1. INTRODUCTION

Each year, the College of Arts & Social Sciences ("the College") may award up to seven awards to be known as the College of Arts & Social Sciences Travel Grants ("the award").

The objectives of the award are to:

(a) facilitate student exchanges and study abroad experiences for members of the College community. Each year, two students will be funded to travel to both Kings College, London and Nanyang Technological University, Singapore, one student will be funded to travel to Indiana University, USA, and the remaining award will be offered to students planning to go on exchange under the general Global Programs schemes; and
(b) strengthen College ties with these Universities.

Funding for this award is provided by the College.

2. BENEFITS

The value of the award is stated in your letter of offer. The award is paid in one instalment once the successful nominees have secured enrolment at the target institution and confirmed with the CASS Student Office that their program of study at the destination institution will be counted for credit toward their ANU program, or, in the case of Higher Degree by Research recipients, made suitable arrangements for their visit.

The recipient is responsible for making payment of all tuition fees by the prescribed date as set out by the University each session. Recipients of this award are responsible for the costs of books, study materials, accommodation and all other costs of study.

3. ELIGIBILITY

The award shall be offered each year to continuing ANU students who are:

(a) domestic or international students studying in the College of Arts & Social Sciences,

(b) enrolled in an undergraduate program in the College or (if no suitable undergraduate student is nominated), enrolled in a postgraduate coursework programs in the College, or (if no suitable postgraduate coursework student is nominated), enrolled in a higher degree research program in the College;

(c) undertaking an exchange program, study abroad experience, or research visit at one of the following international institutions:
   - King's College, London,
   - Nanyang Technological University (NTU), Singapore,
   - Indiana University, USA, or
   - another of the host institutions with which ANU has a student exchange agreement.
4. APPLICATION

Applications are called for with a closing date as set by the College and advertised on the ANU scholarships website. The application shall be forwarded to the College Student & Education Office by email or post prior to the award closing date.

5. SELECTION

Selection will be made by the Dean of the College or the Dean's delegate on the basis of academic merit. Other factors, such as preferred destination for exchange, relevance of program of study, and student's reasons for applying, will be taken into account. The College reserves the right to make no award if it considers there is no worthy applicant. The College may also vary the number of awards or offer the award at other times in exceptional circumstances or based on the standard of applications or students (where funding allows).

Usually, the award will be available only to undergraduate students of the College. If no suitable undergraduate recipient can be identified, any one of the awards may be offered to coursework graduate students and / or Higher Degree by Research students, at the discretion of the Dean of the College.

6. CONCURRENT HOLDING OF AWARDS

Students holding a College of Arts & Social Sciences Travel Grant may concurrently hold travel grants administered by Global Programs, or participate in fee assistance schemes managed by government. They may not receive funding for the same travel experience from other ANU Grants.

Failure to declare and obtain permission to hold another award or scholarship may result in the recipient being required to refund a payment or payments to the College, as determined by the Dean/Delegated Authority of the College (or nominee).

7. DEFERMENT

The recipient must take up their award in the semester for which it is offered. Any requests for deferrals of the award must be approved by the Dean/Delegated Authority of the College (or nominee). Subject to approval, the award may be deferred for a maximum twelve months.

8. ONGOING ELIGIBILITY

Recipients of this award are required to enrol in a full-time load of 24 units per semester.

It is preferred but not required of students applying for the award to undertake studies at King’s College, London that they be enrolled in at least one course that draws on the methodologies and practices of the digital humanities.¹

Upon return, students are required to report on their experiences to both Global Programs and to the College, and to provide the CASS Student Office with an official transcript from the overseas

¹ Digital humanities is a relatively new area of research and teaching at the intersection of computing and the disciplines of the humanities and the social sciences. The field combines methodologies and research practices from the humanities and social sciences with tools provided by computing (analytics, data visualisation, information retrieval, data mining, statistics, text mining, digital mapping) and digital publishing; draws on both digitized and born-digital materials; and incorporates related subfields like software studies, platform studies, and critical code studies. Digital humanities researchers use computational methods to answer existing research questions, to challenge existing theoretical paradigms, to generate new research questions, and to pioneer new approaches. They may, for example, analyze large cultural data sets, or investigate multimedia, metadata or dynamic environments, or create software that provides environments and tools for producing, curating, and interacting with knowledge that is ‘born digital’ and lives in various digital contexts – among other things.

The Department of Digital Humanities at King’s College is “an international leader in the application of technology in the arts and humanities, and in the social sciences”. For more information about their program, visit their website: http://www.kcl.ac.uk/artshums/depts/ddh/about/index.aspx.
institution proving that they have successfully completed all assessable requirements for their periods of study.

9. CESSATION OF AWARD

The award ceases or should be surrendered:

(a) at the conclusion of the travel period, or
(b) on the date on which the scholar withdraws or ceases to attend the University other than for approved absences, or
(c) if the scholar fails to enrol as required in section 8, or
(d) changes to part-time enrolment without permission, or
(e) changes their program or course without permission; or
(f) if a recipient breaks the law in the country of travel or breaches academic or behavioural standards set by the University under the Academic Misconduct & Discipline Rules; or
(g) if the scholar does not fulfil their obligations. This determination will be made by the Dean of the College (or nominee),

whichever is the earlier.

10. REPAYMENT OF FUNDS

Subject to the information available at the time, the Dean of the College (or nominee) may request that the award be refunded in part or in full, if for example, if the student is unable to travel to the target destination or is unable to complete the proposed activity at the target destination.

11. PROVIDING FALSE OR MISLEADING INFORMATION

The awarding of a scholarship/grant is based on the information provided to the University. An award may be withdrawn at any stage if incorrect, false or misleading information is provided or relevant information is withheld. This includes circumstances where the false information is unrelated to the assessment in awarding the scholarship/grant.

12. VARIATION TO CONDITIONS OF AWARD

In exceptional cases and on a case-by-case basis the conditions of award may be varied by the Dean of the College.

13. TAXATION & CENTRELINK

Recipients are responsible for seeking taxation and Centrelink advice regarding their own individual circumstances. Scholarships/grants may be regarded as taxable income if a recipient is enrolled on a part-time basis.

For information on how a Grant may affect Centrelink benefits, see this website http://www.humanservices.gov.au/customer/enablers/income/

14. ACCOMMODATION

It is the recipient’s responsibility to obtain residential accommodation.

15. PUBLICITY

The recipient may be requested to participate in publicity for the award from time to time. This may include publicity in the state or territory of residence or of schooling. Recipients may be contacted for an interview and photograph. The University may also publicise the award by publishing the names of the recipients. Arrangements for such publicity will be made through the ANU College of Arts & Social Sciences or Strategic Communications and Public Affairs Office of the University.
16. CONTACT WITH THE COLLEGE

All enquiries regarding the award and changes, issues, or further information after acceptance should be made to:

*CASS Associate Dean - International*

*College of Arts & Social Sciences*

*Email: awards.cass@anu.edu.au*

17. DISCLAIMER

The recipient of this Grant is subject to The Australian National University Act 1991 as amended, and to the Statutes, Rules, Regulations and Resolutions of the University. The award of a Grant does not carry any commitment by the University of future employment. These conditions of award should be read in conjunction with the University’s Coursework Scholarships Policy & Procedures available from the ANU website.

18. RELATED POLICIES, PROCEDURES & RULES