 apply:

Section 42 of the Act provides that:

(1) A document is an exempt document if it is of such a nature that it would be privileged from production in legal proceedings on the ground of legal professional privilege.

The parts of documents identified in the schedule as exempt under this section of the Act contain legal advice that would be privileged from production in legal proceedings.

Application for Internal Review of Decision

I draw your attention to Section 54A of the Act, which gives you the right to apply for an internal review of my decision.

An application for internal review of my decision must be made in writing within 30 days receipt of this letter, no particular form is required but it is desirable to set out in the application the grounds on which you consider the decision should be reviewed.
Application for review of the decision should be addressed to:

Pro Vice-Chancellor
Building 108
Australian National University (ANU)
CANBERRA ACT 2601

Application for Information Commissioner (IC) Review of decision

I draw your attention to Section 54F of the Act, which gives you the right to apply for an Information Commissioner review of my decision.

An application for IC review must be made in writing within 30 days receipt of this letter.

Application for IC review of the decision can be made via online form on the Office of the Australian Information Commissioners website or posted to:

FOI Review
PO Box 2999,
CANBERRA ACT 2601

Or hand delivered to:
Level 3, 25 National Circuit
Forrest, ACT

Yours sincerely

Sue Clarke
FOI Officer