1. **INTRODUCTION**

Each year the PBSA ANU Partnership may offer up to two awards known as the ANU PBSA Partnership - Spotless Scholarship ("the award").

The objective of the award is to support ANU students undertaking a research project in Sustainability, Facilities Management, Asset Management or a related field.

Funding for this award has been provided by Spotless under the PBSA ANU Partnership. Spotless is an Australian listed company that provides Integrated Facilities Management Services. In December 2016 Spotless entered into a 30 year partnership with HRL Morrison and Co and the ANU to manage on campus Purpose Built Student Accommodation (PBSA).

The ANU PBSA Partnership, as managers of a range of buildings located throughout the ANU campus, are able to provide technical assistance within the operating buildings for any practical research requirements (subject to ANU approval in relation to disruption to occupants, risk etc). The buildings currently managed under the ANU PBSA Partnership comprise Davey Lodge, Kinloch Lodge, Warrumbul Lodge, Lena Karmel Lodge, Ursula Hall, Laurus Wing, Burton and Garran Hall, Graduate House, Toad Hall and Bruce Hall/SA6.

2. **BENEFITS**

The value of the award is stated in the letter of offer. The duration of the award is 2 academic semesters. The award is paid in equal instalments at the beginning of each semester, unless otherwise stated in the letter of offer.

The recipient is responsible for making payment of all tuition fees by the prescribed date as set out by the University each session. Recipients of this award are responsible for the costs of books, study materials, accommodation and all other costs of study.

3. **ELIGIBILITY**

The award is available each year to a prospective or continuing ANU student who is:

(a) a domestic or an international student;

(b) enrolling in an Honours year;

(c) undertaking an honours project that aligns with Spotless' interests of sustainability, facilities management, asset management or a closely related field.
4. **APPLICATION**

Applications are called for with a closing date as set by the University and advertised on the ANU scholarships website. The application is submitted on the prescribed electronic form and supporting documentation forwarded to coursework.scholarships@anu.edu.au by email prior to the closing date.

5. **SELECTION**

Selection is made on the basis of academic merit and the relevance of the proposal to contribute to the relevant fields of study (i.e. Sustainability, Facilities Management, Asset Management or related fields. The successful proposal will provide a relevant contribution to improve the efficiency or performance of the built environment at the ANU.

The award is offered to a student by a selection committee chaired by Registrar, Student Life and also include a representative from a relevant area in the College of Science and College of Engineering and Computer Science, as well as a representative of HRL Morrison and Co and Spotless.

The selection committee reserves the right to make no award if it considers there is no applicant of sufficient merit. The selection committee may also vary the number of awards and/or offer the award at other times in exceptional circumstances or based on the standard of applications or students (where funding allows).

6. **CONCURRENT HOLDING OF AWARDS**

A recipient of the ANU PBSA Partnership - Spotless Scholarship is not permitted to concurrently hold other scholarships, awards, grants and bursaries.

Failure to declare and obtain permission to hold another award or scholarship may result in the recipient being required to refund a payment or payments to the College, as determined by the Registrar, Student Life (or nominee).

7. **DEFERMENT**

The award cannot be deferred.

8. **ONGOING ELIGIBILITY**

A recipient of this award is required to enrol in a full-time load of 24 units per semester. A recipient requests permission, in writing, from the Registrar, Student Life to hold the award on a part-time basis. If approved, payments of the award will be made on a pro-rata basis.

Recipients are expected to be making good progress in the first semester of their honours project, as determined by the recipient’s supervisor.

If the recipient does not meet the required academic progress they risk having their award suspended or terminated.

A recipient is given the opportunity to explain their performance and how their performance can be remedied before a decision on the suspension or termination of an award is made.
The recipient is required to present the findings of their Honours project to representatives of the ANU PBSA Partnership.

9. CESSATION OF AWARD

The award ceases or should be surrendered:
(a) at the conclusion of the period outlined in section 2; or
(b) on the date on which the recipient withdraws or ceases to attend the University other than for approved absences;
(c) if a recipient fails to enrol as required in section 8;
(d) if a recipient changes to part-time enrolment without permission,
(e) if a recipient changes their honours project to a topic outside of the interests of Spotless;
(f) if a recipient fails to meet the minimum academic performance requirements;
(g) if a recipient breaches academic or behavioural standards set by the University under the Academic Misconduct & Discipline Rules;

whichever is earliest.

10. REPAYMENT OF FUNDS

Subject to the information available at the time, the Registrar, Student Life may request that the payment for the semester in which the breach of conditions or withdrawal occurs be refunded in part or in full.

11. PROVIDING FALSE OR MISLEADING INFORMATION

The awarding of a scholarship/grant is based on the information provided to the University. An award may be withdrawn at any stage if incorrect, false or misleading information is provided or relevant information is withheld. This includes circumstances where the false information is unrelated to the assessment in awarding the scholarship/grant.

12. VARIATION TO CONDITIONS OF AWARD

In exceptional circumstances and on a case-by-case basis section 6 and/or 7 of these conditions of award may be varied by the Deputy Vice-Chancellor (Academic) on the recommendation of the Registrar, Student Life.

13. TAXATION & CENTRELINK

Recipients are responsible for seeking taxation and Centrelink advice regarding their own individual circumstances. Scholarships/grants may be regarded as taxable income if a recipient is enrolled on a part-time basis.
For information on how your award may affect your Centrelink benefits, see this website http://www.humanservices.gov.au/customer/enablers/income/

14. ACCOMMODATION

It is the recipient’s responsibility to obtain residential accommodation. Information on student accommodation and application forms are available from the University Accommodation Services. Information may be found on the Web at: http://www.anu.edu.au/study/accommodation

15. PUBLICITY

The recipient may be requested to participate in publicity for the award from time to time. This may include publicity in the state or territory of residence or of schooling. Recipients may be contacted for an interview and photograph. The University and Spotless may also publicise the award by publishing the names of the recipients. Arrangements for such publicity will be made through the relevant ANU College or Strategic Communications and Public Affairs Office of the University or Spotless communications department.

16. CONTACT WITH THE COLLEGE

All enquiries regarding the award and changes, issues, or further information after acceptance should be made to:

Student Administration & Records
Division of Student Administration

Email: coursework.scholarships@anu.edu.au

17. DISCLAIMER

The recipient of this award is subject to The Australian National University Act 1991 as amended, and to the Statutes, Rules, Regulations and Resolutions of the University.

The award of a scholarship/grant does not carry any commitment by the University for future employment.

These conditions of award should be read in conjunction with the University’s Coursework Scholarships Policy & Procedures available from the ANU website.

18. RELATED POLICIES, PROCEDURES & RULES


