ANU LANGUAGE ACQUISITION PHD SCHOLARSHIP

CONDITIONS OF AWARD

1. INTRODUCTION

Each year the School of Literature, Languages and Linguistics (the “School”), in the ANU College of Arts and Social Sciences (the “College”), may offer up to two awards known as the ANU Language Acquisition PhD Scholarship (the “Award”).

The objective of the Award is to support scholars undertaking a PhD in the acquisition of an Australian Indigenous language, at the University.

Funding for this award has been provided by the ANU Futures Scheme Grant, through the School of Literature, Languages, and Linguistics, ANU College of Arts and Social Sciences.

2. BENEFITS

Value: The value of the award will be stated in your letter of offer. The award will be paid in fortnightly instalments unless otherwise stated in the letter of offer.

HDR Fee Remission Merit Scholarship: Successful international scholars will also be awarded an HDR Fee Remission Merit Scholarship, to cover the International Student Fees for the standard duration of the research program.

The scholar is responsible for making payment of administrative fees by the prescribed date as set by the University each session. Scholars are responsible for the cost of books, study materials, accommodation and all other costs of study.

Duration: The duration of a full-time award will be three years in the first instance or such shorter period as is stated in the letter of offer.

For Aboriginal and Torres Strait Islander recipients, the duration of a full-time award will be four years, or such shorter period as is stated in the letter of offer.

Periods of study already undertaken for the PhD degree, and periods of study undertaken for the PhD degree during suspension of the award, will be deducted from the duration of the award.

Periods of paid sick leave taken in accordance with Section 38 of the ANU Research Awards Rule 2017, paternity, maternity and parental leave are additional to the normal duration of the award.

Extension: If eligible, a scholar may apply for an extension of the award by completing the Manage my Degree - HDR form. The maximum period of extension is six months and an extension may be sought only where the research has been delayed by circumstances beyond the scholar’s control and is related to the research and is not of a personal nature. Aboriginal and Torres Strait Islander, and Doctor of Psychology (Clinical) students, are not eligible for this extension.
Relocation Allowances: A relocation allowance may be claimed as a one-off payment to scholars, to assist with ancillary costs (including those in respect of the scholar’s spouse, de facto partner, and dependent children) while undertaking an eligible HDR program. Where a claim for a one-off travel contribution is in respect of a scholar’s spouse, de facto partner, and dependent children, they must accompany the scholar to Canberra (or join the scholar in Canberra within 12 months of the scholar commencing their program).

Scholars who are resident elsewhere in Australia or who are permanently resident outside Australia at the time of application are eligible to receive the following one-off contribution, capped at a maximum of $1,000 for Domestic Scholars, or $2,500 for International scholars towards the costs of moving to Canberra to take up their eligible HDR program.

Insurance, accommodation and meal costs cannot be claimed.

Claims must be submitted within twelve months of the scholar commencing their research program. No assistance is payable after this time or after the termination of an award.

Thesis Reimbursement: Allowances are paid to domestic and international scholars to assist with ancillary costs while undertaking an eligible HDR program.

Scholars receive a one-off allowance of up to $500 for printing and other services associated with the production of their thesis.

Scholars apply for the allowance by submitting original tax invoice/receipts to the Examination and Graduations Office in person or by email to: researchthesis.enq@anu.edu.au.

The reimbursement must be claimed in accordance with the Australian National University’s Thesis Allowance Requirements and within 12 months of submission of the thesis and no more than 2 years after termination of the award, unless exceptional circumstances can be demonstrated. A case outlining the exceptional circumstances must be made before approval for reimbursement can be considered.

PROGRAM & SCHOLARSHIP LEAVE ENTITLEMENTS

Personal Leave: The University may approve unpaid program and scholarship leave of absence on personal grounds, which does not exceed a total period of twelve months during the tenure of the Award, after which the scholar may resume the scholarship. If the unpaid program leave of absence exceeds twelve months, the scholar may not be eligible for resumption of the scholarship.

An application for program and scholarship leave of absence for more than twelve months will only be considered if there are exceptional circumstances beyond the control of the scholar and must be approved by the Delegated Authority in the College.

Leave is aggregated and awarded only in one-week blocks for a full-time Scholar and two-week blocks for a part-time scholar.

Scholars apply for unpaid leave by completing the relevant section of the Manage my Degree - HDR form in ISIS.
Paid Recreation Leave: Scholars are entitled to a maximum of 20 working days paid recreation leave for each year of the Award. Leave entitlements may be accrued over the life of the Award but are forfeited when the award is terminated.

Scholars apply for paid recreational leave by notifying their Chair of Panel in writing.

