



## DEAN'S MERIT HDR SUPPLEMENTARY SCHOLARSHIP IN SCIENCE

### CONDITIONS OF AWARD

#### 1. INTRODUCTION

Each year the ANU College of Health & Medicine and ANU College of Science may offer up to four awards known as the Dean's Merit HDR Supplementary Scholarship in Science ("the award").

The objective of the award is to provide support for students of high academic merit in their Higher Degree by Research studies.

Funding for this award has been provided by the ANU College of Health & Medicine and ANU College of Science.

#### 2. BENEFITS

**Value:** The value of the award will be stated in your letter of offer. The award will be paid in fortnightly instalments unless otherwise stated in the letter of offer.

The recipient is responsible for making payment of any tuition and/or administrative fees by the prescribed date as set by the University each session. Recipients of this award are responsible for the cost of books, study materials, accommodation and all other costs of study.

**Duration:** The duration of a full-time award will be three years in the first instance or such shorter period as is stated in the letter of offer.

Periods of study already undertaken for the PhD/DPsych(Clin) degree and periods of study undertaken for the PhD/DPsych(Clin) degree during suspension of the award will be deducted from the duration of the award.

**Extension:** If eligible, a recipient may apply for an extension of the award by completing the [Application for Extension of Research Scholarship](#) form. The maximum period of extension is six months and an extension may be sought only where the research has been delayed by circumstances beyond the scholar's control and is related to the research and is not of a personal nature. Doctor of Psychology (Clinical) students are not eligible for this extension.

#### PROGRAM & SCHOLARSHIP LEAVE ENTITLEMENTS

A scholar who is unable to pursue their program of study should apply for program and Scholarship leave of absence by completing the Application for Program and Scholarship Leave - Research form.

**Personal Leave:** The University may approve program and Scholarship leave of absence on personal grounds, which does not exceed a total period of twelve months during the tenure of the award. An application for program and Scholarship leave of absence for more than twelve months will only be considered if there are exceptional circumstances beyond the control of the scholar and must be approved by the Delegated Authority in the College.

**Medical Leave:** The University may approve program and Scholarship leave of absence on medical grounds, on receipt of a certificate signed by a registered medical practitioner which gives the nature and likely duration of the scholar's illness and certifies that the scholar is unable to pursue the program because of the illness. Medical grounds may also be used to cover leave for students with family caring responsibilities. The maximum aggregated period for receipt of the award under this provision cannot exceed 12 weeks within the duration of the award. Payments for this scholarship will not continue during these periods of leave.

**Maternity Leave:** The University may approve program and Scholarship leave of absence for maternity reasons up to a maximum aggregate of twelve weeks within the duration of the scholarship provided the application for program leave of absence is accompanied by a medical certificate indicating the expected date of confinement. Payments for this scholarship will not continue during these periods of leave.

**Paternity Leave:** The University may approve program and Scholarship leave of absence to a scholar who is the partner of a woman giving birth. The scholar may be entitled to 5 days' parenting leave at the time of the birth provided the award has been held for at least twelve months at the time of application. The application for leave must be accompanied by a medical certificate confirming the date of birth. Payments for this scholarship will not continue during these periods of leave.

In no circumstances can the program and Scholarship leave of absence exceed two years in total (which includes personal, medical, maternity and paternity leave).

### **3. ELIGIBILITY**

The award will be available each year to a prospective or continuing student who:

- (a) is an Australian citizen, New Zealand citizen, holder of an Australian Permanent Resident visa or a permanent humanitarian visa; and
- (b) applies for admission and is considered for an APA or similar scholarship by 31<sup>st</sup> October in the year prior to commencement of the award.
- (c) is enrolled or enrolling full-time in a program of study for the degree of Doctor of Philosophy/Doctor of Psychology (Clinical) in the College of Health & Medicine or College of Science at the Australian National University

### **4. APPLICATION**

There is no application as students are automatically considered based on meeting the eligibility criteria or conditions prescribed under the Eligibility section.

### **5. SELECTION**

Selection will be made on the basis of academic merit and research potential. The four highest ranked students in each of CH&M and CoS will be offered the scholarship.

The award will be offered to a student by a selection Committee chaired by the Associate Dean (HDR) which will also include the CH&M/CoS HDR conveners.

The Selection Committee reserves the right to make no award if it considers there is no applicant of sufficient merit. The Selection Committee may also vary the number of awards

and/or offer the award at other times in exceptional circumstances or based on the standard of applications or students where funding allows.

#### **6. CONCURRENT HOLDING OF AWARDS**

A recipient of the award is permitted to concurrently hold other scholarships, awards, grants and bursaries subject to the terms of the corresponding section in the conditions of award of the other scholarship/bursary/grant/award that they are holding.

During the tenure of the award, the recipient cannot be in receipt of another ANU Supplementary Scholarship.

#### **7. DEFERMENT**

The award must be taken up no later than the date specified in the letter of offer, unless in special circumstances another date has been approved by the Delegated Authority.

#### **8. ONGOING ELIGIBILITY**

The scholar is required to remain enrolled full-time in a program of study for the degree of Doctor of Philosophy/Doctor of Psychology (Clinical) at the Australian National University in the program for which the award is offered.

