25 June 2013

David Brumby
FOI Coordinator, University Records
Scholarly Information Services
Chancellor, Building 10A

+61 2 6125 4237
foi@anu.edu.au

Canberra ACT 0200 Australia
www.anu.edu.au
CRICOS Provider No. 00120C

Dear [Name]

Freedom of Information Request no. 201300352C

I refer to your request for access to documents relating to Mr Simon Sheikh under the Freedom of Information Act 1982. I have taken your request to be for:

All documents, including emails and attachments to those emails, created/sent on Thursday 2nd May and Friday 3rd May 2013, that relates in any way to Mr Simon Sheikh, drafted/sent by the following people:

1) Professor Ian Young AO (both vc@anu.edu.au & Mr Young’s personal email address)
2) Tegan Donald (tegan.donald@anu.edu.au)
3) Dr Liz Eedle (liz.eedle@anu.edu.au)
4) Geoffrey Parsons (geoffrey.parsons@anu.edu.au)
5) Professor Richard Baker (both pvc.se@anu.edu.au & Mr Baker’s personal email address)
6) Trishita McHugh (trishita.mchugh@anu.edu.au)
7) Dr Andrew Smith (andrew.smith@anu.edu.au)
8) Anna Rose (anna.rose@anu.edu.au)

(Essentially any document created or sent by Anna Rose, the Vice Chancellor’s office, or Pro-Vice Chancellor Baker’s office on those two days, that relates to Mr Simon Sheikh).

Following consultation with yourself, we understand that you are not seeking access to third party personal information contained in documents which are found to be relevant to your request under the Freedom of Information Act 1982.

In preparing your FOI request I have conducted a search of the University’s records and contacted relevant people within the University. The documents were then examined to determine whether any of them may be exempt or conditionally exempt.

I have located 15 documents that are relevant to your request. After locating the documents I have reviewed them in accordance with provisions of the Act to determine whether they may be exempt or otherwise conditionally exempt from disclosure. As the Freedom of Information delegate I find that:

- 15 documents relate to your request
- 15 documents are suitable for partial release

These documents are summarised in the attached schedule of documents.
A. Documents to which Section 22 applies:

Section 22 of the Act applies if:

(a) an agency or Minister decides:
   (i) to refuse to give access to an exempt document; or;
   (ii) that to give access to a document would disclose information that would reasonably be regarded as irrelevant to the request for access: and

(b) it is possible for the agency or Minister to prepare a copy (an edited copy) of the document, modified by deletions, ensuring that:
   (i) access to the edited copy would be required to be given under Section 11A (access to documents on request); and
   (ii) the edited copy would not disclose any information that would reasonably be regarded as irrelevant to the request; and

(c) it is reasonably practicable for the agency or Minister to prepare the edited copy, having regard to:
   (i) the nature and extent of the modification; and
   (ii) the resources available to modify the document; and

(d) it is not apparent (from the requestor from consultation with the applicant) that the applicant would decline access to the edited copy.

I have determined that documents identified include matter irrelevant to the request and that information has been redacted from the document.

Charges

There are no charges applied to your request as the cost to identify and retrieve the documents was only marginal and the time taken to make a Decision was less than five hours.

Application for Internal Review of Decision

I draw your attention to Section 54A of the Act, which gives you the right to apply for an internal review of my decision.

An application for internal review of my decision must be made in writing within 30 days receipt of this letter, no particular form is required but it is desirable to set out in the application the grounds on which you consider the decision should be reviewed.

Application for review of the decision should be addressed to:

   Executive Director (Administration & Planning)
   Building 10
   The Australian National University
   Canberra ACT 0200
Or via email: edap@anu.edu.au

Application for Information Commissioner (IC) Review of decision

Under section 54L of the FOI Act, you may apply to the Australian Information Commissioner to review my decision. An application for review by the Information Commissioner must be made in writing within 60 days of the date of this letter, and be lodged in one of the following ways:

online: https://forms.australia.gov.au/forms/oaic/foi-review/
email: enquiries@oaic.gov.au
post: GPO Box 2999, Canberra ACT 2601
in person: Level 3, 175 Pitt Street, Sydney NSW


Yours sincerely

David Brumby
FOI Coordinator