Paid recreation leave does not extend the period of support for the Award.

Paid Medical Leave: Scholars are entitled to a maximum of 10 working days paid medical leave for each year of the Award. Leave entitlements may be accrued over the life of the scholarship but are forfeited when the award is terminated.

Scholars apply for paid medical leave by notifying their Chair of Panel in writing. Paid medical leave does not extend the period of support for the leave.

Sick leave entitlements may be used to cover leave for students with family caring responsibilities.

Additional Paid Medical Leave:
In addition to the maximum of 10 working days paid medical leave for each year of the award, students are entitled to additional paid medical leave to a maximum of 60 working days for the duration of the award for periods of illness where the student has insufficient medical leave entitlements available, on provision of a medical certificate. Medical certificates:

(a) are signed by a registered medical practitioner;
(b) provide the likely duration of the student’s illness;
(c) certify that the student is unable to pursue the program because of the illness.

Sick leave entitlements may be used to cover leave for students with family caring responsibilities.

Additional paid leave extends the period of support for the award. Leave is aggregated and awarded only in one-week blocks for a full-time student and two-week blocks for a part-time student.

Students apply for additional paid medical leave by completing the relevant section of the Manage my Degree - HDR form in ISIS.

Paid Maternity Leave: Students who have completed 12 months of their ANU Language Acquisition PhD Scholarship are entitled to a maximum of 60 working days paid maternity leave for the duration of the RTP Stipend. This also applies if the student is the legal parent and primary care-giver of an adopted child:

(a) less than five years of age;
(b) not a step-child of the student; and
(c) has not previously lived continuously with the student for 6 months or more.

Maternity leave extends the period of support for the award.

Students apply for maternity leave by completing the relevant section of the Manage my Degree - HDR form in ISIS.
Paid Parental Leave: A recipient who is the partner of a woman giving birth may be entitled to 5 days' paid parenting leave at the time of the birth provided the award has been held for at least twelve months at the time of application. The application for leave must be accompanied by a medical certificate confirming the date of birth.

Paternity leave extends the period of support for the award.

Students apply for paternity leave by completing the relevant section of the Manage my Degree - HDR form in ISIS.

3. ELIGIBILITY

The Award will be available each year to a prospective or continuing student who:

- is a domestic or international student; and
- holds a relevant Masters or Bachelor degree with First Class Honours or equivalent; and
- is enrolled or enrolling in a PhD program in the Research School of Humanities and the Arts, supervised in the School of Literature, Languages and Linguistics, ANU.

4. APPLICATION

Applications shall be called for with a closing date as set by the School, and advertised on the ANU scholarships website. The application shall be submitted on the prescribed electronic form and supporting documentation forwarded to the School by email prior to the closing date.

Applications must include:

- CV
- 2 recent academic references
- 2 Samples of academic writing
- A research proposal detailing your interest in the project

5. SELECTION

Selection will be made on the basis of academic record and research potential once initial eligibility, as set about above, is met in accordance with the ANU Scholarships Ranking Guidelines. Preference may be given to Indigenous applicants.

The Award will be offered to a student by a Selection Committee chaired by the Chief Investigator of the relevant ANU Futures Scheme Award, and will also include two academic staff of the School of Literature, Languages and Linguistics, in the College of Arts and Social Science, and a cognate area.

The Selection Committee reserves the right to make no award if it considers there is no applicant of sufficient merit. The Selection Committee may also vary the number of Awards and/or offer the Award at other times in exceptional circumstances or based on the standard of applications or students (where funds allow).
Overall ranking includes consideration of:

- Research potential
- Research proposal
- Referee reports
- Demonstration of the potential to work closely in a collaborative and culturally sensitive manner with families in remote Indigenous communities
- Demonstrated ability to work in an interdisciplinary team
- Able to travel to undertake fieldwork in remote communities and attend conferences.

6. CONCURRENT HOLDING OF AWARDS

A recipient of the Award is permitted to concurrently hold other scholarships, awards, grants and bursaries subject to the terms of the corresponding section in the conditions of award of the other scholarship/bursary/grant/award that they are holding.

During the tenure of the award, the Scholar cannot be in receipt of another equivalent or major living allowance award/scholarship or salary to undertake the proposed program providing a benefit greater than 75% of the stipend of this Award.

7. DEFERMENT

The award must be taken up no later than the date specified in the letter of offer, unless in special circumstances another date has been approved by the Delegated Authority.

8. ONGOING ELIGIBILITY

The Scholar is required to remain enrolled full-time in a program of study for the degree of Doctor of Philosophy at the Australian National University in the program for which the award is offered.

