1. **INTRODUCTION**

The Ben Williams Student Support Grant has been established to assist physics students enrolled in both undergraduate and postgraduate programs at the Research School of Physics and Engineering (RSPE).

Up to $14,000 is available each year from the Ben Williams Endowment Fund to be awarded to students.

The Ben Williams Student Support Grant is available all year round for consideration and the Grant will be administered by the RSPE.

2. **VALUE**

The Grant will be paid in fortnightly or monthly instalments. The value of the instalments and the duration of the payment plan will be detailed in the letter of offer and will be tailored according to the needs of the recipient.

3. **DURATION**

The duration of the Grant will be for up to 1 year in the first instance but may be extended on review. Students are permitted to apply for and hold the Grant on more than one occasion.

4. **ELIGIBILITY**

The Grant shall be available to an applicant who:

- is an international or domestic student;
- is experiencing special difficulties and require financial assistance to continue and/or to complete their studies. Such cases as, but not exclusively related to, mental illness, disability, extended sickness or family issues are examples of those that may qualify for assistance.
- is enrolled in either an undergraduate or postgraduate program offered by the Research School of Physics and Engineering, such as Honours program in Physics, Bachelor of Philosophy (majoring in Physics), Bachelor of Science (majoring in Physics), Master of Nuclear Science, Master of Photonics, Master of Philosophy (specialising in Physics) and Doctor of Philosophy (specialising in Physics).

5. **APPLICATION**

Applicants (or supervisors/subject coordinators on behalf of an applicant) must submit an application on the prescribed form. In addition, applicants (or supervisors/subject coordinators on behalf of applicants) must present a case outlining their circumstances, reasons for seeking financial support, amount requested and two referee contacts (supervisors or subject coordinators). The supervisors or subject coordinators will also be contacted to verify the difficulties experienced by the applicants and...
their support for the application. A proof of financial hardship or special difficulties experienced may be requested.

6. **SELECTION**

A Selection Committee will be appointed and will make a recommendation for this Grant based on application and supporting documentation of applicants. Consideration may also be given to any other factors which the Selection Committee considers to be appropriate and in line with the College's strategic direction and priorities.

The Committee may decide to divide the Grant between a number of deserving candidates; make an award at any time to an eligible person; or choose not to make an award.

7. **CONCURRENT HOLDING OF GRANTS**

Scholars may hold other Grants, bursaries or awards concurrently with the Ben Williams Student Support Grant.

8. **PASTORAL ASSISTANCE**

A small taskforce within the School will be established to provide pastoral care and to monitor the student’s well-being, progress and to provide non-monetary assistance as necessary.

9. **PROGRAM WITHDRAWAL & REPAYMENT OF GRANT**

In the event that a scholar withdraws from their degree program, the Director of the Research School of Physics and Engineering may request some repayments particularly in cases of advanced payments. However, decisions will be made on a case by case situation.

10. **TAXATION IMPLICATIONS**

It is the Scholar’s responsibility to determine the taxation implications of the award, if any, which apply to their individual circumstances.

11. **EMPLOYMENT**

The award does not carry any commitment by the University for future employment.

12. **FURTHER INFORMATION AND ENQUIRIES**

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