A part-time award may be offered or approved if the student has reasons acceptable to the University that preclude full-time study for part or all of the course of study. In such cases the University must be satisfied that the reasons relate to caring commitments, a medical condition, a disability or other circumstance which limits the student's capacity to undertake full-time study.

An award cannot be transferred to another institution or ANU College outside of those stipulated in section 3(c).

#### **9. SUSPENSION OF AWARD**

A student may apply for suspension of their award. The approval of a suspension will be at the discretion of the scholar's College. A suspension may be appropriate if a student is studying at another institution and receives an award for that study. In these circumstances the duration of the award will be reduced by the periods of study undertaken towards the degree during suspension of the award (unless the study was undertaken overseas as part of a Commonwealth Government financially supported international postgraduate research scholarship or award).

The University may suspend an award where a student has:

- a) outstanding fees;
- b) an outstanding debt with the University; or
- c) outstanding PhD milestone/s

An award will only be suspended once a reasonable amount of time (more than 20 working days) has passed since the fees and/or debt and/or milestones were due and once the University has advised the scholar in writing that the milestones, debt and/or fees are outstanding. Under these circumstances, the scholar will forfeit payment for the period of time that their award is suspended.

## **10. CESSATION OF AWARD**

The award ceases:

- (a) at the conclusion of the period outlined in section 2; or
- (b) on submission of the thesis for examination; or
- (c) on the date on which the student withdraws or ceases to attend the University other than for approved absences; or
- (d) if a recipient is no longer meeting or has breached the conditions of award; or
- (e) if a recipient breaches academic or behavioural standards set by the University under the Academic Misconduct & Discipline Rules.

## **11. REPAYMENT OF FUNDS**

A scholar who is taking leave from their program, or changing intensity from full-time to part-time, is expected to submit the prescribed form in a timely manner and, where possible, in advance in order to avoid receiving an overpayment of their award. In circumstances where an overpayment does occur, the overpayments will generally be recovered in line with the ANU Overpayments Procedure.

In the situation where a student is overpaid an amount in excess of a full fortnightly disbursement, the University may recover the overpayment by withholding future stipend payments at the same rate that the stipend was overpaid.

## **12. PROVIDING FALSE OR MISLEADING INFORMATION**

The offer of an award is based on the information provided to the University. An award may be withdrawn at any stage if incorrect, false or misleading information is provided or relevant information is withheld. This includes circumstances where the false information is unrelated to the assessment in offering the award.

## **13. VARIATION TO CONDITIONS OF AWARD**

In exceptional circumstances and on a case-by-case basis section 6 and/or 7 of these conditions of award may be varied by the Dean on the recommendation of the Chair of Selection Committee.

## **14. TAXATION & CENTRELINK**

Award recipients are responsible for seeking taxation and Centrelink advice regarding their own individual circumstances. Scholarships/grants/awards may be regarded as taxable income if a recipient is enrolled on a part-time basis.

For information on how your award may affect your Centrelink benefits, please refer to this website: <http://www.humanservices.gov.au/customer/enablers/income/>

## **15. ACCOMMODATION**

It is the recipient's responsibility to obtain residential accommodation. Information on student accommodation and application forms are available from the University Accommodation Services. Information may be found on the Web at: <http://www.anu.edu.au/students/services/accommodation>

## **16. PUBLICITY**

The award recipient may be requested to participate in publicity for the award from time to time. This may include publicity in the state or territory of residence or of schooling. Recipients may be contacted for an interview and photograph. The University may also publicise the award by publishing the names of the recipients. Arrangements for such publicity will be made through the College Marketing and Communications Office or the Strategic Communications and Public Affairs Office of the University.

## **17. CONTACT WITH THE ANU COLLEGE**

All enquiries regarding the award and changes, issues, or further information after acceptance should be made to:

*ANU College of Health & Medicine  
ANU College of Science  
Peter Baume Building (42)  
The Australian National University  
Canberra ACTON 2601  
AUSTRALIA*

*Email: [science.hdr.sa@anu.edu.au](mailto:science.hdr.sa@anu.edu.au)*

## **18. DISCLAIMER**

The recipient of this award is subject to The Australian National University Act 1991 as amended, and to the Statutes, Rules, Regulations and Resolutions of the University.

The award of a scholarship/grant does not carry any commitment by the University for future employment.

These conditions of award should be read in conjunction with the University's Research Award Rules and Candidature and Supervision Policies.

## **19. RELATED POLICIES, PROCEDURES, RULES & RESOURCES**

ANU Research Award Rules - <https://www.comlaw.gov.au/Details/F2013L00564>

ANU Overpayments Procedure – [https://policies.anu.edu.au/ppl/document/ANUP\\_000599](https://policies.anu.edu.au/ppl/document/ANUP_000599)

ANU Academic Misconduct Rules - <https://www.comlaw.gov.au/Details/F2014L01785>

ANU Discipline Rules - <https://www.comlaw.gov.au/Details/F2014L01792>

Thesis Allowance Requirements - <http://www.anu.edu.au/students/program-administration/assessments-exams/theses-reimbursement>

Research Scholarship Information (including forms) - <http://www.anu.edu.au/students/scholarships-support/research-scholarship-information>