The Scholar must be available for required fieldwork in remote areas and able to attend conferences.

An award cannot be transferred to another institution or ANU College.

9. SUSPENSION OF AWARD

A Scholar may apply for suspension of their award. The approval of a suspension will be at the discretion of the Scholar’s College. A suspension may be appropriate if a Scholar is studying at another institution and receives an award for that study. In these circumstances the duration of the award will be reduced by the periods of study undertaken towards the degree during suspension of the award (unless the study was undertaken overseas as part of a Commonwealth Government financially supported international postgraduate research scholarship or award).

The University may suspend an award where a Scholar has:

a) outstanding fees;
b) an outstanding debt with the University; or

c) outstanding PhD milestone/s

A stipend is suspended 5 working days after the University has advised the recipient in writing that the milestones, debt and/or fees are outstanding. Under these circumstances, the Scholar will forfeit payment for the period of time that their award is suspended. The scholarship duration will not be extended for any periods of suspension of scholarship approved by the University.

10. CESSATION OF AWARD

The award ceases:

(a) at the conclusion of the period outlined in section 2; or

(b) on submission of the thesis for examination; or

(c) on the date on which the Scholar withdraws or ceases to attend the University other than for approved absences; or

(d) if a Scholar is no longer meeting or has breached the conditions of award; or

(e) if a Scholar breaches academic or behavioural standards set by the University under the Academic Misconduct & Discipline Rules.

11. REPAYMENT OF FUNDS

A Scholar who is taking leave from their program, or changing intensity from full-time to part-time, is expected to submit the prescribed form in a timely manner and, where possible, in advance in order to avoid receiving an overpayment of their award. In circumstances where an overpayment does occur, the overpayments will generally be recovered in line with the ANU Overpayments Procedure.

In the situation where a Scholar is overpaid an amount in excess of a full fortnightly disbursement, the University may recover the overpayment by withholding future stipend payments at the same rate that the stipend was overpaid.

In cases of overpayment or outstanding financial debts to the University, service restrictions are applied to students. Service restrictions include temporarily withholding students’ access to:

(a) enrol or re-enrol in a program or course;

(b) obtain a transcript of academic record;

(c) acquire results of any assessment in a course or program;

(d) receive a degree, diploma, certificate or other Award of the University.

12. PROVIDING FALSE OR MISLEADING INFORMATION

The offer of an award is based on the information provided to the University. An award may be withdrawn at any stage if incorrect, false or misleading information is provided or relevant
information is withheld. This includes circumstances where the false information is unrelated to the assessment in offering the award.

13. VARIATION TO CONDITIONS OF AWARD

In exceptional circumstances and on a case-by-case basis section 6 and/or 7 of these Conditions of Award may be varied by the Dean on the recommendation of the Chair of Selection Committee.

14. TAXATION & CENTRELINK

Scholars are responsible for seeking taxation and Centrelink advice regarding their own individual circumstances. Scholarships/grants/awards may be regarded as taxable income if a scholar is enrolled on a part-time basis.

For information on how your award may affect your Centrelink benefits, please refer to this website:  http://www.humanservices.gov.au/customer/enablers/income/

15. ACCOMMODATION

It is the scholar’s responsibility to obtain residential accommodation. Information on student accommodation and application forms are available from the University Accommodation Services. Information may be found on the Web at:
http://www.anu.edu.au/students/services/accommodation

16. PUBLICITY

The scholar may be requested to participate in publicity for the award from time to time. This may include publicity in the state or territory of residence or of schooling. Scholars may be contacted for an interview and photograph. The University may also publicise the award by publishing the names of the scholars. Arrangements for such publicity will be made through the ANU College of Arts and Social Science or Strategic Communications and Public Affairs Office of the University.

17. CONTACT WITH THE ANU COLLEGE

All enquiries regarding the award and changes, issues, or further information after acceptance should be made to:

Senior School Administrator
School of Literature, Languages and Linguistics
ANU College of Arts and Social Science
Email: admin.slll@anu.edu.au

18. DISCLAIMER

The recipient of this award is subject to The Australian National University Act 1991 as amended, and to the Statutes, Rules, Regulations and Resolutions of the University.
The award of a scholarship/grant does not carry any commitment by the University for future employment.

These conditions of award should be read in conjunction with the University’s Research Awards Rule and Candidature and Supervision Policies.

19. RELATED POLICIES, PROCEDURES, RULES & RESOURCES


Research Scholarship Information (including reimbursement and claim forms) - http://www.anu.edu.au/students/scholarships-support/research-scholarship-information