College of Arts & Social Sciences

BACHELOR OF PHILOSOPHY (HONOURS) – ARTS & SOCIAL SCIENCES

TRAVEL GRANT

CONDITIONS OF AWARD

1. INTRODUCTION

Each year the College of Arts & Social Sciences (“the College”) may offer one or more travel grants to students enrolled in the Bachelor of Philosophy (Honours) – Arts and Social Sciences (“PhB – Arts & Social Sciences”), to be known as the Bachelor of Philosophy (Honours) Arts & Social Sciences Travel Grant (“the award”).

The objective of the award is to provide PhB – Arts & Social Sciences students with funding to facilitate study abroad or student exchanges or, for students enrolled in the Bachelor of Philosophy (Honours)/Bachelor of Arts (Honours) offered jointly by the College of Arts and Social Sciences and the National University of Singapore (“NUS”), travel to Singapore to complete the NUS component of their degree program.

Funding for the award is provided by the College.

2. BENEFITS

The value of this award is stated in your letter of offer. The award may be used for economy return airfares and other expenses related to the planned itinerary, including accommodation, in-country travel, costs associated with obtaining a passport, visas, and vaccinations and other preventative medicines.

The award will be paid as a lump sum once the recipient submits proof of acceptance into the program of study abroad and a proposed budget for the travel, and the travel has been approved by the delegate.

Travel insurance will be covered by ANU for travel that has been approved by the relevant delegated authority. Students are strongly advised to consult the ANU’s Travel Insurance Policy and to seek advice from the ANU’s Insurance Office.

The recipient is responsible for making payment of all tuition fees by the prescribed date as set out by the University each session. Recipients of this award are responsible for the costs of books, study materials, accommodation and all other costs of study.

3. ELIGIBILITY

The award is available each year to domestic students who are:

(a) enrolled in or transferring to the Bachelor of Philosophy (Honours) – Arts and Social Sciences offered by the College of Arts & Social Sciences or the Bachelor of Philosophy
(Honours)/Bachelor of Arts (Honours) offered jointly by the College of Arts & Social Sciences and the National University of Singapore; and

(b) undertaking ANU-approved travel for study for which they anticipate they will gain credit towards their degree; and

(c) in the second or later year of the PhB program, and will have completed no less than 48 units of credit in the PhB program including ARTS1101, ARTS1102, and ARTS2101, at the start of their proposed travel, but no more than 144 units.

Students are not eligible if they:

(a) have previously been awarded a PhB travel Grant,

(b) have not met the required level of academic attainment for the PhB program,

(c) are in their Honours year,

(d) have received funding for the same travel experience from other ANU scholarships, or

(e) are already in receipt of any one of the following list of scholarships:

- National Merit Scholarship
- National University Scholarship
- Tuckwell Scholarship

4. APPLICATION

Applications are called for with a closing date as set by the College and advertised on the ANU website. The application must be submitted on the prescribed electronic form and supporting documentation forwarded to the CASS Prizes and Scholarships Office by email prior to the closing date.

5. SELECTION

Selection is made on the basis of academic merit with applicants ranked as follows: WAM (weighted average mark) across all Advanced Studies Courses (which at a minimum must include ARTS1101, ARTS1102, and ARTS2101), to two decimal places. Within each WAM, students are ranked by career GPA.

Applications will be assessed by a Selection Committee which will include the PhB Convenor, and the College Associate Dean-Education.

The Selection Committee reserves the right to make no award if it considers there is no applicant of sufficient merit. The Selection Committee may also vary the number of awards and/or offer the award at other times in exceptional circumstances or based on the standard of applications or students (where funding allows).

6. CONCURRENT HOLDING OF AWARDS

A recipient of a Bachelor of Philosophy (Honours) Arts & Social Sciences Travel Grant is permitted to concurrently hold other scholarships, awards, grants and bursaries (apart from those mentioned in Section 3), subject to the terms of the corresponding section in the conditions of award of the other scholarship/bursary/grant/award that they are holding.
Failure to declare and obtain permission to hold another award or scholarship may result in the recipient being required to refund a payment or payments to the College, as determined by the Dean of the College or delegate.

7. DEFERMENT
The award cannot be deferred.

8. ONGOING ELIGIBILITY
A recipient of this award is required to enrol in a full-time load of 24 units per semester. A recipient requests permission, in writing, from the Associate Dean-Education to hold the award on a part-time basis. If approved, payments of the award will be made on a pro-rata basis.

9. CESSATION OF AWARD
The award ceases:
(a) at the conclusion of proposed travel;
(b) if the recipient does not complete the proposed travel or transfers out of the named programs;
(c) on the date on which the recipient withdraws or ceases to attend the University other than for approved absences;
(d) if a recipient fails to enrol as required in section 8;
(e) if a recipient changes to part-time enrolment without permission;
(f) if a recipient changes his/her program or course without permission;
(g) if a recipient fails to meet the minimum academic performance requirements for the PhB;
(h) if a recipient breaches academic or behavioural standards set by the University under the Academic Misconduct & Discipline Rules Or breaks the law in the country they are undertaking the exchange or study abroad program.

whichever is earliest.

10. REPAYMENT OF FUNDS
Subject to the information available at the time, the Associate Dean - Education may request that the payment for the semester in which the breach of conditions or withdrawal occurs be refunded in part or in full.

11. PROVIDING FALSE OR MISLEADING INFORMATION
The awarding of a scholarship/grant is based on the information provided to the University. An award may be withdrawn at any stage if incorrect, false or misleading information is provided or relevant information is withheld. This includes circumstances where the false information is unrelated to the assessment in awarding the scholarship/grant.
12. VARIATION TO CONDITIONS OF AWARD

In exceptional circumstances and on a case-by-case basis section 6 and/or 7 of these conditions of award may be varied by the Dean of the College on the recommendation of the Chair of Selection Committee.

13. TAXATION & CENTRELINK

Recipients are responsible for seeking taxation and Centrelink advice regarding their own individual circumstances. Scholarships/grants may be regarded as taxable income if a recipient is enrolled on a part-time basis.

For information on how your award may affect your Centrelink benefits, see this website http://www.humanservices.gov.au/customer/enablers/income/

14. ACCOMMODATION

It is the recipient’s responsibility to obtain residential accommodation. Information on student accommodation and application forms are available from the University Accommodation Services. Information may be found on the Web at: http://www.anu.edu.au/study/accommodation

15. PUBLICITY

The recipient may be requested to participate in publicity for the award from time to time. This may include publicity in the state or territory of residence or of schooling. Recipients may be contacted for an interview and photograph. The University may also publicise the award by publishing the names of the recipients. Arrangements for such publicity will be made through the ANU College of Arts & Social Sciences or Strategic Communications and Public Affairs Office of the University.

16. CONTACT WITH THE COLLEGE

All enquiries regarding the award and changes, issues, or further information after acceptance should be made to:

CASS Prizes & Scholarships Office
College of Arts & Social Sciences
Email: awards.cass@anu.edu.au

17. DISCLAIMER

The recipient of this award is subject to The Australian National University Act 1991 as amended, and to the Statutes, Rules, Regulations and Resolutions of the University.

The award of a scholarship/grant does not carry any commitment by the University for future employment.
These conditions of award should be read in conjunction with the University’s Coursework Scholarships Policy & Procedures available from the ANU website.

18. RELATED POLICIES, PROCEDURES & RULES